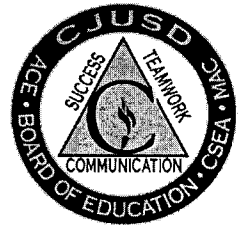


Colton Joint Unified School District

1212 Valencia Drive * Colton, CA 92324-1798 * (909) 580-5000



BOARD OF EDUCATION REGULAR MEETING

February 21, 2008

5:30 p.m. – Public Session

Public Comment to Precede Action Sessions

Closed Session to Commence following Action Sessions

***Location: Colton JUSD Student Services Center
Board Room
851 South Mt. Vernon Avenue
Colton, California***

AGENDA

I. CALL TO ORDER

Roll Call

Mr. Robert D. Armenta, Jr. (President)	_____
Mrs. Marge Mendoza-Ware (Vice President)	_____
Mr. Mel Albiso (Clerk)	_____
Mr. Mark Hoover	_____
Mr. Frank A. Ibarra	_____
Mr. Kent Taylor	_____
Mr. David R. Zamora	_____
Mr. James A. Downs	_____
Mr. Casey Cridelich	_____
Mr. Jerry Almendarez	_____
Mrs. Yolanda Cabrera	_____
Mr. Rick Dischinger	_____
Mrs. Bertha Arreguín	_____
Dr. Diane D'Agostino	_____
Mrs. Mollie Gainey-Stanley	_____
Mrs. Alice Grundman	_____
Mr. Roger Kowalski	_____
Mrs. Ingrid Munsterman	_____
Mrs. Julia Nichols	_____
Ms. Sosan Schaller	_____
Dr. Patrick Traynor	_____
Ms. Katie Orloff	_____
Mrs. Chris Estrada	_____
Mr. Michael Townsend	_____

II. PUBLIC SESSION 5:30 p.m. Renewal of the Pledge of Allegiance

Announcement Regarding Public Comment for Closed Session, Agendized Action Items and Non-Agendized Items (Gov. Code 54954.3[a])

The Board President clarifies the process regarding public comment and requests that the appropriate "Public Comment Card" be filled out *completely*. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. *No more than three minutes will be allotted to any speaker and no more than fifteen minutes per subject unless authorized by the Board President* (BP 1245).

Blue card—Specific Closed Session, Agendized Consent, Action or Study and Information Item: Please list the specific agenda item number and subject

White card—Non-Agendized Items: Please list topic / subject

III. HEARING SESSION / PUBLIC SESSION

1. Student Reports—Colton High School
2. Agenda Item C-22: Title III Action Plan – Yolanda Cabrera, Bertha Arreguín
3. Public Comment: Specific Closed Session Items
(blue card; list agenda item # and subject)
4. Public Comment: Specific Agendized Consent & Action Items
(blue card; list agenda item # and subject)
5. Public Comment: Non-Agendized Items or Other Subjects
(white card; list topic)

IV. ACTION SESSION

A. Consent Items

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member _____ and _____, the Board approved Consent Items #A-1 through #A-11.

1. Approval of Minutes (Special and Regular Meetings: February 4 & 7, 2008)
2. Approval of Student Field Trips
3. Approval of Consultants for Assembly Presentations
4. Approval of Consultants for Staff Development

5. Approval of Colton High School Graduates to Attend “Grad Nite” at Disneyland (June 11, 2008)
6. Approval of Bloomington High School Graduates to Attend “Grad Nite” at Disneyland (June 12, 2008)
7. Approval of Slover Mountain High School Graduates to Attend “Grad Nite” at Disneyland (June 12, 2008)
8. Approval of the Memorandum of Understanding and *Agreement with the Riverside County Superintendent of Schools to Participate in the RIMS-BTSA Professional Teacher Induction Program (2007-08; *C-1001035)
9. Acceptance of Gifts
10. Approval to File Notices of Completion for Various Projects: Colton High School Modernization (Bid 05-11), Smith and Rogers School Modernization (Bid 06-11), Deferred Maintenance (07-06, 07-11, 07-02CA)
11. Approval of an Unpaid Leave of Absence for a Classified Employee (EIN 4037)

