BOARD OF EDUCATION Minutes

Regular Meeting November 20, 20085:30 p.m.

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, November 20, 2008, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Robert D. Armenta, Jr. President
Mrs. Marge Mendoza-Ware Vice President

Mr. Mel Albiso Clerk

Mr. Mark Hoover Mr. Frank A. Ibarra Mr. Kent Taylor Mr. David R. Zamora

Staff Members Present

James A. Downs Mr. Mrs.. Alice Grundman Jerry Almendarez Mrs. Ingrid Munsterman Mr. Julia Nichols Mrs. Yolanda Cabrera Mrs. Mr. Mike Snellings Ms. Sosan Schaller Jaime R. Ayala Dr. Patrick Traynor Mr. Mrs. Bertha Arreguín Ms. Katie Orloff Mr. Todd Beal Mrs. Chris Estrada Dr. Diane D'Agostino Mr. Michael Townsend

Mrs. Mollie Gainey-Stanley

<u>Call to Order</u>: Board President Armenta called the meeting to order at 5:30 p.m. Board member Mel Albiso led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

Hearing Session

1. <u>Presidential Scholars Recipients</u>: On behalf of the Board and Administration, President Armenta and Vice President Mendoza-Ware presented "Certificates of Recognition" to Bloomington and Colton High School students who rank in the top one percent of the 2009 graduation class. Students were recognized at a celebration dinner at California State University, San Bernardino, earlier this month.

Bloomington High School		Colton High School	
Angel Barajas Veronica Chavez Bryan Gomez Isabel Fagsao	Brittney Jacobsen Adeba Mohammad Billy Sahachartsiri	Ryann Garcia Joe Lopez Eddie Ly Danielle Monahan	Hashina Patel Alex Salazar Nolan Ung

- 2. <u>Measure G Facility Update (one of two parts)</u>: The presentation was postponed.
- 3. Public Input—Closed Session Items: None
- 4. Public Input: Specific Agendized Items: None
- 5. Public Input: Non-Agendized Items: None
- 6. Recognition of Outgoing Member Mark Hoover: On behalf of the Board and Administration, Superintendent Downs and Board Member Albiso presented a plaque to outgoing Board member *Mark Hoover* in recognition of five years (2003-08) of service to the students and community of the Colton Joint Unified School District. Board member Hoover introduced his wife Nidia and newborn daughter Victoria, and he acknowledged several administrators and teachers who influenced his life. He thanked everyone and expressed appreciation for their support during his tenure on the Board. He congratulated Board member-elect Patt Haro and asked everyone to support her. Individual Board members and the Superintendent expressed their thoughts and sentiments and thanked Mark Hoover for his commitment and service to students.

The Board recessed at 5:50 p.m. and refreshments were served for everyone in attendance.

