



BOARD OF EDUCATION REGULAR MEETING

and

Public Hearing

March 12, 2009

5:30 p.m. – Public Session

Public Comment to Precede Action Sessions

Closed Session to Commence following Action Sessions

*Location: Colton JUSD Student Services Center
Board Room
851 South Mt. Vernon Avenue
Colton, California*

AGENDA

I. CALL TO ORDER

Roll Call

- Mrs. Marge Mendoza-Ware (President) _____
- Mr. Mel Albiso (Vice President) _____
- Mr. David R. Zamora (Clerk) _____
- Mr. Robert D. Armenta, Jr. _____
- Mrs. Patt Haro _____
- Mr. Frank A. Ibarra _____
- Mr. Kent Taylor _____

- Mr. James A. Downs _____
- Mr. Jerry Almendarez _____
- Mrs. Yolanda Cabrera _____
- Mr. Mike Snellings _____
- Mr. Jaime R. Ayala _____
- Mrs. Bertha Arreguín _____
- Dr. Diane D'Agostino _____
- Mrs. Mollie Gainey-Stanley _____
- Mrs. Alice Grundman _____
- Mr. Todd Beal _____
- Mrs. Ingrid Munsterman _____
- Ms. Julia Nichols _____
- Ms. Sosan Schaller _____
- Dr. Patrick Traynor _____
- Ms. Katie Orloff _____
- Mrs. Chris Estrada _____
- Mr. Michael Townsend _____

Strategic Plan -- Mission Statement

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities.

II. PUBLIC SESSION 5:30 p.m. Renewal of the Pledge of Allegiance

An interpreter is available for Spanish-speaking persons requiring assistance.

Announcement Regarding Public Comment for Items on the Agenda and Items Not on the Agenda (Gov. Code 54954.3[a])

The Board President clarifies the process regarding public comment and requests that the appropriate "Public Comment Card" be filled out *completely*. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. *No more than three minutes will be allotted to any speaker and no more than fifteen minutes per subject unless authorized by the Board President* (BP 1245).

Blue card—Specific Consent, Action, Study & Information or Closed Session Item:
Please list the specific agenda item number and subject

White card—Items/Topics Not on the Agenda: Please list topic / subject

III. HEARING SESSION / PUBLIC SESSION

1. Student Reports -- Slover Mt. Continuation High School
2. Colton Rotary Speech Contest Participants -- Julia Nichols
3. Employee Recognition Program (February)
4. Dropout Prevention/Recovery Program – Todd Beal

Public Hearing 5. District *Sunshine* Proposal for the California School Employees Association (CSEA) 2008-09 Collective Bargaining Agreement

6. Public Comment: Specific Consent, Action, Study/Info or Closed Session Item
(blue card; list agenda item # and subject)
7. Public Comment: Item Not on the Agenda
(white card; list topic)

IV. ACTION SESSION

A. Consent Items

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member _____ and _____, the Board approved Consent Items #A-1 through #A-15.

1. Approval of Minutes (February 19, 2009)
2. Approval of Student Field Trips
3. Approval of Consultants for Assembly Presentations
4. Approval of the Colton High School Junior/Senior Prom (May 16, 2009)
5. Approval of Bloomington High School Graduates to Attend “Grad Nite” at Disneyland (June 18, 2009)
6. Approval of Colton High School Graduates to Attend “Grad Nite” at Disneyland (June 18, 2009)
7. Adoption of Resolution and Amendment of Contract (Increase) for State Preschool Program Funds (2008-09)
8. Approval of the Memorandum of Understanding and *Agreement with the Riverside County Superintendent of Schools for Participation in the RIMS-BTSA Professional Teacher Induction Program (2008-09; *C-1001615)
9. Approval of Course Descriptions for *English Language Arts 7th Grade* and *English Language Arts 8th Grade* (Begin February 2009)
10. Approval of Course Descriptions for *Life Science 7th Grade* and *Physical Science 8th Grade* (Begin February 2009)
11. Approval of Revised Course Descriptions for *Math 7 for 7th Grade*, *Algebra Readiness* for 8th Grade and *Algebra 1* for Grade 8 (Begin February 2009)
12. Approval of Course Descriptions for *World History 7th Grade* and *U.S. History 8th Grade* (Begin February 2009)
13. Approval of Course Descriptions for 7th Grade *SDC World History* and 8th Grade *SDC U.S. History* (Begin February 2009)
14. Acceptance of Gifts
15. Approval of Reimbursement for Damage to Employee Vehicles (EINs 8628, 34)

B. Deferred Item(s)

C Action Items

1. Approval of Personnel Employment
2. Adoption of Resolution 09-14, *Reduction of Classified Management, Supervisory and Confidential Positions (Effective July 1, 2009)*

3. Adoption of Resolution 09-15, *Release and Reassign Certificated Administrative Employees (Effective July 1, 2009)*
4. Approval of Conference Attendance
5. Adoption of School Calendar for the 2009-10 School Year for Single Track and Traditional Sites
6. Approval to Revise the School Schedules at Crestmore, Grant and Grimes Elementary Schools from a Traditional to a Single-Track Schedule Effective the 2009-10 School Year
7. Approval of Purchase Orders
8. Approval of Disbursements
9. Approval of the Supplemental Employee Retirement Program (SERP) for Eligible Non-Management Certificated Employees Retiring by June 30, 2009 (Plan Administered by Keenan & Associates)
10. Approval of the Supplemental Employee Retirement Program (SERP) for Eligible Non-Management Certificated, Certificated Management, Non-Management Classified and Classified Management Employees Retiring by June 30, 2009 (Plan Administered by Keenan & Associates)
11. Approval of the Supplemental Employee Retirement Program (SERP) for Eligible Non-Management Certificated, Certificated Management, Non-Management Classified and Classified Management Employees Retiring by June 30, 2009 (Plan Administered by Keenan & Associates)
12. Approval of a Three-Year Contract with Vavrinek, Trine, Day & Co., LLP (VTD) for Auditing Services (July 1, 2008 to June 30, 2011)
13. Approval of the Allocation and Site Expenditure Plans for the Second and Final Apportionment of the 2006-07 School Site Discretionary Block Grant for Crestmore and Grand Terrace Elementary Schools
14. Approval to File a *Notice of Completion* for Bid 08-01 for the Smith Shade Shelter and Marquee Project (*Sturgeon Construction Company*)
15. Approval to File a *Notice of Completion* for Bid 08-04 for the Terrace View Elementary School Relocatable Classrooms and Restroom Project (*KCECO, Inc.*)
16. Approval to File a Notice of Completion for Bid 08-08 for the Lewis and Lincoln Elementary Schools Relocatable Classroom Project (*Sturgeon General, Inc.*)
17. Ratification of Field Trip for the Bloomington High School German Club to Attend a Three-Day Immersion Workshop at the Presbyterian Conference Center in Big Bear (March 6-8, 2009)

18. First Reading: Proposed Amendment by Substitution of Board Policy—Bylaws
BB 9310 Board Policies
(replaces ~~BP-1260~~ Board of Education Policies
~~BP-1265~~ Amendment and Appeal of Board of Ed. Policies
~~BP-1270~~ Adoption of Policies
~~BP-1275~~ Administrative Rules)
19. First Reading: Proposed Amendment of Administrative Regulation
AR 5111 Age of Admission (revised)
20. Approval to Extend the Memorandum of Understanding Between the District and the City of Grand Terrace for High School #3 Stormwater Drainage Facilities
21. Award of Bid 08-14: High School #3 Construction Project
22. Selection of Name for High School #3 in Grand Terrace

V. STUDY, INFORMATION & REVIEW SESSION

1. Personnel -- Resignations
2. Discussion: Nova Meridian Charter School Application Renewal – Julia Nichols
3. Approved Change Order for Bid 08-01: Smith Elementary School Shade Shelter and Marquee Project -- Jaime Ayala
4. Approved Change Order for Bid 08-04: Terrace View Elementary School Relocatable Classrooms and Restroom Project – Jaime Ayala
5. Feasibility Study for the Joint-Use Agreement with the County Library on the Property Adjacent to Bloomington High School – Jaime Ayala
6. Joint-Use Agreements with the Surrounding Cities and Counties – Jaime Ayala
7. Budget Update – Jaime Ayala
8. Facilities Update – Jaime Ayala, Alice Grundman
9. ACE Representative
10. CSEA Representative
11. MAC Representative
12. ROP Board Members
13. Superintendent's Communiqué / Correspondence / Communications
14. Board Member Comments

VI. CLOSED SESSION Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

1. Student Discipline

2. Personnel

- ♦ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)

3. Conference with Real Property Negotiator (Gov. Code 54956.8)

Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45

District Negotiators: James A. Downs, Jaime R. Ayala, Alice Grundman,
Counsel, Best, Best & Krieger

Under Negotiation: Property Negotiations and Review Status of Relocation Entitlement
Claims

4. Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)

Potential Case: One

5. Conference with Legal Counsel—Existing Litigation

Pursuant to Government Code Section 54956.9(a), Benito M. v. Colton JUSD, case
number CIVSS 818632

6. Conference with Labor Negotiator

Agency: Jerry Almendarez Assistant Superintendent, Human Resources

Ingrid Munsterman, Director, Human Resources

Employee Organizations: Association of Colton Educators (ACE)

California School Employees' Assoc. (CSEA)

Management Association of Colton (MAC)

VII. PUBLIC SESSION -- ACTION REPORTED FROM CLOSED SESSION

VIII. ADJOURNMENT

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

Board of Education

- PRESENTED BY:** James A. Downs, Superintendent
- SUBJECT::** **Approval of Minutes (February 19, 2009)**
- GOALS:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement
- STRATEGIC PLAN:**
- Strategy #1 -- Communication: We will establish an effective internal and external communication system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.
- Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.
- Strategy #3 – Decision Making: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.
- Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.
- Strategy #5 – College Career: We will identify students’ college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and/or further education.
- Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.
- RECOMMENDATION:** That the Board approve the minutes of the Board of Education meeting held on February 19, 2009, as presented.

BOARD OF EDUCATION
Minutes

Regular Meeting
February 19, 2009
5:30 p.m.

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, February 19, 2009, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Public Hearing
CSEA Sunshine Proposal
(2008-09)

Trustees Present

| | |
|----------------------------|----------------|
| Mrs. Marge Mendoza-Ware | President |
| Mr. Mel Albiso | Vice President |
| Mr. David R. Zamora | Clerk |
| Mr. Robert D. Armenta, Jr. | |
| Mrs. Patt Haro | |
| Mr. Frank A. Ibarra | |
| Mr. Kent Taylor | |

Staff Members Present

| | |
|----------------------------|------------------------|
| Mr. James A. Downs | Mrs. Alice Grundman |
| Mr. Jerry Almendarez | Mrs. Ingrid Munsterman |
| Mrs. Yolanda Cabrera | Ms. Julia Nichols |
| Mr. Mike Snellings | Ms. Sosan Schaller |
| Mr. Jaime R. Ayala | Dr. Patrick Traynor |
| Mrs. Bertha Arreguín | Ms. Katie Orloff |
| Mr. Todd Beal | Mrs. Chris Estrada |
| Dr. Diane D'Agostino | Mr. Michael Townsend |
| Mrs. Mollie Gainey-Stanley | |

Call to Order: Board President Marge Mendoza-Ware called the meeting to order at 5:30 p.m. Parent Randall Cenicerros led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

At 5:35 p.m., Board President Mendoza-Ware announced that the Board would recess to Closed Session to discuss personnel and labor negotiation issues. The Board reconvened at 6:00 p.m. and President Mendoza-Ware stated there was no reportable action.

Hearing Session

- Colton High School: Ian Pollard and Janay Sinclair, ASB President and Vice President, respectively, provided a Power Point presentation that highlighted numerous academic, sports, and extracurricular and community programs and events, including, but not limited to, a FAFSA workshop, college and scholarship application submission information, increased attendance, student government day, assemblies, winter homecoming, blood drive, recognition given to senior Alex Salazar who was accepted to the MA Institute of Technology (MIT) in Boston, and recognition given to a large number of students with impressive GPAs. Upcoming activities include the spring musical, CAHSEE and STAR testing, and a prom fashion show. Board member Ibarra thanked ASB students for providing information and advisor Gloria Ramirez for her guidance.
- Measure G Bond Oversight Committee: Assistant Superintendent Jaime Ayala provided a brief overview of the bond election in November, 2008, and stated that the committee's purpose is to monitor and ensure that *Measure G* funds are expended appropriately. He reviewed the committee-selection process and introduced the twelve members. The first meeting will be scheduled soon and will include election of officers and review of the bylaws.

[Approval 1-22-09: Committee formation]

- | | | |
|-----------------------------|--------------------|----------------------------------|
| • Danica Aaker | • Edward J. Gregor | • Paul Russell |
| • Beatrice "Molly" Carrasco | • Gary Grossich | • Frank Anthony Quezada |
| • Randall Cenicerros | • William Hussey | • Daniel G. Ybarra |
| • Linda G. Gonzalez | • Issac Suchil | • Lynn Hooker (unable to attend) |

3. Public Hearing: At 6:15 p.m., Board President Mendoza-Ware opened the Public Hearing: **CSEA Sunshine Proposal for the 2008-09 Contract Reopens for the Collective Bargaining Agreement*. No one spoke to the item. The Public Hearing was closed at 6:16 p.m. (*California School Employees Association)
4. District Sunshine Proposal for the California School Employees Association (CSEA) 2008-09 Collective Bargaining Agreement: Human Resources Director Ingrid Munsterman presented the District's proposal in accordance with the provisions of the Education Employment Relations Act:
 - Article 12: Leave Provisions
 - Article 17: Disciplinary Action & Dismissal Procedures
5. Public Input: Specific Consent, Action, Study and Information or Closed Session Items
 - a) Agenda Item C-3: Resolution 09-12: Reduction of Particular Kinds of Certificated Services (2009-10): The following persons voiced concerns and opposition to the possible reduction or elimination of positions that would impact students and asked the Board to reconsider all options.
 - Kathy Ashley, Reche Canyon resident and Instructional Assistant for the Vocational Ed. Program at BHS
 - Sharon Halter-Day, CHS Counselor – reconsider counseling, electives (woodshop, home economics)
 - Robert Lemoine, ACE Vice President, concerned about the release of fifty positions, language in the Resolution, requested that the RIF and bumping process be followed
 - Janie Mcgee, teacher, revise Resolution language, item D-3
 - b) Closed Session Item: Natividad Serrano, math teacher at Bloomington Middle School, voiced concerns regarding seven non-reelect teachers at the site.
6. Public Input: Items Not on the Agenda
 - a) Robert Lemoine, shared concerns regarding the twenty-five non-reelect teachers and asked the Board to review the number of non-reelects over the past three years.
 - b) Faith Clevinger, two-year probationary English teacher at Terrace Hills Middle School, asked the Board to allow her to remain at her job.
 - c) Gil Navarro, education advocate for the California Parent Association, spoke about the dropout recovery program and shared the experiences of a former special education student who dropped out of Colton High School. He asked the District to reevaluate the dropout issues.
 - d) Stephanie Houston, ROP Superintendent, thanked the Board for the 37 year partnership and shared accomplishments. She stressed the importance of contacting the educators in Sacramento about the important programs that ROP offers to students and adults.
 - e) The following persons shared personal concerns and expressed support of the salary increase for the 81 employees at the San Salvador Children's Center
 - Donna Haynes, CSEA Chief Job Steward, a fair and equitable increase; requested item withdrawal
 - Sylvia Rios, State preschool teacher for 6 years -- consider the various levels of compensation
 - Mary Gracia, Head Start teacher – wants a fair and decent salary increase
 - Elena Sanchez, 7-year employee, hopes her continued education will be rewarded
 - Cynthia Luna, Head Start employee 17 years, Children's Center 3 -- equal and fair increase
 - Teresa Carpenter, State Preschool Teacher at McKinley – hopes teachers are valued
 - f) Christine Irish-Rey, resident across the street from the Colton High School stadium/field, shared concerns regarding lights left on, the high noise level, and unlocked gates.

- g) Bernadette Pedroza, 1990 CHS graduate, spoke in support of the teachers who teach electives and the influence they have on students.
- h) Wendy Curran, former Board member and Grand Terrace resident, spoke about the positive impact former teacher Robert DeGross had on students and submitted his name in nomination for the new high school in Grand Terrace.
- i) Lynn Mary Toscano, Librarian at Bloomington Middle School, spoke in behalf of the District librarians and shared the many duties performed and the skills taught to students.
- j) *Lorena Alday, parent of a Bloomington Middle School student, shared concerns regarding the budget cuts and the impact on teachers and students. (*utilized the services of Anna Klapproth, Interpreter)

The Board recessed at 7:10 p.m. and reconvened at 7:25 p.m.

President Mendoza-Ware stated that by consensus, agenda item C-2 would be brought forward to be addressed and she provided the following statement: "The Board intended to resolve the discrepancies in salaries among the Child Development Instructional Assistants and Child Development Teachers as stated in Board Action Item C-2. However, after further consultation with the District's attorneys, the Board has been advised that the process needs to be addressed at the negotiating table and directs staff to make this issue a priority."

TABLED to 3/12/09
**Amendment of Classified
Salary Schedules C, D, E**

- Child Develop. Instr. Assistants
- Child Develop. Teachers

#78

(C-2) Following discussion and on a motion by Mr. Albiso, seconded by Mr. Zamora and carried, item C-2 was *tabled* to the Board Meeting on March 12, 2009. The Board asked the Administration to contact CSEA tomorrow regarding this *priority issue* to schedule the first negotiation session as soon as possible and provide an update to the Board immediately thereafter.

The Board indicated that they were in unanimous agreement to pay the employees the salary they deserve and they want to ensure comparable salaries with surrounding districts.

Consent Items

#79

On a motion by Mr. Zamora, seconded by Mr. Taylor and carried, the Board approved Consent Items #A-1 through #A-8 as presented.

Minutes (2-5-09)

#79.1

(A-1) The Board approved the Minutes of the Regular Board of Education Meeting held on February 5, 2009, as presented.

Field Trips

#79.2

(A-2) The Board approved the field trips listed and authorized the expenditure of funds: ASB = Associated Student Body
AVID = Advancement Via Individual Determination

ROHMS (3/25/09, W) Alpine Camp and Conference Center in Blue Jay; *Higher Ground*; problem solving and teamwork activities; 48 8th grade AVID students, 2 certificated staff members, and 2 other adults; \$2,301 AVID funds; Strategy #1.

ROHMS (3/27/09, F) Alpine Camp and Conference Center in Blue Jay; *Higher Ground*; problem solving and teamwork activities; 48 8th grade AVID students, 3 certificated staff members, and 2 other adults; \$2,301 AVID funds;

McKinley (5/26/09, T) Aquarium of the Pacific in Long Beach; *Ocean Rangers: Marine Mammal Mystery*: marine science lesson about marine mammals and their migratory routes; 80 2nd grade students, 4 certificated staff members, and 4 other adults; \$1,840 ASB funds; Strategy #1.

THMS (6/9/09, T) Knott's Berry Farm in Buena Park; *8th grade end-of-the-year activity*; 150 8th grade students and 10 certificated staff members; \$5,895 ASB funds; Strategy #1.

Consultants
 • Staff Development

#79.3 (A-3) The Board approved the consultants to present at the District schools listed and authorized the expenditure of funds:

McKinley (2/23-26/09, 3/2/09, 4/14-15/09) Get Ahead Writing, LLC in Fullerton; *Get Ahead Writing*; support to 3rd and 4th grade students and teachers to improve direct instruction on writing standards to increase student performance; \$9,000 Title I funds; Strategy #1.

San Salvador Children's Center (3/13/09): Sabouchi Safety Services in Tustin; *Adult, Child & Infant CPR/First Aid*; training and certification for 44 staff members to meet Community Care Licensing requirements; \$2,640 Child Development and Staff Development funds; Strategy #1.

Course Descriptions
 • AP Calculus AB & BC
 • Grades 9-12
 • Begin Feb. 2009

#79.4 (A-4) The Board approved course descriptions for the two courses listed (grades 9-12) beginning February, 2009 as presented; textbooks and support materials will be purchased with site funds. Secondary Curriculum Council approval: January 13, 2009:

Advanced Placement Calculus AB
Advanced Placement Calculus BC

New Courses & Descriptions
 • *Mathematical Analysis*
 • *Trigonometry*
 • Grades 9-12
 • Begin Fall, 2009

#79.5 (A-5) The Board approved the two new courses and course descriptions listed (grades 9-12) beginning fall, 2009 as presented; instructional support materials will be purchased with site funds. Secondary Curriculum Council approval: January 13, 2009:

Mathematical Analysis
Trigonometry

Payment to UCR for 29 Teachers to Enroll & Complete GATE Certificate of Training
 • Gifted & Talented Education
 • Location: UCR Campus
 • 2008-09

#79.6 (A-6) The Board approved payment to the University of California, Riverside (UCR) for twenty-nine (29) teachers to enroll and complete the *Certificate of Training for the Gifted and Talented Education Program (GATE) at UCR as presented, for a cost of \$12,180, to be paid from GATE funds. The initial agreement to participate was approved on July 17, 2008. (*Four courses)

Acceptance of Gifts

#79.7 (A-7) The Board accepted gifts from donors as presented; site discretion unless otherwise noted.

Crestmore Superintendent James A. Downs \$100

D'Arcy Edison International (Princeton, NJ) Total 2 checks: \$738.90

Sycamore Hills Target (St. Peter, MN) \$800 for Ms. Holliman's kindergarten class Living Desert field trip on 5/19/09

Wilson Wells Fargo Foundation (Princeton, NJ) \$95
 Espartago & Manuela Sosa (Colton, CA) \$250 for music instruments

CHS Evelyn Rodriguez (Rialto, CA) \$60 for School Improvement Office
 Grand Terrace Seniors Club (Gr. Terrace, CA) \$100 for Jazz Band
 OMS Social Fund (San Bernardino, CA) \$200 for Choir Club
 Young Visionaries Youth Leadership Academy (San Bernardino, CA) \$150 for ceramics class / wood shop class

Boys' Baseball Team (Total = \$1,000)
 National Adult Baseball Assn. (Lakewood, CO) \$400
 Sally Torres (Grand Terrace, CA) \$50
 Golden State Petroleum, Inc. (Redlands, CA) \$75
 Shirley Baker Kiddie Care (Grand Terrace, CA) \$125
 Lefty's Sports Outfitters, Inc. (Colton, CA) \$75
 UISWA (Colton, CA) \$75
 Cecilia Montoya (Colton, CA) Total 2 checks: \$200

Sabbatical Leave 2009-10 #79.8 (A-8) The Board approved the sabbatical-leave request for certificated
 • Cert. Employee EIN 4718 employee EIN 4718 for the 2009-10 school year, in accordance with Article 13.17 of the ACE Collective Bargaining Agreement.

Action Items #80 On a motion by Mr. Albiso, seconded by Mr. Ibarra and carried, the
 TABLED—C-2 Board approved action items C-1 through C-14 as presented, with the exception of *item C-2, which was tabled to the meeting on March 12, 2009 and C-3, C-15 and C-16, which were deferred for separate action.*

Personnel Employment #80.1 (C-1) The Board approved employment of personnel as presented.

Certificated

Regular Staff
 Castro, Laura Social Science Teacher (temp) – THMS

Activity / Coaching Assignments
 Afadonis, Syreeta Track Head Varsity - BHS
 Branham, Mason Baseball Head Varsity – BHS
 Dowd Jr., Daniel Swimming Head Varsity – BHS
 Gray, Ruth Swimming Head JV – BHS
 Schaefer, Gabriel Track Head Varsity – BHS
 Vasquez, Marlene Golf Head Varsity - BHS

Substitute Teachers
 Baca Jr., Joseph Martinez, Monique
 Todd, Thomas

Classified

Activity / Coaching Assignments
 Aguilera, Julie Track Head JV – BHS
 Flores, Robert Softball Head Varsity – BHS
 Ov, Renee Tennis Head Varsity – BHS
 Ramirez, John Softball Head Frosh/Soph - BHS

Substitutes
 Barnett, Angela Sub Child Development Inst. Aide
 Bristol, Pearl General Clerical (retired/rehire)
 Maestas, Robert General Laborer
 Nochez, Mauricio General Laborer
 Precie, Albert General Laborer
 Sanchez, Della Sub Noon Aide – Jurupa Vista
 Sandoval, Paul Sub Campus Supervisor

Deferred—TABLED

Amendment of Classified

Salary Schedules C, D, E

- Child Develop. Instr. Assistants
- Child Develop. Teachers

(C-2) TABLED to March 12, 2009 (See item #78)

Deferred

Resolution 09-12

*Reduction of Particular Kinds
of Certificated Services
(2009-10)*

(C-3) DEFERRED (See item #81 & #82)

Resolution 09-13

*Criteria for Resolving
Ties in Seniority Related to
Certificated Layoffs*

#80.2

(C-4) The Board adopted Resolution 09-13, Criteria for Resolving Ties in Seniority Related to Certificated Layoffs as presented, in accordance with Education Code Section 44955.

Conference Attendance

#80.3

(C-5) The Board approved conference attendance as presented.

Delores Curry – BHS
Counselor

SPARC Scoring Workshop (Support
Personnel Accountability Report Card)
March 18-20, 2009; Lake Arrowhead
No cost to the District.

Purchase Orders

#80.4

(C-6) The Board approved purchase orders issued as presented and all pertinent information is on file in the Business Office.

Disbursements

#80.5

(C-7) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.

