BOARD OF EDUCATION Minutes

Regular Meeting June 19, 2008 5:30 p.m.

Public Hearings

- Adoption of Budget (2008-09)
- Level I School Fees

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, June 19, 2008, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Robert D. Armenta, Jr. President Mrs. Marge Mendoza-Ware Vice President

Mr. Mel Albiso Clerk

Mr. Frank A. Ibarra Mr. Kent Taylor Mr. David R. Zamora

Trustee Absent

Mr. Mark Hoover (Excused)

Staff Members Present

Mr. James A. Downs Roger Kowalski Mr. Mr. Casey Cridelich Mrs. Ingrid Munsterman Mr. Jerry Almendarez Mrs. Julia Nichols Mrs. Yolanda Cabrera Ms. Sosan Schaller Mr. Rick Dischinger Patrick Travnor Dr. Ms. Katie Orloff Mrs. Bertha Arreguín Dr. Diane D'Agostino Mrs. Chris Estrada Mrs. Mollie Gainey-Stanley Mr. Michael Townsend

Mrs. Alice Grundman

<u>Call to Order</u>: Board President Armenta called the meeting to order at 5:30 p.m. Guest Gil Navarro led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

Hearing Session

- 1. <u>Colton Police Department—Cops n' Jocks Program:</u> Officer Rich Randolph provided a PowerPoint presentation of the Cops n' Jocks program since it's inception in 1994 and included activities and accomplishments. The program was developed as a community policing program designed to interface high school students and law enforcement. He expressed interest in a partnership and requested an endorsement from the District. By Board consensus, an action item will be submitted for consideration at the next meeting. A presentation of the CART Academy will be provided at a future meeting.
- 2. Colton High School—Project HOPE (Hispanas Organized for Political Equality) Youth Leadership Through Literacy Program: On behalf of Advisor Daisy Contreras, who was unable to attend this evening, Principal Robert Verdi provided a brief overview of Project HOPE and introduced students Taryn Cardoza and Sagrario Jacobo who shared one of their projects they developed for the program. Board members commended the students for their participation, accomplishments, and for serving as role models for Hispanic female students.
- 3. <u>California Science Fair Winners</u>: District Science Fair Coordinator Dan Morse reported on recent accomplishments at the RIMS Regional Fair and State-level competitions and introduced the students:
 - *Michelle Macrohon (Jurupa Vista)* -- District Elem. Sweepstakes winner, gold medal, \$1,000 savings bond; bronze medal—RIMS
 - Robyn Swift (Home Choice Program) -- District Junior Division Sweepstakes winner, gold medal, \$1,000 savings bond;
 Special Math Award;
 gold medal—RIMS, and Overall Sweepstakes winner—RIMS;
 California State Science Fair nominee

- *Paul Doxie (CHS)* -- District Senior Division Sweepstakes winner, gold medal, \$1,000 savings bond; silver medal with distinction—RIMS Regional.
- Sana Hadyeh (BMS) -- District Science Fair gold medal, Special Math award—RIMS, gold medalist, Special Recognition from the U.S. Forestry Dept. for Scientific Merit; nominee to the California State Science Fair; awarded the Ibrahim El-Hefni Award for Scientific Achievement and \$500 at the State Science Fair.

He thanked the numerous volunteers for their support and/or assistance with the various components of the District, Regional and State-level competitions: BMS Principal Dan Rocha, Terrace View Teacher Mrs. Benner, former student Ariana Haro, parents Patt Haro and Dr. Randy Swift, Cheryl Doty, and former and current Board members, Tobin Brinker and Kent Taylor, respectively, for their annual donation of \$1,000 saving bonds for the sweepstakes winners. Board members were presented with tokens of appreciation for their support. Board members congratulated Dan Morris for his commitment to students and the District, and congratulated the students for their accomplishments.

- 4. Recognition of Employees David Parker and Paul Rasso: Assistant Superintendent Rick Dischinger provided an account of an incident on May 21, 2008 whereby Print Shop staff members David Parker and Paul Rasso came to the aid of a Colton Middle School student who was approached by a perpetrator as she walked to school. Board members and Administrators commended the employees for their heroic efforts.
- 5. <u>Employee Recognition Program</u>: Assistant Superintendent Jerry Almendarez introduced the honorees for the month of May and Board members congratulated the recipients:

Classified -- Alisia Valenzuela, Attendance Assistance, Colton High School

Certificated -- Cheri Adame, Counselor, Slover Mt. High School (unable to attend)

Management -- Joda Murphy, Principal, Terrace Hills Middle School

Education Partner -- Kristina Miles, PTA President & Volunteer, Sycamore Hills Elementary School

- 6. <u>California School Employees Association (CSEA) 2008-09 Sunshine Proposal:</u> CSEA President Anthony Diaz announced the openers for the 2008-09 school year: salary adjustment, compensation, benefits, longevity, and vacation. A Public Hearing will be scheduled at the Board Meeting on July 17, 2008.
- 7. <u>Public Hearing: Agenda Item C-23:</u> At 6:20 p.m., Board President Armenta opened the Public Hearing: *Adoption of Budget* (2007-08). No one spoke to the item. The Public Hearing was closed at 6:21 p.m.
- 8. Public Hearing: Agenda Item D-38: At 6:22 p.m., Board President Armenta opened the Public Hearing: Adoption of Resolution 08-08, Approval of Level 1 School Fees for Residential Additional Construction and Commercial/Industrial Construction/Senior Housing/Migrant Worker Housing. No one spoke to the item. The Public Hearing was closed at 6:23 p.m.
- 9. Public Input—Closed Session Items: None
- 10. Public Input: Specific Agendized Items
 - <u>C-24 Approval of Strategic Plan</u>: Patt Haro, parent, shared her personal experience as a member of the "Character" Action Team and asked the Board to approve the Strategic Plan.

<u>A-4 Approval of Consultants: Professional Tutors of America</u>: ACE President Ken Johnson inquired as to how much of the \$50 goes to the tutor and whether unit members were given the opportunity to tutor students. He stated that consultants were too costly, funds should be utilized to train District unit members to serve as District trainers, and questioned the accurate amount relative to one of the consultants (proposal #5).