Reconvened		The Board r	econvened at 6:08 p.m.
Consent Items	#52	carried, the	on by Mrs. Mendoza-Ware, seconded by Mr. Taylor and Board approved Consent Items #A-1 through #A-8 as stem A-9 was approved with an amendment to the contract.
Minutes (11-6-08)	#52.1		Board approved the Minutes of the Regular Board of Meeting held on November 6, 2008, as presented.
Field Trips	#52.2		Board approved the field trips listed and authorized the of funds: ASB = Associated Student Body AVID = Advancement Via Individual Determination GATE = Gifted and Talented Education
		students to	08) UC San Diego; <i>Sally Ride Science Festival</i> ; GATE participate in science workshops; 15 students (7-8) and 3 staff members; \$605 GATE funds; Strategy #1.
		Science Cluprogram; 1	09) Ocean Institute in Dana Point; <i>Outdoor Science Camp</i> ; ub students to participate in marine science education 4 students (7-8) and 2 certificated staff members; \$624 e Club funds; Strategy #1.
		regarding the Anne Frank	9) Museum of Tolerance in Los Angeles; Instruction ne Holocaust as part of the Language Arts unit Diary of; 114 8 th grade students, 2 certificated staff members, and ts; \$1,785 (\$1,200 AVID, \$210 ASB, \$375 Lottery); Strategy #1.
Consultants - Assemblies & Programs	#52.3		Board approved the assembly/program to be presented at school listed and authorized the expenditure of funds: AMPEG = Arts, Music, and Physical Education Grant
		stimulate/de	0/09) <i>Imagination Machine</i> in Orange; performances to evelop K-6 students' imaginations through creative writing; EG funds; Strategy #1.
Utilize *DAIT Implementation Funding for SB 472 English Language Professional Development (ELPD) Training - Agreement with SBCSS - 2008-09	#52.4	(A-4) The Board approved utilization of *DAIT implementation funding for SB 472 English Language Professional Development (ELPD) training during the 2008-09 school year as presented, outlined in the agreement with the San Bernardino County Superintendent of Schools Office, for a cost of \$1,375 per participant, to be paid from SB 472 and Program Improvement Local Educational Agency Corrective Action Resource funds (DAIT funds—District Assistance Intervention Team).	
Acceptance of Gifts	#52.5	(A-5) The Board accepted gifts from donors as presented; site discretion unless otherwise noted.	
		<u>Birney</u>	Mr. Holland Opus Foundation (Sherman Oaks, CA): Band instruments to be loaned to students unable to purchase or rent: 2 flutes, 2 clarinets, 2 alto saxophones, 2 trumpets, 1 trombone
		D'Arcy	PTA \$1,400 for school programs
		R. Canyon	TEAM Coyote (Colton, CA) \$156.61
		San Salvador	California Portland Cement (Colton, CA) \$1,000 to provide baskets for needy families at San Salvador School for the holidays.

Reimbursement for Damage #52.6 to Employee Vehicle (EIN 7540)

Notice of Completion (Bid 08-05)

#52.7

#53.1

- Birney Elem. School
- Restroom Bldg Project
- Williams Scotsman, Inc.

"Piggyback" Santa Clarita #52.8 Valley Food Services Agency's RFP #08-09-061808-1

 Administrative Services for SUPER Co-op Commodity Purchasing, Tracking & Volume Food Service Purchasing

Contract w/ enVision Consulting #52.9 Group, Inc.

- School Accountability Report Card (SARC) Preparation
- 2007-08 Information, K-12 (English & Spanish)

Action Items #53 (C-1 through C-12)

• Withdrawn (3)

Personnel Employment

Certificated

(A-6) The Board approved *reimbursement for damage to an employee's vehicle in the amount of \$100 to EIN 7540 after proof of repair is received in the Business Office. (*Board Policy 4356.3)

- (A-7) The Board authorized the filing of a *Notice of Completion* regarding Bid 08-05: Birney Elementary School Restroom Building Project completed by *Williams Scotsman, Inc.* and released the final 10 percent contract retention in the amount of \$7,444.56, to be paid from School Facilities Fund 25.
- (A-8) The Board authorized the District to "piggyback" on the Santa Clarita Valley Services Agency's RFP #08-09-061808-1 for administrative services for SUPER Co-op commodity purchasing tracking and volume food services purchasing as presented; all costs will be paid from the Nutrition Services Fund. (*Public Contract Code 20118)
- (A-9) The Board approved the contract with enVision Consulting Group, Inc., including an amendment to the contract language, specifically, deleting the words "will make a good faith effort" for preparation of the K-12 *School Accountability Report Card (SARC) for the 2007-08 school year as presented, for a cost of \$9,500, to be paid from General funds. SARCs will be prepared in English and Spanish, printed by the District print shop, and available for public review. [*A public document containing statistical and narrative information regarding the schools; will meet all federal, state, No Child Left Behind and Williams Settlement requirements.]

On a motion by Mr. Zamora, seconded by Mrs. Mendoza-Ware and carried, the Board approved action items C-1 through C-12 as presented, with the exception of items *C-6*, *C-8* and *C-9 which were withdrawn*.

(C-1) The Board approved employment of personnel as presented.

Referencing Classified employees, Board member Albiso requested a list of the number of bilingual students versus the number of bilingual counselors.