B. Deferred Item(s)

C Action Items

12. Approval of Personnel Employment
13. Approval of Conference Attendance
14. Approval of Purchase Orders
15. Approval of Disbursements
16. Approval of One-Year Extension Regarding Bid 05-03, Dave Bang Associates, for Playground Equipment, Outdoor Site Furnishings, DSA Shelters (March 10, 2008 through March 9, 2009)
17. Approval of Expenditure-Plan Change for the 2006-07 School Site Discretionary Block Grant First Apportionment for Cooley Ranch Elementary School (2007-08)
18. Ratification of Change Orders Approved by Staff Since the Board Meeting on January 17, 2008, for the Colton High School Modernization Project Per Board Resolution 07-14

19. Ratification of Change Orders Approved by Staff Since the Board Meeting on January 17, 2008, for the Colton High School Home Economics Building "R" Termite Damage Modernization Project Per Board Resolution 07-14
20. Ratification of Change Orders Approved by Staff Since the Board Meeting on January 17, 2008, for the Smith and Rogers Elementary Schools Modernization Projects Per Board Resolution 07-14
21. Ratification of Change Order (*Credit*) Approved by Staff Since the Board Meeting on January 17, 2008 for Bid 07-02CA: BMS/PPS Foam Roofing Recoat Project (2007-08; Per BP 3511: Energy and Water Conservation)
22. Approval to Submit Preliminary Draft and Assurances for the Title III Year 4 Action Plan to the California Department of Education
23. Casting of Ballot for Election of Representatives to CSBA's 2008 Delegate Assembly (Subregion 16-B)

D. Action Items—Resolutions

24. Adoption of Resolution, *Read Across America Day, March 3, 2008*
25. Adoption of Resolution, *Week of the School Administrator, March 3-7, 2008*
26. Adoption of Resolution, *Cesar E. Chavez Day, March 31, 2008*

V. STUDY, INFORMATION & REVIEW SESSION

1. Personnel -- Resignations
2. FMLA Leave for Certificated Employee (EIN 1294)
3. Associated Student Body (ASB) Financial Reports as of January 31, 2008
4. Proposed Amendment by Substitution of Administrative Regulations
AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities)
AR 6159 Individualized Education Plan
5. Superintendent's Communique
6. Discussion: Concerns Shared at Board Meeting on February 7, 2008:
a) Board Member Attendance
7. Discussion: Concerns Shared at Board Meeting on February 7, 2008:
a) San Bernardino County Schools Employment Practices
8. ACE Representative
9. CSEA Representative
10. MAC Representative
11. ROP Board Members
12. Correspondence

VI. **CLOSED SESSION** Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

- 1. Student Discipline**
- 2. Interdistrict Transfer Appeals**
- 3. Personnel**
 - ♦ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)
- 4. Conference with Real Property Negotiator** (Gov. Code 54956.8)
 - Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45
 - District Negotiators: James Downs, Casey Cridelich, Alice Grundman, Counsel, Best, Best & Krieger
 - Under Negotiation: Property Negotiations and Review Status of Relocation Entitlement Claim
- 5. Conference with Legal Counsel—Anticipated Litigation**
 - Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
 - Potential Case: One
- 6. Conference with Labor Negotiator**
 - Agency: Jerry Almendarez Assistant Superintendent, Human Resources
 Ingrid Munsterman, Director, Human Resources
 - Employee Organizations: Association of Colton Educators (ACE)
 California School Employees' Assoc. (CSEA)
 Management Association of Colton (MAC)

VII. **PUBLIC SESSION -- ACTION REPORTED FROM CLOSED SESSION**

VIII. **ADJOURNMENT**

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: James A. Downs, Interim Superintendent

SUBJECT:: Approval of Minutes (Special & Regular Meetings—February 4 & 7, 2008)

GOAL(s): Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

RECOMMENDATION: That the Board approve the minutes of the Board of Education meetings held as presented:

February 4, 2008 -- Special Budget Workshop
February 7, 2008 -- Regular Meeting

A-1

BOARD OF EDUCATION
Minutes

DRAFT

Special Budget Workshop
February 4, 2008
5:30 p.m.