Batch #1101 through Batch #1170 **\$7,486,548.39**

*Notice of Completion
(Bid 08-12)*

- CMS (2008-09)
- QEIA Classroom Project
- *Williams Scotsman, Inc.*

#80.6

*(C-8) The Board authorized the filing of a Notice of Completion regarding Bid 08-12: Colton Middle School *QEIA Classroom Project completed by Williams Scotsman, Inc. and released the final 10 percent contract retention in the amount of \$44,754.69, to be paid from General fund QEIA—Fund 01. (*Quality Education Investment Act)*

“Piggyback” Redlands USD
Bid 6-08 (four years)

- Furniture, Filing & Office Equip.
- District wide
- 2009-13

#80.7

*(C-9) The Board approved a four-year authorization to “piggyback” on the Redlands Unified School District Bid 6-08 to purchase furniture, filing and office equipment district wide during school years 2009-13 as presented, to be paid from various funds as need arise. (*Public Contract Code 20118)*

One-Year Extension of Bid
05-03 w/ Dave Bang Associates

- Playground Equipment
- Outdoor Site Furnishings
- DSA-Approved Shade Shelters
- Mar. 2008 thru Mar. 2009

#80.8

*(C-10) The Board approved a one-year extension of *Bid 05-03 with Dave Bang Associates, effective March 10, 2008 through March 9, 2009, to purchase playground equipment, outdoor site furnishings, and DSA-approved shade shelters, to be paid from appropriate funding sources (site discretionary, lottery, categorical). The Company requested this extension with no Consumer Price Index (CPI) increase. [*award approved on 3-10-05 and a “piggyback” bid was created; Ed. Codes 17596 & 81644]*

Resolution 09-10 #80.9 (C-11) The Board adopted Resolution 09-10, *Application for State Funding to Construct Science and Math Classroom Buildings at Bloomington and Colton High Schools* as presented. The funding application will be processed upon receipt of the Resolution and approval by the California Department of Education and the Division of the State Architect.

Application for State Funding for Science & Math Bldgs at BHS & CHS

Resolution 09-11 #80.10 (C-12) The Board adopted Resolution 09-11, *Certification to the Boards of Supervisors of San Bernardino and Riverside Counties Relative to all Proceedings in the November 4, 2008 General Obligation Bond Election*, specifically,

Certification to San Bndo & Riv. Co. Board of Supv. for General Obligation Bond Election on 11-4-08 Measure "G"

- Measure "G" was approved by more than 55% of the votes cast,
- All proceedings of the District were accomplished according to law, and
- The Resolution and the Canvass Certificate and Official Statement of Results will be delivered to the San Bernardino County Superintendent of Schools and the Clerk of the Board of Supervisors of San Bernardino County.

Allocation & Site Expenditure Plans for 2006-07 School Site Discretionary Block Grant #80.11 (C-13) The Board approved the allocation and site expenditure plans for the second and final apportionment (25%) of the 2006-07 School Site Discretionary Block Grant for Colton Middle School, in the amount of \$19,826 (one-time funds), as proposed by the CMS School Site Council. There will be no impact on the unrestricted General fund.

- One-Time Funds
- 2nd & Final Apportionment
- CMS

2009 Secondary Summer School Program #80.12 (C-14) The Board approved the 2009 secondary summer school program for currently enrolled District 7-12 students who are at-risk of retention, need remediation or need to makeup failing grades including class of 2009 students who do not graduate and will complete requirements by July 24, 2009. The ADA generated by the summer school program will cover the majority of the costs; transportation costs will be paid from General funds. A complete list of courses is on file in the Educational Services Division Office.

- Grades 7-12
- BHS & CHS

| | | |
|---|--|------------------------|
| <u>Sites:</u> | Bloomington & Colton High Schools (Grades 7-12) | |
| <u>Dates:</u> | <u>Session I:</u> June 22 – July 10 (14 days) <i>No school on Friday, July 4</i> | |
| | <u>Session II:</u> July 13 – July 24 (15 days) | |
| | <u>Site A</u> | <u>Site B</u> |
| School Hours: | 7:30 a.m. to 12:20 p.m. | 8:30 a.m. to 1:20 p.m. |
| Office Hours: | 7:00 a.m. to 1:00 p.m. | 8:00 a.m. to 2:00 p.m. |
| Teacher Workday: | 7:20 a.m. to 12:50 p.m. | 8:20 a.m. to 1:50 p.m. |
| <u>Instructional minutes:</u> 270 per day (4-1/2 hours) | | |
| <u>Attendance / Discipline:</u> Students will be dropped for any violation of Ed. Code 48900 that leads to suspension, truancy, or any unexcused absence. Students will be dropped from a session if they miss a total of 6 hours of class for that session. Each tardy will be counted as having missed 1 hour of class. | | |

Deferred
 Ballot Cast for CSBA 2009
 Election for Delegate Assembly
 (Subregion 16-B)

(C-15) DEFERRED (See #83)

Deferred

Nominations to Name High School #3 in Grand Terrace

(C-16) DEFERRED (See #84)

Deferred

Resolution 09-12

Reduction of Particular Kinds of Certificated Services (2009-10)

#81

(C-3) Deferred It was moved by Mrs. Mendoza-Ware and seconded by Mr. Albiso to amend Resolution 09-12, Section D, by deleting language as requested. The motion carried on a 7-0 vote.

#82

Excerpt: Section D. That “competency” as described in Education Code section 44955(b) for the purposes of bumping shall necessarily include: (1) possession of a valid credential in the relevant subject matter area; (2) academic training as evidenced by “highly qualified” status under the *No Child Left Behind Act* and an appropriate EL authorization (to the extent required by the position); and (3) one year of full-time experience in the relevant subject matter area ~~within the past five years.~~

On a motion by Mr. Albiso, seconded by Mrs. Mendoza-Ware and carried on a 5-2 vote, the Board adopted Resolution 09-12, *Reduction of Particular Kinds of Certificated Services for the 2009-10 School Year as amended*, authorizing the reduction of certificated staff as presented and pursuant to Education Code Sections 44949 and 44955. Further, the Administration will provide written notice to the affected employees on or before March 15, 2009.

Ayes: Albiso, Mendoza-Ware, Ibarra, Zamora, Armenta

Noes: Haro, Taylor

Board member Albiso clarified that Resolution 09-12 was adopted due to the legal requirement regarding employee notification. In an effort to minimize the impact on personnel, alternatives and options to reduce operation costs will be researched.

| | | | |
|-----|---|-------------|---------------|
| 1. | Counselor, DATE | 1.0 | F.T.E. |
| 2. | Counselor, Elementary | 1.0 | F.T.E. |
| 3. | Counselor, High School | 3.0 | F.T.E. |
| 4. | Counselor, Middle School | 1.0 | F.T.E. |
| 5. | Curriculum Prog. Specialist, Dist. Office level | 7.0 | F.T.E. |
| 6. | Drafting Teacher, High School | 1.0 | F.T.E. |
| 7. | Elementary Teacher, K-6 | 20.0 | F.T.E. |
| 8. | Health Teacher, Middle School | 2.0 | F.T.E. |
| 9. | Home Choice Teacher | 1.0 | F.T.E. |
| 10. | Home Economics Teacher, High School | 1.0 | F.T.E. |
| 11. | Home Economics Teacher, Middle School | 1.0 | F.T.E. |
| 12. | Independent Study Teacher | 1.0 | F.T.E. |
| 13. | Librarian, Middle School | 4.0 | F.T.E. |
| 14. | P.E. Teacher, High School | 2.0 | F.T.E. |
| 15. | P.E. Teacher, Middle School | 1.0 | F.T.E. |
| 16. | Wood Shop Teacher, High School | 2.0 | F.T.E. |
| 17. | Work Experience Teacher, High School | 1.0 | F.T.E. |
| 18. | Principal, Elementary | 1.0 | F.T.E. |
| 19. | Assistant Principal, Middle School | 1.0 | F.T.E. |
| | Total | 52.0 | F.T.E. |

Deferred

Ballot Cast for CSBA 2009 Election for Delegate Assembly (Subregion 16-B)

#83

(C-15) Deferred Board members reviewed the list of candidates.

On a motion by Mr. Taylor, seconded by Mr. Albiso and carried, the Board cast its ballot reflecting the candidates for the March 2009 California School Boards’ Association (CSBA) *Delegate Assembly and directed the Superintendent to submit the official ballot. (*Subregion 16-B, San Bernardino County)

Names: *Sue Brown* (Yucaipa-Calimesa JUSD)
Barbara M. Flores (San Bndo City USD)

Deferred

Nominations to Name High School #3 in Grand Terrace

#84

(C-16) Deferred

Superintendent Downs distributed the list of nominations received from the community. District wide notification was provided via the District website, the TeleParent message system, news briefs, flyers posted at City government facilities and at each school site. In addition, Board members submitted a name in nomination.

| | | |
|---|--------------------|----------------------------------|
| <u>Nominations: Ray Abril High School</u> | | <u>Grand Terrace High School</u> |
| Mel Albiso | Marge Mendoza-Ware | Patt Haro |
| Robert Armenta | Kent Taylor | |
| Frank Ibarra | David Zamora | |

On a motion by Mr. Taylor, seconded by Mr. Ibarra and carried, the Board accepted the names submitted in nomination to name high school #3 in Grand Terrace as presented and in accordance with Board Policy 7310. At the Board meeting on March 12, 2009, the Board will review all of the names submitted and will select a name for high school #3.

Action Items—Resolutions

Resolution:

*Read Across America Day
(March 2, 2009)*

#85

(D-1) On a motion by Mr. Zamora, seconded by Mrs. Haro and carried, the Board adopted the Resolution, *Read Across America Day, March 2, 2009*, a national celebration of Dr. Seuss' birthday, to increase awareness of the importance of reading in our communities and across America, and to recognize the National Education Association (NEA) and the Colton Joint Unified School District for sponsoring a celebration of reading called *NEA's Read Across America*. Further, the Board encourages the community to engage in programs and activities to help students become successful readers.

Resolution:

*Week of the School Administrator
(March 2-6, 2009)*

#86

(D-2) On a motion by Mr. Taylor, seconded by Mr. Armenta and carried, the Board adopted the Resolution, *Week of the School Administrator (March 2-6, 2009)* to recognize the efforts and accomplishments of administrators, classified managers, and classified-confidential employees of the Colton Joint Unified School District for their service to students, fellow staff members, and the citizens of the entire District.

Resolution:

*Cesar E. Chavez Day
(March 31)*

#87

(D-3) On a motion by Mr. Armenta, seconded by Mrs. Haro and carried, the Board adopted the Resolution, *Cesar E. Chavez Day (March 31)* to recognize the founder of the United Farm Workers for his efforts to improve the plight of farm workers and his belief in non-violent principles that won him the respect of leaders around the world. Further, the Board encourages students, staff, parents and community members to honor this leader with appropriate educational activities.

Study, Information and Review Session

1. Personnel -- Resignations
2. Association Student Body (ASB) Financial Reports (January 31, 2009): Information provided.

3. Paperless Board Meetings/Agenda: Information Technology Manager David Thurston provided an overview of services and costs available by two vendors relative to a paperless system, as well as reviewed the current system utilized: Option #1: CSBA's AgendaOnline Option #2: InfoComm Network's ElectronicSchoolBoard
4. Budget Update: Assistant Superintendent Ayala stated that the State budget was signed this morning that addresses shortfalls for the 2008-09 and 2009-10 school years. He provided an overview of the impact on the District, reiterating information presented at the two previous meetings. In addition, he provided an update relative to the revenue limit and categorical programs, and stated that the timing of funding and expenditure requirements and conditions regarding the preliminary federal stimulus funding released to Title I, Part A & B, and IDEA is unknown at this time. He stated that the District's loss is significant through the 2009-10 school year (approx. \$6.5 million) and reserves will be utilized as the budget is developed. Cost-containment procedures will remain, vacancy requirements will be monitored, the flexibility allowances will be utilized, and the negative impact will be spread out over several years. As requested information regarding categorical transfers and textbook adoption delays will be provided as well as any new developments.
5. Supplemental Employee Retirement Plan (SERP): Assistant Superintendent Ayala reported that the District is researching the feasibility of offering a retirement plan and provided a brief overview of the process utilized by Keenan and Associates, who will develop scenarios for all employees. It is anticipated that the process can be completed for consideration at the Board meeting on March 12, 2009. All details will be provided to the Board prior to the meeting. Following discussion and by Board consensus, the retirement plans will be developed for all employee groups.
6. Facilities Update: Facilities Director Alice Grundman reported that bids were opened today for high school #3 and 185 competitive bids were received. A facility update will be provided at the Board Meeting on March 12, 2009.
7. ACE Vice President Robert Lemoine thanked the Board for withdrawing agenda item C-2 (Classified Salary Schedules) and for amending agenda C-3 (Resolution 09-12, Reduction of Particular Kinds of Certificated Services). He stated that he appreciated the open communication that occurred over the past three weeks. He indicated that union members recognize that the current budget crisis is a "State" budget issue and not a "District" issue and while ACE, CSEA and MAC demonstrated a united front at the last Board meeting, each union is faced with making difficult choices in order to do it's part to resolve the current budget issues. He shared the union's three priorities and stated that any "cut" should be made according to the correct process:
 - Salary -- remain unchanged: no furloughs or a freeze in step and column
 - Benefits – remain unchanged: keep Kaiser at no additional cost
 - Working conditions -- remain unchanged: keep class size reductionHe shared concerns regarding the high number of non-reelects this year and asked that the *RIF process not be used for layoffs. He commented on the successful "teacher for a day" event held recently and plans are underway for the ACE vs. District softball game in May, 2009. (*reduction in force)
8. CSEA President Anthony Diaz stated that at their Chapter meeting recently members expressed interest in inviting Board members to attend a Chapter meeting, which is held every third Tuesday. He explained the reason for including "salary" as an opener for contract negotiations and stated that other high priority issues would be addressed at the next meeting.
9. MAC Angela Dischinger thanked ACE President Karen Houck and CSEA Vice President Nick Ramirez for joining her in solidarity in light of the current fiscal crisis. She stressed the importance of remaining united while working through the difficult decisions in order to maintain the highest level of educational integrity for students.

10. ROP Board Member Frank Ibarra thanked ROP Superintendent Stephanie Houston for attending tonight's meeting and providing a historical account of the District/ROP partnership. He expressed appreciation for the opportunity to address students in the Career Technical Education class at Bloomington High School and is glad that ROP and other similar programs are available to assist students determine career paths. A four-year Law Enforcement Policy Academy will be implemented at Bloomington High School and an "Xtreme Summer Camp" is scheduled to provide a hands-on learning experience for middle school students in the areas of science, technology, engineering and math. Board member Kent Taylor added that a DVD is available to high school counselors to use as a marketing tool for the ROP program.
11. Superintendent's Communiqué / Correspondence / Communications: Superintendent Downs reviewed the components of the flexibility program and stated that CRY/ROP would be considered as a separate budget entity and ROP would not be a part of Colton JUSD categorical flexibility program. Colton appreciates the CRY/ROP program and looks forward to continuing the good working relationship with ROP in the future. He distributed a copy of the Board log, student essays regarding their suggestions for naming the new high school in Grand Terrace, the recent CRY/ROP and State Fiscal Report, projected costs for a one-day general Board workshop in-house, information regarding a County "boardsmanship" workshop (3-9-09), the Colton Woman's Club annual prayer breakfast meeting (3-19-09), and a student recognition program for African American History Month (2-27-09) sponsored by Congressman Joe Baca.
12. Comments / Requests from Board Members

Kent Taylor stated that this year's District Science Fair would be held at Bloomington Middle School on February 28, and he would donate a \$1,000 savings bonds for one of the student awards. He thanked ROP Superintendent Stephanie Houston and everyone who spoke for attending the meeting.

Robert Armenta stated that he looks forward to attending the elementary band concerts and participating in *Read Across America*.

Patt Haro commented on her "science fair visits" to Colton High School, D'Arcy, Birney, Grimes, Smith and Lincoln. She attended the Bloomington High School GATE parent night and an information meeting regarding a joint field trip to the Tallship American Pride (spring break) for GATE students from BMS, Crestmore, Grimes, Lewis and Smith schools. She looks forward to participating in *Read Across America* day.

Frank Ibarra thanked everyone who spoke regarding the employee positions listed on the agenda and for staying late at the meeting. He expressed concern regarding a newspaper article recently that indicated non-participation by the Bloomington High School wrestling team at the CIF wrestling finals. He requested information as to *why* and *who* was responsible for this oversight. He has spoken to Assistant Superintendent Almdarez regarding expectations in order to avoid reoccurrence.

Mel Albiso thanked everyone for attending and staying late.

Marge Mendoza-Ware encouraged everyone to view the science projects displayed in the back of the room. She inquired about the status of the dropout recovery program sponsored by the San Bernardino City Mayor's Office and Superintendent Downs responded that a plan is in the process of being developed and would be shared soon. She requested Board notification of all future student competitions, i.e., Academic Decathlon award ceremony.

Closed Session

- Student Discipline
- Personnel
- Real Property Issues
- Anticipated Litigation
- Labor Negotiators

At 8:55 p.m., Board President Mendoza-Ware announced that the Board would recess to Closed Session to discuss items on the agenda.

Reconvened

- Closed Session Items Reported

The Board meeting reconvened at 9:26 p.m. and Board President Mendoza-Ware reported on action taken in Closed Session:

Student Discipline
(Closed Session)

#88

- Student Discipline (14)

On a motion by Mr. Zamora, seconded by Mr. Taylor and carried, the Board approved *Student Discipline Items 1-14* as presented:

- | | | |
|------------|------------|-----------------|
| (1) 153268 | (6) 75883 | (11) 75802 |
| (2) 154802 | (7) 126927 | (12) 68565 |
| (3) 114937 | (8) 151991 | (13) 142740 |
| (4) 85160 | (9) 123142 | (14) Rev—123143 |
| (5) 149394 | (10) 69352 | |

Non-Reelection of Certificated
Probationary Employees
(2009-10)

#89

EINs 8139, 8451, 8516

On a motion by Mr. Albiso, seconded by Mr. Armenta and carried, the Board approved notification of non-reelection of the probationary certificated employees listed, effective the 2009-10 school year. [Ed. Code 44929.21(b)]

EINs 8139, 8451, 8516

Other Closed Session Items
No reportable action
(3) Items)

#90

Other Closed Session Items—*No reportable action*

- Antieipated Litigation
- Real Property Negotiator—High School #3 Issues
APNs—1167-151-37; 1167-151-32, 33, 34; 1167-151-31, 43, 44;
1167-151-35, 36, 38, 39; 1164-151-65, 01, 02; 1167-151-45;
1167-151-59, 58, 60
- Labor Negotiators

Adjournment

At 9:28 p.m., the Board adjourned to the next Regular Board of Education Meeting on March 12, 2009, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: **Approval of Student Field Trips**

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

RECOMMENDATION: That the Board approve the field trips as listed and expend the appropriate funds.

FIELD TRIPS: Regular Meeting March 12, 2009

| Site | Date | Depart | Return | Destination | Activity/Background | Grade | Teacher | Cost | Funding | Strategic Plan* |
|-------------------------------------|---|-----------|------------|--|---|------------|---|------------|---|-----------------|
| CHS | 3/13/09 (Fri.) | 7:30 a.m. | 6:00 p.m. | Knott's Berry Farm Buena Park, CA (District) | <i>Energy in Motion: Application by Design</i> Math students will participate in a physical science program studying the laws of physics. | 10-12 | Linda Faulk Marcella Cook Jeanne Folta 1 teacher TBD (24) | \$870.80 | ASB | Strategy #1 |
| BHS | 3/27/09 to 3/29/09** (F/S/S) | 9:00 a.m. | 11:00 a.m. | Anaheim Convention Center Anaheim, CA (District) | 2009 USA Spirit Nationals Cheer Squad will compete at the National Cheer competition. | 9-12 | Linda Mermilliod Aylisa Gonzalez (20) + 3 | \$5,050.00 | ASB \$1,600 Donations \$3,000 Discretionary \$450 | Strategy #1 |
| CHS | 3/27/09 to 3/29/09** (F/S/S) | 8:00 a.m. | 10:00 p.m. | Anaheim Convention Center Anaheim, CA (District) | 2009 USA Spirit Nationals Cheer Squad will compete at the National Cheer competition. | 9-12 | Laura Martinez Monique Martinez (29) + 2 | \$9,626.00 | Donations \$9,176 Discretionary \$450 | Strategy #1 |
| Crestmore Grimes Smith BMS | 3/28/09 (Sat.) | 7:00 a.m. | 4:30 p.m. | Tallship American Pride Rainbow Harbor Long Beach, CA (District) | <i>Marine Science & Sailing History</i> GATE students will participate in a hands-on marine science and history program. | 4-6 7-8 | Michael Bayless Dan Morse 9 additional teachers (74) + 15 | \$3,600.00 | GATE \$2,480 ASB \$1,120 | Strategy #1 |
| ROHMS | 3/28/09 to 3/31/09** (S/S/M/T) | 5:45 a.m. | 10:45 p.m. | Fresno Convention Center Fresno, CA (Amtrak) | 2009 FHA-HERO State Leadership Conference and Competition Students will participate in a leadership conference and compete at the state level. | 7-8 | Kathleen Dickerson Sam Vo (12) + 1 | \$6,731.52 | Vocational Education Act \$4,947.84 ASB \$1,303.68 Donations \$480 | Strategy #1 |

*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.
**Overnight

FIELD TRIPS: Regular Meeting March 12, 2009

| Site | Date | Depart | Return | Destination | Activity/Background | Grade | Teacher | Cost | Funding | Strategic Plan* |
|-------------------|--|-----------|-----------|---|---|-------|---|-------------|---|-----------------|
| BHS | 4/17/09 to 4/21/09** (F/S/S/M/T) | 3:00 p.m. | 5:00 p.m. | Fresno Convention Center Fresno, CA (District) | 2009 <i>Future Farmers of America State Leadership Conference</i> Students will participate in the state FFA leadership conference. | 9-12 | Richard Montgomery Christine Montgomery James Western (12) | \$5,119.72 | Ag Incentive \$2,555.40 ASB \$2,064.32 EIA \$500 | Strategy #1 |
| BHS | 4/23/09 to 4/26/09** (Th/F/S/S) | 9:00 a.m. | 7:00 p.m. | Fresno Convention Center Fresno, CA (District) | 2009 <i>State Leadership Conference and SkillsUSA Championships</i> Students will participate in the state leadership conference and compete in the SkillsUSA Championships. | 12 | William Reedy Carolyn Creel (7) | \$3,720.00 | Vocational Education Act \$3,060 ASB \$660 | Strategy #1 |
| THMS | 5/2/09 (Sat.) | 8:00 a.m. | 9:00 p.m. | Disneyland Anaheim, CA (District) | <i>End of the Year Activity</i> AVID students will participate in an end of the year academic incentive trip. | 7-8 | Lauren Rumpf Diane Brown Lauren Tyler (100) + 7 | \$7,500.00 | ASB | Strategy #1 |
| Sycamore Hills | 5/18/09 to 5/22/09** (M/T/W/Th/F) | 9:00 a.m. | 1:00 p.m. | San Gabriel Valley Family YMCA Camp Elk Wrightwood, CA (District) | <i>6th Grade Science Camp</i> Students will participate in a hands-on life science education in the natural environment. | 6 | Donald Tornburg Brenda Betten Jessica Betcher Annette Wolcott (125) | \$25,515.00 | ASB | Strategy #1 |

*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.
**Overnight

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: **Approval of Consultant for Assembly Presentations**

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

RECOMMENDATION: That the Board approve the consultants for assembly presentations as listed and expend the appropriate funds.

ASSEMBLIES/PROGRAMS: Regular Meeting: March 12, 2009

| Site | Date | Time | Program/Purpose | Location | Consultant(s) | Cost | Funds | Strategic Plan* |
|----------------|-------------------|---|---|----------------|---|----------|--------------------------|-----------------|
| ROHMS | 3/20/09 | 2:00 p.m. to 2:45 p.m. | <i>Illusionist</i> Reward assembly for 1 st Semester 7 th and 8 th grade Honor Roll students for academic achievement. | ROHMS | Jethro Alcuaz Azusa, CA | \$750.00 | ASB | Strategy #1 |
| Crestmore | 3/24/09 | 8:00 a.m. to 10:00 a.m. 11:45 a.m. to 1:45 p.m. | <i>Journey into the Serrano Culture</i> Third grade students will be introduced to traditional Serrano culture and history in line with the California Content Standards. | Crestmore | Museum on the Road San Bernardino County Museum Redlands, CA | \$437.90 | HPSGP | Strategy #1 |
| Jurupa Vista | 4/7/09 | 1:00 p.m. to 1:45 p.m. 2:30 p.m. to 3:15 p.m. | <i>Character Counts Magic Show</i> To provide students with instruction on how to make good character choices and instill positive values. | Jurupa Vista | Paul Wei Monterey Park, CA | \$970.00 | Donations | Strategy #1 |
| McKinley | 4/8/09 | 8:30 a.m. to 9:15 a.m. 9:30 a.m. to 10:15 a.m. | <i>The Imagination Machine</i> Through theater improvisation, students will be inspired to develop their imaginations through creative writing. | McKinley | The Imagination Machine Orange, CA | \$975.00 | ASB | Strategy #1 |
| Sycamore Hills | 4/15/09 5/6/09 | TBD | <i>Piet Mondrian and M.C. Escher</i> Students and teachers will participate in a creative arts enrichment program that utilizes a 3-part approach to art history, art technique, and art activity. | Sycamore Hills | Hannah Levers Meet the Masters, Inc. San Clemente, CA | \$610.00 | Arts & Music Block Grant | Strategy #1 |

*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

ASSEMBLIES/PROGRAMS: Regular Meeting: March 12, 2009

| Site | Date | Time | Program/Purpose | Location | Consultant(s) | Cost | Funds | Strategic Plan* |
|-----------|---------|-------------------------------------|--|-----------|---|------------|-------|-----------------|
| Crestmore | 5/27/09 | 7:50 a.m. 8:50 a.m. 9:50 a.m. | <i>The Imagination Machine</i> K-6 students will learn techniques for creative writing, developing characters, and plot lines. Students will then be inspired when they see their stories come to life being performed by actors. | Crestmore | The Imagination Machine Orange, CA | \$1,290.00 | HPSGP | Strategy #1 |
| Grant | 6/3/09 | 6:00 p.m. to 6:45 p.m. | <i>The History of Music</i> GATE students and their parents will receive an enriched visual arts program by a historical journey through American music. | Grant | Craig Newton Dream Shapers Orange, CA | \$350.00 | GATE | Strategy #1 |

*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: Approval of the Colton High School Junior/Senior Prom
(May 16, 2009)

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

BACKGROUND: The student committee in charge of making arrangements for this year's Junior/Senior Prom has selected The Reef in Long Beach, CA. The date selected is Saturday, May 16, 2009, from 8:00 p.m. to 12:00 midnight. The cost per student ticket range from \$95 to \$100 based on time of ticket purchase. The estimated attendance is 500 students. All those attending must have a 2.0 GPA from the previous grading period. There will be approximately 30 chaperones from the Colton High School staff. Security is provided through the school security staff and the event coordinating company.

BUDGET IMPLICATIONS: No cost to District.