Following discussion and by Board consensus, Assistant Superintendent Yolanda Cabrera will work with ACE President Ken Johnson regarding a process to secure teacher input and to provide additional consultant information prior to requesting Board approval, i.e., study and information at the previous Board meeting. She will research the possibility of utilizing certificated and classified staff (instructional aides) to provide after school tutoring services and update the Board on the progress. Superintendent Downs stated that all of the suggestions would be incorporated through the Strategic Plan.

11. Public Input: Non-Agendized Items

- (a) Gil Navarro, San Bernardino County School Board Member, commended the Board for their desire to include parents and teachers in decision-making processes. He spoke about undocumented students and their eligibility to attend college and receive financial aid under AB 540. He distributed information from the San Bernardino County Schools' Office regarding eligibility requirements and services available, and shared his concern that AB 540 information is not being disseminated adequately to District families. He suggested that information be distributed via the Counseling Office. He stated that fund raisers would be planned to generate scholarships and a process to disseminate information needs to be developed. Board member Albiso suggested that a paid student intern program be developed so that current students and graduates can assist with the dissemination process and serve as student mentors. Board member Mendoza-Ware suggested that the AB 540 information (English and Spanish) be included in *The Achiever* that is mailed home to the community quarterly.
- (b) Andrea Galicia, CHS graduate, stated that she will enroll at San Bernardino Valley College and shared her experience in learning about AB 540. She suggested that teachers should disseminate the information (printed in English and Spanish) to students.
- (c) Ginger Wit, BMS teacher and Academic Knowledge Bowl coordinated, shared the results of the recent math competition, citing specific individual student and overall school winners. She shared the success of the first full year of the after-school intramural sports program amongst the four middle schools, citing the lack of sufficient referees and transportation as significant issues. Regarding the annual trip to Knott's Berry Farm, he commended the Transportation Department for coordinating the event for all four schools and sending a mechanic on the trip in case services were needed.
- (d) Francisca LaFranco, Special Day Class teacher at McKinley, commended the staff at McKinley for supporting her class.
- (e) Anthony Diaz, parent of a daughter at Bloomington Middle School, expressed discontent that only students at Colton and Terrace Hills Middle School received a certificate handed out by Board member Taylor during the promotion ceremonies. Board member Albiso questioned the appropriateness of this action and suggested that staff research policies regarding campaign literature and/or other documents distributed by Board members. Board member Mendoza-Ware expressed to Board member Taylor that she was offended that the Bloomington community was excluded. Board member Taylor stated that he developed a brochure that said, "Congratulations on your promotion to High School" from himself and did not intend to offend anyone. Following discussion, it was suggested that policy be developed to include guidelines and protocol regarding actions by individual Board members. President Armenta stated that there is a current policy in place that addresses distribution of campaign literature and requested that Board members receive a copy. In addition, he requested recommendations to establish procedures, standards and protocol.
- (f) Paul Rasso, clarified that he contacted Ingrid Munsterman, Human Resources Director, on May 21st when he and David Parker assisted the Colton Middle School student and thanked her for her assistance. He stated that he was appointed as the CSEA Endorsement Committee Chairperson and named the other members of the committee. He stated that endorsements would not be announced until after the deadline of candidate filing and a public forum is planned for September 10, 6 to 8 pm at Grant Elementary School. For clarification, he stated that local Chapter 244 does not contribute funds to candidates directly. The chapter submits an application to the State Political Action Committee who determines eligibility and disperses funds. It was suggested that endorsement legalities be researched.

By Board consensus, item C-24 was brought forward for action.

Colton JUSD Strategic Plan	#130
(2008-13)	

(C-24) On a motion by Mrs. Mendoza-Ware, seconded by Mr. Taylor and carried on a 6-0 vote (Hoover absent), the Board approved the Colton JUSD Strategic Plan for school years 2008-2013 as presented, for an annual estimated cost of \$1,000 for annual plan reviews, to be paid from General funds. Summary: The 2007-08 school year was devoted to the development of a five-year plan to focus on three primary goals. The Cambridge model was used and a Cambridge advisor facilitated the process. The effort involved community, parents, classified staff, certificated staff and management.

Board President Armenta and Members Zamora and Albiso thanked everyone who participated in the process, and especially Superintendent Downs for his leadership and vision. Superintendent Downs asked everyone who participated in the Strategic Plan process to stand and be recognized. Board members look forward to continued input and representation from all stakeholders (certificated and classified staff, parents, community).

Recessed / Reconvened

The Board recessed at 7:05 p.m. and reconvened at 7:15 p.m.

Consent Items #131

On a motion by Mrs. Mendoza-Ware, seconded by Mr. Albiso and carried on a 6-0 vote (Hoover absent), the Board approved Consent Items #A-1 through #A-16 as presented.

Minutes (5-22-08)

#131.1 The Board approved the Minutes of the Regular Board of Education Meeting held on May 22, 2008, as presented.

Field Trips #131.2

The Board approved the field trips as listed and authorized the expenditure of funds. District transportation will be provided unless otherwise noted:

ASB = Associated Student Body

AVID = Advancement Via Individual Determination

BMS--AVID (6-21-08) Universal Studios in Universal City; *Educational and Recreational Program*; Leadership, AVID, Conflict Managers, and Knowledge Bowl Team students will participate in an end-of-year academic incentive trip; 200 students (7-8), 2 certificated staff members, 16 other adults; \$11,800; (\$8,000 ASB, \$3,300 AVID).

ROHMS (6-21-08) Brunswick Bowl in Fontana; *End-of-Year Incentive*; Choice Club students will participate in academic incentive trip; 15 students (7-8), 2 certificated staff members, and 2 other adults; \$225; ASB funds.

CHS (6-21-08) California Lutheran University in Thousand Oaks; *Naval Junior Reserve Officers Training Camp (ROTC) Leadership Academy;* 2 11th grade students, 1 certificated staff member, and 2 other adults; \$470; Parents.

ROHMS (6-28-08) Universal Studios in Universal City; *Educational and Recreational Program*; End-of-year academic incentive trip; 20 students (7-8), 2 certificated staff members, and 3 other adults; \$1,727.50; ASB funds.

CHS (6/29-7/2/08) Overnight trip to the Naval Base Coronado in Coronado; *Naval Junior Reserve Officers Training Camp (ROTC) Sail Academy;* 2 students (10/11), 1 certificated staff member, and 2 other adults; \$200; Parents.