The Board of Education of the Colton Joint Unified School District met in a Special Budget Workshop Session on Monday, February 4, 2008, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Robert D. Armenta, Jr. President
Mr. Mel Albiso Vice President
Mr. Frank A. Ibarra Clerk
Mr. Kent Taylor
Mr. David R. Zamora

Trustees Absent

Mr. Mark Hoover (Unexcused)
Mrs. Marge Mendoza-Ware (Unexcused)

Staff Members Present / *Excused

Mr. James A. Downs Mr. Roger Kowalski
Mr. Casey Cridelich Mrs. Ingrid Munsterman
Mr. Jerry Almendarez Mrs. Julia Nichols
Mrs. Yolanda Cabrera Ms. Sosan Schaller
Mr. Rick Dischinger Dr. Patrick Traynor
Mrs. Bertha Arreguin Ms. Katie Orloff
Dr. Diane D'Agostino Mrs. Chris Estrada
Mrs. Mollie Gainey-Stanley Mr. Michael Townsend
*Mrs. Alice Grundman

Call to Order

Board President Robert Armenta called the meeting to order at 5:30 p.m. Board member Taylor led in the Pledge of Allegiance to the flag of the United States of America.

Public Comment

Public Comment—None

1. Budget Update: Superintendent Downs provided a brief overview of the impact of the Governor's proposed budget to the District. The Administration began evaluating the projections issued and will work with a Budget Committee, comprised of certificated and classified staff members, parents, and community members, to address budget issues. All budget categories, one-time monies and ongoing revenues will be reviewed in order to develop a strong fiscal plan that includes a reduction program that will keep cuts as far away from the classroom as possible. All suggestions will be discussed with the Budget Committee and the Board will be apprised of discussions on a weekly basis.

Assistant Superintendent Casey Cridelich provided the 2008-09 budget development process and explained the components of the powerpoint presentation:

Excerpts: Assumptions relative to the Governor's 2008-09 budget proposal for worst case scenario planning ;

- 2007-08 *one-time* Prop 98 guarantee reduction: \$1,119,382
- 2008-09 *ongoing* revenue reduction 4.94% COLA less 6.99% deficit: \$5,646,359
- Fidiciary duty of the District: solvent in the current budget year and two future years at any point in time
- Next Steps to make up the one-time Prop 98 loss of \$1,119,382: freeze spending 50% of remaining site and department budgets (\$473,000) and do not fill current non-critical vacancies (\$646,382)

See attachment "A" for the complete powerpoint presentation.

The Budget Committee will meet on February 27 and 28, 2008, 3:00 to 4:30 p.m.; minutes will be taken.

Committee composition—24 members: 6 certificated, 6 classified, 6 community members, 6 management; teachers and classified staff will have release time. All committee ideas and updates will be shared with the Board through Board Correspondence on a weekly basis and during study and information at Board meetings. It was suggested that the number of management members be reduced by two to allow one additional certificated and classified member on the committee since all recommendations would be reviewed by the Superintendent's Cabinet.

2. Board members shared individual comments, concerns, and suggestions. Following discussion and by Board consensus, the following issues will be addressed:

- Provide all input from the Budget Committee in priority order
- Provide Committee with surrounding districts' plans
- Provide numbers regarding declining enrollment and the financial impact
- Draft a surgical plan—how will some positions be realigned or paid with categorical funds
- Research early retirement plans that may save money (classified and management)
- Draft a plan on how employees will be repaid in the future in return for making budget cuts/ reductions
- Consider utilizing the 5% reserve to offset costs
- Identify non-critical vacancies and include names and dollar amounts for Board determination
- Carefully review student/staff ratios (CJUSD has the lowest high school student/high school counselor ratio)
- Consider ways management can assist with budget cuts (i.e., reduced work year for Directors)
- Consider temporary furlough days for employees rather than reducing staff
- Minimize financial impact to the classroom
- Review all options in order to provide services to students
- Share the information district wide and with the community; post a “frequently asked questions” document on the District website; include contact information; contact newspaper staff

Adjournment: At 6:20 p.m., the meeting was adjourned to the next Regular Board of Education Meeting on February 7, 2008, 5:30 p.m. in the Board Room at the Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

Attachment "A"

**Colton Joint Unified School District
2008-09 Budget Development Process
Special Board Meeting
February 4, 2008**

Assumptions

- Governor's 2008-09 Budget proposal for worst case scenario planning.
 - ▶ 2007-08 one-time Prop 98 guarantee reduction:
 - Unrestricted Revenue limit \$858,261
 - Restricted Programs 261,120
 - Total One-Time Reduction 1,119,382
 - ▶ 2008-09 ongoing revenue reduction 4.94% COLA less 6.99% deficit:
 - Unrestricted Sources \$3,978,446
 - Restricted Sources 1,667,913
 - Total Ongoing Reduction 5,646,359

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(2-4-08)

COLTON JOINT UNIFIED SCHOOL DISTRICT
Impact of Governor's Proposed 2008-09 Budget on General Fund.