Regular Staff	
Laska, Jennifer	Middle School Counselor - THMS
Martin, Heather	Elementary Teacher – Birney
Negrete, Teresa	Elementary Teacher – Jurupa Vista
Vizcaino, Jeanne	Elementary Teacher – Grand Terrace

Activity / Coaching Assignments
Bautista, Leilani Head JV Soccer – BHS
Caldwell, Thomas Head Varsity Wrestling – CHS
Carballo, Fabian Head JV Soccer – BHS
Conner, Thomas Head Frosh/Soph Basketball – BHS
Flores, Manuel Head JV Soccer – CHS
Holmes, Cassee Head Varsity Basketball – BHS
Howard, Marc Head Varsity Basketball – BHS
Jimenez, Juan Head Varsity Basketball – BHS
Neace, James Head JV Basketball – BHS
Neace, James Head JV Basketball – BHS
Padilla, Steven Head JV Wrestling – BHS
Ponce, Armando
Quiroz, Rosa Head Varsity Soccer – CHS
Quiroz, Rosa Head Varsity Soccer – BHS
Schaefer, Erwin Assistant Wrestling – BHS
Head Varsity Wrestling – BHS
Head Varsity Wrestling – BHS

Substitute Teachers	Carter, Candice	Pereira, Livia
Aguilar, Patricia	Haro, Antonio	Ramos, Diana
Berger, Stacey	Keller, Anissa	Ruvalcaba, Jennie
Betten, Jody	Lua, Edgar (re-hired)	Strauss, Tami
Cabrera, Carissa	McNally, Joseph	Struder, Michelle
Campos, Erica	Mojica, Gretzeel	

Regular Staff
Blanche, Samuel A. Special Ed. Inst. Asst. – BHS Assistant Principal's Secretary – BHS Accounting Asst. – D.O./Fiscal Services Personnel Assistant – D.O./H.R. Campus Supervisor – Washington Fierro, Nancy Garcia, Salian Schooley, Dennis Salazar, Énrique

Activity / Coaching Assignments

Garcia, Diego Head Varsity Soccer – CHS (walk-on) Head Frosh/Soph Basketball-CHS (walk-on) Hodder, Sean

Head JV Basketball – BHS Holmes, Christopher

Olivarez, Manuel Assistant Varsity Wrestling - CHS Head JV Soccer – CHS (walk-on) Reynosa, Fernando Silva, Adrian Head JV Wrestling – CHS (walk-on) Head JV Basketball – CHS (walk-on) Vasquez, Johnny

Hourly

Aviles, Noe Noon Aide – Zimmerman Bain, Schanell AVID Tutor - CHS AVID Tutor – ROHMS Gonzalez, Kendra

Substitutes

#53.2

Bueno, Antoinette Sub Special Ed. Inst. Asst.

Chulos, Jerry General Laborer Clark, Randy General Laborer

Garcia, Renee Sub Noon Aide –Zimmerman

Gutierrez, Altagracia General Clerical Humayun, Marissa General Clerical

Ledesma, Elizabeth Sub Noon Aide - Birney Ortiz, Michelle General Clerical Ramirez, Candyce General Laborer

Reclassification Committee Recommendations

- · Classified Unit Members
- Retro to 7/1/08

(C-2) The Board approved the Reclassification *Committee's recommendations for Classified Unit Members as presented, in accordance with Article 7.3 of the CSEA Bargaining Agreement. All changes to job descriptions and salary placement were agreed upon by the District and CSEA, retroactive to July 1, 2008. [*3 CSEA & 3 District appointees]

Discussion included clarification of the composition of the committee and the reclassification process. Unit members whose request was not granted, would have an opportunity to re-submit the request in January for reconsideration.

Reclassified & New Salary Placement	No Change	
Electronics Technician (2)	Accounting Technician (4)	
Job description updated, to Range 60	Administrative Assistant I (3)	
Project Office Assistant (1)	Custodian (1)	
to Project Office Technician w/ new job description, Range 43	Lang. Assessment Specialist (1)	
Risk/Safety Assistant (1) to Risk Management Technician	Office Assistant II (1)	
	Student Records Technician (4)	
w/ new job description, Range 50	Tech. Support Specialist I (9)	