ROHMS (7-12-08) IMAX Theatre in Ontario; *End-of-Year Incentive*; Choice Club students will participate in this academic incentive trip; 15 students (7-8); 2 certificated staff members; and 2 other adults; \$285; ASB funds.

THMS (7/28-31/08) Miramonte Resort in Palm Springs; *Camp Yearbook*; training to produce the 2008-09 yearbook; 2 8th grade students, and 1 certificated staff member; \$1,389; (\$470 ASB funds, \$919 donations).

Consultants • Staff Development

#131.3 The Board approved the consultants to present at the District schools listed and authorized the expenditure of funds:

HPSGP = High Priority School Grant Program

Crestmore & BMS (July 2008–4/3/09) Professional Tutors of America in Brea will provide services for neglected students to improve student performance; \$5,000 Title I, Part N.

Lincoln (8/13/08) Doug Medford of Applebaum Training Institute in Sugar Land, TX; *How to Handle the Hard-to-Handle Students K-6*; training to ensure consistent implementation of common research based strategies to enhance teaching and learning; \$2,685 Title I.

*BMS & **ROHMS (*Summer School; **38 weeks 2008-09) Jacqueline Solorzano of Glendora; *Auditory Verbal Therapy* to student #148110 per terms and conditions of the IEP; \$6,560 Special Education funds.

McKinley (9/2, 10/1-6, 10/15 & 22/08) UC Regents California Reading and Literature Project at UCLA (CRLP) in Los Angeles; Focused Approach for Frontloading English Language Instruction for Houghton Mifflin Reading-Part 2; \$12,000 Title I funds.

Birney (12/2-5/08 & 1/20-23/09) Lupe Lastra-Short of Project GLAD in Irvine; *Project GLAD (Guided Language Acquisition Design) 4-day Classroom Demonstrations;* to model research-based instruct-tional strategies that promote English language acquisition, academic achievement, and cross-cultural skills so that students reach mastery levels in all State Standards; \$7,200 HPSGP funds.

Birney (12/2-5/08 & 1/20-23/09) Kathy Gomez of Project GLAD in Irvine; *Project GLAD* (*Guided Language Acquisition Design*) 4-day Classroom Demonstrations; to model research-based instructional strategies that promote English language acquisition, academic achievement, and cross-cultural skills so that students reach mastery levels in all State Standards; \$7,200 HPSGP funds.

District sites as needed (**TBA 2008-09**) Erin Gines of Unified Captioning Services in Riverside; *Real-time captioning services* regarding real-time translations to bridge communication gaps for the hard-of-hearing staff and students; \$2,000 Special Education funds.

Agreement w/ *C.L.A.S.S. for In-service Training for Teachers

- #131.4
- Physical Ed. Program for Middle & High School Students
- **2008-09**

New Math Program & Adoption of #131.5 Textbooks, Ancillary & Supplemental Instructional Matls

- Pre-Calculus & Calculus
- Grades 11-12
- Begin July 2008

The Board approved the agreement with *Children Learning Awareness, Safety & Self-Defense (C.L.A.S.S.) for in-service training to middle school and high school teachers regarding the physical education program during the 2008-09 school year as presented, for a cost not to exceed \$5,000 (\$125 per participant), to be paid from Arts, Music, and Physical Education grant funds. [Focus: teach self-confidence through conflict resolution, verbal and physical self-defense approaches and easy to teach formats.]

The Board approved the new State-adopted math program for grades 11 & 12, and adopted textbooks and ancillary and supplemental instructional materials beginning July 2008 as presented; projected costs of \$18,000, to be paid from Instructional Materials Funding Realignment Program (IMFRP). [Reviewed by members of the Secondary Math Adoption Team, Secondary Curriculum Council, school sites, ACE, parents and community.]

Prentice Hall, Pre-Calculus; Blitzer © 2007

Houghton Mifflin, Calculus: of a single variable, Eighth Edition © 2006

Consolidated Application (Parts I & II)

• Funding for Categorical Aid Programs (2008-09)

#131.6

#131.7

The Board approved filing the Consolidated Application to fund Categorical Aid Programs, Parts I and *II for the 2008-09 school year as presented, as well as any subsequent revisions and amendments that may be needed for the projects listed, for an approximate amount of \$14,579,945 in entitlements and carryover funds.

Title I, Part A (Basic), Part N (Neglected)

Title II, Part A (Improving Teacher Quality),
Part D (Enhancing Ed. through Technology)

Title III (Language Instruction – LEP Students)

Title IV Part A (Safe & Drug-Free Schools & Comm.)

Title V Part A (Innovative)

Cal-SAFE
Economic Impact Aid / State Compensatory Ed.
Economic Impact Aid / Limited English Proficient

Middle & High School Supplemental

Counseling Program

Peer Assistance & Review Program School & Library Improvement

Block Grant

School Safety & Violence Prevention

Program

Tobacco Use & Prevention Ed. (TUPE)

(*Part II, which contains allocations to the District and disbursements to schools, will be submitted to the California State Department of Education in the fall 2008)

School-Plan Abstracts for Categorical Programs

- 26 schools
- 2008-09

The Board approved school-plan abstracts for categorical programs at the schools listed for the 2008-09 school year as presented. Complete abstracts are on file in the Special Projects Office and will be available for public review at the individual schools after September 25, 2008.

Alice Birney	Grimes	Rogers	CMS
Cooley Ranch	Jurupa Vista	Smith	ROHMS
Crestmore	Lewis	Sycamore Hills	THMS
D'Arcy	Lincoln	Terrace View	BHS
Grand Terrace	McKinley	Wilson	CHS
Grant	Reche Canyon	Zimmerman	Slover Mt.
		BMS	Washington

Acceptance of Gifts

#131.8

The Board accepted gifts from donors as presented; site discretion unless otherwise noted.