RECOMMENDATION: That the Board approve the Colton High School Junior/Senior Prom May 16, 2009, as presented.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: Approval of Bloomington High School Graduates to attend “Grad Nite” at Disneyland (June 18, 2009)

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

BACKGROUND: Arrangements have been made with Disneyland for Bloomington High seniors to attend “Grad Nite” at Disneyland in Anaheim on Thursday June 18, 2009. Students and chaperones will board buses at 10:00 p.m. on Thursday, June 18 and will return at 7:00 a.m. on Friday, June 19. There will be chaperones attending. Transportation has chartered buses through a charter company.

BUDGET IMPLICATIONS: No cost to the District.

RECOMMENDATION: That the Board approve Bloomington High School graduates to attend “Grad Nite” at Disneyland in Anaheim on Thursday, June 18, 2009.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval of Colton High Graduates to attend “Grad Nite” at
Disneyland in Anaheim (June 18, 2009)

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

BACKGROUND: Arrangements have been made with Disneyland for Colton High seniors to attend “Grad Nite” at Disneyland in Anaheim on Thursday, June 18, 2009. Students and chaperones will board the buses at approximately 10:00 p.m. on Thursday, June 18, 2009 and will return at 7:00 a.m. on Friday, June 19. There will be chaperones attending. Transportation has chartered buses through a charter company.

**BUDGET
IMPLICATIONS:** No cost to the District.

RECOMMENDATION: That the Board approve Colton High School graduates to attend “Grad Nite” at Disneyland in Anaheim June 18, 2009, as presented.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Adoption of Resolution and Amendment of Contract for State
Preschool Program Funds (2008-2009)

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #2: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

BACKGROUND: Each year the State Department of Education offers the District a contract for the operation of the Children Center Program and the State Preschool Program. The contract amount for the State Preschool Program for the 2008-2009 school year has been amended. All terms and conditions of the original agreement shall remain unchanged and in full force and effect.

BUDGET

IMPLICATIONS: \$1,410,894 - - Prior amount encumbered
\$ 11,945 - - Additional amount encumbered by this document
\$1,422,839 - - Total Encumbered to date

RECOMMENDATION: That the Board adopt the resolution and approve the contract for State Preschool Program funds, as presented. (2008-2009)

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2008/09.**

RESOLUTION

BE IT RESOLVED that the Governing Board of _____
Colton Joint Unified School District

authorizes entering into local agreement number/s CPRE 8287 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

| <u>NAME</u> | <u>TITLE</u> | <u>SIGNATURE</u> |
|-----------------------|-----------------------|------------------|
| <u>James A. Downs</u> | <u>Superintendent</u> | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

PASSED AND ADOPTED THIS 12 day of March 2008/09, by the
Governing Board of Colton Joint Unified School District
of San Bernardino County, California.

I, David R. Zamora, Clerk of the Governing Board of
Colton Joint Unified School Dist., of San Bernardino, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Board of Education meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: Approval of the Memorandum of Understanding and Agreement (C-1001615) with Riverside County Superintendent of Schools for Participation in the RIMS-BTSA Professional Teacher Induction Program (2008-2009)

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #1: We will establish an effective internal and external communication system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

BACKGROUND: The District has received an agreement with Riverside County Superintendent of Schools for participation in the RIMS-BTSA Program for the term of July 1, 2008 to June 30, 2009. RIMS-BTSA provides new teachers with training to obtain their clear credential and assistance to support their success in the classroom. This year 87 teachers are participating.

BUDGET IMPLICATIONS: \$175,162.50 – Increase to restricted general fund.

RECOMMENDATION: That the Board approve the Memorandum of Understanding and Agreement (C-1001615) with Riverside County Superintendent of Schools for participation in the RIMS-BTSA Professional Teacher Induction Program. (2008-2009)

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent
Educational Services Division
- SUBJECT:** Approval of Course Descriptions for *English Language Arts 7th Grade* and *English Language Arts 8th Grade* (Beginning February 2009)
- GOAL:** Improve Student Performance
- STRATEGIC PLAN:** Strategy #2: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.
- BACKGROUND:** Middle school course descriptions are being reviewed and updated across all subject areas. Teacher committees revised these course descriptions and they were both approved by the Secondary Curriculum Council on December 9, 2008.
- BUDGET IMPLICATIONS:** Instructional support materials will be purchased with site funds.
- RECOMMENDATION:** That the Board approve the course descriptions for *English Language Arts 7th Grade* and *English Language Arts 8th Grade*. (Beginning February 2009)

Middle School Course Description for **English Language Arts 7th Grade**

Course Title: English Language Arts

Curricular Area: ELA

Course Number: ENO710, ENO711, ENO712
 ENE710, ENE711, ENO712
 ENR710, ENR711, ENR712
 ENS710, ENS711, ENS712

Length: One year
 5 units per period per semester

Grade Level: 7

Prerequisites: None

Course Description

This course provides students with a solid foundation in critical thinking and reading comprehension. This includes an emphasis in informational materials and analysis of a variety of grade-level appropriate text. Additionally, students will develop strategies for clear, concise, and effective oral and written communication.

Alignment

This course is aligned to the California Content Standards for English Language Arts.

Instructional Materials

All current adoption materials previously approved by the school board.

| | | |
|--|---|--|
| <u>Required Textbook(s)</u> Language of Literature – Red Edition published by McDougal Littell (2002) | <u>Novels and Other Readings</u> A New Telling - Beowulf “Rikki-Tikki-Tavi” “The Highwayman” | <u>A Christmas Carol</u> “Amigo Brothers” |
|--|---|--|

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Classwork/Homework..... | 50% |
| Other | 10% |
| Tests and Quizzes | 25% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

This Course of Study was updated in Fall, 2008.

Instructional Guides for 7th Grade English Language Arts

Learning Experiences and Instruction

Homework topics for 7th Grade English Language Arts are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

Middle School Course Description for **English Language Arts 8th Grade**

Course Title: English Language Arts

Curricular Area: ELA

Course Number: ENO810, ENO811, ENO812
 ENE810, ENE811, ENE812
 ENR810, ENR811, ENR812
 ENS810, ENS811, ENS812

Length: One year

Grade Level: 8

Prerequisites: None

Course Description

This course provides students with continued teachings of selected literature and various writing skills. It is designed to build additional reading, vocabulary, critical thinking, speaking, and listening skills.

Alignment

This course is aligned to the California Content Standards for English Language Arts.

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)

Language of Literature – Green Edition published by McDougal Littell (2002)

Required Readings

Tell Tale Heart
 The Diary of Anne Frank (Drama)
 The Outsiders by S.E. Hinton
 Paul Revere’s Ride

Required Readings continued

Flowers for Algernon
 Harriet Tubman

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Classwork/Homework..... | 50% |
| Other | 10% |
| Tests and Quizzes | 25% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: 100% | |

Development Team:

This Course Description was updated in Fall, 2008 by:
 Cheryl Meyer
 Suzie Montoya-Colburn
 Robert Lemoine
 Jennifer Elder

Instructional Guides for 8th Grade English Language Arts

Learning Experiences and Instruction

Homework topics for 8th Grade English Language Arts are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: Approval of the Course Descriptions for *Life Science - 7th Grade*
and *Physical Science - 8th Grade* (Beginning February 2009)

GOAL: Improve Student Performance

STRATEGIC PLAN: Strategy #2: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

BACKGROUND: Middle school course descriptions are being reviewed and updated across all subject areas. Teacher committees revised these course descriptions and they both were approved by the Secondary Curriculum Council on December 9, 2008.

BUDGET

IMPLICATIONS: Instructional support materials will be purchased with site funds.

RECOMMENDATION: That the Board approve the course descriptions for *Life Science - 7th Grade* and *Physical Science - 8th Grade*. (Beginning February 2009)

Middle School Course Description for **Life Science 7th Grade**

Course Title: Life Science

Curricular Area: Life Science

Course Number: SCO710, SCO711, SCO712,
SCE710, SCE711, SCE712
SCR710, SCR711, SCR712
SCS710, SCS711, SCS712

Length: One year

Grade Level: 7

Prerequisites: None

Course Description

This course is designed for students to study living things in their world, through cell biology and genetics. Students will learn how modern living things have evolved, survive and reproduce through the study of earth and life history. Students will learn how physical principles function in living systems. Lastly, students will learn to understand the scientific process, including investigation and experimentation.

Alignment

This course is aligned to the California 7th grade Science Content Standards. (www.cde.ca.gov)

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)
Focus on Life Science
Edition published by
McDougal-Littell (2007)

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Classwork/Lab-work..... | 40% |
| Projects / Homework..... | 20% |
| Tests and Quizzes | 25% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

Development Team:

This Course Description was updated in Fall, 2008 by:
Daniel Morse
Collette Taylor

Instructional Guides for Life Science Grade 7

Learning Experiences and Instruction

Homework topics for 7th Grade Science are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

Middle School Course Description for **Physical Science 8th Grade**

Course Title: Physical Science

Curricular Area: Physical Science

Course Number: SCO810, SCO811, SCO812
SCE810, SCE811, SCE812
SCR810, SCR811, SSR812
SCS810, SCS811, SCS812

Length: One year

Credits: 10

Grade Level: 8

Prerequisites: Satisfactory completion of
7th grade Science

Course Description

The Eight Grade Focus on Physical Science course covers the topics of Physics, Chemistry and Astronomy over the duration of one academic year. Students are introduced to Science concepts regarding: Motion, Force, Density and Buoyancy, The Structure of Matter, Chemical Reactions, The Periodic Table of Elements, The Chemistry of Living Things, The Earth and the Solar System, The Universe and Scientific Investigation and Experimentation. The curriculum is a blend of interactive lectures, textbook activities and demonstrations along with hands on experiments.

Alignment

The Eight Grade Physical Science course is aligned to the California State Standards for 8th Grade Science and in accordance with the Colton Joint Unified School District's Board of Trustees requirements for Middle School completion.

Instructional Materials

All current adoption materials previously approved by the school board.

| | | | |
|--|--|--|---|
| <u>Required Textbook(s)</u> <u>Focus on Physical Science</u> Edition published by McDougall-Littell (1995-2008) Interactive Reader Standards Review and | <u>Practice Other Book Resources</u> Motion and Forces The Structure of Matter Chemical Reactions Space Science <u>Supplemental Materials</u> City Science | <u>Visual Glossary</u> Multi-Language Glossary Transparency Book CA Manual Teacher Edition Assessment Book Modified Lesson Plans | for English Learners Understanding Technological Design – Teacher's Edition Problem Solving and Critical Thinking – Teacher's Edition |
|--|--|--|---|

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Homework..... | 10% |
| Classwork..... | 30% |
| Lab-work..... | 35% |
| Tests and Quizzes | 10% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

Development Team:

This Course Description was collaboratively developed and aligned in November 2008 by:
Lloyd Bears, BMS
Aquarius La Rue, ROHMS
Jerome Nerkowski, CMS
Samuel Vo, ROHMS

Curriculum Council Approved 12/9/08

Board approved XXX

Instructional Guides for **Physical Science 8th Grade**

Learning Experiences and Instruction

Homework topics for 8th Grade Science are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent
Educational Services Division
- SUBJECT:** Approval of the revised Course Descriptions for *Math 7* for Grade 7, *Algebra Readiness* for grade 8 and *Algebra 1* for grade 8 (Beginning February 2009)
- GOAL:** Improve Student Performance
- STRATEGIC PLAN:** Strategy #2: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.
- BACKGROUND:** Middle school course descriptions are being reviewed and updated across all subject areas. Teacher committees revised these course descriptions and they both were approved by the Secondary Curriculum Council on December 9, 2008.
- BUDGET IMPLICATIONS:** Instructional support materials will be purchased with site funds.
- RECOMMENDATION:** That the Board approve the revised Course Descriptions for Math 7 for Grade 7, *Algebra Readiness* for Grade 8 and *Algebra 1* for Grade 8. (Beginning February 2009)

Middle School Course Description for **Math 7 - 7th Grade**

Course Title: Math 7**Curricular Area:** Mathematics

Course Number: MAO710, MAO711, MAO712,
MAI710, MAI711, MAI712
MAE710, MAE711, MAE712
MAR710, MAR711, MAR712
MAS710, MAS711, MAS712

Length: One year**Prerequisites:** none**Grade Level:** 7**Course Description**

This course provides students with an introduction to the basics of Algebra, Rational and Irrational Numbers, Two-Dimensional Figures, Linear Functions, Powers, the Basics of Statistics, Three-Dimensional Geometry and Percents, Rounding and Accuracy. The course is also designed to prepare students for the rigor of Algebra 1 and passing the CAHSEE

Alignment

This course is aligned to the California Content Standards for 7th grade mathematics as set forth in the California Frameworks.

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)

CGP California Mathematics
Course Two and ancillaries–
Published by CGP Education

Supplemental Materials

By Design Series Books,
Cartesian Plane, assorted
manipulative i.e. algebra tiles,
other math standards reinforcing
material and reinforcing standards
games, and other resources that
support the 7th grade curriculum.

Web Sites

CGP, Algebracrusher.com and
other TBD

Software

Accelerated Math, Star Math,
Power Point, My Skills Tutor and
other TBD.

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Homework..... | 20% |
| Class work/Other | 20% |
| Lab work | 35% |
| Tests and Quizzes | 10% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

Development Team:

This Course Description was developed by:

John Stearns
David Krivanek
Michelle Dowd

Curriculum Council Approved 12/9/08

Board approved XXX

Page 1 of 2

Colton Joint Unified School District Course of Study
Instructional Guides for Math 7 - 7th Grade

Learning Experiences and Instruction

Homework topics for Math 7 are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

Middle School Course Description for **Algebra Readiness**

Course Title: Algebra Readiness

Curricular Area: Mathematics

Course Number: MAO830, MAO831, MAO832
 MAI830, MAI831, MAI832
 MAR830, MAR831, MAR832

Length: One year – double block 5 math units and 5 elective units per semester

Credits: 10

Grade Level: 8

Prerequisites: Far Below Basic and Below Basic CSTs at 7th Grade

Course Description

This course provides students with an introduction to Algebra skills and is designed to fill gaps in the students' prior courses of study in mathematics. It is designed to build positive learning experiences in mathematics. Students will have rich exposure to skills needed to successfully pass Algebra 1 and the California High School Exit Exam (CAHSEE)

Alignment

This course is aligned to the California Framework for Algebra Readiness. It has also been aligned with the General Mathematics California Standards Test for STAR Testing and the applicable power standards of the California High School Exit Exam (CAHSEE)

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)

Introduction to Algebra – UCLA
 Department of Mathematics
 Center for Mathematics and
 Teaching, Inc (2007)

Other Book Resources

Supplemental Materials

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Homework..... | 20% |
| Class work..... | 20% |
| Lab work..... | 35% |
| Tests and Quizzes | 10% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

Development Team:

This Course Description for Algebra Readiness was developed and aligned in Spring 2008 by:
 Robert Meyers, BHS
 Matthew Smaw, BMS
 Mads Reynolds, THMS
 Rick Berndt, CMS
 Eva Davalos, RHMS

Instructional Guides for Algebra Readiness

Learning Experiences and Instruction

Homework topics for Algebra Readiness are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

Middle School Course Description for Algebra 1

Course Title: Algebra 1**Curricular Area:** Mathematics**Course Number:** MAO040, MAO41, MAO042**Length:** One year

MAE040, MAE041, MAE042

Credits: 10

MAR040, MAR041, MAR042

MAI040, MAI041, MAI042

Grade Level: 7 / 8**Prerequisites:** Basic to Advanced score on the 7th grade CST.**Course Description**

Fundamentals for all higher mathematics are learned in this course. An emphasis is placed on problem solving, equations, formulas and graphs. Specific topics include simplifying expressions, evaluating and solving equations and inequalities, and graphing linear and quadratic functions and relations. Real world applications are presented within the course content and a function's approach is emphasized. It is the bridge from the concrete to the abstract study of mathematics.

Alignment

This course is aligned to the California Mathematics Academic Content Standards.

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)

California Algebra 1 – Published by CGP Education

Other Book ResourcesSupplemental Materials**Exit Criteria**

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Homework..... | 20% |
| Class work..... | 20% |
| Lab work..... | 35% |
| Tests and Quizzes | 10% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

Development Team:

This Course Description was developed by:

John Stearns

David Krivanek

Michelle Dowd.

Instructional Guides for Algebra 1

Learning Experiences and Instruction

Homework topics for Algebra 1 are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers, SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: Approval of the Course Description for *World History - 7th Grade and U.S. History - 8th Grade (Beginning February 2009)*

GOAL: Improve Student Performance

STRATEGIC PLAN: Strategy #2: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

BACKGROUND: Middle school course descriptions are being reviewed and updated across all subject areas. Teacher committees revised these course descriptions and they both were approved by the Secondary Curriculum Council on December 9, 2008.

BUDGET IMPLICATIONS: Instructional support materials will be purchased with site funds.

RECOMMENDATION: That the Board approve the Course Descriptions for *World History – 7th Grade and U.S. History – 8th Grade. (Beginning February 2009)*

Middle School Course Description for 7th Grade Social Studies World History

Course Title: World History

Curricular Area: Social Science

Course Number: SSO710, SSO711, SSO712

Length: One year

SSE710, SSE711, SSE712

SSR710, SSR711, SSR712

Grade Level: 7

Prerequisites: None

Course Description

7th graders will study several great civilizations of the world spanning the years 500AD through 1789 AD. The units of study in 7th grade include: the fall of the Roman Empire, the rise of Feudalism in Europe, the Renaissance, Reformation, and Enlightenment in Europe, the rise of the Muslim Empire, West African civilizations, Medieval Japan and China, and the Mesoamerican cultures of the Aztec, Inca, and Maya. In studying these varied cultures, students will learn about the diversity and similarities found throughout the world. Moreover, students will become proficient at comparing, contrasting, analyzing, and synthesizing information from a variety of sources spanning a wide assortment of cultures.

Alignment

This course is aligned to the California Content Standards for History Social Science.

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)

World History Medieval and

Early Modern Times

Edition published by

McDougal-Littell (2006)

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Class/Homework..... | 35% |
| Project Papers..... | 25% |
| Tests and Quizzes | 25% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

Development Team:

This Course Description was updated in Fall, 2008 by:

- John Chovan
- Patricia Peterson
- David Sager

Instructional Guides for 7th Grade Social Studies World History

Learning Experiences and Instruction

Homework topics for 7th Grade World History are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

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Support for Special Education Students:

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Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

Colton Joint Unified School District
7th Grade World History Pacing Guide
2008~2009

First Quarter

Weeks: 1 - 4

Unit: 1 Fall of Rome

Standards:

- 7.1.1... Review contributions of Rome - Citizenship, law, art, architecture, Christianity
- 7.1.1... Weaknesses that led to the fall of the Roman Empire:
 - ✓ Barbarians
 - ✓ Inflation
 - ✓ Corruption
 - ✓ Lack of Patriotism
 - ✓ Population
 - ✓ Christianity

Weeks: 5 - 9

Unit: 2 Middle Ages

Standards:

- 7.6..... Middle Ages
- 7.6.2 & 8 Power of Catholic Church in Middle Ages including Monks, Monasticism, and Charlemagne
- 7.6.4... Spiritual vs. Secular: Kings vs. Pope
- 7.6.3... Feudalism, Common life, Knights Castles
- 7.6.6... Crusades
- 7.6.7... Plague – Its influence on Europe
 - ✓ ...Joan of Arc
 - ✓ ...Military Technology - invention of gun powder and cannons

Second Quarter

Weeks: 10 - 14

Unit: 3

Renaissance/Scientific Revolution

Standards:

- 7.8.....Renaissance
- 7.10Scientific Revolution
- 7.8.2 ...Rise of City States
- 7.8.3 ...Marco Polo / Rise of trade
- 7.8.4 ...Invention of Printing Press/Gutenberg
-Cultural Advances
 - ✓ ... Da Vinci
 - ✓ ... Michelangelo
 - ✓ ... Shakespeare
 - ✓ ... Raphael
- 7.10.2 .Scientific Theories/Methods

Weeks: 15 - 18

Unit: 4 Reformation

Standards:

- 7.9.....Reformation
- 7.9.1Church corruption - selling indulgences
- 7.9.2 Reformers: John Calvin, Martin Luther, Henry VIII
- 7.9.3Rise of Protestant Churches
- 7.9.5Counter Reformation

Third Quarter

Weeks: 1 - 4

Unit: 5 Islam

Standards:

- 7.2..... Islam
- 7.2.2... Origins of Islam, teachings of Mohammed, The 5 Pillars of Islam
- 7.2.3...Significance of Quran and Sunna
- 7.2.4&5 Spread of Islam growth of trade, spice trade
- 7.2.5&6 Contributions of Islamic Culture
 - ✓ ... Algebra
 - ✓ ... Literature
 - ✓ ... Medicine
 - ✓ ... Inventions

Weeks: 5 - 6

Unit: 6 Africa

Standards:

- 7.4.1..... Kingdoms of Ghana and Mali
- 7.4.1..... Gold and Salt Trade
- 7.4.3..... Trans-Saharan Trade
- 7.4.4..... **Trans-Arabic Trade**
- 7.4.5.....Importance of Oral Tradition

Weeks: 7 - 10

Unit: 7 China

Standards:

- 7.3.1...Dynastic Rule
- 7.3.2... Tang Achievements**
- 7.3.3... Development of Buddhism
 - ✓ ... Confucianism
 - ✓ ... Daoism
- 7.3.4... Mongol conquest of China
- 7.3.5... Chinese contributions and discoveries
 - ✓ ... Printing
 - ✓ ... Paper
 - ✓ ... Compass
 - ✓ ... Gunpowder
 - ✓ ... Merit system
- 7.3.6...Development of Imperial State

Fourth Quarter

Weeks: 11 - 12

Unit: 8 Japan

Standards:

- 7.5.1Chinese influences on Japan
- 7.5.2 Prince Shotoku**
- 7.5.3&6 Social Customs of the military society in Japan
 - ✓ ... Shogun
 - ✓ ... Samurai
 - ✓ ... Daimyo
- 7.5.5 ...Cultural contributions in art, drama and literature

Weeks: 13 - 16

Unit: 9 Meso-America and Andean Civilizations

Standards:

- 7.7.1 ...Geography and location of Aztecs, Maya and Inca
- 7.7.2 ...Society and religion of civilizations (**focus on class systems**)
- 7.7.3Spanish conquest of Aztec and Incan Civilization
- 7.7.4 Meso-American Architecture (Pyramids)**
- 7.7.5 ...Contributions in art, architecture, calendar, astronomy, mathematics

Weeks: 17 - 18

Unit: 10 Exploration

Standards:

- 7.11.1 .Voyages of discovery
 - ✓ ... Columbus
 - ✓ ... Magellan

Middle School Course Description for 8th Grade Social Studies U.S. History

Course Title: United States History

Curricular Area: Social Science

Course Number: SSO810, SSO811, SSO812
 SSE810, SSE811, SSE812
 SSR810, SSR811, SSR812

Length: One year

Grade Level: 8

Prerequisites: None

Course Description

This course is designed for students to study the social, political and economic development of the United States from colonization through the Civil War and Reconstruction. This historical review will include studies within the context of the following major themes: Colonization, the Formation of Democracy, Constitutional Creation, Immigration and Migration, Cultural Diversity, Religious Expansion, Early American Civilization, Economic Opportunity, Science and Technology, and Politics. All these themes will be studied and related to contemporary social and economic conditions creating a thorough grasp of how the United States was formed.

Alignment

This course is aligned to the California History and Geography: Growth and Conflict Content Standards.

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)
Creating America

Edition published by
 McDougall-Littell (2000)

Exit Criteria

| <u>Activities</u> | <u>Percentage</u> |
|--|-------------------|
| Class/Homework..... | 35% |
| Project Papers..... | 25% |
| Tests and Quizzes | 25% |
| Comprehensive End of Semester Assessments..... | 15% |
| Total: | 100% |

Development Team:

This Course Description was updated in Fall, 2008 by:
 Mike Bayless
 Paul Lucero.

Instructional Guides for 8th Grade Social Studies U.S. History

Learning Experiences and Instruction

Homework topics for 8th Grade Social Studies U.S. History are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

Colton Joint Unified School District
2008-2009 8th Grade U.S. History Pacing Guide

First Quarter

Weeks: 1-4

Standard/Unit:

8.1.....Review-English Colonies
8.1.1-3... Road to Revolution /
Declaration of Independence

Weeks: 5-9

Standard/Unit:

8.1.3... ..French and Indian War
8.2.1-2....Natural Rights

Second Quarter

Weeks: 10-14

Standard/Unit:

8.2.5.....Established Rights
8.2.2.....Articles of Confederation
8.2.3-7...Roots and purpose of the
Constitution.

Weeks: 15-18

Standard/Unit:

8.2.7.....Three branches of
government.
8.2.7.....Checks and Balances
8.2.6.....Bill of Rights and the
Amendments.
8.3.1-7...Early American Politics

Third Quarter

Weeks: 1-4

Standard/Unit:

8.4.1 – 4 Aspirations and ideals of
the new Nation
8.5.1.....War of 1812

Weeks: 5-9

Standard/Unit:

8.5.2.....The Mexican American
War
8.8.2.....Manifest Destiny

Fourth Quarter

Weeks: 10-14

Standard/Unit:

8.6.1.....Industrialization
8.6.1 & 8.7.1...Agrarianism
8.7.4 & 8.8.5...Slavery
8.6.4 & 8.9.1-6...Abolitionism

Weeks: 15-18

Standard/Unit:

8.10.1-7...Civil War
8.11.1-5...Reconstruction

BOARD AGENDA

REGULAR MEETING
March 12, 2009

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: Approval of the Course Descriptions for 7th Grade *SDC World History* and 8th Grade *SDC U.S. History* (Beginning February 2009)

GOAL: Improve Student Performance

STRATEGIC PLAN: Strategy #2: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

BACKGROUND: Middle school course descriptions are being reviewed and updated across all subject areas. Teacher committees revised these course descriptions and they both were approved by the Secondary Curriculum Council on December 9, 2008.

BUDGET IMPLICATIONS: Instructional support materials will be purchased with site funds.