Conference Attendance #53.3		(C-3) The Board approved conference attendance as presented, with all necessary expenses to be paid from funds indicated.	
		Patt Haro – District Office Comm. Member/Board-Member Elect	CSBA Annual Conference Dec. 2-6, 2008; San Diego, CA General funds: \$1,992.00
		James A. Downs – District Office Superintendent	Leading with Heart Jan. 28-30, 2009; Burlingame, CA Supt. funds: \$264.10
		John Conboy – D.O. / Ed. Serv. Div. Coord., Career Tech/Adult Ed.	Educating for Careers Feb. 22-24, 2009; Garden Grove, CA VEA funds: \$839.48
		Frank Miranda – McKinley Principal Kelly Johnson Teacher-on-Assignment / EL Coord.	CABE 34 th Annual Conference Feb. 25-28, 2009; Long Beach, CA District funds: \$1,484.31 EIA/IEP funds: \$1,467.20
		Jerry Almendarez – D.O. / H.R Div. Assistant Superintendent	CABE 34 th Annual Conference Feb. 25-28, 2009; Long Beach, CA District funds: \$1,331.71
Purchase Orders	#53.4	(C-4) The Board approved purchas pertinent information is on file in the	•
Disbursements	#53.5	(C-5) The Board approved paymer and listed. All pertinent information	nt of disbursements as summarized is on file in the Business Office.
		Batch #0631 through Batch	#0711 \$ 2,086,338.40
 Withdrawn Award of Bid 08-13 Roofing Projects McKinley, BMS, ESC 		(C-6) WITHDRAWN	
Resolution 08-16	#53.6	(C-7) The Board adopted Resolut	tion 08-16, Annual Accounting of

Withdrawn

Resolution 08-17
Five-Year Joint-Use Agreement
w/ City of Grand Terrace for Use
of Playfields: Grand Terr. Elem.,
Terr. View, Terrace Hills

Annual Accounting of Developer Fees (2007-08)

public and the complete Resolution is on file in the Business Office.

(C-8) **WITHDRAWN** (Study & Information 12-11-08)

Developer Fees for the 2007-08 School Year, confirming that the

Annual Developer Report contains the required information and findings concerning collection and expenditures of Developer Fees related to school facilities for new development within the District, reflecting a June 30, 2008 ending balance in the amount of \$6,091,908.03, Capital Facilities Fund 25, in accordance with Government Code Sections 66006(a) & 66006(b)(1). Developer fee changes were approved August 21, 2008. The report was made available to the

Withdrawn

Resolution 08-18 Five Year Joint Use Agreement w/ City of Grand Terrace for

Childcare Services: Grand Terrace & Terr. View Elem.

Resolution 08-19

Delegation of Authority to Sign Change Orders for Construction Projects (2008-09)

(Supt. & Asst. Supt, Business)

(C-9) **WITHDRAWN** (Study & Information 12-11-08)

(C-10) The Board adopted Resolution 08-19, Delegation of Authority to Sign Change Orders for Construction Projects for the 2008-09 Fiscal Year, specifically, the delegation of authority to James A. Downs, Superintendent and Jaime R. Ayala, Assistant Superintendent, Business Services Division, to sign change orders not to exceed 10 percent of the original contract price, and following the order limits listed, for all District construction projects during the 2008-09 fiscal year, in accordance with Education Code 35161.

Original Contract Amt.	Maximum Change Order Authorization
Up to 350,000	Maximum 10%
\$351,000 to \$1,000,000	Up to \$80,000

CSBA Delegate Assembly Nomination (2009 March Election)

No Interest/Action

Amended Board Policy & Admin. Regs

BP & AR 1250 Visitors/Outsiders on School Grounds (replaces 2090)

(C-11) No Interest/Action

(C-12) The Board amended by substitution the Board Policy and Administrative Regulations as presented.

BP 1250 Visitors/Outsiders on School Grounds (replaces 2090) AR 1250 Visitors/Outsiders on School Grounds

Study, Information and Review Session

- 1. Personnel -- Resignations
- 2. Associated Student Body (ASB) Financial Reports as of October 31, 2008: Information was provided.
- 3. Budget Update as of October 31, 2008: Assistant Superintendent Jaime Ayala provided a PowerPoint presentation that featured a brief recap of the District's 2008-09 adopted budget, noting that key data was based upon the Governor's May revise that included projections for COLA, revenue limit deficit and Federal and State categorical revenue/funding. The State budget was passed in September 2008 that indicated that the District receives a .68% COLA for 2008-09, and there will be no 6.5% decrease in State categorical funding.