Res	Program Description	07/08 Budget	2007/08 Mid-year	08/09 Budget	Total
0000	Revenue Limit	140,151,299	(667,483)	(3,250,000)	(3,917,483)
0000	Interest Income	1,200,000		(80,000)	(80,000)
0000	Hourly Programs	1,826,975	(109,618)	(120,903)	(230,521)
1300	CLASS SIZE REDUCTION K-3	8,116,038	(81,160)	(527,542)	(608,703)
	Total Unrestricted Funds	151,294,312	(858,261)	(3,978,446)	(4,836,707)

Res No.	State Program Description	2007-08 Budget	2007/08 Mid-year Cuts @ 1%	2008/09 Budget Reduction @ 6.5%	Total
7090	ECONOMIC IMPACT AID	3,593,410	(35,934)	(233,572)	(269,506)
7140	GIFTED & TALENTED (GATE)	217,434	(2,174)	(14,133)	(16,308)
7230	TRANSPORTATION-HOME TO SCHOOL	620,178	(6,202)	(40,312)	(46,513)
7240	TRANSPORTATION-SPECIAL ED	453,339	(4,533)	(29,467)	(34,000)
6010	ACADEMIC AFTER SCHOOL PREP	337,141	(3,371)	(21,914)	(25,286)
6091	CAL SAFE SUPPORTIVE SERVICES	123,431	(1,234)	(8,023)	(9,257)
6267	NBC Teacher Incentive Grant	25,000	(250)	(1,625)	(1,875)
6275	TEACHER RECRUIT & STUDENT SUPP	421,037	(4,210)	(27,367)	(31,578)
6285	COMMUNITY BASED ENGLISH TUTOR	207,319	(2,073)	(13,476)	(15,549)
6286	ENGLISH LANGUAGE LEARNER TRAIN	225,000	(2,250)	(14,625)	(16,875)
6405	SCHOOL VIOLENCE-SCHOOL SAFETY	356,006	(3,560)	(23,140)	(26,700)
6500	SPECIAL EDUCATION	11,067,220	(110,672)	(690,000)	(800,672)
6520	SP ED-PROJECT WORKABILITY	148,234	(1,482)	(9,635)	(11,118)
6530	SP ED-LOW INCIDENCE	2,742	(27)	(178)	(206)
6535	SP ED PERSONNEL DEVELOPMENT	6,650	(67)	(432)	(499)
6660	CIG/TBCO PPTS SRX FND-ENTL GR	38,322	(383)	(2,491)	(2,874)
6760	ARTS & MUSIC BLOCK GRANT	386,319	(3,863)	(25,111)	(28,974)
7010	AGRICULTURAL VOCATIONAL ED	6,772	(68)	(440)	(508)
7055	CARSEE INTENSIVE INST & SVS	415,651	(4,157)	(27,017)	(31,174)
7080	SUPPLEMNTL SCHL COUNSELING PRG	655,210	(6,552)	(42,589)	(49,141)
7156	INST MTLs BLOCK GRANT K-12	1,697,262	(16,973)	(110,322)	(127,295)
7258	HIGH PRIORITY SCHLS GRANT PROG	3,504,035	N/A	N/A	0
7271	CA PEER ASST & REVIEW PROG TEA	112,000	(1,120)	(7,280)	(8,400)
7276	CERT STAFF MENTORING PRG	378,000	(3,780)	(24,570)	(28,350)
7280	STAFF DEV-BEG TCH SUP & ASSESS	210,061	(2,101)	(13,654)	(15,755)
7294	STAFF DEV-MATH & READING AB466	456,250	(4,563)	(29,656)	(34,219)
7325	STAFF DEV-PRINCIPAL TRN AB75	0	0	0	0
7390	PUPIL RETENTION BG AB825	100,406	(1,004)	(6,526)	(7,530)
7393	PROFESSIONAL DEV BG AB825	626,017	(6,260)	(40,691)	(46,951)
7394	TARGETED INST IMPRVMT BG AB825	1,304,724	(13,047)	(84,807)	(97,854)
7395	SCHL/LIBRARY IMPRV BG AB825	1,920,905	(19,209)	(124,859)	(144,068)
7400	QETA-QUALITY EDUC INVSTMNT ACT	677,687	N/A	N/A	0
	Total Restricted Funds	30,293,762	(261,120)	(1,667,913)	(1,929,034)
	Total Unrestricted & Restricted	181,588,074	(1,119,382)	(5,646,359)	(6,765,741)