Cooley R. Lifetouch (Eden Prairie, MN) \$679

Crestmore PTA \$3,000

<u>D'Arcy</u> Edison International Employees Contributions Campaign

(**Princeton, NJ**) \$738.90

Lifetouch (Eden Prairie, MN) \$568

Gr. Terr. Lifetouch (Eden Prairie, MN) \$681

Edison International Employees Contributions Campaign

(Princeton, NJ) \$210

Grant Lifetouch (Eden Prairie, MN) \$744

Grimes Edison International Employees Contributions Campaign

(Princeton, NJ) \$30

McKinleyLifetouch (Eden Prairie, MN)\$632Reche C.Lifetouch (Eden Prairie, MN)\$679SmithLifetouch (Eden Prairie, MN)\$779

Syca, Hills Target Take Charge of Education (Minn., MN) \$119.45

Sharon Bergh Trustee for Socol Family Trust (Fullerton)

10 Disney videos for the library

Wilson Ecology Auto Parts (Cerritos)

\$1,000; projects that benefit students directly

Lifetouch (Eden Prairie, MN) \$583

BMS Edison International Employees Contributions Campaign

(Princeton, NJ) \$300

CMS Mr. Joel Rodriguez (Rialto) \$40; ASB - Rock Solid Club

ROHMS Lifetouch (Eden Prairie, MN) \$809

CHS Molina Healthcare, Inc. (Long Beach) \$200; Jazz Band

Grand Terrace Seniors Club (Gr. Terrace) \$50; Jazz Band

Reimbursement for Damage to Employee Vehicle (EIN 1908) #131.9

#131.10

The Board approved *reimbursement for damage to an employee's vehicle in the amount of \$100 to EIN 1908 after proof of repair is received in the Business Office. (*Board Policy 4356.3)

Award of Group Bid #1(08-09)FS "Piggybacking" on The Pomona Valley School Co-Op, through Val Verde USD for Food Services Supplies from Five (5) Vendors

The Board awarded Nutrition Services group *Bid #1(08-09)FS submitted by the lowest responsible bidders (5) as presented, and will "piggyback" on the Pomona Valley School Co-op through the Val Verde USD to purchase of food services supplies for the 2008-09 school year, for an estimated annual cost of \$225,000, to be paid from

the Nutrition Services fund.

• The Packaging Factory

(*Public Contract Code 20111)

• Team Distributors, Inc.

• P & R Paper Supply Company

• Multi Pak Packaging

• Ecolab, Inc.

Notices of Completion

#131.11

Bid 07-05: Grimes, GT, Wilson, CMS

■ Bid 07-17: Wilson ■ Bid 08-01CA: Grimes

• PO 084130: Elem. Sites, San Sal, BMS, CHS, Wash

The Board authorized filing Notices of Completion for the projects listed and released the final 10 percent (10%) contract retention per the contract documents, for a total amount of \$61,461.12, to be paid from funds indicated.

Bid	Project	Site	Contractor	Total Cost / Funding
07-17	Building Demolition & Sitework for Portable Restroom	Wilson	Cornerstone Concrete and Construction	\$14,454 - 50% Developer Fees 50% State Matching
08-01CA	Irrigation	Grimes	ASR Constructors, Inc.	\$4,860 Routine Maintenance
07-05	Door & Hardware Replacement	Grimes, Grand Terrace, Wilson, CMS	Commercial Door Metal Systems	\$42,147.12 Deferred Maintenance
PO 084130	Installation of Playground Risk Management Signs	All elementary schools, San Salvador, BMS, CHS, Washington	Dave Bang Associates, Inc.	No withholding – Self Insurance Fund 67
			TOTAL	\$61,461.12

Bloomington Recreation & Park District Contract Renewal

- 2008 Summer Swim Prog.
- BMS

#131.12

The Board renewed the agreement with the *Bloomington Recreation and Park District for use of the Bloomington Middle School swimming pool for the summer youth recreation program from July 2, 2008 through August 17, 2008 as presented. The Bloomington Recreation and Park District will reimburse the District an amount not to exceed \$1,500 for use of this facility (pool operation costs). [*County of San Bernardino, Contract # 04-0534A4]

Agreement Renewal w/ School Services of California, Inc. • Special/Fiscal Budget Services

- 2008-09

Legal Services: Agreement Renewal w/ Margaret Chidester & Associates (2008-09)

#131.13

#131.14

The Board renewed the agreement with School Services of California, Inc., to provide special/fiscal budget services for the 2008-09 school year as presented, for a cost of \$2,100, to be paid from General funds.

The Board renewed the agreement with Margaret Chidester & Associates as an alternate resource for legal services in the areas of labor, personnel, and special education issues during the 2008-09 school year as presented; fees would be paid from General or appropriate funds when allowable.

2008-09 cost per hour			
MAC, SRC, CLF & CMT	\$220		
Other Attorneys	\$205		
Law Clerks	\$ 85		

School Reps Appointed for CIF Athletic Leagues, Southern Section (2008-09)

#131.15

The Board approved the school staff listed to be representatives to the California Interscholastic Federation (CIF) Athletic Leagues in the Southern Section for the 2008-09 school year, at no cost to the District. [Education Code 33353(a)(1)]

CHS Principal, Robert Verdi CHS Athletic Dir., David Drake BHS Principal, Ignacio Cabrera BHS Athletic Dir., William Webb Unpaid Leave of Absence for Certificated Employees (EINs 2367, 4478, 5694) #131.16

The Board approved an unpaid leave of absence to the employees listed, with the employees to pay for any health insurance premiums, if applicable, as per the current ACE Agreement.

Certificated	<u>Leave</u>
EIN 2367	2008-09
EIN 4478	2008-09
EIN 5694	2008-09

Action Items

(C-17 through C-35)

#132

On a motion by Mr. Taylor, seconded by Mr. Ibarra and carried on a 6-0 vote (Hoover absent), the Board approved action items C-17 through

C-35 as presented.

Personnel Employment

Classified

#132.1

(C-17) The Board approved employment of personnel as presented.

Regular Staff

Barragan, Aidee Translator/Receptionist, SSC/Enrollment Center

Castillo, Mary Ann Nutrition Services Worker I, Rogers Fernandez, Adrianna State Preschool Inst. Asst., Rogers Gonzalez, Ricardo Special Education Inst. Asst.-CHS Hinojosa, Sylvia School Office Manager, Jurupa Vista Luitwieler, Frances Nutrition Services Worker I, BHS Negrete, Francine Library / Media Tech I, Zimmerman Pau. Elizabeth Project Office Asst, Sycamore Hills Velardes, Marcela State Preschool Inst. Asst., Crestmore

Activity / Coaching Assignments

Ov, Renee Head Varsity Tennis, BHS

<u>Hourly</u>

Valdez, Anna Maria Noon Aide, Wilson

Substitutes

Alanis, Maria Substitute Noon Aide Arias, Norma Substitute Noon Aide

Del Real, Krystal Jade Substitute Child Develop. Inst. Asst.

