



**GRAND TERRACE  
HIGH SCHOOL**  
**Student Tutor Application  
and Contract**

|   |                       |                      |  |
|---|-----------------------|----------------------|--|
| <b>Student Name:</b>  |                       | <b>Student ID:</b>   |  |
| <b>Grade Level:</b>   |                       | <b>Counselor:</b>    |  |
| <b>OFFICE USE ONLY</b>  | <b>Date Received:</b> | <b>Date Entered:</b> |  |
| <b>Requirements Met:</b>  |                       |                      |  |
| <input type="checkbox"/> <b>GPA:</b> _____ <input type="checkbox"/> <b>Grade Level</b> <input type="checkbox"/> <b>Good Attendance</b> <input type="checkbox"/> <b>AP Class (or)</b> <input type="checkbox"/> <b>AVID</b> |                       |                      |  |
| <input type="checkbox"/> <b>Teacher Recommendations</b> <input type="checkbox"/> <b>Space</b>   |                       |                      |  |

|   |                                      |                |
|---|--------------------------------------|----------------|
| <b>Term(s):</b><br><input type="checkbox"/> 1 <sup>st</sup> Semester <input type="checkbox"/> 2 <sup>nd</sup> Semester <input type="checkbox"/> Entire Year | <b>Class to Drop (if necessary):</b> | <b>Period:</b> |
|---|--------------------------------------|----------------|

|  |
|--|
| <b>I would like to be a student tutor for:</b> |
| <b>Teacher Name:</b> _____                     |
| <b>Course:</b> _____ <b>Period:</b> _____      |

- STUDENT REQUIREMENTS:**
- Students must sign this agreement.
  - Students must be in the 11<sup>th</sup> or 12<sup>th</sup> grade.
  - Students must be in class on time and have good attendance.
  - Students must complete the class requirements set forth in the CJUSD student tutor course description.
  - Students must understand that student tutors do get an A – F grade and is computed into the GPA.
  - Students must have an overall 3.0 GPA.
  - Students must have either taken one or more years of AVID or have taken at least one AP class.
  - Students must complete all tutor training responsibilities, including attending training, completing and submitting the paperwork to the AVID coordinator.

- PARENT RESPONSIBILITIES:**
- Parent must sign an agreement authorizing the school to assign student tutor status to their child.
  - Parent must counsel with student to prevent misuse of the student tutor program and ensure their child attends AVID Tutor training, which is generally held on a Saturday.

- STUDENT RESPONSIBILITIES:**
1. Facilitate and keep assigned tutoring group on task and organized to help them solve their questions.
  2. Follow instructions from the adult(s) to whom I am assigned.
  3. Be polite, quiet, responsible, and respectable throughout the day, especially while on duty.
  4. Bring work, keep busy, and maintain a professional attitude during my working periods.
  5. Follow all rules pertaining to all Grand Terrace High School students on a daily basis including tardies, truancies, discipline, and dress and grooming code.
  6. Not visit or loiter with other students when going to other classrooms or offices during student tutor period.
  7. Complete all course requirements, including Tutor Training, observations, journals, notes and evaluations.

**CONFIDENTIALITY – As you work with staff members in the classroom please be aware that all information is kept in the strictest of confidence.**

**Referrals, excessive absences and/or tardies or anything else that violates this contract may cause a student to fail the student tutor class and receive no credit and/or be transferred to study hall for no credit.**

|                           |                          |                          |
|---------------------------|--------------------------|--------------------------|
| <b>Student Signature:</b> | <b>Parent Signature:</b> | <b>Teacher Signature</b> |
|---------------------------|--------------------------|--------------------------|

|                             |                        |                                   |
|-----------------------------|------------------------|-----------------------------------|
| <b>Counselor Signature:</b> | <b>Counselor Name:</b> | <b>AVID Coordinator Approval:</b> |
|-----------------------------|------------------------|-----------------------------------|