RECOMMENDATION: That the Board approve the Course Descriptions for 7th Grade *SDC World History* and 8th Grade *SDC U.S. History*.
(Beginning February 2009)

Middle School Course Description for 7th Grade SDC World History

Course Title: World History**Curricular Area:** Social Science**Course Numbers:** SSS710, SSS711, SSS712**Length:** One year**Credits:** 10**Grade Level:** 7th Grade Special Day Class**Prerequisites:** Individualized Education Program (IEP)**Course Description**

Students in the Special Day Class, 7th Grade, study the social, cultural, and technological changes that occurred in Europe, Africa, and Asia in the years A.D. 500-1789. After reviewing the ancient world and the ways in which archaeologists and historians uncover the past, students study the history and geography of great civilizations that were developing concurrently throughout the world during medieval and early modern times. They examine the growing economic interaction among civilizations as well as the exchange of ideas, beliefs, technologies, and commodities. They learn about the resulting growth of Enlightenment philosophy and the new kings, experimentalism in science, and the dogma of belief. Finally, students assess the political forces let loose by the Enlightenment, particularly the rise of democratic ideas, and they learn about the continuing influence of these ideas in the world today.

Alignment

This course is aligned to the California 7th grade Social Science Content Standards.

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)

World History: Published by Pearson Education, Inc., under

Pearson AGS Globe (2004)

Supplemental Materials

Student Workbook (World History)

California Department of Education Policy on SDC Course Materials: Students in special day classes or other type of special education programs that are segregated from mainstream classroom should have sufficient quantities of the instructional materials required in that student's Individualized Education Program (IEP), which has been established and agreed to by the teachers and parents of that student. Special day students' IEPs may require modified instructional materials instead of, or in addition to, the adopted instructional materials or may require adopted instructional materials that are aligned to the content standards at a different grade level. The Williams settlement legislation does not circumvent IEPs. Instructional materials for students not in mainstreamed special education classes should be based on the student's IEP. <http://www.cde.ca.gov/ci/cr/cf/imfrpfaq1.asp#question29>

Exit Criteria

By the end of the school year, students are expected to apply their knowledge and problem solving skills to issues related to United States History, and meet the goals set forth in the IEP.

| <u>Activities</u> | <u>Percentage</u> |
|---|-------------------|
| Homework | 20% |
| Coursework | 30% |
| Projects / Papers..... | 20% |
| Tests and Quizzes | 15% |
| Comprehensive End of Semester Assessments | 15% |
| Total: 100% | |

Development Team: This Course Description was updated in Fall, 2008

Kathryn Walck

Karla Sandrin

Patrick Traynor, Ph.D.

Curriculum Council Approved 12/9/08

Board approved XXX

Instructional Guides for 7th Grade SDC World History

Learning Experiences and Instruction

Homework topics for 7th Grade Social Studies are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. SDAIE strategies will be employed based on individual student need.

Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

Middle School Course Description for U. S. History SDC 8th Grade

Course Title: United States History

Curricular Area: Social Science

Course Number: SSS810, SSS811, SSS812

Length: One year

Credits: 10

Grade Level: 8th Grade Special Day Class

Prerequisites: Individualized Education Program (IEP)

Course Description

Students in eight grade study ideas, issues, and events from the framing of the Constitution up to World War I, with and emphasis on America’s role in the war. After reviewing the development of America’s democratic institutions founded on the Judeo-Christian heritage and English parliamentary traditions, particularly the shaping of the Constitution, students trace the development of American politics, society, culture and economy and relate them to the emergence of major regional differences. They learn about the challenges facing the new nation, with an emphasis on the causes, course, and consequences of the Civil War. They make connections between the rise of industrialization and contemporary social and economic conditions.

Alignment

This course is aligned to the California 8th grade Social Science Content Standards.

Instructional Materials

All current adoption materials previously approved by the school board.

Required Textbook(s)

United States History: Fourth Edition
 –Published by Pearson Education, Inc., under

Pearson AGS Globe (2004)

Supplemental Materials

Student Workbook (United States History: Fourth Edition) ISBN 0130244260

California Department of Education Policy on SDC Course Materials: Students in special day classes or other type of special education programs that are segregated from mainstream classroom should have sufficient quantities of the instructional materials required in that student’s Individualized Education Program (IEP), which has been established and agreed to by the teachers and parents of that student. Special day students’ IEPs may require modified instructional materials instead of, or in addition to, the adopted instructional materials or may require adopted instructional materials that are aligned to the content standards at a different grade level. The Williams settlement legislation does not circumvent IEPs. Instructional materials for students not in mainstreamed special education classes should be based on the student’s IEP. <http://www.cde.ca.gov/ci/cr/cf/imfrpfaq1.asp#question29>

Exit Criteria

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| <u>Activities</u> | <u>Percentage</u> |
|---|-------------------|
| Homework | 20% |
| Coursework | 30% |
| Projects / Papers..... | 20% |
| Tests and Quizzes | 15% |
| Comprehensive End of Semester Assessments | 15% |
| Total: 100% | |

Development Team: This Course Description was updated in Fall, 2008

Kathryn Walck
 Karla Sandrin
 Patrick Traynor, Ph.D.

Curriculum Council Approved 12/9/08

Board approved XXX

Instructional Guides for **U. S. History SDC 8th Grade**

Learning Experiences and Instruction

Homework topics for 8th Grade Social Studies are presented concurrently with class instruction and are in accordance with the subject specific standards aligned pacing guide. Homework is designed to enhance, facilitate and deepen student understanding of classroom instruction.

Instructional strategies may include, but are not limited to, the following:

| | | |
|---|-------------------------------|-----------------------------------|
| Activities for Auditory Learners | Games | Scaffolding |
| Activities for Kinesthetic Learners | Graphic Organizers | Short-term, attainable goals |
| Activities for Visual Learners | Modeling | Spiraling |
| Activate Prior Knowledge | Must DO/May Do | Strategically Formed Small Groups |
| Adjust Pacing | Mental Math | Sentence Frames |
| Classifying | Non-verbal Response | Think Time |
| Chants, Poems, Songs | Peer-Tutoring | Think-Write-Pair-Share |
| Choral Reading and Choral Response | Positive Reinforcement | Tiering Key Vocabulary |
| Direct Instruction of Academic Language | Provide Complex Tasks | Total Physical Response |
| Direct Instruction of Math Content | Realia | Use of Cognates |
| Example/Non-example | Repetition | Use of Manipulatives |
| Expand Student Responses | Response Through Hand Signals | Use of Whiteboards |
| Extend Learned Skills | Role Playing | Word Wall |

Support for English Language Learners:

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Support for Special Education Students:

Teachers will supplement with universal access materials from SB 472 training including word walls, visual aides, and graphic organizers. Scaffolding strategies will be employed based on individual student need and goals set forth in the IEP.

Stretching the Lesson for GATE Students:

GATE students should be challenged with more challenging exercises such as practice plus exercises in the textbook and in some cases with additional topics in advanced mathematics.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Acceptance of Gifts**

GOAL: Community Relations

STRATEGIC PLAN: Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

RECOMMENDATION: That the Board accepts the gifts as listed on the attached matrix.

DONATIONS: Regular Meeting March 12, 2009

| SITE | DONOR | DONATION / PURPOSE | AMOUNT |
|---------------------------|---|--|------------|
| Bloomington Middle School | Wal-Mart Foundation 702 S.W. 8 th Street, Bentonville, Arkansas 72716 | Check #1451820 To be used in classroom | \$100.00 |
| Colton High School | Anthony C. Ozbolt 10366 Walnut Grove, Yucaipa, CA 92399 | Check #3415 Boys' Baseball | \$50.00 |
| Colton High School | Civilian Association of Police Personnel 725 North Alameda, Azusa, CA 91702 | Check #505 SDC Room 545 – Mr. Barton | \$100.00 |
| Colton High School | Billie D. Kellin 756 Cypress, Colton, CA 92324 | Check #3128 Girls' Soccer | \$130.00 |
| Colton High School | OS/COM systems Elfrieda Osvold 155 W. Santa Ana Avenue, Bloomington, CA 92316 | Check #13623 Girls' Soccer | \$50.00 |
| Colton High School | Carpets by Duane, Inc. 1695 Spruce Street Unit B, Riverside, CA 92507 | Check #11916 Boys' Soccer | \$100.00 |
| Colton High School | Guthrie Tax Service, Inc. 1902 Orange Tree Lane, Suite 130, Redlands, CA 92374 | Check #2784 Girls' Soccer | \$100.00 |
| Colton High School | Sunrise Realty 22470 Barton Road, Grand Terrace, CA 92313 | Check #3132 Girls' Soccer | \$50.00 |
| Colton High School | Sonia Y. Haro 9233 Charles Smith Avenue, Suite 201 Rancho Cucamonga, CA 91730-5520 | Check #1147 Girls' Soccer | \$170.00 |
| Colton High School | Juvenal Garcia Trucking 12833 Fremontia Avenue, Grand Terrace, CA 92313 | Check # 3704 Girls' Soccer | \$100.00 |
| Colton High School | Kelly J. Chastain 920 Virginia Avenue, Colton, CA 92324-2651 | Check #2632 Girls' Soccer | \$100.00 |
| Colton High School | Joe L. Montijo 12530 Shadowbrook Street, Moreno Valley, CA 92553 | Check #5309 Girls' Soccer | \$50.00 |
| Colton High School | Patricia L. Revetta 945 LeConte Drive, Riverside, CA 92507 | Check #2415 Girls' Soccer | \$143.00 |
| Grand Terrace Elementary | Edison International – Employee Contributions Campaign Johnny Rodriguez and Dolores Cardona P.O. Box 3288, Princeton, NJ 08543-3288 | Check #108997 – \$190.00 Check #147317 – \$190.00 Performing Arts | \$380.00 |
| Jurupa Vista Elementary | Stephanie Vizcarra TERMICON 1928 Tyler Unit B, South El Monte, CA 91732 | Check #7228202363 5 th Grade Field Trip | \$1,200.00 |
| Jurupa Vista Elementary | Jurupa Vista Elementary P.T.A. 15920 Village Drive East, Fontana, CA 92337 | Check #1097 Character Counts Assembly | \$970.00 |
| Ruth Grimes Elementary | Edison International Thomas Riddle 2679 Buena Vista Drive, Rialto, CA 92377 | Check #110007 Marissa Riddle's Class - \$15.00 Alyssa Riddle's Class - \$15.00 | \$30.00 |

DONATIONS: Regular Meeting March 12, 2009

| | | | |
|--------------------------------|---|-------------------------------------|------------|
| Ruth Grimes Elementary | Scholarship America Target Field Trip Grants Program Stacey E. Olsen 6368 Altura Lane, Mira Loma, CA 91752 | Check #315481 Site discretionary | \$800.00 |
| Slover Mt. High School | James A. Downs 1212 Valencia Drive, Colton, CA 92324 | Check #150 Site discretionary | \$100.00 |
| Walter Zimmerman Elementary | Walter Zimmerman Elementary P.T.A. 11050 Linden Avenue, Bloomington, CA 92316 | Check #2145 Field trips | \$3,000.00 |

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Approval of Reimbursement for Damage to Employee Vehicles
(EIN # 8628 and EIN #34)**

GOAL: School Safety & Attendance

STRATEGIC PLAN: Strategic Parameter #7: We will practice fiscal responsibility by balancing the educational needs of our students with the district's long-term financial stability.

RECOMMENDATION: That the Board approve the reimbursements for damage to employee vehicles as listed, in accordance with Policy #4356.3.

CJUSD - Board Policy #4356.3

Employee Vehicle Damage Reimbursement

Board Meeting --- March 12, 2009

| EMPLOYEE (EIN) | LOCATION | DATE/TIME | DETAIL/INCIDENT | RPR. EST. | INS. DED. | POLICE REPORT |
|---------------------------|-----------------------------------|--|--|------------------|----------------------|----------------------|
| EIN #8628. | Washington High Parking Lot | January 26, 2009 8:00 a.m. – 10:00 a.m. | Large deep scratches along the passenger side covering the two doors front and rear panels and also on front passenger window. | \$852.36 | 0 | 030900570 |
| EIN #34 | Bloomington High School | January 26, 2009 2:30 p.m. | Big scratch on the left passenger side door from where the door begins to where it ends. | \$356.11 | \$500.00 | |
| | | | | | | |
| | | | | | | |

BOARD AGENDA

REGULAR MEETING
March 12, 2009

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources Division

SUBJECT: Approval of Personnel Employment

GOAL: Human Resources Development

STRATEGIC PLAN: Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategic Parameter #3: No new program, service, or position will be approved unless it is consistent with the strategic plan, benefits clearly justify the cost, and provisions are made for staff development and program evaluation.

I-A Certificated – Regular Staff

1. Hernandez, Sidalin Social Science Teacher (temp) – THMS
2. Sandiford, Givona Speech Therapist (temp) - PPS

I-D Certificated – Substitute Teacher

1. Asekomeh, Victoria
2. Bradbury, Jonathan
3. Coker, Arthur
4. Dybowski, Douglas (retired CJUSD)
5. Gere, Judith
6. Guitron, David
7. McCoy, Maria

II-B Classified – Activity/Coaching Assignments

1. Castro Jr., Angel HD JV Baseball (walk-on)
2. Hampton, Bradley Accompanist (walk-on)
3. Martinez Serna, Lorena HD JV Softball (walk-on)
4. Wierenga, Jacob HD JV Track (walk-on)

II-D Classified – Substitute

1. Caggiano, Deanna Sub Nutrition Services Worker
2. Gutierrez, Jasmine Sub Nutrition Services Worker
3. Lara, Delia Sub Nutrition Services Worker
4. Velasquez, Cynthia Sub Nutrition Services Worker
5. Villa, Albert (retired CJUSD) General Laborer

RECOMMENDATION: That the Board approve employment of personnel as presented.

ACTION: On motion of Board Member _____ and the
_____, the Board approved the
recommendations for employment.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources Division

SUBJECT: **Adoption of Resolution 09-14 Reduction of Classified Management, Supervisory and Confidential Positions (Effective July 1, 2009)**

GOAL: Human Resources Development

STRATEGIC PLAN: **Strategy #1:** We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

BACKGROUND: This action will reduce the work year of all classified management, supervisory and confidential employees by three (3) days per school year, effective July 1, 2009. Appropriate notice to be given to all affected employees.

RECOMMENDATION: That the Board adopt resolution 09-14 reduction of classified management, supervisory and confidential positions (effective July 1, 2009) as presented.

ACTION: On motion of Board Member _____ and _____, the Board adopted resolution 09-14 reduction of classified management, supervisory and confidential positions (effective July 1, 2009) as presented.

**BOARD OF EDUCATION OF THE
COLTON JOINT UNIFIED SCHOOL DISTRICT**

**REDUCTION OF CLASSIFIED MANAGEMENT,
SUPERVISORY AND MANAGEMENT POSITIONS**

RESOLUTION NO. 09-14

BE IT RESOLVED that the Governing Board of the Colton Joint Unified School District hereby determines that the following Classified Management, Supervisory and Confidential positions shall be reduced as indicated due to lack of work and/or lack of funds:

Position

Administrative Asst. I, Confidential 247 days
Administrative Assistant II, 247 days
Assistant Supt., Business, 223
Bus Operations Manager, 247 days
Certificated Personnel Specialist, 247 days
Child Development Manager, 247 days
Child Development Supervisor, 197 days
Classified Personnel Specialist, 247 days
Communications Manager, 247 days
Director, Facilities, 247 days
Director, Fiscal Services & Risk, 247 days
Enrollment Center Specialist, 247 days
Executive Admin. Asst. to Supt., 247 days
Executive Asst. to Superintendent, 247 days
Facilities Project Manager, 247 days
Fiscal Services Manager, 247 days
Graphics Supervisor, 247 days
Information Technology Manager, 247 days
Maintenance Assistant Manager, 247 days
Maintenance & Operations Manager 247 days
Maintenance Supervisor, 247 days
Nutrition Services Manager, 247 days
Nutrition Services Spvsr. I, 247 days
Nutrition Services Spvsr. II, 247 days
Operations Assistant Manager, 247 days
Personnel Assistant, 247 days
Personnel Technician, 247 days
Plant Supervisor I, 247 days
Plant Supervisor II, 247 days
Pupil Personnel Office Spvsr., 247 days
Purchasing & Warehouse Mgr., 247 days
Risk Management/Benefits Mgr., 247 days
Security Manager, 247 days
Substitute Desk Technician, 247 days
Transportation Manager, 247 days
Vehicle Maintenance Spvsr., 247 days
Warehouse Supervisor, 247 days

2009-2010 Position

Administrative Asst. I, Confidential 244 days
Administrative Assistant II, 244 days
Assistant Supt., Business, 220 days
Bus Operations Manager, 244 days
Certificated Personnel Specialist, 244 days
Child Development Manager, 244 days
Child Development Supervisor, 194 days
Classified Personnel Specialist, 244 days
Communications Manager, 244 days
Director, Facilities, 244 days
Director, Fiscal Services & Risk, 244 days
Enrollment Center Specialist, 244 days
Executive Admin. Asst. to Supt., 244 days
Executive Asst. to Superintendent, 244 days
Facilities Project Manager, 244 days
Fiscal Services Manager, 244 days
Graphics Supervisor, 244 days
Information Technology Manager, 244 days
Maintenance Assistant Manager, 244 days
Maintenance & Operations Manager, 244 days
Maintenance Supervisor, 244 days
Nutrition Services Manager, 244 days
Nutrition Services Spvsr. I, 244 days
Nutrition Services Spvsr. II 244 days
Operations Assistant Manager, 244 days
Personnel Assistant, 244 days
Personnel Technician, 244 days
Plant Supervisor I, 244 days
Plant Supervisor II, 244 days
Pupil Personnel Office Spvsr., 244 days
Purchasing & Warehouse Mgr., 244 days
Risk Management/Benefits Mgr., 244 days
Security Manager, 244 days
Substitute Desk Technician, 244 days
Transportation Manager, 244 days
Vehicle Maintenance Spvsr., 244 days
Warehouse Supervisor, 244 days

BE IT FURTHER RESOLVED:

1. The due to a lack of work and/or lack of funds, the number of classified employees and the amount of service rendered as specified above shall be reduced by layoff pursuant to Education Code section 45308.
2. That the Superintendent or his designee is directed to give notice of layoff to the affected classified employee(s) pursuant to the requirements of law.
3. That said layoff shall become effective on June 30, 2009.
4. That the affected employee(s) shall be afforded bumping rights according to law.
5. That any employee(s) laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code sections 45298 and 45308.

PASSED AND ADOPTED at the regular meeting of the Board of Education held at Colton, California, on _____, 2009.

AYES: _____
NOES: _____
ABSTAIN: _____

President
Board of Education

I hereby certify under penalty of perjury that the foregoing is a full, true, and correct copy of the Resolution duly adopted by the Board of Education on _____, 2009.

Dated: _____, 2009

Superintendent

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources Division

SUBJECT: **Adoption of Resolution 09-15 Release and Reassign Certificated Administrative Employees (Effective July 1, 2009)**

GOAL: Human Resources Development

STRATEGIC PLAN: **Strategy #1:** We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

BACKGROUND: This action will reduce the work year of all certificated administrative employees by three (3) days per school year, effective July 1, 2009. Appropriate notice to be given to all affected employees.

RECOMMENDATION: That the Board adopt resolution 09-15 release and reassign certificated administrative employees (effective July 1, 2009) as presented.

ACTION: On motion of Board Member _____ and _____, the Board adopted resolution 09-15 release and reassign certificated administrative employees (effective July 1, 2009) as presented.

BOARD OF EDUCATION OF THE
COLTON JOINT UNIFIED SCHOOL DISTRICT

**RESOLUTION TO RELEASE AND REASSIGN
CERTIFICATED ADMINISTRATIVE EMPLOYEES
PURSUANT TO EDUCATION CODE 44951**

RESOLUTION NO. 09-15

WHEREAS, the provisions of California Education Code section 44951 require that a certificated employee holding a position requiring an administrative or supervisory credential be notified by March 15 if the government board determines that he or she may be released from his or her position for the following school year;

NOW THEREFORE, it is hereby resolved and ordered by this Board of Education:

1. The following employees shall be released from their current administrative positions effective June 30, 2009, and reassigned to the administrative positions indicated below for the 2009-10 school year:

| <u>Employee Number</u> | <u>Current Position</u> | <u>2009-2010 Position</u> |
|-------------------------------|---|---|
| 336 | Assistant Superintendent Human Resources Division, 223 Day | Assistant Superintendent Human Resources Division, 220 Day |
| 1222 | Assistant Superintendent Educational Services Division, 223 Day | Assistant Superintendent Educational Services Division, 220 Day |
| 1298 | Assistant Superintendent Student Services Division, 223 Day | Assistant Superintendent Student Services Division, 220 Day |
| 3477 | Director, Administrative Services, 247 Day | Director, Administrative Services, 244 Day |
| 4705 | Director, Curriculum & Instruction (K-6), 247 Day | Director, Curriculum & Instruction (K-6), 244 Day |
| 3046 | Director, Curriculum & Instruction (9-12), 247 Day | Director, Curriculum & Instruction (9-12), 244 Day |
| 2375 | Director, Curriculum & Instruction (7-8)/ Assessment & Evaluation, 247 Day | Director, Curriculum & Instruction (7-8)/ Assessment & Evaluation, 244 Day |
| 1172 | Director, Human Resources, 247 Day | Director, Human Resources, 244 Day |
| 244 | Director, Language Support Services, 247 Day | Director, Language Support Services, 244 Day |
| 2073 | Director, Pupil Personnel Services, 247 Day | Director, Pupil Services, 244 Day |
| 1895 | Principal, High School, 247 Day | Principal, High School, 244 Day |
| 6679 | Principal, High School, 247 Day | Principal, High School, 244 Day |
| 3454 | Coordinator, Student Services & Child Welfare, 247 Day | Coordinator, Student Services & Child Welfare, 244 Day |
| 3304 | Coordinator, Special Projects, 247 Day | Coordinator, Special Projects, 244 Day |
| 2615 | Coordinator, Staff Development, 247 Day | Coordinator, Staff Development, 244 Day |
| 5869 | Principal, Alternative High School, 247 Day | Principal, Alternative High School, 244 Day |

| <u>Employee Number</u> | <u>Current Position</u> | <u>2009-2010 Position</u> |
|-------------------------------|--|--|
| 874 | Principal, Elementary YRE, 247 Day | Principal, 206-Day Elementary Traditional/4M, 206 Day |
| 1504 | Principal, Elementary YRE, 247 Day | Principal, 206-Day Elementary Traditional/4M, 206 Day |
| 1968 | Principal, Elementary YRE, 247 Day | Principal, 206-Day Elementary Traditional/4M, 206 Day |
| 6201 | Principal, Elementary YRE, 247 Day | Principal, 206-Day Elementary Traditional/4M, 206 Day |
| 2045 | Principal, Elementary YRE, 247 Day | Principal, 206-Day Elementary Traditional/4M, 206 Day |
| 6729 | Principal, Middle School, 214 Day | Principal, Middle School, 211 Day |
| 3261 | Principal, Middle School, 214 Day | Principal, Middle School, 211 Day |
| 2016 | Principal, Middle School, 214 Day | Principal, Middle School, 211 Day |
| 414 | Principal, Middle School, 214 Day | Principal, Middle School, 211 Day |
| 1540 | Coordinator, Career Technical/Adult Education, 214 Day | Coordinator, Career Technical/Adult Education, 211 Day |
| 6688 | Principal, Continuation High School, 206 Day | Principal, Continuation High School, 203 Day |
| 4467 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 125 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 6675 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 3001 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 3620 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 5737 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 3821 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 3931 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 8460 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 5576 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 7084 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 3639 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 4660 | Principal, Elementary Traditional/4M, 206 Day | Principal, 203-Day Elementary Traditional/4M, 203 Day |
| 5767 | Coordinator, Special Education, 247 Day | Coordinator, Special Education, 244 Day |
| 3924 | Coordinator, Special Education, 247 Day | Coordinator, Special Education, 244 Day |
| 5956 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |

| <u>Employee Number</u> | <u>Current Position</u> | <u>2009-2010 Position</u> |
|-------------------------------|--|--|
| 5050 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |
| 2950 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |
| 1597 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |
| 3962 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |
| 2738 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |
| 6427 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |
| 5801 | Assistant Principal, High School, 206 Day | Assistant Principal, High School, 203 Day |
| 1129 | Assistant Principal, Continuation High School, 206 Day | Assistant Principal, Continuation High School, 203 Day |
| 3556 | Assistant Principal, Middle School, 206 Day | Assistant Principal, Middle School, 203 Day |
| 4034 | Assistant Principal, Middle School, 206 Day | Assistant Principal, Middle School, 203 Day |
| 7519 | Assistant Principal, Middle School, 206 Day | Assistant Principal, Middle School, 203 Day |
| 1244 | Assistant Principal, Middle School, 206 Day | Assistant Principal, Middle School, 203 Day |
| 4802 | Assistant Principal, Alternative Ed, 206 Day | Assistant Principal, Alternative Ed, 203 Day |
| 8616 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 462 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 8165 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 3697 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 7265 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 6695 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 8617 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 772 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 4615 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 7869 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 3538 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 8046 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 7173 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 3691 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 3729 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| 637 | Assistant Principal, Elementary, 206 Day | Assistant Principal, Elementary, 203 Day |
| | | |

2. A copy of this Resolution along with appropriate written notice in accordance with the provisions of Education Code section 44951 shall be served upon said employee by the Superintendent or designee on or before March 15, 2009.

PASSED AND ADOPTED this _____ of March, 2009, in the County of San Bernardino, California.

AYES: _____
NOES: _____
ABSTENTIONS: _____

President
Board of Education

I, James A. Downs, Superintendent of the Colton Joint Unified School District, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District's Board of Education at a duly scheduled meeting thereof.

Dated March _____, 2009

Superintendent

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources Division

SUBJECT: Approval of Conference Attendance

GOAL: Human Resources Development

STRATEGIC PLAN: Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategic Parameter #4: No program or service will be retained unless it continues to make an optimal contribution to the mission and benefits continue to justify the cost.

Tina Petersen – BHS
James Western
Assistant Principals

AVID Administrator Training
April 22-23, 2009
Centennial, CO
APIP funds: \$2,924.12

Total : \$2,924.12

RECOMMENDATION: That the Board approve conference attendance as presented.