Duarte, Marcella Substitute Noon Aide Lujan, Daniel General Laborer

Moreno, Gabriel Substitute Nutrition Services Worker

Mosqueda, Liliana Substitute Noon Aide

Rosales, Cecilia Substitute Child Develop. Inst. Asst.

Sanchez, Maria Substitute Noon Aide Scott, Rhonda Substitute Noon Aide

Sinkfield, Isha Substitute Child Develop. Inst. Asst.

Rescinded 5-22-08 #132.2
Revised DECLARATION of
Need for Fully Qualified Educators
(2008-09)

CLAD, BCLAD & Limited Assignment

• Rescission: Declaration (5-22-08)

(C-18) The Board rescinded the declaration adopted on May 22, 2008, and adopted the Revised *Declaration of Need for Fully Qualified Educators for the 2008-09 school year to include BCLAD Emergency Permits, "certifying" that there are insufficient numbers of certificated persons meeting the District's specified employment criteria for specific positions listed on the Declaration form. The Declaration must be on file with the California Commission on Teacher Credentialing in order to employ teachers on emergency teaching permits. All pertinent information is on file in the Office of Human Resources.

Conference Attendance

#132.3 (*C-19*) The Board approved conference attendance as presented, with all necessary expenses to be paid from funds indicated.

Kathleen Dickerson – **ROHMS**

Teacher

The Lodging and Food Service

Industry Training June 23-27, 2008 Riverside, CA VEA funds: \$376.32

James A. Downs – **District Office**

Superintendent

San Bernardino County Educational

Leadership Conference June 26-27, 2008 Lake Arrowhead, CA General funds: \$350.00

Brian Fricke – **Washington**

Teacher

Specialized Classroom Mgmt Conf.

July 7-11, 2008 Boys Town, NE HPSG funds: \$2,055.88

Kelly Gudgeon – THMS

Virginia Strong Teachers 2008 Jostens Renaissance Nat'l Conf.

July 11-13, 2008 Phoenix, AZ

Site Discretionary funds: \$1,572.12

Lisa Mannes – **Rogers**

Principal Rachel Malatesta Assistant Principal Colloquium for New & Aspiring Principals Entering Principalship

July 13-17, 2008 Los Angeles, CA

Site Discretionary funds: \$2,205.80

Cynthia Nunez – **Zimmerman**

Teacher

Thinking Maps International Conf.

July 14-15, 2008 Las Vegas, NV

HPSG funds: \$1,351.80

Mary Welday - ROHMS

Teacher

How to Implement Response to

Intervention July17-19, 2008 San Marcos, CA

Special Ed funds: 160.00

Martha Aguilar – **Zimmerman**

Fred Aiello Claudina Flores Aldo Gonzalez Sharon Hughbanks Amber Johnston Lucy Lane Quantum Learning Network Conf.

July 21-25, 2008 Oceanside, CA

HPSG funds: \$20,805.40

Amber Johnston Teachers (cont.)
Lucy Lane Nicolas Monterroso
Beverly Legaspi Andrea Mooney
Teachers Cynthia Nunez

Bill Marecek – **Transp.** Vehicle Maintenance Supv School Bus Engine Manufacturing

July 21-24, 2008 High Point, NC No cost to the District.

Kristi Ward – **Stu Serv Ctr. /LSS** Curriculum Prog. Specialist Daniel Cordero – **BMS**

Teacher on Assignment

WRITE Institute July 28-August 1, 2008 San Diego, CA EIA funds: \$2,752.64 HPSG funds: 2,286.52 Chris Marin- CMS
Principal
Violet Bennett
Adam Bowlan
Vici Haag
Adriana McGuffee

2008 AVID Summer Institute July 28-August 1, 2008 San Diego, CA AVID funds: \$10,717.50

Teachers cont. Victoria Patterson Tamara Ramsden

Mark McGuffee Zoe Pamintuan Teachers

> CSEA Annual Conference August 4-8, 2008 Las Vegas, NV No cost to the District.

Anthony Diaz – **Washington**Campus Security (CSEA Pres.)
Carlos Barcenas – **Field Services**Skilled Maintenance Worker
Donna Haynes – **Transp.**Carmen Lozolla
Roxanna Ruiz
Bus Drivers

Award of RFP to Purchase New Student Information System (& Annual Maintenance)

#132.4

#132.7

- C Innovation, Inc.
- Begin 2008-09

Purchase Orders #132.5

Disbursements #132.6

(C-20) The Board awarded an *RFP to C Innovation, Inc., to purchase a new student information system as presented, for a first-year cost of \$331,085 to be paid from General funds (2008-09). The District has pre-approved reimbursement of \$221,085 of the software purchase through the Microsoft Settlement. The remaining \$110,000 will be provided by the CSIS-Best Practices Cohort money, which is provided by the State to cover Student Information System and CSIS related costs. Therefore, the purchase of a new Student Information System will not impact the General budget. Annual maintenance fees of \$85,000, beginning the 2009-10 school year, will be paid

(*C-21*) The Board approved purchase orders issued as presented. All pertinent information is on file in the Business Office.

from Information Technology department funds. (*Public Contract Code 20118.2 et seq.)

(*C*-22) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.

Batch #1841 through Batch #1973 \$4,975,455.65

Public Hearing Item

Adoption of Budget

- 2008-09
- Subsequent Years
 2009-10 & 2010-11

(C-23) The information was available for public inspection and a Public Hearing was held. (see Hearing Session item #7)

The Board *adopted the 2008-09 budget* and *certified* that the District will be able to meet its financial obligations for the 2008-09 school year and the subsequent two fiscal years (2009-10 & 2010-11). District wide budget = \$257,709,391.

Board member Albiso inquired about line items #7 (unrestricted fund balance) and #9 (one-time funds for ongoing expenditures) relative to deficit spending, declining enrollment and staffing. Assistant Superintendents Cridelich and Almendarez responded and additional information would be provided in Board Correspondence.