Excerpts:

The State's economic outlook for education funding is gloomy:

#53.7

#53.8

#53.9

- State revenue projections are not being met and the State's projected budget deficit is growing;
- The District faces a \$7 million dollar deficit and mid-year cuts are highly possible; proposed solutions include eliminating the .68% COLA and an additional 4% to 5% from the base-revenue limit.

Challenges for the District due to possible mid-year cuts include: proving that financial obligations can be met for current year and two subsequent years, maintaining adequate reserves (3%) for economic uncertainly, and maintaining adequate cash-flow levels to allow for daily operations to continue.

Measure G bond funds (\$225 million) are limited to new construction and modernization projects and will not be utilized to support the District's daily operations (salaries, benefits and all other ongoing expenditures).

Next Step: The 2008-09 First Interim Financial Report will be presented at the Board meeting on December 11, 2008 (actual revenue and expenditures through October 31, 2008 and projections through June 30, 2009).

Budget Update—continued

Assistant Superintendent Ayala stated that as plans for mid-year cuts from the California Department of Education and the County Office become more definitive, recommendations to address the cuts would be presented to the Board. The Budget Advisory Committee, that will be comprised of administrators, certificated and classified staff, parents and community members, will be convened as soon as possible to assist with this process. All communication venues will be utilized to inform staff and community. It is anticipated that three meetings would be held and recommendations would be submitted to the Board in February, 2009, for guidance on how funds would be expended.

Board discussion and suggestions:

- Send letters to legislators thanking them for supporting education and students.
- General spending freeze, review hiring practices, review all programs, and the use of consultants;
- Consensus: (1) Develop a Board subcommittee to review budget line items and options (Albiso & Taylor interested)
 - (2) Schedule a Board workshop to review and discuss budgetary issues, concerns, and develop suggestions and options to address mid-year cuts and set priorities.
- 4. <u>Superintendent's Communiqué / Correspondence</u>: Superintendent Downs distributed a copy of the Board log, an invitation for Board members to attend the Sinfonia Mexicana Children's Christmas concert on December 12 along with approximately 300 intermediate students (contact Chris Estrada), a letter of appreciation from Bloomington Principal Nuh Kimbwala regarding the Bandjumpers Assembly, a request for Board input regarding potential plans to relocate several District Offices from 1212 Valencia Drive to the facility at 851 South Mt. Vernon Avenue, plans to meet with Crestmore and Grimes school parents regarding a change to a single-track schedule in 2009-10, and six newspaper articles of interest.
- 5. <u>ACE</u> President Karen Houck thanked Board member Mark Hoover for his years of service to the District, looks forward to working with Mr. Ayala on the budget committee, and thanked Ingrid Munsterman and Jerry Almendarez for being the first Management certificated staff members to sign up for the job shadowing teacher-for-a-day program. ACE, CSEA and MAC will participate in the Colton Christmas together, and ACE and CSEA representatives will attend the funeral services of Joseph Ferretta tomorrow.
- 6. <u>CSEA</u> President Anthony Diaz commented on his recent site visit with Ingrid Munsterman, invited Management and MAC members to accompany CSEA and ACE in the Colton Christmas parade. He stated that several custodial staff members have concerns regarding the centralized custodial program that has been in operation for the past six months. He thanked Superintendent Downs for planning a mid-year review at the second Board meeting in February, 2009, regarding this pilot program.
- 7. MAC representative Katie Orloff stated that MAC congratulates Management members in the Student Services Division for their successful truancy sweeps conducted recently in conjunction with the Colton Police Department, San Bernardino County's Sheriff's and Probation Departments, and the District Attorney's office (citations: Colton—19, Bloomington—13). MAC offers encouragement to staff members who are diligently pre-paring for the California Department of Education's Categorical Program Monitoring visit in January, 2009, and wished everyone a festive and family filled Happy Thanksgiving.
- 8. <u>ROP</u> Board Member Kent reported that the Board approved the new Career Technical Education (CTE) Teacher Training Program (SB 70 funding) and three new positions: Project Coordinator, and Technology Specialist.
- 9. Comments / Requests from Board Members

Mark Hoover thanked fellow Board members and many other staff members, stated that he appreciated the opportunity to serve on the Board, and he was proud to be a member of the District.