ACTION: On motion of Board Member _____ and _____, the Board approved the above recommendation.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources Division

SUBJECT: **Adoption of School Calendar for the 2009-10 School Year: Single Track and Traditional**

GOAL: Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

STRATEGIC PLAN: **Strategy #1:** We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

BACKGROUND: District administration and representatives from the Association of Colton Educators have met and developed the master calendar for the single track and traditional schedule schools for the 2009-10 and present the following recommendation for adoption by the Board.

RECOMMENDATION: That the Board adopt the school calendar for the 2009-10 school year: single track and traditional, as presented.

ACTION: On motion of board Member _____ and _____, the Board approved the above recommendation.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

ACTION ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: Approval to Revise the School Schedules at Crestmore, Grant and Grimes Elementary Schools from a Traditional Schedule to a Single Track Schedule Effective in the 2009-10 School Year

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #3 – Decision Making: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.

BACKGROUND: The District operates two different school schedules at our elementary sites. Fifteen schools are on a single-track schedule, three are on traditional schedules.

Single track schedules contribute to student achievement because the full staff is able to work collaboratively on curriculum, data analysis and teaching techniques. Further, students can more effectively be grouped for interventions and team teaching opportunities.

Community meetings with parents and staffs have been held to inform the school communities of the advantages of a single track schedule. Student achievement was also reviewed in considering the best schedule for optimum student learning.

BUDGET IMPLICATIONS: None

RECOMMENDATION: That the Board approve to revise the school schedules at Crestmore, Grant and Grimes elementary schools from a traditional schedule to a single track schedule effective in the 2009-10 school year.

ACTION: On motion of board member _____ and _____, the Board approved to revise the school schedules at Crestmore, Grant and Grimes elementary schools from a traditional schedule to a single track schedule effective in the 2009-10 school year.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Approval of Purchase Orders**

GOAL: **Student Performance / Personnel Development**

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths

RECOMMENDATION: That the Board approve Purchase Orders in excess of \$10,000 for a total of \$174,789.50 as listed.

ACTION: On motion of Board Member _____ and _____, the Board approved purchase orders as recommended.

Attachment to Board Agenda

| <u>P.O.</u> | <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>RESOURCE CODE*</u> | <u>AMOUNT</u> |
|--------------|--------------------------|------------------------|-----------------------|---------------------|
| 094570 | Houghton Mifflin | Txtbks./Birney | 7156 | \$13,428.06 |
| 094595 | Learning Plus Associates | Inst. Matls./McKinley | 7156 | \$11,920.60 |
| 094596 | Link Line Communications | Computers/McKinley | 3010 | \$12,804.89 |
| 094606 | Dell | Computers/McKinley | 3010 | \$36,072.40 |
| 094628 | Norcostco | New Equip./BHS | 6760 | \$11,649.44 |
| 094663 | Keyboard Concepts | New Equip./BHS | 6760 | \$25,630.50 |
| 094671 | Office Max | Off. Supp./Print Shop | 0000 | \$25,297.98 |
| 094754 | GTA Construction | Cont. Repairs/M & O | 8150 | \$15,800.00 |
| 094759 | Pearson Education | Inst. Matls./Birney | 7156 | \$11,119.80 |
| 094760 | Maintex | Cust. Supp./Purchasing | 0000 | \$11,065.83 |
| TOTAL | | | | \$174,789.50 |

LEGEND

| | | | |
|------|-------------------------------------|------|----------------------------------|
| 0000 | Revenue Limit/Unrestricted | 6761 | Art, Music, PE Supp/Eq. |
| 0001 | Child Dev. Facilities | 7055 | CAHSEE Intensive Inst. & Svs |
| 0100 | Microsoft Voucher Prg-Schools | 7056 | CAHSEE Individualized Mtls. |
| 0110 | E-Rate Technology Program | 7090 | Economic Impact Aid- SCE |
| 0750 | Mandated Costs Incentive | 7010 | Agricultural Vocational Ed. |
| 0790 | Donations, Misc. | 7156 | Inst. Mtls. Block Grant K-12 |
| 1100 | State Lottery Revenue | 7158 | Inst. Matls./Williams' Case |
| 3010 | NCLB: Title I, Pt a Grnt Low Inc. | 7230 | Transport.- Home to School |
| 3025 | NCLB: Title I, Pt D SBPRT2 N&D | 7240 | Transportation Spec. Ed. |
| 3405 | Spec. Ed. Workability I | 7250 | School Based Coord. Program |
| 3175 | NCLB: Title I, Part A Prog. Imprv. | 7255 | Immediate Intervention UPSP |
| 3550 | Voc. Prgs - Voc & Appl Secndry & Ad | 7258 | High Priority Schls Grant Prog. |
| 3710 | NCLB: title IV, Pt A Drug Free | 7271 | CA Peer Asst & Review Prog. Tea |
| 4035 | NCLB: Title II Part A | 7294 | Staff Dev-Math & Reading AB466 |
| 4110 | IASA - Title VI-Formula Entitle | 7320 | Staff Development/Adm. TrgP |
| 4203 | NCLB: Title III LEP Stdnt Prg. | 7390 | Pupil Retention BG AB825 |
| 5035 | CD -Blk Grnt-25% Qlity/Discrtn | 7395 | Schl/Library Imprv. Bg AB825 |
| 4045 | NCLB: Title II Part D | 7396 | Schl Site Disc. Block Grant |
| 5210 | Head Start | 7400 | QEIA-Quality Educ. Invstmnt Act |
| 5630 | NCLB: Title X Mck-Vnto Homeless | 8150 | RMA-Ongoing Major Maint. |
| 5640 | Medi-Cal Billing Option | 9002 | AB466 Site Reimbursement |
| 6055 | Child Care & Dev- State Preschool | 9005 | Medi-Cal Admin. Activities (MAA) |
| 6060 | Child Care and Dev.-Alt Pymnt Prg. | 9286 | Special Project Adm. |
| 6092 | Cal Safe Child Care & Dev. | 9701 | Sycamore Main 50/67686-22 |
| 6205 | Deferred Maint. Apportnmt. | 9705 | SSB 77/67686-00-12 Grand Terr |
| 6275 | Teacher Recruitment & Retention | 9707 | SSB 77/67686-00-11 McKinley El |
| 6285 | Community Based Eng. Tutor | 9737 | CHS Mod. 57/67686-00-007 |
| 6286 | English Lang. Learner Train | 9812 | Capital Facilities/Builder Fee |
| 6405 | School Violence - School Safety | 9878 | Uninsured Losses/Liability |
| 6500 | Special Ed. | 9884 | Workmens Comp. Ins. |
| 6760 | Arts & Music Block Grant | | |

BOARD AGENDA

REGULAR MEETING
March 12, 2009

ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Approval of Disbursements
- GOAL:** Budget Planning
- STRATEGIC PLAN:**
- Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.
- Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.
- Strategy #3 – Decision Making: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.
- Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.
- Strategy #5 – College Career: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and/or further education.
- Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.
- RECOMMENDATION:** That the Board approve disbursements paid as listed, from Batch #1171 through Batch #1279 for the sum of \$3,868,920.32
- ◆ Board of Trustees Payment Report is available at the Board of Education Meeting for review.
- ACTION:** On motion of Board Member _____ and _____, the Board approved the disbursements as listed.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: Approval of the Supplemental Employee Retirement Program (SERP) for Eligible Non-Management Certificated Employees Retiring by June 30, 2009. Plan to be Administered by Keenan & Associates

GOAL: Budget Planning

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

BACKGROUND: As part of the District's plan to adjust its expenditures, in light of reduced state funding for both 2008-09 and 2009-10, on-going General Fund expenditure reductions are needed. The offering of a SERP is one of the strategies that can be implemented as part of the overall strategy to reduce expenditures. Additional benefits of offering a SERP are the potential for decreasing the number of staff layoffs and the revitalization of staff.

The SERP calls for a five-year annuity benefit based on either 85% of the retiree's salary with continuation of health benefits or 100% of the retiree's salary, with no continuation of health benefits.

BUDGET IMPLICATIONS: Cumulative General Fund savings is estimated to be \$707,309 over the five year period of the SERP.

This estimated savings assumes that 25% of eligible retirees will participate. Of those that participate, it is assumed that 70% will elect the annuity with continuation of health benefits and that the remaining participants will elect the annuity without continuation health benefits. It is also assumed that all retirees will be replaced.

The actual implication to the General Fund depends on several factors including: the actual number of eligible retirees who elect to participate, the actual breakdown of those selecting the annuity with continuation of health benefits or without health benefits and the actual number of retirees that are replaced.

RECOMMENDATION: That the Board approve the Supplemental Employee Retirement Program (SERP) for eligible non-management certificated employees retiring by June 30, 2009. Plan to be administered by Keenan & Associates.

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation as presented.

BOARD AGENDA

REGULAR MEETING
March 12, 2009

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Approval of the Supplemental Employee Retirement Program (SERP) for Eligible Non-Management Certificated, Certificated Management, Non-Management Classified and Classified Management Employees Retiring by June 30, 2009. Plan to be Administered by Keenan & Associates**

GOAL: Budget Planning

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

BACKGROUND: As part of the District's plan to adjust its expenditures, in light of reduced state funding for both 2008-09 and 2009-10, on-going General Fund expenditure reductions are needed. The offering of a SERP is one of the strategies that can be implemented as part of the overall strategy to reduce expenditures. Additional benefits of offering a SERP are the potential for decreasing the number of staff layoffs and the revitalization of staff.

The SERP calls for a five-year annuity benefit based on either 85% of the retiree's salary with continuation of health benefits or 100% of the retiree's salary, with no continuation of health benefits.

BUDGET IMPLICATIONS: Cumulative General Fund cost is estimated to be \$658,813 over the five year period of the SERP.

This estimated cost assumes that 25% of eligible retirees will participate. Of those that participate, it is assumed that 70% will elect the annuity with continuation of health benefits and that the remaining participants will elect the annuity without continuation of health benefits. It is also assumed that all retirees will be replaced.

The actual implication to the General Fund depends on several factors including: the actual number of eligible retirees who elect to participate, the actual breakdown of those selecting the annuity with continuation of health benefits or without health benefits and the actual number of retirees that are replaced.

RECOMMENDATION: That the Board approve the Supplemental Employee Retirement Program (SERP) for eligible non-management certificated, certificated management, non-management classified and classified management employees retiring by June 30, 2009. Plan to be administered by Keenan & Associates.

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation as presented.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** **Approval of the Supplemental Employee Retirement Program (SERP) for Eligible Non-Management Certificated, Certificated Management, Non-Management Classified and Classified Management Employees Retiring by June 30, 2009. Plan to be Administered by Keenan & Associates**
- GOAL:** Budget Planning
- STRATEGIC PLAN:** Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.
- BACKGROUND:** As part of the District's plan to adjust its expenditures, in light of reduced state funding for both 2008-09 and 2009-10, on-going General Fund expenditure reductions are needed. The offering of a SERP is one of the strategies that can be implemented as part of the overall strategy to reduce expenditures. Additional benefits of offering a SERP are the potential for decreasing the number of staff layoffs and the revitalization of staff.
- For eligible non-management certificated, certificated management and classified management retirees, the SERP calls for a five-year annuity benefit based on either 85% of the retiree's salary with continuation of health benefits or 100% of the retiree's salary with no continuation of health benefits.
- For eligible non-management classified retirees, the SERP calls for a five-year annuity benefit based on either 45% of the retiree's salary with continuation of health benefits or 60% of the retiree's salary with no continuation of health benefits.
- BUDGET IMPLICATIONS:** Cumulative General Fund cost is estimated to be \$277,328 over the five year period of the SERP.
- This estimated cost assumes that participation rates of eligible retirees will range from a low of 15% for non-management classified retirees to a high of 25% for non-management certificated retirees. Of those that participate, it is assumed that 70% will elect the annuity with continuation of health benefits and that the remaining participants will elect the annuity without continuation of health benefits. It is also assumed that all retirees will be replaced.
- The actual implication to the General Fund depends on several factors including: the actual number of eligible retirees who elect to participate, the actual breakdown of those selecting the annuity with continuation of health benefits or without health benefits and the actual number of retirees that are replaced.
- RECOMMENDATION:** That the Board approve the Supplemental Employee Retirement Program (SERP) for eligible non-management certificated, certificated management, non-management classified and classified management employees retiring by June 30, 2009. Plan to be administered by Keenan & Associates.
- ACTION:** On motion of Board Member _____ and _____, the Board approved the recommendation as presented.

BOARD AGENDA

REGULAR MEETING
March 12, 2009
ACTION ITEM

TO: Board of Education

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: Approval of Three-Year Contract with Vavrinek, Trine, Day & Co., LLP (VTD) for Auditing Services (July 1, 2008 to June 30, 2011)

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

GOAL: Budget planning

BACKGROUND: Each year, the District must have an independent audit performed, the objective of which is to obtain an opinion from the auditor as to whether our financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles. The audit also reports on internal controls related to the financial statements in accordance with Government Auditing Standards and on internal controls related to major programs in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

BUDGET IMPLICATIONS: Maximum annual fee from the General Fund to be \$48,000 for the year ended June 30, 2009, \$48,000 for the year ended June 30, 2010 and \$48,000 for the year ended June 20, 2011.

RECOMMENDATION: That the Board approve the three-year contract with Vavrinek, Trine, Day & Co., LLP (VTD) for auditing services (June 30, 2009, June 30, 2010 and June 30, 2011).

ACTION: On a motion by Board Member _____ and _____, the Board approved the recommendation as presented

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division
SUBJECT: Approval of the Allocation and Site Expenditure Plans for the Second and Final Apportionment of the 2006-07 School Site Discretionary Block Grant for Crestmore and Grand Terrace Elementary Schools

GOAL: Budget Planning

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

BACKGROUND: The 2006-07 State Budget Act provided for **one-time** funds for school site discretionary block grants. The first allocation, approximately 75%, was released by the State in December of 2006. This allocation represents the second and final 25% of the apportionment. Final entitlement for each local educational agency is determined by a combination of the California Basic Educational Data System (CBEDS) enrollment and average daily attendance times a rate of \$58.83.

The State requires that before these funds are expended or encumbered, an expenditure plan must be proposed by the site council and approved by the Governing Board. At this time the following sites have submitted a site plan proposal to the Board of Education for approval (site council proposals are attached):

| | |
|--------------------------|-----------------|
| CRESTMORE ELEMENTARY | \$13,974 |
| GRAND TERRACE ELEMENTARY | \$10,901 |
| Total | \$24,875 |

BUDGET IMPLICATIONS: Distribution of \$24,875 of one-time School Site Discretionary Block Grant funds, as proposed by the school site council. There will be no impact on the unrestricted general funds.

RECOMMENDATION: That the Board approve the allocation and site expenditure plans for the second and final apportionment of the 2006-07 School Site Discretionary Block Grant for Crestmore and Grand Terrace Elementary Schools.

ACTION: On motion of Board Member _____ and _____, the Board approved the allocation and site expenditure plans for the second and final apportionment of the 2006-07 School Site Discretionary Block Grant for Crestmore and Grand Terrace Elementary Schools.

Colton Joint Unified School District

Fiscal Services

3/12/09
Board

Discretionary Block Grant Approved Expenditures Form

Crestmore

2008-09

| | Object | |
|------------------------|--------|--|
| Instructional Support | | \$ _____ |
| Instructional Material | 4310 | \$ <u>100</u> - |
| Equipment | 4440 | \$ <u>8,237</u> |
| Conferences | | \$ _____ |
| Improvements | | \$ _____ |
| Class. Furniture | 4315 | \$ <u>4829</u> - |
| _____ | | \$ _____ |
| _____ | | \$ _____ |
| _____ | | \$ _____ |
| Indirect Costs | | \$808 (Indirect costs are calculated at 5.78% of your allocation.) |
| Grand Total | | <u>\$13,974</u> (Equals your sites final allocation) |

Site Council Signatures

Kimberly

Alma Valencia

Luis Perez

Luis P. Ortiz

Patricia J. [Signature]

Colton Joint Unified School District

Budget Transfer Request

Batch No. _____

Bdgt Transfer # _____

Description _____
 Crestmore Elementary - Site Discretionary Block Grant - Final Allocation

| Fund | Resource | Yr | Goal | Account Number | | | | Scht | Mgmt | Amount | | |
|--------------|----------|----|------|----------------|--------|--------|--------|------|-------------|-------------|-------------|-------------|
| | | | | Function | Object | Object | Object | | | Increase | Decrease | |
| 01 | 7396 | 0 | 1110 | 1000 | - | 4310 | - | 1400 | | | | |
| 01 | 7396 | 0 | 1110 | 1000 | - | 4315 | - | 1400 | \$100.00 | | | |
| 01 | 7396 | 0 | 1110 | 1000 | - | 4340 | - | 1400 | \$6,000.00 | | | |
| 01 | 7396 | 0 | 1110 | 1000 | - | 4440 | - | 1400 | \$100.00 | | | |
| 01 | 7396 | 0 | 1110 | 1000 | - | 5630 | - | 1400 | \$15,630.00 | | | |
| 01 | 7396 | 0 | 1110 | 1000 | - | 6410 | - | 1400 | | \$1,670.00 | | |
| 01 | 7396 | 0 | 1110 | 7210 | - | 7310 | - | 1400 | \$814.00 | | \$7,000.00 | |
| 01 | 7396 | 0 | 0 | 0 | - | 9740 | - | 0 | | | \$13,974.00 | |
| Total | | | | | | | | | | \$22,644.00 | | \$22,644.00 |

Site Use Only

Explanation: Approved expenditures for final allocation


 Authorized Signature

1/12/09
 Date

For Special Project Use Only:

Approved at School Site Council/Advisory Committee Meeting of: 12/18/2009
 Crestmore Elementary, do hereby certify that the above budget transfer is a true and correct copy of the motion duly made, adopted and entered on the minutes of the school site council/school advisory committee of said school site.


 Authorized Signature

Date
1/12/2009

**CRESTMORE ELEMENTARY
SCHOOL SITE COUNCIL MEETING
DECEMBER 18, 2008
2:00 p.m.**

Irma Valencia, Parent, Chairperson
Marcos Rivera, Parent
Kathy McBride, Teacher
Linda Perez, Teacher
Summer Selby, Teacher

Attendance

Patricia Frost, Principal
Al Estrada, Asst. Principal
Sheila Brower, Asst. Principal
Luisa Anaya, Classified
Other: Joann Koester, Proj. Office Asst.

1. Meeting called to order

Meeting called to order at 2:07 p.m. by Irma Valencia, Chairperson. It is noted that Quorum is met.

2. Minutes of previous meeting read and approved.

The minutes of the December 4, 2008 meetings were read and approved as presented.

Motion was made by Summer Selby to accept the December 4, 2008 minutes as presented. Kathy McBride seconded it. Motion passed unanimously.

3. Principal's Report: News, Events, Dates

- Altagracia Gutierrez is our new Community Liaison. She will start servicing our parents after we come back from Winter Break.
- December 19, 2008 will be the last day of school before Winter Recess starts. It will be a minimum day for students allowing them to leave at 12:45 p.m. School will resume on January 5th at 7:40 a.m.
- January 13, 2009 Crestmore will present Science assemblies for the students in the morning, then from 6:00-7:30 p.m. a family assembly for Crestmore parents. Mr. Rich Blagden from "Achieve Now - Science" will have several tables displaying different Science Fair projects to give ideas to the students and parents. We will be requesting volunteers to stand by the exhibits.
- The University of California Cooperative Extension will be presenting a Parent Activity class on "Healthy Families ~ Eating Smart and Being Active." We will offer 2-sessions of classes with 15 adults per session. During the 8 lessons they will experience meal planning & label reading skills as smart ways to decrease the cost of shopping.
The first 8 week session of classes will start at 8:00 a.m. on January 13th and end on March 17, 2009.
The second 8 week session will begin at 8:00 a.m. on February 13th and end on April 17, 2009.
- January 16th will be the ASB Mix & Match Day.
- No School on January 19th. It is Martin L. King Holiday.
- January 23rd will be our next Character Trait Assembly. The 2nd grade will perform.
- Author's Chair will be held at 8:00 a.m. on January 28.
- No School on January 30th. It is a District Teacher Prep Day.

4. Business (Old and New)

a. Budget Transfers

Patty Frost presented the attached final budget for categorical programs, and the Site Discretionary Block Grant. Budget adjustments reflect changes in projected allocations received for our programs. Although budget transfers are needed to balance these accounts, the changes will not have a negative effect on our programs. Final budget adjustments are:

- Title I funds (3010) decrease of \$24, 839
- HPSG funds (7258) decrease of \$3,337
- SLI (7395) increase of \$5,053

- EIA/SCE (7090) increase of \$9,951
- EIA/LEP (7091) increase of \$9,951
- Site Discretionary Block Grant (7396) increase of \$13,974; \$24,909 available for spending.

As noted on the December 4th meeting, we have received our second and final apportionment the Site Discretionary Block Grant (7396). Crestmore utilized the first apportionment to purchase the CISCO phone system for our office and support staff, classroom furniture, and deferred maintenance for new office windows. We had also planned to hang LCD projectors in all of our classrooms, however the cost for hanging the projectors \$40,000 so we did not pursue this plan.

The council discussed plans for the Site Discretionary Block Grant (7396) at the December 4th meeting. The council and leadership team agree that Crestmore should proceed to utilize these funds in the following order:

- Add the CISCO phone in every classroom to increase parent involvement.
- Classroom furniture as needed
- School technology as needed
- Deferred maintenance as needed

Motion was made by Marcos Rivera to accept the revised budget, Site Discretionary Block Grant proposal and budget transfers as needed to support our school plan. Kathy McBride seconded it. Motion passed unanimously.

b. CAG Conference attendance.

Ms. Frost requested an approval to send 2 teachers, Linda Perez & a second teacher to the California Association for the Gifted (CAG) conference. She also requested approval to send Irma Valencia and a second parent to participate in CAG's Parent Day. The conference will be held February 14, 2009.

Motion was made by Summer Selby to send 2 teachers and 2 parents to the CAG conference in February. Luisa Anaya seconded it. Motion passed unanimous.

5. **Good of the Order.**

Ms. Frost mentioned that we are having vandalism problems to some vehicles parked along Larch and Jurupa Ave. She asked the members to lock up any valuables that may be left in their cars and to arm the alarms if their cars come with alarm systems. Ms. Frost requested that parents report anything suspicious to the office immediately.

6. **Adjourn**

The meeting was adjourned at 2:35 p.m. by Patty Frost.

The next Site Council meeting will be January 22, 2009 at 2:00 p.m.

Respectfully submitted,

Joann Koester,
Project Office Assistant,
Site Council Secretary

CRESTMORE ELEMENTARY
SCHOOL SITE COUNCIL

Attendance Sheet
December 18, 2008

MEMBERS:

Iris Carlos (Parent) (11/08-10) _____

David Magallanez (Parent) (07-09) _____

Marcos Rivera (Parent) (08-09) _____

Irma G. Valencia (3/1/07-08) - Parent (Chairperson) _____

April Villagran (Parent) (11/08-10) _____

Patricia Frost, (Principal) _____

Al Estrada, (Asst. Principal) _____

Sheila Brower, (Asst. Principal) _____

Kathy McBride (Teacher)(07-09) _____

Linda Perez (Teacher)(07-09) _____

Summer Selby (Teacher)(07-09) _____

Luisa Anaya, (Lang. Asst., Librarian) (07-09) _____

ALTERNATES:

Suzanne Shires (Teacher) (07-09) _____

Paulina Correa (Office Asst.) (07-09) _____

Other: (non-members)

Joann Koester (Project Office Asst.) (Secretary) _____

Colton Joint Unified School District

Fiscal Services

Site Discretionary Block Grant – Final Allocation

Site: Crestmore

Date: November 7, 2008

Attention: PATRICIA J. FROST

At last, the State has released the second and final apportionment of the Site Discretionary Block Grant and your sites allocation has been calculated to be \$13,974. The grant requires that your site council and the Board approve the exact nature of expenditures to be made with this allocation. Please use the attached form for the approval process.

Please return the following to Fiscal Services:

- (1) Completed Approved Expenditure Form.
- (2) Site council minutes approving the expenditures including site council signatures.
- (3) Budget transfer for approved expenditures. (Sample attached)

Please note your submitted expenditure form will be included in the Board Agenda item for Board review.

In addition to the final allocation, your site has a carry forward amount of \$10,935. Carry forward amounts are **subject to the original site council approvals**. The total available site discretionary funding (current allocation + carry forward) is \$24,909. Total indirect costs are \$1,440.

Refer questions to Ron Huhu at extension 6608.