No cuts proposed to HPSG

Proposed \$30/ADA @ 23,000 ADA-Encroaching Program

Encroaching Program

Encroaching Program

No cuts proposed to QEIA

Assumptions

- **Fiduciary duty of District is to meet its financial obligations (I.e. SOLVENT) in the current budget year and two future years at any point in time. This means meeting at least the 3% reserve for economic uncertainties in all three years.**
 - ▶ **For 2007-08, the 3 years are: 2007-08, 2008-09 and 2009-10.**
 - ▶ **For 2008-09, the 3 years are: 2008-09, 2009-10 and 2010-11.**
- **Ed Code 42127.6 has many safeguards built into it to force the District to reach and remain solvent. The SBCSS is the main overseers.**

Assumptions

- Because the District's enrollment has been flat the last 3 years, it has been supporting its increasing cost structure to attempt to avoid deficit spending out to 2009-10 with:
 - ▶ State COLAs – ongoing.
 - ▶ Reserves in Fund 17 and 40 (HS#3 startup \$) – one-time.
 - ▶ The additional 2% in the 5% reserve for economic uncertainties – one time.
 - ▶ The June deferral – one time.
- The ongoing reduction for 2008-09 is larger than the \$5,646,359. We must also make additional realignments to afford the estimated contractual increase \$4,566,237 in: step & column, health & welfare and utilities/insurances. The total ongoing realignments would be \$10,212,596. The lost revenue portion would not be made up until 2009-10.

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The Next Steps

- In the process of selecting and convening the 2008-09 Budget Committee this week. It will be made up of at least 20 members - 5 to 6 from each employee group and at large community members.
- Recommended actions do now to make up the one time 2007-08 Prop 98 Loss of \$1,119,382:
 - ▶ Freeze spending 50% of the remaining site and department budgets for \$473,000.
 - ▶ Do not fill the current non-critical vacancies \$646,382

2/4/08

The Next Steps

- The 2008-09 Budget Committee would be presented detail information from this meeting so they may understand the issues as well as initial areas with which to begin evaluating the ongoing realignment target of \$10,212,596:
 - ▶ Fixed assets and land (e.g. Use of Facilities and turf management)
 - ▶ Long term assets
 - ▶ Instructional support (e.g. conferences)
 - ▶ School site support (e.g. substitute policies and ASBs)
 - ▶ General Administration (e.g. cell phones, legal expenses and realignment and consolidation of management duties)
 - ▶ Realign site & dept allocations (e.g. Mandated Cost funding)
 - ▶ Augmentation of revenue generation (e.g. increase ADA)

The Next Steps

- The 2008-09 Budget Committee will report to the Board weekly through Board Correspondence as well as during open session in the Study, Information and Review section of each Board Meeting.
- Because the gap is so large, the District will likely have to file a qualified second interim financial report on March 16 with the SBCSS. The SBCSS expects that 22 of its 36 school districts will have to do this.
- This triggers the need to file a third interim by June 15, 2008 with the SBCSS.

BOARD OF EDUCATION
Minutes

DRAFT

Regular Meeting
February 7, 2008
5:30 p.m.

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, February 7, 2008, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Robert D. Armenta, Jr.	President
Mrs. Marge Mendoza-Ware	Vice President
Mr. Mel Albiso	Clerk
Mr. Frank A. Ibarra	
Mr. Kent Taylor	
Mr. David R. Zamora	

Trustee Absent

Mr. Mark Hoover	(Unexcused)
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Staff Members Present / *Excused

Mr. James A. Downs	Mr. Roger Kowalski
Mr. Casey Cridelich	Mrs. Ingrid Munsterman
Mr. Jerry Almendarez	*Mrs. Julia Nichols
Mrs. Yolanda Cabrera	Ms. Sosan Schaller
Mr. Rick Dischinger	Dr. Patrick Traynor
Mrs. Bertha Arreguín	Ms. Katie Orloff
Dr. Diane D'Agostino	Mrs. Chris Estrada
*Mrs. Mollie Gainey-Stanley	Mr. Michael Townsend
Mrs. Alice Grundman	