Frank Ibarra hopes that everyone has a Happy Thanksgiving and anticipates the hard work ahead in the new year.

David Zamora stated that his granddaughter Raquel was one-year-old today and in looking back when she was born weighing only 2 lbs, 11 ounces, he stated that he joins everyone in celebrating the many things and situations for which he/they are thankful and wished everyone a Happy Thanksgiving.

Mel Albiso thanked Mark Hoover and commended him for being a true family man. He distributed a copy of a sample Board policy relative to Board member conduct and censorship and asked the Superintendent to agendize the policy for first reading at the Board meeting on December 11, 2008. He suggested hiring independent counsel to review and investigate allegations relative to Board member conduct. Following discussion and by consensus, the proposed Board policy will be agendized at the next meeting and the Superintendent will contact the California School Boards Association regarding a training session relative to Board conduct.

Kent Taylor stated that he is a Board member and he is also a parent. He stated that when he meets with anyone regarding his children, he wants to ensure his children's privacy relative to all information and records. He met with Yolanda Cabrera recently and reiterated that confidential meetings are kept confidential and wants to ensure that staff adheres to confidentiality policies and procedures.

He stated that the District team is complete, increased API scores District wide indicates that the District is going in the right direction, and a DAIT provider is available to assist sites. He thanked all managers, teachers and classified staff, stated that he was proud to be a Board member, bid farewell to Mark Hoover, welcomed Patt Haro, and wished everyone a Happy Thanksgiving.

Marge Mendoza-Ware requested a copy of the criteria to participate on the Bond Oversight Committee. Assistant Superintendent Ayala responding that the application is being reviewed and the application process would begin in early December. She expressed "best wishes" to Mark Hoover and thanked him for five years of service, and she looks forward to working with Patt Haro on the Board. She wished everyone a Happy Thanksgiving

Robert Armenta announced that the Blood Mobile is scheduled to be at Slover Mt. High School on December 3. He thanked Mark Hoover and his family for his/their commitment to the students, thanked interpreter Anna Klapproth for her services, and wished everyone a Happy Thanksgiving. He stated that a moment of silence would be observed at the end of the meeting in memory of District employee Joseph Ferretta who passed away recently.

Closed Session

- Student Discipline
- Personnel
- Real Property Issues
- · Labor Negotiators

Reconvened

• Closed Session Items Reported

Student Discipline (Closed Session) • Student Discipline (10) #54

The Board meeting reconvened at 8:19 p.m. and Board President Armenta reported on action taken in Closed Session:

At 7:18 p.m., Board President Armenta announced that the Board

would recess to Closed Session to discuss agendized items.

On a motion by Mr. Zamora, seconded by Mr. Taylor and carried on a 5-2 vote (Albiso & Mendoza-Ware absent during vote), the Board approved Student Discipline Items 1-10 as presented:

- (1) 155068 (3) 95354
- (5) 89695
- (7) 111609
- (9) 135772

- (2) 112128
- (4) 128757
- (6) 135563
- (8) 142071
- (10) 85647

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Other Closed Session Items No reportable action (2 Items) Other Closed Session Items—No reportable action

- Real Property Negotiator High School #3 Issues

 APNs 1167 151 37; 1167 151 32, 33, 34; 1167 151 31, 43, 44;

 1167 151 35, 36, 38, 39; 1164 151 65, 01, 02; 1167 151 45;

 1167 151 59, 58, 60
- Labor Negotiators

#55

Adjournment

Prior to adjournment at 8:20 p.m., a moment of silence was observed in memory of *Joseph Ferretta*, employee in the Maintenance and Operations Department, who passed away recently. The Board adjourned to the Oath of Office/Reorganization Session and Regular Meeting on December 11, 2008, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.