(continued)

Budget Considerations:

- 1. The District is deficit spending in 2008-09 through 2010-11 (expenditures exceed revenues in each year.
- 2. The Ending Balance is on a declining trend. The District uses the total of \$11.5 in one-time funds for on-going expenditures.
- 3. Suspension of Retiree benefits annual contribution of \$2.7 million.
- 4. The District projects a decline of 108 in enrollment in 2008-09. An increase of 10 and 20 in the next two years due to a decrease in housing prices and opening of High School #3.

General Fund Adopted Budget		<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
1.	Reserves for Economic Uncertainties	4.83%	4.86%	4.86%
2.	State COLA	5.66%	4.83%	2.7%
3.	State Deficit Factor	5.36%	5.36%	5.36%
4.	Projected Enrollment Growth (decline)	(108)	10	20
5.	Projected Revenue Limit ADA	22,783*	22,760	22,777
6.	Budgeted Expenditures (millions)	\$195	\$199	\$205
7.	Net Change in Unrestricted Fund Balance (millions)	(\$5.5)	(\$1.9)	(\$3.9)
8.	Mega Item & Flexibility Transfer	\$355,411	\$355,411	\$355,411
9.	Use of one time fund for on-going expenditures (millions)	\$5.4	\$2.0	\$4.1
10	. Utilities increase	2.8%	2.6%	2.6%
11	ACE Step & Col (thousands)	\$2,577	\$2,621	\$2,664
12	CSEA Step (thousands)	\$407	\$414	\$418
13	Management Step (thousands)	\$253	\$255	\$260
14	H&W Rate Change	9.5%	10%	10%
15	Total Labor to Total Expenditures	85.66%	85.77%	86.01%

^{*} Prior year guarantee

Colton JUSD Strategic Plan (2008-13)

Agreement Renewal w/ SBCSS #132.8

- Courier Services
- 2008-09

Insurance Renewal: Alliance of #132.9 Schools for Cooperative Insurance Programs (ASCIP) Property/Liability Joint Powers Authority (JPA) (2008-09)

(*C-24*) **APPROVED** (See item #130)

(*C*-25) The Board renewed the *agreement with the San Bernardino County Superintendent of Schools for courier services during the 2008-09 school year, for a cost of \$5,926.95 for services (including \$170.43 for mileage), to be paid from General funds. (*08/09-0097)

\$.245 cents per ADA x actual 12/2007, P2 ADA of 23,496	\$5,756.52
\$.03 cents per mile @ 23 round trip miles x 247 deliveries	\$ 170.43

(C-26) The Board approved insurance renewal for the Alliance of Schools for Cooperative Insurance Programs (ASCIP) property/liability Joint Powers Authority (JPA) for the 2008-09 school year as presented, for a cost of \$658,232* (insurance premium), to be paid from the District's unrestricted General Fund. Note: The District was presented with the ASCIP Excellence in Loss Control Award in March 2008 due to a 9% reduction in general and auto liability in each category through strong loss control and prevention efforts. As a result the insurance premium reflects a 3.44% savings in 2007-08.

Award of Bid 08-06 Refuse/Recycling Collection & Disposal Services (2008-09) Republic Services of Southern California, LLC	#132.10	(C-27) The Board awarded *Bid 08-06 submitted by the lowest responsible bidder, <i>Republic Services of Southern California, LLC.</i> , in the amount of \$222,008.10, for refuse/recycling collection and disposal services district wide during the 2008-09 school year as presented, to be paid from General funds. The initial contract period is for one year with a possibility of four additional, one-year renewals. (*Public Contract Codes 20111 & 20112)
Award of Bid 08-10 Asphalt Removal & Installation Project: Lewis, Smith, CHS <i>Universal Asphalt Co., Inc.</i> 2008-09	#132.11	(C-28) The Board awarded *Bid 08-10 submitted by the lowest responsible bidder, <i>Universal Asphalt Co., Inc.</i> for the asphalt removal and installation project at Lewis, Smith and Colton High Schools during the 2008-09 school year as presented, in the amount of \$137,890, to be paid from Deferred Maintenance—Fund 14. (*Public Contract Codes 20111 & 20112)
		[Note: Lewis School was originally a part of this bid, but was removed from the project due to changes in the asphalt placement at the site; work will be completed at a later date this summer; this project includes the installation of approximately 51,000 square feet of asphalt pavement.]
Right-of-Entry Agreement w/ City of Colton for the Construc- tion of a Bus Drop-Off Zone Rogers Elem. School 2008-09	#132.12	(C-29) The Board approved the *Right-of-Entry Agreement with the City of Colton to construct a bus drop-off zone at Rogers Elementary School during the 2008-09 school year as presented, as a part of the San Bernardino County funded Safe Routes to School Program; no cost to the District. District staff will work with City officials to ensure that the project does not interfere with the operation of the school. The project details have been reviewed by the District's Facilities Department. [*construction of an asphalt drop-off site for school busses, installation of a four-foot high painted fence, and handicap ramps; (APN 0254-081-32)]
Ratification of Change Order Approved Since 5-22-08 (Bid 07-18) Roofing Project Crestmore, THMS, CHS, Slover, ESC/PPS	#132.13	(<i>C-30</i>) The Board ratified a change order approved since the Board meeting on May 22, 2008 (Resolution 07-14), for the roofing project (Bid 07-18) at Crestmore, THMS, CHS, Slover Mt. and ESC/PPS as presented, for a total amount of \$4,578, <i>Coast Roof Company, Inc.</i> , to be paid from Deferred Maintenance funds. All pertinent information is on file in the Business Office.
Statement of Assurance: Instructional Materials Funding Realignment Program (2007-08)	#132.14	(C-31) The Board approved the submission of the Statement of Assurance for the Instructional Materials Funding Realignment Program (IMFRP) for the 2007-08 school year as presented, in accordance with Education Code 60242.5. The District received approximately \$1,697,262 for textbooks and instructional materials through the IMFRP.

(C-32) The Board ratified payment to Action Learning Systems, Inc.,

for ten days of consultant services during May and June, 2008 at Lewis Elementary School as presented, for a total cost of \$21,370, to be paid

from High Priority School Grant Program funds.

Elem. School
• May-June 2008 (10 days)

- Way-June 2006 (10 days)

• Action Learning Systems, Inc.