Call to Order: Board President Robert Armenta called the meeting to order at 5:30 p.m. Board member Frank Ibarra led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

Hearing Session

1. Washington Alternative High School: Opportunity Program student representatives, Michelle Hernandez, Grisell Batiz, and Cecilia Rodriguez provided a power point presentation that highlighted various academic and extra-curricular activities and events, academic accomplishments, the Cal State/Washington Mentorship program, and other resources available to increase academic achievement.
2. William McKinley Elementary: an Honorable Mention School for the 2007-08 Title I Academic Achievement Award: On behalf of Senator Gloria Negrete-McLeod, Manuel Carrillo presented a *Senate Certificate of Recognition* to Principal Raquel Posadas-Gonzalez, staff members, and students for their Honorable Mention School status. Superintendent Downs and Assistant Superintendent Yolanda Cabrera read a letter they shared with the staff yesterday recognizing their hard work and commitment to learning and excellence, which resulted in increased AYP and API scores. Board President Armenta presented a *Certificate of Recognition* to Principal Posadas-Gonzalez for this achievement.
3. National Board Certification—Two Recipients: Superintendent Downs introduced recipients *Bonnie Simpson*, Zimmerman Elementary School and *Patricia Bradford*, Crestmore Elementary School who are assigned to teach in high priority schools. Assistant Superintendent Yolanda Cabrera provided a brief overview of the voluntary rigorous three-year program and presented a *Certificate of Recognition* to the honorees for attaining certification status from the National Board for Professional Teaching Standards. Board members congratulated the recipients for earning this prestigious credential.

DRAFT

4. Employee Recognition Program: Assistant Superintendent Jerry Almendarez invited site representatives who introduced the honorees for the month of January, and Board members congratulated the recipients:

Mary Ramirez, Office Manager, Bloomington Middle School (Classified)

Anita Peukert, Curriculum Program Specialist, Zimmerman Elementary School (Certificated)
 Board member Albiso introduced husband John Peukert, Assistant Superintendent, San Bernardino City Unified School District

Cheryll Price, Director of Staff Development (Management)

Eufemia Reyes, Colton Chamber of Commerce (Educational Partner) (*unable to attend the meeting*)

5. Public Input—Closed Session Items:

CSEA President Anthony Diaz requested that the resignation of the bus driver be withdrawn until resolution can be reached. Board President Armenta responded that the resignation page is provided for information and is not an action item.

6. Public Input: Specific Agendized Items -- None

7. Public Input: Non-Agendized Items -- None

At this time, Board member Albiso expressed discontent regarding the absence of Bloomington Board member Mark Hoover from today’s meeting, Monday’s special budget meeting and from previous meetings. He stated that the Bloomington community who elected him are not represented at Board meetings. He made a motion directing staff to seek legal counsel to draft a resolution requesting his resignation from the Board. He added that the resolution would be non-binding but would express the Board’s position regarding his absenteeism. The motion was seconded by Board member Mendoza-Ware.

Board member Taylor suggested that “dignity” be incorporated into this request and asked that Board President Armenta speak with Board member Hoover regarding the Board’s concerns. If attendance does not improve, staff can proceed with the action requested.

Board member Ibarra requested clarification regarding the motion and suggested that Board President Armenta contact Board member Hoover while staff proceeds with drafting a resolution as requested. Board member Zamora inquired about whether attempts to reach Board Member Hoover had been made. Following discussion, a consensus vote was taken: 5-1 (dissenting: Taylor). Staff will research this issue and agendize it for the next meeting and President Armenta will contact Board member Hoover.

Consent Items	#76	On a motion by Mrs. Mendoza-Ware-Ware, seconded by Mr. Taylor and carried on a 6-0 vote (Hoover absent), the Board approved Consent Items #A-1 through #A-9 as presented.
Minutes	#76.1	The Board approved the Minutes meeting held by the Board of Education Meeting, as presented.
<ul style="list-style-type: none"> • Jan 17, 2008 (Regular Meeting) • Sept. 25, 2007 (Special Joint Discussion Session w/ Grand Terrace City Council) 		January 17, 2008 -- Regular Meeting September 25, 2007 -- Special Joint Discussion Session w/ Grand Terrace City Council
Field Trips	#76.2	The Board approved the field trips as listed and authorized the expenditure of funds: ASB = Associated Student Body AVID = Advancement Via Individual Determination

CHS (2/15-16/08, F,S): Overnight trip to La Quinta High School; *Wrestling team post season tournament*; 10 students (10-12), 1 certificated staff member, and 2 other adults; no cost.