1212 Valencia Drive, Colton, CA 92324-1798 – (909) 580-5000 Ext 6661

18870 Jurupa Avenue
Bloomington, CA 92316
Phone: (909) 580-5010
FAX: (909) 872-6408
[Web address] <http://www.colton.k12.ca.us/elementary/Crestmore/index.htm>

**Crestmore Elementary
CJUSD**

Fax

To: Sosan Schaller
From: Patty Frost, principal
Crestmore Elementary

Fax: 909-433-9470
Pages: 9 (including cover)

Phone: 909-580-6605
Date: January 22, 2009

Re: Resource # 7396
Site Discretionary Block Grant
cc:

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

Items for Board Approval:

Thank you,

Patty Frost, principal

FAX (909) 872-6408

| District: 13 | | FINANCIAL CONTROL | | | Fiscal Year: 2009 | |
|---|----------------|-------------------|---------------|---------|-------------------|--------|
| Resource=7396 School=130 | | | | | | |
| Sort = Object | | | | | | |
| OBJ | REVISED BUDGET | PRE-ENC | ENC/PEND | EXP/REV | BALANCE | %REM |
| EXP | \$10,936.00 | \$0.00 | \$0.00 | \$0.00 | \$10,936.00 | 100.0% |
| REV | | | | | \$0.00 | 0.0% |
| Fu Rs Y Goal Func Obj Sch Mgmt | Revised Budget | Obligations | Acct. Balance | | | |
| 01-7396-0-1110-1000-4315-130-1400 <i>Classroom Furn</i> | \$1,171.00 | \$0.00 | \$1,171.00 | | | |
| 01-7396-0-1110-1000-5630-130-1400 <i>Cont. Repair</i> | \$2,139.00 | \$0.00 | \$2,139.00 | | | |
| 01-7396-0-1110-1000-6410-130-1400 <i>New eq. 5000</i> | \$7,000.00 | \$0.00 | \$7,000.00 | | | |
| 01-7396-0-1110-7210-7310-130-1400 <i>Indirect</i> | \$626.00 | \$0.00 | \$626.00 | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

December 2008:
 Adjusted Allocations and Centralized Services
 SLI - increase \$5,053 SDBG (7396)
 EIA,SCE increase \$9,951 Increase \$13,974
 EIA/LEP increase \$9,951

**Crestmore Elementary
 2008 - 2009
 Categorical Budgets**

**Revised and Approved by SSC December 18, 2008
 December 2008:**
 Adjusted Allocations and Centralized Services
 Title I Fund decrease \$24,839
 HPSG Fund decrease \$3,337

| Accounts | Title I 3010 | SLI 7395 | EIA/SCE 7090 | EIA/LEP 7091 | HPSG 7258 | ELAP 6286 | Art & Music Grant 6760 | ASES 6010 | Pupil Retention 7390 | Site Discretionary Block Grant 7396 |
|---|---|---|--|---|--|---|---|---|----------------------------|--|
| 1000 Certificated Salaries | 307,841 | 18,500 | | 20,000 | 165,000 | 8,809 | | | 12,396 | |
| 2000 Classified Salaries | | | 39,158 | 36,763 | 15,287 | 2,000 | | | | |
| 3000 Benefits | 82,814 | 2,813 | 18,344 | 22,909 | 50,000 | 1,238 | | | 1,134 | |
| 4000 Materials | 48,726 | 27,056 | 37,363 | 22,193 | 55,000 | 6,481 | 18,264 | 5,000 | | 23,000 |
| 5000 Services | 56,000 | 10,000 | 22,000 | 15,000 | 38,946 | 2,000 | 10,000 | | | 469 |
| 6000 Equipment | | | | | | | | | | |
| Total | 495,381 | 58,369 | 116,865 | 116,865 | 324,233 | 20,528 | 28,264 | 5,000 | 13,530 | 24,909 |
| Centralized Services Plans | (36,662) 4-TOA 200-SUBS- AB Math staff. Dev. Consultants Ins. Mats Parent Inv. | (4,832) Teacher extra duty Ins. Mts. Assemblies, Study trips | (19,258) Project Clerk Class. extra duty Ins. Mts. Assemblies, Study trips | (19,258) Lang. Asst. Teac/Class. extra duty Ins. Mts. Assemblies, Study trips | (36,167) 2-TOA Com. Liaison staff. Dev., coaching, collaboration, Consultants Ins. Mats, ex- textbooks | (857) Babysitting/ Student Supervision Teac/Class extra duty, Ins. Mts. | (708) Teacher extra duty, Ins. Mts., Assemblies, Study Trips | Inst, Mats, other books, technology | Teacher extra duty | (1,440) SSC Approval |

Colton Joint Unified School District

Fiscal Services

Board
3/12/09

Discretionary Block Grant Approved Expenditures Form

Grand Terrace

2008-09

| | |
|------------------------|---|
| Instructional Support | \$ _____ |
| Instructional Material | \$ _____ |
| Equipment | \$ _____ |
| Conferences | \$ _____ |
| Improvements | \$ _____ |
| <u>New Technology</u> | \$ <u>10,271</u> |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| Indirect Costs | <u>\$630</u> (Indirect costs are calculated at 5.78% of your allocation.) |
| Grand Total | <u>\$10,901</u> (Equals your sites final allocation) |

Site Council Signatures

| | |
|-----------------------|---------------|
| <i>Dee Dee Taylor</i> | Parent |
| <i>Leslie Acayan</i> | Parent |
| <i>Cathy Mates</i> | Teacher |
| <i>Susan High</i> | Teacher |
| <i>Louie Sanchez</i> | Project Clerk |
| <i>Cynthia Coello</i> | Principal |



GRAND TERRACE ELEMENTARY SCHOOL

School Site Council Committee Minutes

January 27, 2009

8:15 A. M.

“Quorum is present”

Attendance:

Voting Parent Members:

Mrs. Dee Dee Taylor

Mrs. Leslie Accuar

Voting Staff Members

Mrs. Coello

Ms. Sanchez

Mrs. Frates

Mrs. High

I. Called To Order

Meeting called to order at 8:15 a.m. by Mrs. Dee Dee Taylor.

Minutes

Committee reviewed the minutes of December 16, 2008. Mrs. Accuar made the motion to accept the minutes. Mrs. High seconded the motion. Motion passed.

II. New Business

A. Too Good For Drugs

Mrs. Coello advised the committee that all teachers are implementing the “too Good for Drugs” lessons on how to say no to drugs and violence. The counselor and Mrs. Coello are working in conjunction with conflict resolution.

B. Discretionary Block Grant

Mrs. Coello advised the committee to deposit Discretionary Block Grant into technology for lap tops, computers and printers. Motioned by Mrs. Frates and Seconded by Mrs. Accuar. Motion passed

C. Budget Transfers

None

Old Business

A. PTA Update

The See’s Candy Fundraiser for Valentine’s Day and Easter sales ends today. Mrs. Coello will send an

B. Other

Canned food drive is ongoing and very successful.

Meeting adjourned at 8:40 A.M.

COLTON JOINT UNIFIED SCHOOL DISTRICT BUDGET TRANSFER

BATCH NO. _____ BUDGET TRANSFER # _____ DATE January 27, 2009

DESCRIPTION Approved site discretionary block grant funding

| FUND | RESOURCE YR | GOAL | ACCOUNT NUMBER | | | MGMT | AMOUNT | | |
|--------------|-------------|------|----------------|--------|--------|------|----------|---------------------|-------------|
| | | | FUNCTION | OBJECT | SCHOOL | | INCREASE | DECREASE | |
| 01 | 7396 | 1110 | 1000 | 4440 | 150 | 1400 | 10,271 | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | | | | 1400 | | | |
| 01 | 7396 | 1110 | 7210 | 7310 | 150 | 1400 | 630.00 | | |
| TOTAL | | | | | | | | \$ 10,901.00 | \$ - |

Authorization *Cynthia Coello* **Principal**

DeDe Taylor **SSC president**

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Approval to File a Notice of Completion for Bid #08-01 for Smith Shade Shelter and Marquee Project [Sturgeon Construction Company]**

GOAL: Facilities/Support Services

STRATEGIC PLAN: Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: The contractors have completed their work in accordance with the contract documents.

District staff, architects and inspectors conducted walk-through inspections of the project. The project was found to be complete and in satisfactory condition. Final 10% contract retention will be released per the contract documents.

BUDGET IMPLICATIONS: \$18,444 – School Facilities Fund - Fund 25

RECOMMENDATION: That the Board approve filing a Notice of Completion for Bid #08-01 for Smith Shade Shelter and Marquee Project [Sturgeon Construction Company].

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

(Civil code 3093-Public Works)
To be recorded with the County Recorder
within 10 days after completion.

RECORDING REQUESTED BY:
COLTON JOINT UNIFIED SCHOOL DISTRICT

WHEN RECORDED, RETURN TO:

Colton Joint Unified School District
1212 Valencia Drive
Colton, CA 92324
ATTN: Jaime R. Ayala
Assistant Superintendent, Business

NO recording fee. (For Recorders Use)
Exempt form fees per Government Code Section 27383

NOTICE OF COMPLETION OF WORK

NOTICE IS HEREBY GIVEN, that the Colton Joint Unified School District of San Bernardino County, California, as Owner of the property hereinafter described, caused improvement to be made to said property, to wit: Gerald A. Smith Elementary School, 9551 Linden Avenue, Bloomington, California, A.P.N. 0250-071-01, 02, the Contract for the doing of which was heretofore entered into on the 6th day of June, 2008, which was made with Sturgeon Construction Company, Contractor, that said improvements have been completed pursuant to said Contract and in accordance with plans and specifications prepared by Harley Ellis Devereaux and accepted on the 12th day of March , 2009, by the Governing Board of said District; that title of said property vests in the Colton Joint Unified School District of San Bernardino County, California, that the surety for the above named Contractor is the Western Insurance Company, that the property hereinafter referred to and on which said improvements were made.

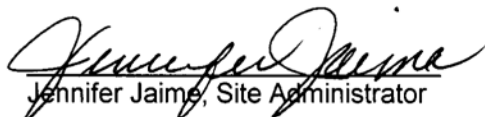
By: _____
Jaime R. Ayala, Assistant Superintendent, Business.
Colton Joint Unified School District

State of California
County of San Bernardino

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, 2009, by Jaime Ayala, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal) Signature_____

The following signatures represent confirmation that the work is complete and satisfactory:


Jennifer Jaime, Site Administrator



HARLEY ELLIS DEVEREAUX

February 2, 2009

1770 Iowa Avenue
Suite 100
Riverside, California
92507-2438 | USA

Lee Roohr
Project Manager
COLTON JOINT UNIFIED SCHOOL DISTRICT
851 S. Mt. Vernon Avenue
Colton, CA 92324

tel 951.300.1800
fax 951.300.1801
harleyellisdevereaux.com

Re: Gerald A. Smith Elementary Shade Shelter and Marquee Sign

Subject: Recommendation of Notice of Completion for Sturgeon Construction
Company
DSA A# 04-109116, F-36-14
Project#2002-00109-010

Partner Companies:
Spectrum Strategies
Crime Lab Design
GreenWorks Studio
iQ – Investment in Quality
HED Build

Dear Lee:

Based on our periodic construction observation of the work in progress under this contract, and the associated punch list, it is our opinion that this work has been completed in accordance with the contract documents.

It would be appropriate for the District Board to prepare a Notice of Completion to this effect upon their approval of all pending Change Orders.

If you should have any questions or need additional information, please feel free to call me.

Sincerely,

HARLEY ELLIS DEVEREAUX

Tania Van Herle, AIA
Principal, Operations

cc: Mario Rebello, Harley Ellis Devereaux
File

Riverside
Los Angeles
Chicago
Detroit
San Diego
Cincinnati
Bakersfield

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Approval to File a Notice of Completion for Bid #08-04 for Terrace View Elementary School Relocatable Classrooms and Restroom Project [KCECO Inc.]**

GOAL: Facilities/Support Services

STRATEGIC PLAN: Strategy #4: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: The contractors have completed their work in accordance with the contract documents.

District staff, architects and inspectors conducted walk-through inspections of the project. The project was found to be complete and in satisfactory condition. Final 10% contract retention will be released per the contract documents.

BUDGET IMPLICATIONS: \$36,798 -School Facilities Fund - Fund 25

RECOMMENDATION: That the Board approve filing a Notice of Completion for Bid #08-04 for Terrace View Elementary School relocatable classrooms and restroom project [KCECO, Inc.].

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

(Civil code 3093-Public Works)

To be recorded with the County Recorder
within 10 days after completion.

RECORDING REQUESTED BY:

COLTON JOINT UNIFIED SCHOOL DISTRICT

WHEN RECORDED, RETURN TO:

Colton Joint Unified School District

1212 Valencia Drive

Colton, CA 92324

ATTN: Jaime R. Ayala

Assistant Superintendent, Business

NO recording fee. (For Recorders Use)

Exempt form fees per Government Code Section 27383

NOTICE OF COMPLETION OF WORK

NOTICE IS HEREBY GIVEN, that the Colton Joint Unified School District of San Bernardino County, California, as Owner of the property hereinafter described, caused improvement to be made to said property, to wit: Terrace View Elementary School, 22731 Grand Terrace Road, Grand Terrace, California, A.P.N. 0276-461-03, the Contract for the doing of which was heretofore entered into on the 17th day of April, 2008, which was made with KCECO, Inc. Contractor, that said improvements have been completed pursuant to said Contract and in accordance with plans and specifications prepared by Harley Ellis Devereaux and accepted on the 12th day of March, 2009, by the Governing Board of said District; that title of said property vests in the Colton Joint Unified School District of San Bernardino County, California, that the surety for the above named Contractor is the First National Surety, that the property hereinafter referred to and on which said improvements were made.

By: _____

Jaime R. Ayala, Assistant Superintendent, Business.
Colton Joint Unified School District

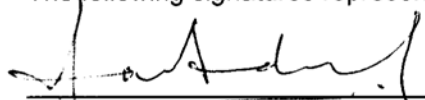
State of California
County of San Bernardino

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 2009, by Jaime Ayala, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal)

Signature _____

The following signatures represent confirmation that the work is complete and satisfactory:



Joseph Adeyemo, Site Administrator



HARLEY ELLIS DEVEREAUX

February 23, 2009

1770 Iowa Avenue
Suite 100
Riverside, California
92507-2438 | USA

Lee Roohr
Project Manager
COLTON JOINT UNIFIED SCHOOL DISTRICT
851 S. Mt. Vernon Avenue
Colton, CA 92324

tel 951.300.1800
fax 951.300.1801
harleyellisdevereaux.com

Regarding: Terrace View Elementary School Relocatable Classrooms
and Toilet Building Addition

Partner Companies:

Subject: Determination of Completion for KCE Inc.
DSA A#04-109396, File 36-14
Project#2007-00070-000

Spectrum Strategies

Crime Lab Design

GreenWorks Studio

iQ – Investment in Quality

HED Build

Dear Lee:

Based on our limited periodic construction observation of the work in progress under this contract, and the associated punch list, it is our opinion that this work has been completed in accordance with the contract documents.

It would be appropriate for the District Board to prepare a Notice of Completion to this effect upon their approval of all pending Change Orders.

If you should have any questions or need additional information, please feel free to call me.

Sincerely,

HARLEY ELLIS DEVEREAUX

Tania Van Herle, AIA
Principal, Operations

cc: John Hopkins, Harley Ellis Devereaux
Mario Rebello, Harley Ellis Devereaux

Riverside

Los Angeles

Chicago

Detroit

San Diego

Cincinnati

Bakersfield

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Approval to File a Notice of Completion for Bid #08-08 for Lewis Elementary and Lincoln Elementary Schools Relocatable Classrooms Project [Sturgeon General, Inc.]**

GOAL: Facilities/Support Services

STRATEGIC PLAN: Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: The contractors have completed their work in accordance with the contract documents.

District staff, architects and inspectors conducted walk-through inspections of the project. The project was found to be complete and in satisfactory condition. Final 10% contract retention will be released per the contract documents.

BUDGET IMPLICATIONS: \$30,255.73 -School Facilities Fund - Fund 25 (Lewis)
\$ 3,600.00 – School Facilities Fund – Fund 25 (Lincoln)

RECOMMENDATION: That the Board approve filing a Notice of Completion for Bid #08-08 for Lewis Elementary and Lincoln Elementary Schools relocatable classrooms project [Sturgeon General, Inc.].

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

(Civil code 3093-Public Works)

To be recorded with the County Recorder
within 10 days after completion.

RECORDING REQUESTED BY:

COLTON JOINT UNIFIED SCHOOL DISTRICT

WHEN RECORDED, RETURN TO:

Colton Joint Unified School District
1212 Valencia Drive
Colton, CA 92324

ATTN: Jaime R. Ayala
Assistant Superintendent, Business

NO recording fee. (For Recorders Use)

Exempt from fees per Government Code Section 27383

NOTICE OF COMPLETION OF WORK

NOTICE IS HEREBY GIVEN, that the Colton Joint Unified School District of San Bernardino County, California, as Owner of the property hereinafter described, caused improvement to be made to said property, to wit: Lewis Elementary School, 18040 San Bernardino Avenue, Bloomington, California, A.P.N. 0249-132-15, 16 and Lincoln Elementary School, 444 E. Olive, Colton, California, A.P.N. 0161-211-02, the Contract for the doing of which was heretofore entered into on the 13th day of May, 2008, which was made with Sturgeon General, Inc., Contractor, that said improvements have been completed pursuant to said Contract and in accordance with plans and specifications prepared by Ruhnau Ruhnau Clarke and accepted on the 12th day of March, 2009, by the Governing Board of said District; that title of said property vests in the Colton Joint Unified School District of San Bernardino County, California, that the surety for the above named Contractor is the Western Insurance Company, that the property hereinafter referred to and on which said improvements were made.

By: _____
Jaime R. Ayala, Assistant Superintendent, Business
Colton Joint Unified School District

State of California
County of San Bernardino

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, 2009, by Jaime R. Ayala, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal) Signature _____

The following signatures represent confirmation that the work is complete and satisfactory:

Judy Scates, Site Administrator

Brian Butler, Site Administrator

BOARD AGENDA

**BOARD MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: **Ratification of Field Trip for Bloomington High School German Club to Attend a Three-Day Immersion Workshop at the Presbyterian Conference Center in Big Bear, CA (March 6-March 8, 2009)**

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

BACKGROUND: The Bloomington High School German Club will attend a three-day workshop and will participate in various communicative and cultural activities.

Due to time constraints, the field trip did not meet the Board approval deadline, therefore, ratification of the field trip is recommended.

BUDGET IMPLICATIONS: \$ 265.00 -- To be paid from GATE funds.
\$1,400.00 -- To be paid from parent contributions.
\$1,665.00 -- Total cost

RECOMMENDATION: That the Board ratify the field trip for Bloomington High School German Club to attend a three-day immersion workshop at the Presbyterian Conference Center in Big Bear, CA.

ACTION: On a motion by board member _____ and _____, the Board ratified the field trip for Bloomington High School, as presented.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: James A. Downs, Superintendent

SUBJECT:: **First Reading: Proposed Amendment by Substitution of Board Policy—Bylaws**
BB 9310 Board Policies
(replaces ~~BP-1260~~ Board of Education Policies
~~BP-1265~~ Amendment and Appeal of Board of Ed. Policies
~~BP-1270~~ Adoption of Policies
~~BP-1275~~ Administrative Rules)

GOAL: Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

BACKGROUND: The Administration is in the process of updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association. The following policy is presented for review.

RECOMMENDATION: That the Board amend by substitution the Board Policy—Bylaws as presented.
BB 9310 Board Policies
(replaces ~~BP-1260~~ Board of Education Policies
~~BP-1265~~ Amendment and Appeal of Board of Ed. Policies
~~BP-1270~~ Adoption of Policies
~~BP-1275~~ Administrative Rules)

ACTION: On a motion by Board Member _____ and _____, the Board approved the recommendation as presented.

Existing Policy

BOARD OF EDUCATION

Replaced w/ BB 9310

1000

BOARD OF EDUCATION POLICIES

1260

The basic policies, rules and regulations of the Board of Education shall be set forth in an official document. Copies of Board policies shall be provided Board members and administrative personnel and shall be available on a loan basis to all other school personnel and interested citizens. (This means that one copy of the Board Policies will be kept in each school.)

AMENDMENT AND REPEAL OF BOARD OF EDUCATION POLICIES

1265

Policies of the Board of Education may be amended or rescinded by majority vote or unanimous action.

Majority Vote. Any policy of the Board may be amended or rescinded at any regular meeting by a majority vote of all the membership constituting the Governing Board, provided that such proposal shall have been presented, in writing, at the previous regular meeting. (Ed Code 35164)

Unanimous Action. Any policy of the Board is subject to be amended or rescinded by unanimous action of the entire Board at any meeting without previous notice.

ADOPTION OF POLICIES

1270

New policies of the Board of Education may be adopted by a majority vote at any regular Board meeting, provided they have been presented, in writing, at the previous regular meeting.

ADMINISTRATIVE RULES

1275

The Superintendent shall establish rules and regulations necessary to carry out Board policies. Such administrative rules and regulations shall be organized in such a manner as to be inserted into the Board Policy book following the policy affected. It is the responsibility of the Superintendent to keep the Board informed as to administrative rules and regulations included in the Administrative Guide.

Proposed Amendment by Substitution

(Replacing Board Policies 1260, 1265, 1270, 1275)

Board Policies

BB 9310

The Governing Board shall adopt written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the Board and Superintendent, and communicate Board philosophy and positions to the students, staff, parents/guardians and the community. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or district circumstances.

Policy Development and Adoption Process

The district's policy development process shall include the following basic steps:

1. The Board and/or Superintendent or designee shall identify the need for a new policy or revision of an existing policy. The need may arise from a change in law, a new district vision or goals, educational research or trends, or a change in the superintendency or Board membership. The need may also occur as a result of an incident that has arisen in the district or a recommendation or request from staff or other interested persons.
2. As needed, the Superintendent or designee shall gather fiscal and other data, staff and public input, related district policies, sample policies from other organizations or agencies, and other useful information to fully inform the Board about the issue.
3. The Board may hold discussions during a public Board meeting to gain an understanding of the issue and provide initial direction to the Superintendent or designee. The discussion may include, but not be limited to, how the proposed policy may affect student learning, community expectations, staff recommendations, fiscal impact, as well as the policy's impact on governance and operational efficiency.
4. The Board or Superintendent may request that legal counsel review the draft policy as appropriate.
5. The Superintendent or designee shall develop and present a draft policy for a first reading at a public Board meeting. At its second reading, the Board may take action on the proposed policy. The Board may waive the second reading or may require an additional reading if necessary.

Only policies formally adopted by a majority vote of the Board shall constitute official Board policy.

The district's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date designated by the Board at the time of adoption.

The Board shall prescribe and enforce rules for its own government consistent with state law and regulations. (Education Code 35010)

Bylaws governing Board operations may be developed, adopted, and amended following the same procedures as those used for the adoption or amendment of Board policy.

Administrative Regulations

The Superintendent or designee shall be responsible for developing and enforcing administrative regulations for the operation of the district. Administrative regulations shall be consistent with law and Board policy and shall be designed to promote the achievement of district goals and objectives. Administrative regulations may describe specific actions to be taken, roles and responsibilities of staff, timelines, and/or other necessary provisions. The Superintendent or designee also may develop procedures manuals, handbooks, or other guides to carry out the intent of Board policy.

When Board policies are amended, the Superintendent or designee shall review corresponding regulations to ensure that they conform to the intent of the revised policy. In case of conflict between administrative regulation and Board policy, policy shall prevail.

The Board may review and/or approve regulations for the purpose of ensuring conformity with the intent of Board policy.

Monitoring and Evaluation

At the time a policy is adopted, the Board and Superintendent or designee shall determine whether an evaluation of the policy should be scheduled and, if so, shall agree upon a timeline and measures for evaluating the effectiveness of the policy in achieving its purpose.

Access to Policies

The Superintendent or designee shall ensure that all district employees and the public have access to an up-to-date district policy manual. A public copy of the policy manual shall be maintained at the district central office and at each school site. These copies shall be maintained either electronically or by paper copy.

As necessary, the Superintendent or designee shall notify staff, parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. He/she may determine the appropriate communications strategy depending on the issue.

Suspension of Policies

No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35160 Authority of governing boards

35160.5 Annual review of school district policies

35163 Official actions, minutes and journal

35164 Vote requirements

Management Resources:

CSBA PUBLICATIONS

Targeting Student Learning: The School Board's Role as Policymaker, 2005

Maximizing School Board Leadership: Policy, 1996

WEB SITES

CSBA, Policy Services, including Policy Update Service, Governance and Management Using Technology (GAMUT Online™), Policy Audit Program, Individual District Policy Workshops, Agenda Online, and Manual Maintenance:
<http://www.csba.org/ps>

National School Boards Association: <http://www.nsba.org>

(10/94 6/99) 7/06

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Educational Services Division

SUBJECT: **First Reading: Proposed Amendment of Administrative Regulation:**
AR 5111 Age of Admission (revised)

GOAL: Improved Student Performance

STRATEGIC PLAN: Strategy #1 -- Communication: We will establish an effective internal and external communication system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategy #3 -- Decision Making: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.

BACKGROUND: The administration is in the process of updating board policies and administrative regulations under the guidelines of the California School Board Association.

RECOMMENDATION: That the Board amend the Administrative Regulation:

AR 5111 Age of Admission (revised)

ACTION: On a motion by Board member _____ and _____, the Board approved the recommendation as presented.

ADMINISTRATIVE REGULATION**AR 5111****Admission****Age of Admission**

Proof of age shall be required of all enrolling students. The legal evidences of age, in order of desirability, are a birth certificate, baptismal certificate, passport, immigration certificate, Bible record, or affidavit from the parent/guardian.

A child who will reach the age of five on or before December 2 of the school year shall be eligible for enrollment in kindergarten at the beginning of that school year or at any later time in the same year. (Education Code 48000)

A child who will have reached the age of six years on or before December 2 of the current school year shall be eligible for enrollment in the first grade. (Education Code 48010)

Early Entry to Kindergarten

Classroom spaces must be available to admit an early entry kindergarten student and the class size cap specified in the certificated negotiated agreement may not be exceeded.

Districts may admit to kindergarten those children whose birthdays occur after December 2. These children may not begin school at the beginning of the school year; they must wait until their fifth birth date occurs (EC Section 480000 [b]). Admittance to kindergarten as an early entry will be allowed on a case-by-case basis based on the child's best interest as determined by the Superintendent or designee.

The following criteria will be used to assess eligibility for early entry to kindergarten:

A request must be made in writing by the parent/guardian and submitted to the principal of the student's school of assignment. The request from the parent/guardian to have their child tested for early entry will be reviewed and responded to no later than thirty working days from receipt of the written request. Upon receiving the written request from the parent/guardian, a student study team will be convened with the following members represented on the team: parent/guardian, student, kindergarten teacher, school psychologist and the principal or designee.

The parents will receive a copy of the kindergarten standards and information as to the effects, advantages and disadvantages of early entry into kindergarten (Education Code 48000). A visitation to a kindergarten classroom will be arranged for the parent/guardian and student. Upon parent approval, the student will be given the kindergarten assessment. The school psychologist will assess the student for maturity. Based on test results and staff recommendations a decision will be made whether the student would be a good candidate for early entry to kindergarten.

ADMINISTRATIVE REGULATION-continued**AR 5111**Admission

~~A child who becomes five years old after December 2 may be admitted into kindergarten, with parental approval, at any time after his/her fifth birthday during the school year when the Superintendent or designee determines on a case-by-case basis that such admittance is in the child's best interests.~~

~~The Superintendent or designee shall provide parents/guardians with information as to the effects, advantages and disadvantages of early entry into kindergarten. (Education Code 48000)~~

~~Classroom space must be available, and the class size cap specified in certificated negotiated agreements may not be exceeded.~~

BOARD AGENDA

REGULAR MEETING
March 12, 2009

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: Approval of Extension of Memorandum of Understanding between the District and the City of Grand Terrace for High School #3 Stormwater Drainage Facilities

GOAL: Facilities / Support Services

STRATEGIC PLAN: Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: On December 7, 2006, the Board of Education approved a Stormwater Drainage Facilities Memorandum of Understanding with the City of Grand Terrace. The MOU expired on March 1, 2007 and must be extended.