Ratification of Payment for Consultant Services at Lewis #132.15

Page 14 Three-Year Agreement w/ the #132.16 District Assistance Intervention Team (DAIT) New Directions, Inc. Consulting & Professional Services **2007-08**, 2008-09, 2009-10 #132.17 Budget Revision for the High **Priority School Grant Program** (HPSGP) • CHS (2008-09) Amendment by Substitution of #132,18 Board Policies & Admin. Regs BP 5132 Dress and Grooming AR 5132 Dress and Grooming BP 6145 Extracurricular & Cocurricular Activities **Action Items—Resolutions** #133 (D-36 through D-38)

with a District Assistance Intervention Team) (C-34) The Board approved the budget revision for the High Priority School Grant Program for Colton High School for the 2008-09 school year as presented, in accordance with the School Action Plan, State regulations, administrative guidelines, and the California School

Accounting Manual; no impact to the overall budget of \$1,325,600.

(C-33) The Board approval the three-year agreement with the District

Assistance Intervention Team (DAIT) New Directions, Inc., to provide

consulting and professional Services during school years 2007-08,

2008-09 and 2009-10 as presented, for a total cost of \$225,000, to be

paid from Staff Development buy-back funds. The complete agreement is on file in the Curriculum and Instruction Office. (CJUSD Sanctions: corrective action "F": implement a new curriculum & contract

(C-35) The Board amended by substitution the Board Policies and Administrative Regulations listed.

> BP 5132 Dress and Grooming AR 5132 Dress and Grooming BP 6145 Extracurricular and Co-curricular Activities

On a motion by Mr. Albiso, seconded by Mrs. Mendoza-Ware and carried on a 6-0 vote (Hoover absent), the Board approved action items D-36 through D-38 as presented.

Resolution:

- #133.1 Ordering School District Election
- Specifications of Election Order (11/4/08)

(D-36) The Board adopted the Resolution, Ordering a School District Election and Specifications of the Election Order for governing board members whose terms expire on December 5, 2008, as presented.

Resolved that, pursuant to Education Code Section 5302, the County Superintendent of Schools of this County is hereby ORDERED to call an election for the purpose and in accordance with the designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304, 5320, and 5322.

Specifications of the Election Order

Date of Election: Tuesday, November 4, 2008 Purpose: Election of Governing Board Members Polls will open at 7:00 a.m. and close at 8:00 p.m.

Trustee Area #1 – Bloomington: *Mark Hoover* Trustee Area #2 – Colton: Frank A. Ibarra Trustee Area #3 – Grand Terrace: *Kent Taylor*

Resolution 08-06 Temporary Borrowing from County of San Bndo Auditor/ Controller-Recorder's Office (2008-09)

#133.2

(D-37) The Board adopted Resolution 08-06, Temporary Borrowing from the County of San Bernardino Auditor/Controller-Recorder's Office (2008-09) to allow temporary cash transfers as a precautionary measure in the even the District's cash balance is insufficient to meet current expenditures, in accordance with Article XVI, Section 6, of the California Constitution, Education Code Section 42620, ABX34 and Proposition 58—Fiscal Emergency Provision. Negative cash balance will result in a smaller interest income; No fees are assessed. [Constitutional advances can be obtained for up to 85% of the property-tax proceeds in the General fund.]

Public Hearing Item

Resolution 08-08
Level 1 School Fees for
Residential Additional
Construction & Commercial/
Industrial Constr./Senior
Housing/Migrant Worker
Housing

#133.3

(D-38) The Board adopted Resolution 08-08, Level I School Fees for Residential Additional Construction and Commercial/Industrial Construction/Senior Housing / Migrant Worker Housing, in accordance with Education Code Section 17620 and Government Code Sections 65995.5, 65995.6, and 65995.7. As required, notification was published in the newspaper and a Public Hearing was held. (Hearing session #8)

From \$2.63 to **\$2.97** per square foot of assessable additional residential construction.

From \$0.42 to **\$0.47**per square foot of assessable Commercial/Industrial/Senior Housing/Migrant Worker Housing Construction.

[The Dolinka Groups, Inc., prepared a "Developer Fee Justification and an Impact Analysis Study" justifying the 11% increase in fees that are collected by the District from residents who are constructing additional space of over 500 square feet to their homes. These fees are also collected from commercial / industrial / senior housing / migrant worker housing construction within the District boundaries.]

Study, Information and Review Session

- 1. Personnel -- Resignations
- 2. Associated Student Body (ASB) Financial Reports as of May 31, 2008
- 3. <u>High School #3 Update</u>: Assistant Superintendent Casey Cridelich introduced Facilities Director Alice Grundman who reported that a subcommittee evaluated the project and needs and selected the *modified base plan* that was approved by the California Department of Education (meets CDE's essential facilities). A second subcommittee reviewed all education specifications, curriculum options, needs and goals. The *modified base campus* could go out to bid as a complete package and it would not jeopardize the state funding allocation. Assuming that the lumber company relocates as scheduled (December 2008 through January 2009), she stated that a 2011 opening date is anticipated and stressed the importance of building classrooms now and that flexibility would be available regarding the curriculum program. Mr. Mike DeVries, Senior Project Manager from Vanir Construction Management, Inc., answered various questions.
- 4. Board members shared individual comments, concerns, and suggestions:
 - Marge Mendoza-Ware inquired about other projects that were discussed in the subcommittee meetings and she would like "consensus" not to proceed until "we get what we ask for;"
 - Mel Albiso and Frank Ibarra stated that they were careful not to give direction without the benefit of the entire Board present;
 - Kent Taylor stated that the entire Board made a decision for the comprehensive high school in Grand Terrace;
 - Mel Albiso inquired about other options and expressed interest in research the feasibility of another bond
 measure to assist with completing the high school as originally planned; all current contracts should be
 reviewed;
 - Robert Armenta requested that "high school #3 update" be agendized every meeting;
 - Frank Ibarra stated that unless the Board gives direction, staff will move forward with plans to build a high school.
 - Kent Taylor asked that the Board not stop the process of building high school #3 as planned and agreed that there is a need to build a high school in Bloomington.
 - Marge Mendoza-Ware suggested that the bid process be postponed until the projected outcome of passing a bond is known; need to review all projects and proposals
 - By consensus, a special facilities meeting will be scheduled to discuss all options and make specific decisions to reflect the Board's wishes.