The Memorandum of Understanding specifies a maximum contribution of \$130,000 from the City of Grand Terrace toward the construction of storm water facilities on Pico Street.

Staff recommends the approval of the extension to March 1, 2010. On January 27, 2009, the City of Grand Terrace City Council approved an extension to March 1, 2010.

BUDGET IMPLICATIONS: \$130,000 – Contribution to Building Fund 21

RECOMMENDATION: That the Board approve the extension of Memorandum of Understanding between the District and the City of Grand Terrace for high school #3 stormwater drainage facilities.

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

STAFF REPORT

CRA (X)

COUNCIL ITEM (X)

JANURAY 27, 2009

FUNDING REQUIRED (X)

SUBMITTED BY: Public Works and Community Development Departments

SUBJECT: EXTENSION OF TIME FOR THE EXISTING STORMWATER DRAINAGE FACILITY MEMORANDUM OF UNDERSTANDING BETWEEN COLTON UNIFIED SCHOOL DISTRICT AND THE CITY OF GRAND TERRACE AND A PROJECT BUDGET APPROPRIATION

RECOMMENDATIONS: Listed below

BACKGROUND:

On December 12, 2006, the City Council entered into a Memorandum of Understanding (MOU) with Colton Joint Unified School District (CJUSD) to install a 48 inch storm drain pipe in Pico Street starting at the school district's property and ending at City-owned property near Taylor Street. Currently, storm flows generated from upstream properties are conveyed through the school site via Pico Street.

The original MOU has now expired. To keep the storm drain facility project moving forward, staff recommends that the MOU term be extended to March 1, 2010. CJUSD staff is also requesting an extension of time from the CJUSD board. The attached MOU, Section E, 2.2, reflects the new expiration date.

The original MOU also included a City funding commitment of \$130,000.00 toward the \$377,487.50 Storm Drain Project, which has not yet been budgeted. Staff recommends that the City's portion be funded through the RDA undesignated available fund balance. Community Redevelopment Law allows the use of redevelopment funds for public improvements provided findings are approved documenting the public benefit derived from the project. Staff and the City Attorney have prepared the attached Resolutions as required for the Council and Agency Board approval.

RECOMMENDATIONS:

City Council:

1. Approve the attached MOU between CJUSD and the City to install a new stormwater drainage facility in Pico Street, extending the term to March 1, 2010.
2. Approve the attached City Council Resolution making certain findings and authorizing the use of RDA Funds for the project.

CRA AGENDA ITEM NO. 3

Redevelopment Agency:

1. Approve the attached Redevelopment Agency Resolution making certain findings and authorizing the use of RDA Funds for the project.
2. Approve a \$130,000 budget appropriation from the RDA undesignated available fund balance to fund the project as proposed.

FISCAL IMPACT:

There are sufficient funds in the RDA undesignated available fund balance to fund the project as proposed.

ATTACHMENTS:

1. Stormwater Drainage Facilities Memorandum of Understanding
2. City Council Resolution
3. Redevelopment Agency Resolution

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Award of Bid 08-14: High School #3 Construction Project**

GOAL: Facilities/Support Services/Budget Planning

STRATEGIC PLAN: Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: Bids were solicited for the High School #3 Construction Project. The bid was advertised and conducted in accordance with Public Contract Code 2011 and 2012. A bid tabulation will be presented at the Board meeting.

BUDGET IMPLICATIONS: The estimate for this project is \$55,600,000. Cost to be paid from Fund 21 – Building Fund.

RECOMMENDATION: That the Board award Bid #08-14: High School #3 Construction Project, as presented from the lowest responsible bidders.

ACTION: On the motion of Board Member _____ and _____, the Board awarded Bid #08-14: High School #3 Construction Project, as presented from the lowest responsible bidders.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: James A. Downs, Superintendent

SUBJECT: **Selection of Name for High School #3 in Grand Terrace**

GOAL: Community Relations, Parent Involvement, Facilities and Support Services

STRATEGIC PLAN: Strategy #1 – Communications
 We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategy #4 – Facilities
 We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: In compliance with the District’s policy of naming school facilities, parents and community members were invited to provide suggestions for a name for our new high school in Grand Terrace. District Administration notified parents and community members via District website, a District-wide TeleParent message, news briefs, and flyers posted at City government facilities, school sites and local vendors. The Board of Education will select from a current list provided by the Communications Department. (See Attachment)

The names placed in nomination were researched by District Administration to establish that the requirements of Board Policy 7310 have been met.

BUDGET IMPLICATIONS: None

RECOMMENDATION: That the Board select a name for the new high school as presented.

ACTION: On motion of Board Member _____ and _____, the Board selected _____ as the name of the new high school in Grand Terrace as presented in accordance with Board Policy 7310.

High School #3 Name Nominations

The following list includes all of the nominations for naming High School #3 received from the community through the deadline for submittal at 4:30 p.m. on February 18, 2009.

| | |
|-------------------------------|---------------------------|
| Albert A. Huntoon High | Innovation High |
| Azure Hills High | Inspiration High |
| Barack Houssein Obama II High | Jack Brown High |
| Barack Obama High | James F. Vaughn High |
| Barton-Fox High | Jesus Carreón High |
| Betty Cook High | John Odenbaugh Sr. High |
| Blue Grove High | John R. Eastwood High |
| Blue Mountain High | Ken Hubbs High |
| Blue Terrace High | Kyle Bacon Memorial High |
| Camilo Carreon High | Mountain Terrace High |
| Cesar Chavez High | Mountain View High |
| City of Grand Terrace High | Pauline Garcia High |
| CJ3 -- Colton Joint's #3 | Ray Abril High |
| Colton East Valley High | Ray Abril, Jr. High |
| Colton South High | Robert E. DeGroff High |
| Congressman Joe Baca High | Roger Kowalski High |
| Connie Paddy Cisneros High | Ronald Reagan High |
| Coyote Hills High | Rudolfo P. Hernandez High |
| Dennis Hansberger High | Sagacity High |
| Dr. Benjamin Barton High | Sky High School |
| Dr. Herbert Fischer High | Terrace Grove |
| Dr. Tom Rivera High | Terrace Heights High |
| Dream High | Terrace High |
| East Mountain High | Terrace Mountain High |
| Ernest Rutherford High | Terrace Mountain |
| Fox High School | Terrace Park High School |
| Fred Malouf High | Terrace Summit High |
| Fred S. Thompson High | Terrace Town High |
| Gage High | Terrace Trails High |
| George E. Brown, Jr. High | Terrace Valley High |
| Grand Terrace City High | Terrace Vista High |
| Grand Terrace High | The Terrace High |
| Grand Terrace Mountain High | Thomas Wurz High |
| Grand Terrace Technical High | Tony Petta High |
| Grand Vista High | |
| Great Hope High | |
| Honey Hills High | |
| Hubbs High | |
| Inland Terrace High | |

BOARD AGENDA

REGULAR MEETING
March 12, 2009

STUDY, INFORMATION AND REVIEW

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources Division

SUBJECT: Resignations

STRATEGIC PLAN: Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

I. Certificated

1. Andrews, Beulah Elementary Teacher – Grimes
Employed September 4, 1986; resignation effective June 20, 2009. For retirement.
2. Antos, Sean School Psychologist – PPS
Employed September 10, 2007; resignation effective June 27, 2009.
3. Brandon, Bridget Science Teacher – CMS
Employed September 4, 2007; resignation effective June 20, 2009.
4. Castro, Laura Social Science Teacher – THMS
Employed January 30, 2009; resignation effective February 28, 2009. Commute too far.
5. Clevinger, Faith Language Arts Teacher – ROHMS
Employed August 22, 2007; resignation effective June 20, 2009.
6. Dowd, Daniel English Teacher - BHS
Employed September 8, 2005; resignation effective June 20, 2009. Personal reasons.
7. Durrer, Laurie Alternative Ed Teacher - Washington
Employed November 27, 2006; resignation effective June 20, 2009.
8. Dybowski, Deborah Elementary Teacher – Reche Canyon
Employed September 4, 1986; resignation effective June 20, 2009. For retirement.

9. Espino, Rosemarie
Science Teacher – BMS
Employed August 22, 2007; resignation effective June 20, 2009.
10. Gilbert, Kristine
Language Arts Teacher – CMS
Employed September 18, 2007; resignation effective June 20, 2009.
11. Hargrave, Adele
Curriculum Program Specialist – D. O.
Employed April 22, 1985; resignation effective June 30, 2009. For retirement.
12. Hawkins, Camelia
RSP Teacher – Terrace View
Employed November 3, 1977; resignation effective June 20, 2009. For retirement.
13. Hong, Keysup
Math Teacher – BHS
Employed February 7, 2007; resignation effective June 20, 2009.
14. Jimenez, Victor
Social Science Teacher – BMS
Employed August 22, 2007; resignation effective June 20, 2009.
15. Jow, Priscilla
Math Teacher – BHS
Employed August 23, 2007; resignation effective June 20, 2009.
16. Kropacek, Christy
Elementary Teacher – Crestmore
Employed September 8, 1976; resignation effective June 20, 2009. For retirement.
17. McFarland, Delores
Elementary Teacher – Jurupa Vista
Employed September 11, 1997; resignation effective June 20, 2009. For retirement.
18. Pena, Bertha
Spanish Teacher – CHS
Employed September 11, 2007; resignation effective June 20, 2009.
19. Redinger, Sharyn
Elementary Teacher – Zimmerman
Employed July 2, 1993; resignation effective June 20, 2009. For retirement.
20. Reed, James
Special Education Teacher – Reche Canyon
Employed August 28, 2007; resignation effective June 20, 2009.
21. Reneau, Esther
Counselor – CHS
Employed November 6, 2006; resignation effective June 20, 2009.
22. Rodriguez, Arnold
Elementary Teacher – Sycamore Hills
Employed November 26, 2007; resignation effective June 20, 2009.

23. Scott, Leanne Counselor – CHS
Employed October 31, 2006; resignation effective June 20, 2009.
24. Serrano-Gomez, Natividad Teacher – BMS
Employed August 22, 2007; resignation effective June 20, 2009.
25. Stawicki, Christina Adult Ed Teacher – Washington
Employed January 16, 2007; resignation effective June 20, 2009.
26. Thomas, Kevin Math Teacher – BMS
Employed August 22, 2007; resignation effective June 20, 2009. Personal reasons.
27. Tummler, Janis Elementary Teacher – Jurupa Vista
Employed February 9, 1993; resignation effective June 20, 2009. For retirement.
28. Ward, Gary Elementary Teacher – D'Arcy
Employed August 1, 1996; resignation effective June 20, 2009. For retirement.
29. Ward, Ruth Elementary Teacher – Jurupa Vista
Employed September 4, 1986; resignation effective June 20, 2009. For retirement.
30. Williams, Trina Language Arts Teacher – ROHMS
Employed November 13, 2007; resignation effective June 20, 2009.

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

STUDY, INFORMATION AND REVIEW

TO: Board of Education

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Approved Change Order for the Smith Elementary School Shade Shelter and Marquee Project Bid No. 08-01**

GOAL: Facilities/Support Services

STRATEGIC PLAN: Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: This project is complete.

| Description | Revised contract amount | Add | Credit | Net increase / decrease | Cumulative % to date |
|--|-------------------------|------------|---------|-------------------------|----------------------|
| Smith Sturgeon General Construction | | | | | |
| Original contract | \$184,444 | | | | |
| Change Order No. 1 (Board date 03/12/09) | \$187,975.60 | \$6,101.60 | \$2,570 | \$3,531.60 | 1.91% |

Change Order # 1 Detail

\$3,750.00 – Install new hinges on new large security gates. District request.
 (\$720.00) – Provide credit for deleting concrete at base of columns. District request.
 (\$1,850.00) – Provide credit for deleting two gates and panic hardware. District request.
 \$1,551.60 – Provide and install eight upgraded cylinder locksets per District request. Return existing to District.
 \$800.00 Remove two installed gates and patch area as needed.

BUDGET IMPLICATIONS: Net construction cost is \$3,531.60 – Fund 25

Smith Shade Shelter C.O. Log

| CAT. NO. | | CONTRACTOR | | CONTRACT AMOUNT | | | |
|----------------------------|----------|---|---------------------|---------------------|---------------------|--------------------------------|-------------------------|
| CHANGE ORDER NO. | Item NO. | DESCRIPTION | CHANGE ORDER AMOUNT | BOARD APPROVAL DATE | PERCENT OF CONTRACT | CUMULATIVE PERCENT OF CONTRACT | REVISED CONTRACT AMOUNT |
| N/A | | Sturgeon General Construction | \$184,444.00 | | | | |
| 1 | 1 | Install 6 new hinges that will rotate 180 degrees to replace 90 degree gates. District request | \$ 3,750.00 | Feb.5, 2008 | 2.03% | 2.03% | \$ 188,194.00 |
| 1 | 2 | Provide credit for deleting concrete at base of columns. District request | \$ (720.00) | | -0.39% | 1.64% | \$ 187,474.00 |
| 1 | 3 | Provide credit for deleting two gates and panic hardware. District request | \$ (1,850.00) | | -1.00% | 0.64% | \$ 185,624.00 |
| 1 | 4 | Provide and install 8 upgraded cylinder locksets per district request. Return existing to District. | \$ 1,551.60 | | 0.84% | 1.48% | \$ 187,175.60 |
| 1 | 5 | Remove two installed gates and return to District as requested. Patch area as needed. | \$ 800.00 | | 0.43% | 1.91% | \$ 187,975.60 |
| TOTAL OF CHANGE # 1 | | | \$ 3,531.60 | | | 1.91% | \$ 187,975.60 |

BOARD AGENDA

REGULAR MEETING
March 12, 2009

STUDY, INFORMATION AND REVIEW

TO: Board of Education

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: Approved Change Order for the Terrace View Elementary School Relocatable Classrooms and Restroom Project Bid No. 08-04

GOAL: Facilities/Support Services

STRATEGIC PLAN: Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: This project is complete.

| Description | Revised contract amount | Add | Credit | Net increase / decrease | Cumulative % to date |
|--|-------------------------|-------------|---------|-------------------------|----------------------|
| Terrace View KCECO Inc. | | | | | |
| Original contract | \$367,968 | | | | |
| Change Order No. 1 (Board date 03/12/09) | \$401,892.71 | \$36,424.71 | \$2,500 | \$33,924.71 | 9.22% |

Change Order # 1 Detail

\$4,733.58 – Timer did not shut off irrigation line which flooded graded area, resulting in additional compacting requirements. Unforeseen condition.

\$3,717.30 – Existing septic tanks were discovered in path of fire lane and building pad. Tanks removed and backfilled. Unforeseen condition.

(\$500.00) – Credit for deletion of hydro seeding. District request.

\$2,963.53 – Extend plumbing lines to fit field conditions. As built plans were inaccurate. Unforeseen condition.

\$1,018.30 – Install two concrete bollards at fire hydrant. Requested by fire department.

\$1,275.58 – Remove unsafe asphalt curbing. District request.

\$16,718.85 – Additional ADA concrete and handrail work at administration building, parking lot and ramps to meet current code. District request.

\$2,410.42 – Additional move in for asphalt ramp due to delay of toilet building delivery. Unforeseen condition.

(\$2,000.00) – Credit for deletion of data network switch. District request.

\$3,587.15 – Additional asphalt paving at building pad in rear of buildings. District Request.

BUDGET IMPLICATIONS: Net construction cost is \$33,924.71 – Fund 25

Terrace View Portables 2008

CAT. NO. CONTRACTOR

N/A KCECO INC.

CONTRACT AMOUNT

| Contract Sum: Terrace View ES Portables 2008 | | School Site Tracking | | Terrace View ES Portables 2008 | | \$367,968.00 | |
|--|----------|--|---------------------|--------------------------------|---------------------|--------------------------|-------------------------|
| CHANGE ORDER NO. | ITEM NO. | DESCRIPTION | CHANGE ORDER AMOUNT | BOARD APPROVAL DATE | PERCENT OF CONTRACT | CUMULATIVE % OF CONTRACT | REVISED CONTRACT AMOUNT |
| 1 | 1 | Timer did not shut off irrigation line which flooded graded area, resulting in additional compacting requirements. Unforeseen condition. | \$4,733.58 | | 1.29% | 1.29% | \$372,701.58 |
| 1 | 2 | Existing septic tanks were discovered in path of fire lane and building pad. Tanks removed and/or backfilled. Unforeseen condition. | \$3,717.30 | | 1.01% | 2.30% | \$376,418.88 |
| 1 | 3 | Credit for deletion of hydro seeding. District request | -\$500.00 | | -0.14% | 2.16% | \$375,918.88 |
| 1 | 4 | Extend plumbing lines to fit field conditions. As built plans were inaccurate. Unforeseen condition. | \$2,963.53 | | 0.81% | 2.97% | \$378,882.41 |
| 1 | 5 | Install two concrete bollards at fire hydrant. Requested by fire department. | \$1,018.30 | | 0.28% | 3.24% | \$379,900.71 |
| 1 | 6 | Remove unsafe asphalt curbing at Rogers site. District request. Additional ADA concrete and handrail work at administration building, parking lot and ramps to meet current code and future modernization requirements. District request | \$1,275.58 | | 0.35% | 3.59% | \$381,176.29 |
| 1 | 7 | Additional move in for asphalt ramp due to delay of toilet trailer delivery. Unforeseen condition | \$16,718.85 | | 4.54% | 8.13% | \$397,895.14 |
| 1 | 8 | Credit for deletion of data network switch. District request | \$2,410.42 | | 0.66% | 8.79% | \$400,305.56 |
| 1 | 9 | Additional asphalt paving at building pad in rear of buildings. District request. | -\$2,000.00 | | -0.54% | 8.24% | \$398,305.56 |
| 1 | 10 | District request. | \$3,587.15 | | 0.97% | 9.22% | \$401,892.71 |

Total of Change order #1 at Terrace View ES \$33,924.71

Total Revised Contract Amount

\$401,892.71

BOARD AGENDA

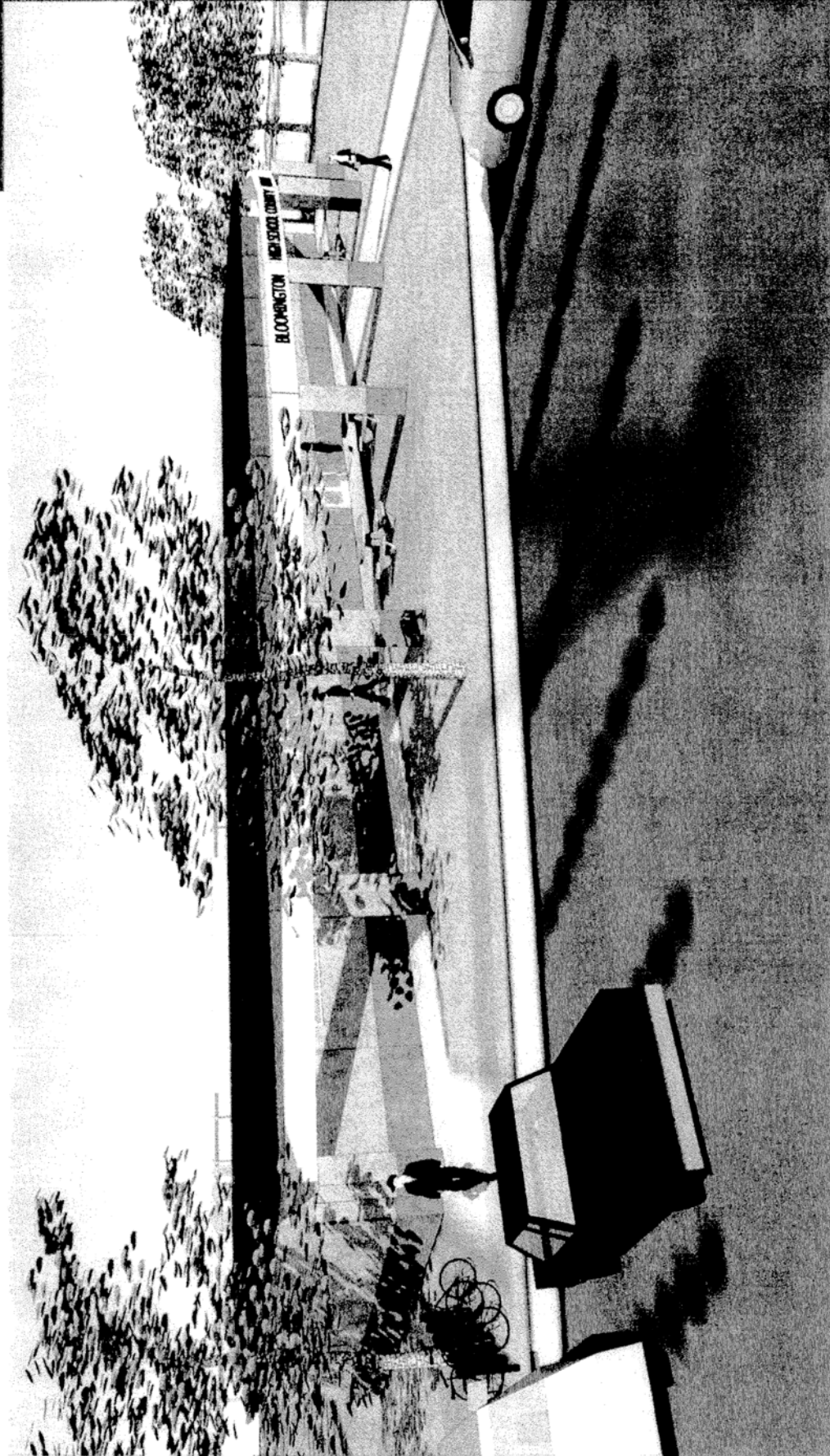
REGULAR MEETING
March 12, 2009

STUDY, INFORMATION AND REVIEW

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent Business Services Division
- SUBJECT:** Feasibility Study Joint Use Agreement with County Library on the Property Adjacent to Bloomington High School
- GOAL:** Facilities / Support Services
- STRATEGIC PLAN:** Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.
- BACKGROUND:** District and county library staff have met with the architects on several occasions and developed a schematic design and estimated budget.
- The proposed project would be approximately 5,760 square feet of area and would include approximately 25,600 book stacks. In addition to library area, a conference room/classroom is included. The District would have priority use for instruction and meetings. Any other users would have to follow the District's facility use policy.
- The estimated budget is \$1,410,850. The County Librarian has indicated that they can contribute \$500,000 toward the project and would also be responsible for furniture and equipment, which is approximately \$100,000.
- If the Board wishes to move forward on the project, a Joint Use Agreement would be prepared and presented to the Board at a later date.

LIBRARY BUILDING
OCTOBER 2008

BLOOMINGTON HIGH SCHOOL



FEASIBILITY STUDY - FINAL

Ruhnau Ruhnau Clarke

Architects • Planners

BLOOMINGTON HIGH SCHOOL

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| FLOOR PLAN - PLAN 1.2 | 5 |
| COST ESTIMATE | 6 |

BLOOMINGTON HIGH SCHOOL

Rubnau Rubnau Clarke

BLOOMINGTON HIGH SCHOOL COUNTY LIBRARY
COLTON JOINT UNIFIED SCHOOL DISTRICT
PRELIMINARY PROJECT SCHEDULE
UPDATED: OCTOBER 2008

| ACTIVITY ID# | ACTIVITY DESCRIPTION | TARGET DATE |
|--------------|---|-----------------|
| 1 | District Initiates Environmental Review (CEQA) | November, 2008 |
| 2 | Phase I Study | November, 2008 |
| 3 | DTSC / Preliminary Environmental Assessment (PEA) | November, 2008 |
| 4 | CEQA Notification & Public Review Process | December, 2008 |
| 5 | Architect Authorized to Proceed | January, 2009 |
| 6 | RFP for site topography, utilities, and soils investigation | January, 2009 |
| 7 | District to furnish survey documents (topographic & soils) | February, 2009 |
| | SCHEMATIC DESIGN | |
| 8 | Develop preliminary conceptual drawings | January, 2009 |
| 9 | Preliminary site verification meetings | January, 2009 |
| 10 | 100% Schematic Design and budget review | January, 2009 |
| 11 | District Approved Scope of Work | January, 2009 |
| | DESIGN DEVELOPMENT | |
| 12 | Start Design Development | February, 2009 |
| 13 | 50% review with District & County Librarian | February, 2009 |
| 14 | Complete Design Development | February, 2009 |
| | CONSTRUCTION DOCUMENT | |
| 15 | 30% review with A/E Team | March, 2009 |
| 16 | Review with District & County Librarian | March, 2009 |
| 17 | District Approval to Proceed | March, 2009 |
| 18 | 75% review with A/E Team | April, 2009 |
| 19 | Review with District IT and County Librarian | April, 2009 |
| 20 | 90% A/E Team Review | May, 2009 |
| 21 | 100% Review with District & County Librarian | May, 2009 |
| 22 | District Approval to Proceed | May, 2009 |
| 23 | Submission to DSA | May, 2009 |
| 24 | Review budget estimate with District & County Librarian | May, 2009 |
| 25 | Checksets received from DSA (12 weeks) | August, 2009 |
| 26 | Start backcheck corrections by architect/consultants | August, 2009 |
| 27 | DSA approval | September, 2009 |
| | CONSTRUCTION PHASE | |
| 28 | District Librarian Review Bid Documents | September, 2009 |
| 29 | Advertisement of Notice Inviting Bid | September, 2009 |
| 30 | Pre-bid conference | September, 2009 |
| 31 | Bids due | October, 2009 |
| 32 | Analyze bids | October, 2009 |
| 33 | Board approval of bids | October, 2009 |
| 34 | Prepare contracts | November, 2009 |
| 35 | Issue Notice to Proceed | November, 2009 |
| 36 | Pre-construction conference | November, 2009 |
| 37 | Start construction | December, 2009 |
| 38 | Complete construction (6 months) | June, 2010 |
| 39 | District move-in occupancy | July, 2010 |

Address: Theaters 375 Teah Street Riverside, CA 92501 T 951-684-6664 F 951-684-6225 www.rmcrc.com Riverside-Cad/Cad

BLOOMINGTON HIGH SCHOOL

MEETING MINUTES

Rubnau Rubnau Clarke

Project Name: Bloomington High School/County Library

Project Number: 1-15-101

Title: 10100 BH

Date: April 29, 2008

Location: Colton Joint Unified School District

Next Meeting Date: T.B.U.