- 5. <u>Superintendent's Communiqué</u>: Superintendent Downs distributed a copy of the Board Log, post-secondary destinations for 2008 District graduates, Attendance Committee and Security Services updates, and a letter/invitation from the City of Colton for a General Plan Workshop and Special Meeting regarding the railroad project on June 24, 2008. At this time Board member Zamora & Community Development Director, provided a brief overview of the railroad project and stated that the purpose of the meeting was to give the community an opportunity to share concerns regarding transportation and safety issues and to solicit ideas. The meeting will be held at the Colton Civic Center—Council Conference Room.
- 6. <u>ACE</u> President Ken Johnson distributed the ACE Communique and stated that he would work with Assistant Superintendent Yolanda Cabrera to address consultant issues. Brief summary:
 - ACE endorsements: Patt Haro (Bloomington) and Todd Housley (Grand Terrace); shared process
 - Presented a "Certificate of Recognition" to Rick Dischinger (retirement) for his contribution
 - Student attendance initiative; invited everyone to attend the first "incentive" effort at Birney and Grand Terrace Elementary Schools tomorrow and hopes that the District participates in this effort
 - Requested teacher input on all issues and looks forward to timely resolutions of issues shared
 - Off-track training pay: requested appropriate compensation
 - Planning session results: ACE, Board and District will be held accountable
 - Elementary School Schedule: ACE was not included in the process and a grievance was filed
 - Elected for another two years as President
- 7. Board member Taylor congratulated Board candidates Patt Haro and Todd Housley for receiving endorsements from ACE.
- 8. <u>CSEA</u> President Anthony Diaz thanked Ingrid Munsterman and Casey Cridelich for their good working relationships, stated that he supports the Strategic Plan, and thanked Superintendent Downs for his leadership and suggested that his contract be extended two additional years so that the established goals can be carried out.
- 9. <u>MAC</u> representative Angela Dischinger stated that the Management Association of Colton stands behind the Strategic Planning process that involved parents, community members, teachers, and staff.
- 10. <u>ROP</u> Board Member Frank Ibarra reported that last night's meeting reflected on the 2007-08 school year and announced that Redlands East Valley High School won the student competition that involved the "redesign of the ROP Board room."
- 11. Comments / Requests from Board Members

David Zamora thanked everyone who participated in the Strategic Planning process that will benefit the entire District.

Mel Albiso thanked Superintendent Downs and everyone for their contributions this school year and is glad to see the process made as we move forward for the betterment of students. He complimented ACE and CSEA and thanked Robert Armenta for his leadership as Board President and his colleagues for their individual ways that they give back to the District and students.

Marge Mendoza-Ware inquired about the status of the case for the quilt and it was reported that it had been ordered. She requested a "tardy policy" and stated that the County Supervisors would approve the installation of a signal light at Jurupa and Cedar streets near Crestmore School, and that the San Bernardino County is moving forward on the project to place sidewalks at Alder and Santa Ana near Bloomington High School. She stated that she would miss the "three R's" (Rick Dischinger, Roger Kowalski, Dan Rocha) as they look forward to retirement in August 2008. She echoed her colleagues words regarding the Strategic Plan, thanked Superintendent Downs for his leadership and looks forward to implementation of the Strategic Plan.

Kent Taylor thanked Rick Dischinger, Roger Kowalski, and Cheryll Price for their commitment to the District and commended Tobin Brinker for this continued involvement and contribution to the District Science Fair. In addition, he thanked Patt Haro, Dan Morris, and Cheryl Doti for their time and efforts leading to the successful Science Fair and regional and state-level competitions. He requested an update on the transition of the six elementary schools to the single-track program. He thanked site administrators for the successful promotion and graduation ceremonies.

Frank Ibarra stated that while he attended promotion and graduation ceremonies district wide, he had the opportunity to observe staff, students, parents as end-of-the year goals were reached. He was glad to conclude that everyone is a true "stakeholder" in the District and are working together to improve student performance. He stated that everyone person contributes in the outcome by doing their jobs well and thanked everyone for a good school year. In his opinion, "all staff, from the Superintendent on down, is the BEST staff around."

Robert Armenta stated that graduation week is his favorite week of the year and is glad to see numerous accomplishments and enriching moments. At the promotion ceremony at Colton Middle School, he introduced CHS Principal Robert Verdi to the students (incoming freshmen) and parents.

Closed Session

- Student Discipline
- Personnel
- Real Property Issues
- Anticipated / Existing Litigation
- Labor Negotiators

At 8:35 p.m., Board President Armenta announced that the Board would recess to Closed Session to discuss agendized items.

Reconvened

Closed Session Items Reported

Student Discipline #134 (Closed Session)

• Student Discipline (22)

The Board meeting reconvened at 9:14 p.m. and Board President Armenta reported on action taken in Closed Session:

On a motion by Mr. Zamora, seconded by Mr. Taylor and carried on a 6-0 vote (Hoover absent), the Board approved *Student Discipline Items* 1-22 as presented:

(1) 131252	(7) 136186	(13) 134902	(19) 95120
(2) 88493	(8) 85308	(14) 673669	(20) 113940
(3) 89277	(9) 84860	(15) 149313	(21) 154066
(4) 142769	(10) 61213	(16) 120607	(22) 152272
(5) 134540	(11) 83838	(17) 146868	
(6) 141073	(12) 141878	(18) 133018	

Anticipated Litigation Claims Rejected (3) (Closed Session) #135

#136

On a motion by Board member Zamora, seconded by Board member Mendoza-Ware and carried on a 6-0 vote (Hoover absent) the Board rejected three (3) claims filed collectively as file #08-65075 DD against the Colton Joint Unified School District as recommended by the District's claims administrator

Other Closed Session Items *No reportable action* (4 Items)

Other Closed Session Items—No reportable action

- Anticipated Litigation (1)
- Existing Litigation (1)
- Real Property Negotiator—High School #3 Issues

 APNs 1167 151 37; 1167 151 32, 33, 34; 1167 151 31, 43, 44;

 1167 151 35, 36, 38, 39; 1164 151 65, 01, 02; 1167 151 45;

 1167 151 59, 58, 60
- Labor Negotiators

<u>Adjournment</u>: At 9:16 p.m., the Board adjourned to a *Special Facilities Workshop* (early July 2008 TBD) followed by the next Regular Board of Education Meeting on July 17, 2008, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.