Attendees

Alicia Gaudreau, Director of Facilities, CUSD
Ed Krzyzowski, County Librarian
Alex Erickson, Assistant County Librarian
Jan County, Assistant Principal, HPS
Roger Clarke, AIA, RRC
Den Stone, RRC

Distribution

Accommodates

Show/Attendee File 1-15-101

Sent Via

Date Distributed

Number of Pages 2

ITEMS OF DISCUSSION

1. Clarifier indicated that the land adjacent to Bloomington High School was purchased in 2004. The land was used as a plant nursery.
2. The District has an old Phase I Environmental Report dated 2005. The District will look into redoing the report, since the report is out-dated. The report indicates that an existing pool was filled in, next to the existing building.
3. Clarifier provided a copy of the assessment report, dated 2004.
4. Clarifier indicated that depending on the funding source, whether JTSB is feasible.
5. Architect will need topographical survey for further design.

RECOMMENDED DISCUSSION

6. Provide parking for both public and students. Cost for student parking to be paid separately. Public parking for 40 cars.
7. Provide conference room for 25 people. Seating is chairs with folding tables. Prefer one (1) room if possible. Room could be a joint use with the school.
8. Design for use with smartcard technology.
9. Provide restroom for library staff and public use. Prefer uni-sex/single-use restroom.
10. Provide computer stations - 20 stations. The high school would like a 20-station computer lab, but this could be added as a separate structure at a later date. Design to be able to see and monitor the use of the computer screens.

Meeting Minutes of April 29, 2008
Bloomington High School/County Library
Page 2

10. Provide entrance to site, not necessary to separate entrance to building. Separate student entrance from campus. Separate public entrance from street and parking lot.
11. The high school would like to have a central textbook depository. This may not be possible in this design, but plan for a future, separate building, possibly a portable building.
12. Provide metal shelving for stacks; provide for 35,000 volume capacity. Create a self-contained area with 4'w high shelves for lower-grade children.
13. Provide circulation office, workroom, and staff lounge (used for lunch area, with vending machines).
14. Provide storage room - for staff supply only.
15. Library uses radio frequency identification (RFID) system for security check out. Information on RFID available from the County.
16. Provide two (2) sets of gates at check-out point. Do not use book collection, such as the 3-8 panels.
17. Provide two (2) check-out desks, one at each entrance. The desk will have binomial use. Provide computer access, RFID reader and plate, and board for security items.
18. Provide stack room, with 4 to 6 computer catalogue/search stations.
19. Provide a cloak room at entrance for storing backpacks, skateboards, etc.
20. Provide bike rack at exterior entrance.
21. Provide open reading area, with lounge chairs and tables for parents to read with the children.
22. Provide location for an electronic flat panel screen for messaging.
23. Provide a separate area for packaged books for library users, two (2) vending machines.
24. Provide a "lounge" above area, used to sell books.
25. Provide carpet throughout, except at "wet" area shall be VCM.
26. County uses the same as the monitoring system. The County allows "My Space" usage (uses up to 50% of bandwidth). The County requires at least one (1) telephone line. Total telephone lines should be three (3). Students and staff are not allowed to use the telephone.
27. The conference room and depository are low priority items.
28. Provide a Project Schedule in the feasibility study. Plan for summer 2009 occupancy.
29. Architect to research if this project needs to be paid checked by HSA or if it can go through the County.
30. District/Architect to research if there is state funding for joint use programs.

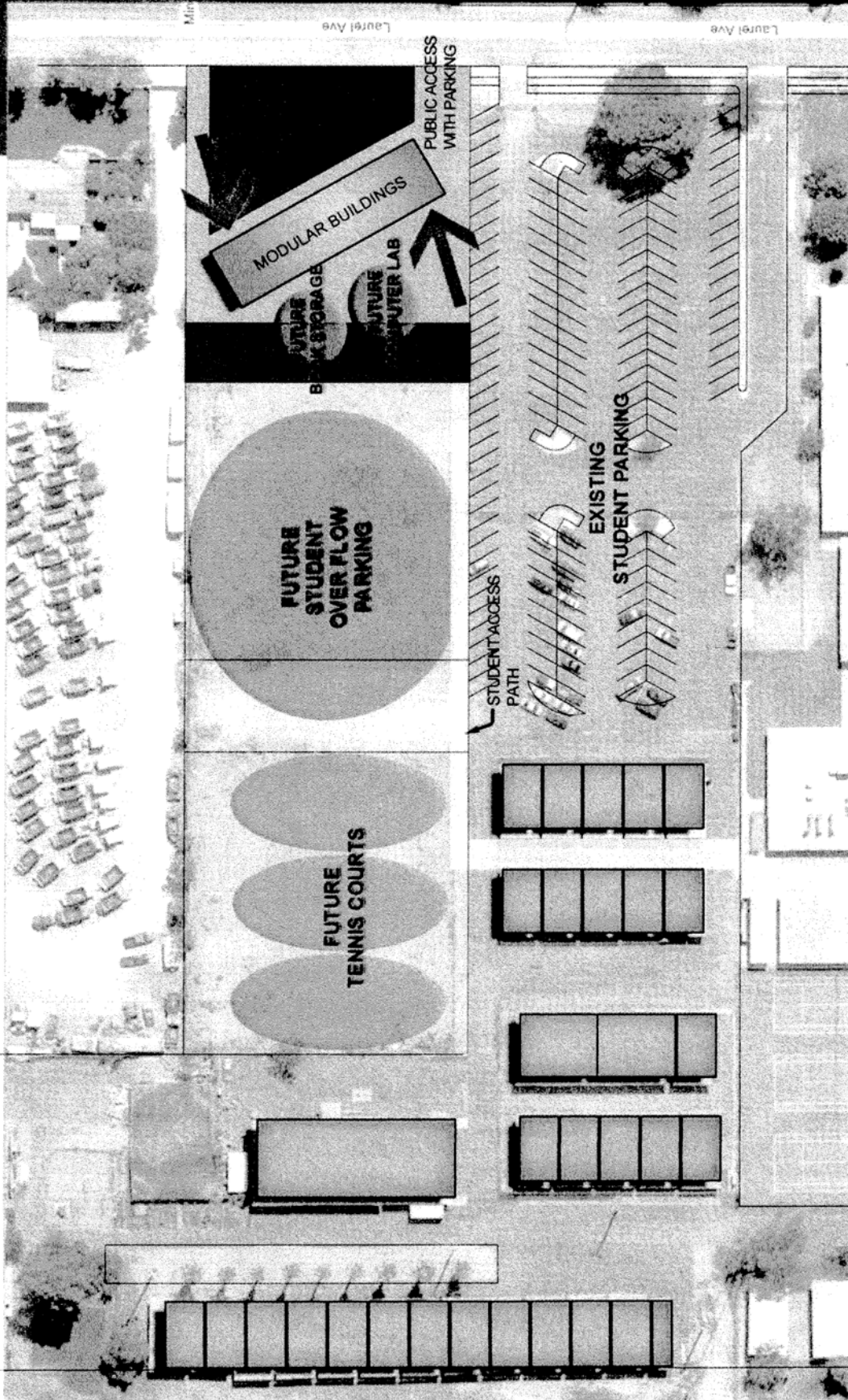
These minutes will be considered a matter of record unless withdrawn by the county in received within 100 days of date.

Rubnau Rubnau Clarke
Rubnau Rubnau Clarke
Dan Stone, Project Director

LIBRARY BUILDING

OCTOBER 2008

BLOOMINGTON HIGH SCHOOL



COLTON JOINT UNIFIED SCHOOL DISTRICT



NORTH

SCHEME B

3

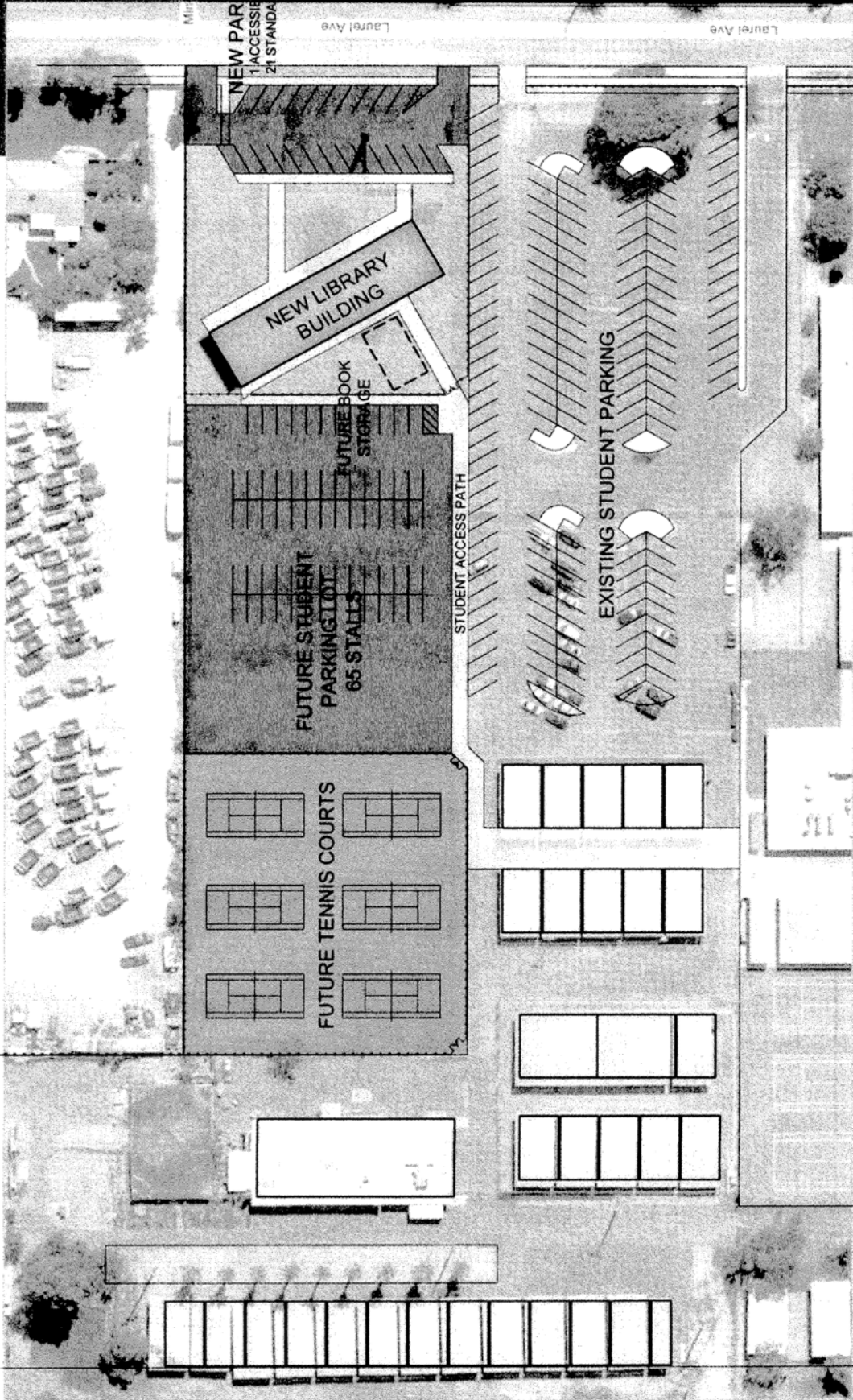
FEASIBILITY STUDY - FINAL

Rubnau Rubnau Clarke

SITE ELEMENT RELATIONSHIP

Architects • Planners

BLOOMINGTON HIGH SCHOOL



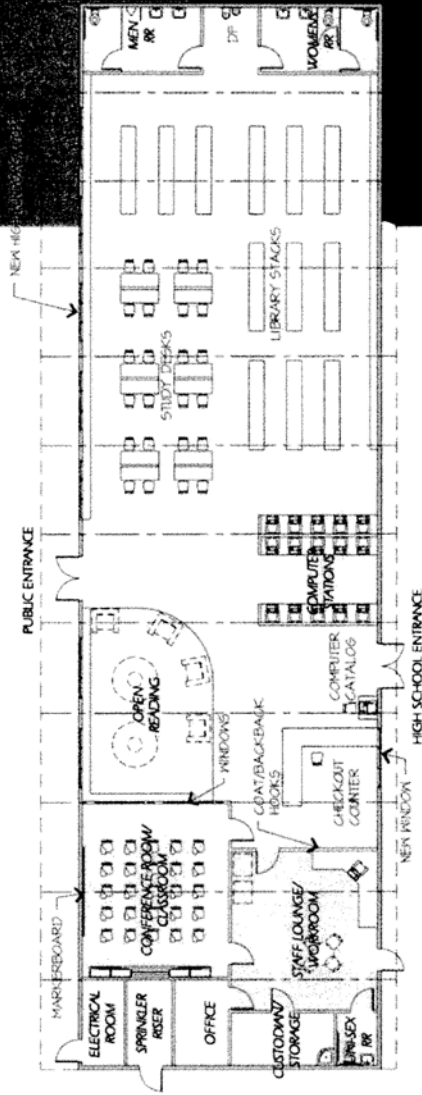
BLOOMINGTON HIGH SCHOOL



LIBRARY BUILDING - PLAN 1.2

ROOM AREA SCHEDULE

| ROOM No. | ROOM NAME | AREA |
|----------|-----------------------------|------------|
| 101 | OPEN AREA / LIBRARY STACKS | 3417.84 SF |
| 102 | COMPUTER STATIONS | 283.63 SF |
| 103 | OPEN READING | 441.18 SF |
| 104 | WOMEN'S RESTROOM | 152.37 SF |
| 105 | MEN'S RESTROOM | 152.37 SF |
| 106 | CONFERENCE ROOM / CLASSROOM | 476.67 SF |
| 107 | STAFF LOUNGE / WORKROOM | 434.31 SF |
| 108 | UNI-SEX RESTROOM | 46.00 SF |
| 109 | CUSTODIAN / STORAGE ROOM | 107.33 SF |
| 110 | OFFICE | 91.01 SF |
| 111 | SPRINKLER RISER ROOM | 76.83 SF |
| 112 | ELECTRICAL ROOM | 75.44 SF |
| | | 5760.03 SF |



BOOK STACK CALCULATIONS - PLAN 1.2

| LOCATION | LENGTH (LF) | HEIGHT | SHELVES | BOOK FACTOR | TOTAL BOOKS |
|--------------|-------------|--------|---------|-------------|-------------|
| MAIN STACKS | 336 | 7'-0" | 6 | 11 | 22,308 |
| | 60 | 3'-0" | 3 | 11 | 1,980 |
| | | | | SUB-TOTAL | 24,288 |
| OPEN READING | 40 | 3'-6" | 3 | 11 | 1,320 |
| | | | | GRAND TOTAL | 25,608 |

BLOOMINGTON HIGH SCHOOL

Ruhnau Ruhnau Clarke

FEASIBILITY STUDY
AT BLOOMINGTON HIGH SCHOOL LIBRARY
COLTON JOINT UNIFIED SCHOOL DISTRICT
PRELIMINARY CONSTRUCTION COST ESTIMATE - SCHEME B / PLAN 1.2
OCTOBER 2008
RRCF 1-15-101

| MARK | DESCRIPTION | QTY | UNIT | COST | TOTAL | SUB-TOTAL |
|------|--|--------|------|-------------|--------------|-----------------------|
| 02 | SITE WORK | | | | | |
| | 1 DEMOLITION/CLEARING/GRUBBING | 40,000 | SF | \$0.10 | \$4,000.00 | |
| | 2 EXCAVATION | 2,567 | CY | \$19.59 | \$50,267.00 | |
| | 3 BACK FILLING | 2,500 | CY | \$29.59 | \$63,975.00 | |
| | 4 IRRIGATION | 1 | LS | \$10,000.00 | \$10,000.00 | |
| | 5 LANDSCAPING | 1 | LS | \$15,000.00 | \$15,000.00 | |
| | 6 3" OVER 4" ASPHALT PAVING | 12,455 | SF | \$9.60 | \$99,745.00 | |
| | 7 2" SLURRY "GORHER PAD" | 5,760 | SF | \$2.82 | \$16,244.00 | |
| 03 | CONCRETE | | | | | |
| | 1 FOUNDATION | 204 | CY | \$478.43 | \$97,600.00 | |
| | 2 SLAB ON GRADE | 5,760 | SF | \$6.00 | \$34,560.00 | |
| | 3 4" WALKS, BROOM FIN | 6,888 | SF | \$4.18 | \$28,792.00 | |
| | 4 CONTROL JOINT | 802 | LF | \$2.84 | \$2,278.00 | |
| 05 | METAL | | | | | |
| | 1 CANOPY | 1 | LS | \$15,000.00 | \$15,000.00 | |
| 06 | CARPENTRY | | | | | |
| | 1 2X6 EXTERIOR WALL | 1,200 | SF | \$13.07 | \$15,684.00 | |
| | 2 BUILDING PAPER | 1,200 | SF | \$1.50 | \$1,800.00 | |
| 07 | THERMAL & MOISTURE PROTECTION | | | | | |
| | 1 INT INSUL BATT, R11 | 1,200 | SF | \$1.00 | \$1,200.00 | |
| 08 | DOORS, WINDOWS & GLASS | | | | | |
| | 1 1/4" TEMPERED CLR INSUL GLASS | 192 | SF | \$50.00 | \$9,600.00 | |
| | 2 DOORS | 10 | EA | \$397.00 | \$3,970.00 | |
| | 3 FRAME | 10 | EA | \$162.00 | \$1,620.00 | |
| | 4 DOOR HARDWARE | 7 | EA | \$800.00 | \$5,600.00 | |
| | 5 DOOR HARDWARE W/PANIC | 3 | EA | \$2,000.00 | \$6,000.00 | |
| 09 | FINISHES | | | | | |
| | 1 METAL LATH | 0 | SY | \$10.00 | INCLUDED | |
| | 2 EXT STUCCO | 0 | SY | \$71.00 | INCLUDED | |
| | 3 5/8" GWB, 8' | 1,200 | SF | \$3.50 | \$4,200.00 | |
| | 4 CERAMIC TILE WALL | 936 | SF | \$12.18 | \$11,401.00 | |
| | 5 CERAMIC TILE FLOOR | 168 | SF | \$11.75 | \$1,974.00 | |
| | 6 CERAMIC TILE BASE | 104 | LF | \$11.80 | \$1,228.00 | |
| | 7 5/8" GWB SUSPENDED CEILING | 4,824 | SF | \$3.50 | \$16,884.00 | |
| | 8 SUSPENDED T-BAR GRID, 2X4 | 5,500 | SF | \$2.20 | \$12,100.00 | |
| | 9 T-BAR 2X4 5/8" ACOUSTIC BOARD | 5,500 | SF | \$1.80 | \$9,900.00 | |
| | 10 4" RESILIENT BASE | 936 | LF | \$2.17 | \$2,050.00 | |
| | 11 EXT PAINT | 1,200 | SF | \$2.00 | \$2,400.00 | |
| | 12 INT PAINT | 2,079 | SF | \$3.50 | \$7,277.00 | |
| | 13 VINYL TACK SURFACE | 784 | SF | \$3.50 | \$2,744.00 | |
| | 14 FRP | | | | | |
| | SPECIALTIES | | | | | |
| | 1 WHITE MARKER BOARD | 32 | SF | \$20.13 | \$645.00 | |
| | 2 SEAT COVER & TISSUE DISP | 4 | EA | \$750.00 | \$3,000.00 | |
| | 3 RECESSED SOAP DISP | 4 | EA | \$173.00 | \$692.00 | |
| | 4 COAT CRAB BAR | 4 | EA | \$137.00 | \$548.00 | |
| | 5 COAT HOOK | 4 | EA | \$44.75 | \$179.00 | |
| | 6 MIRROR | 4 | EA | \$119.00 | \$476.00 | |
| | 7 PAPER TOWEL DISPENSER | 4 | EA | \$140.00 | \$560.00 | |
| | 8 EXTINGUISHER | 2 | EA | \$305.21 | \$611.00 | |
| | 9 MOP RACK | 1 | EA | \$250.00 | \$250.00 | |
| | EQUIPMENT | | | | | |
| | 1 TEACHING WALL | 1 | EA | \$15,000.00 | \$15,000.00 | |
| | FURNISHINGS | | | | | |
| | 1 CARPET | 179 | SY | \$36.27 | \$6,489.00 | |
| | 2 BASE CABINET W/ DOORS | 20 | LF | \$253.00 | \$5,060.00 | |
| | 3 WALL CABINET W/ DOORS | 10 | LF | \$158.00 | \$1,580.00 | |
| | 4 PLAM COMPUTER TOPS | 98 | LF | \$48.00 | \$4,704.00 | |
| | MECHANICAL | | | | | |
| | 1 MECHANICAL PLUMBING / SPRINKLER | 5,760 | SF | \$29.55 | \$170,208.00 | |
| | ELECTRICAL | | | | | |
| | 1 2X4 LAY IN LIGHT FIXTURES | 75 | EA | \$262.00 | \$19,650.00 | |
| | 2 ELECTRICAL WORKFIRE ALARM | 5,760 | SF | \$30.00 | \$172,800.00 | |
| | GENERAL | | | | | |
| | 1 GENERAL CONDITIONS | | | 6.00% | \$59,627.00 | |
| | 2 INSURANCE / BOND | | | 2.00% | \$19,543.00 | |
| | 3 CONTRACTORS CHP | | | 5.00% | \$46,356.00 | |
| | 4 CONTINGENCY | | | 10.00% | \$92,713.00 | |
| | TOTAL: | | | | | \$213,238.00 |
| | CONSTRUCTION TOTAL: | | | | | \$1,140,351.00 |
| | SOFT COSTS | | | | | |
| | 1 A/E FEE | 1 | LS | \$92,000.00 | \$92,000.00 | |
| | 2 REIMBURSABLES | 1 | LS | \$5,000.00 | \$5,000.00 | |
| | 3 SITE HAZARDOUS MATERIAL | | | | | |
| | 4 ABATEMENT | 0 | SF | \$0.00 | \$0.00 | |
| | 5 TOPOGRAPHICAL SURVEY | 1 | LS | \$3,200.00 | \$3,200.00 | |
| | 6 UNDERGROUND UTILITY MAPPING | 1 | LS | \$1,500.00 | \$1,500.00 | |
| | 7 GEO-HAZARD REPORT | 1 | LS | \$11,000.00 | \$11,000.00 | |
| | 8 BID SET PRINTING | 1 | LS | \$5,000.00 | \$5,000.00 | |
| | 9 DSA PLAN CHECK FEE | 1 | LS | \$9,800.00 | \$9,800.00 | |
| | 10 DSA INSPECTOR | 8 | MO | \$12,000.00 | \$96,000.00 | |
| | 11 TESTING & INSPECTION | 1 | LS | \$47,000.00 | \$47,000.00 | |
| | SOFT COST TOTAL: | | | | | \$270,500.00 |
| | TOTAL PROJECT COST: | | | | | \$1,410,851.00 |

FEASIBILITY STUDY - FINAL

Ruhnau Ruhnau Clarke

Architects - Planners

SAN BERNARDINO COUNTY LIBRARY

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Fax (909) 387-5724



COUNTY OF SAN BERNARDINO
PUBLIC AND SUPPORT
SERVICES GROUP

ED KIECZYKOWSKI
County Librarian

October 17, 2008

Alice H. Grundman, Director of Facilities Planning & Construction
Colton Joint Unified School District
851 South Mt. Vernon Avenue
Colton, CA 92324

Dear Alice,

I'd like to thank you for providing the County Library with an update on the library building project during our meeting of October 9th. The proposed Library building would be of significant benefit to the community as well as the Bloomington High School students.

I'd like to reaffirm the Library's commitment to working with the Colton Unified School District to see the project come to fruition. As I have indicated during our past meetings - the County Library could contribute approximately \$500,000 toward the cost of the project and would be willing to provide some lease costs, should that prove necessary. The County Library would also accept responsibility for furnishing and equipping the new facility. Should you wish to discuss our potential agreement in detail I would be most happy to meet with you at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Kieczkowski".

Ed Kieczkowski
County Librarian

2008 OCT 21 AM 11:03
FACILITIES DEPARTMENT

cc Josie Gonzales, Supervisor, Fifth District
Keith Lee, AAO, PSSG

BOARD AGENDA

**REGULAR MEETING
March 12, 2009**

STUDY, INFORMATION AND REVIEW

TO: **Board of Education**

PRESENTED BY: Jaime R. Ayala, Assistant Superintendent, Business Services Division

SUBJECT: **Joint Use Agreements with the Surrounding Cities and Counties**

GOAL: Facilities/Support Services

STRATEGIC PLAN: Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

BACKGROUND: Over the years, the District has entered into joint use agreements for the use of various school sites for childcare programs and for sports programs.

Staff and legal counsel have standardized the various agreements that were in place.

The following new joint use agreements are pending Board approval. The new agreements shall have a five year term and renew for successive five year terms unless terminated by advance written notice.

| City of Colton | Use | Effective | Current Agreement Expiration |
|------------------------------|------------|------------------|-------------------------------------|
| Cooley Ranch Elementary | Playfields | 09/05/89 | None |
| City of Grand Terrace | Use | | |
| Grand Terrace Elementary | Playfields | 03/12/81 | None |
| Terrace View Elementary | Playfields | 03/12/81 | None |
| Terrace Hills Middle | Playfields | 03/12/81 | None |
| Grand Terrace Elementary | Childcare | 05/17/90 | None |
| Terrace View Elementary | Childcare | 05/17/90 | None |
| High School #3 | Playfields | 12/06/06 | 12/08/2026 |
| City of Fontana | Use | | |
| Jurupa Vista Elementary | Playfields | 02/21/91 | 06/30/1995 |
| D'Arcy Elementary | Playfields | 07/01/95 | 06/30/2000 |

Board approved joint use agreements.

| City of Colton | Use | Expiration |
|-------------------------|-------------------------|-------------------|
| McKinley Elementary | East/Lower playfield | 11/22/2012 |
| Colton Middle | Night lighting | 10/18/2022 |
| Reche Canyon Elementary | City childcare building | 07/17/2023 |
| Cooley Ranch Elementary | City childcare building | 07/17/2023 |
| Wilson Elementary | City childcare building | 07/17/2023 |

BUDGET IMPLICATIONS: None