CHS (3/4-7/08, T,W,Th): Annual overnight AVID road trip to tour colleges and universities in preparation for the application process; 50 junior students, 2 certificated staff members, and 2 other adults; \$10,500; AVID funds (CSU Fresno, UC Merced, CSU Chico, UC Davis, UC Berkeley, San Francisco State University, Stanislaus State University, and UC Santa Barbara)

CHS (3/7-9/08, F,S,S) Overnight trip to Anaheim Convention Center; *Cheer squad to participate in the USA 2008 Spirit National Competition*; 30 students (9-12), 1 classified staff member, and 2 other adults; \$6,510; Booster Club funds.

BMS (3/19/08, W) California Science Center in Los Angeles; *tour the Body-Worlds Exhibition, learn about the human anatomy, and a special presentation on the human heart*; 108 students (7), 2 certificated staff members, and 6 other adults; \$2,409; AVID funds.

BMS—GATE (3/29-31/08, S,S,M): Overnight trip to Gouling's Lodge Monument Valley, Utah; *cross cultural experience on the Navajo Reservation, tour Monument Valley archeological sites, and visit Barringer Crater to study astronomical impacts*; 26 students (7-8), 2 certificated staff members, and 6 other adults; \$11,696; (\$7,696 donations, \$4,000 Mandated Costs); transp: rented vans.

District-wide (4/15 & 16/08, T,W): Orange Show Fairgrounds in San Bernardino; *Regional Science and Engineering Fair competition*; 30 students (4-12), 1 certificated staff member, and 5 other adults; \$875, donations.

Wilson (4-15-08, T): Riley's Farm in Oak Glen; *living history exploration of the American Revolutionary War*; 100 students (5), 3 certificated staff members, and 9 other adults; \$2,026, donations.

District-wide (5/19 & 20/08, M,T): California Science Center in Los Angeles; *State Science and Engineering Fair competition*; 10 students (6-12), 1 certificated staff member, and 10 other adults; \$1,470, donations; parents to transport.

Jurupa Vista (6/2/08, M) Riley's Farm in Oak Glen; *living history exploration of the American Revolutionary War*; 104 students (5), 4 certificated staff members, and 7 other adults; \$2,050, Lottery funds.

BMS (6/7/08, Sat): Knott's Berry Farm in Buena Park; *end of the year eighth grade activity*; 320 students (8), 1 certificated staff member, and 21 other adults; \$11,700, ASB funds

CMS (6/7/08, Sat) Knott's Berry Farm in Buena Park; *end of the year eighth grade activity*; 275 students (8), 1 certificated staff member, and 18 other adults; \$10,735, ASB funds

ROHMS (6/7/08, Sat): Knott's Berry Farm in Buena Park; *end of the year eighth grade activity*; 150 students (8), 1 certificated staff member, and 10 other adults; \$6,351.50, ASB funds

THMS (6/7/08, Sat): Knott's Berry Farm in Buena Park; *end of the year eighth grade activity*; 250 students (8), 1 certificated staff member, and 16 other adults; \$10,000, ASB funds

DRAFT

Consultants
• Assemblies & Programs

#76.3

The Board approved the assemblies and programs to be presented at District schools as listed and authorized the expenditure of funds:

ASB = Associated Student Body

Sycamore (2007-08 & 2008-09); Meet the Masters, Inc. San Clemente, CA; *Meet the Masters*: A creative and age-appropriate art enrichment program that utilizes a three-part education approach; art history, art technique, and art activity; \$1,457, Art & Music Block Grant.

Reche Canyon (2/08/08); Mesa Grande Academy, Calimesa; *Choir, Bell Choir*; drama group performance; \$1,600, Art & Music Block Grant

Sycamore (2/25/08); Orange County Performing Arts Center, Costa Mesa; *Letters to Harriet Tubman*: lessons about the strength and courage of one individual, lively Civil War songs and African-American spirituals; \$975, ASB funds.

McKinley (2/27/08); The Negative Toward Children, San Bernardino; *Dr. Martin Luther King, Jr.*: historical events of the civil rights era; \$1,375, Arts and Music Block Grant.

Grimes (3/06/08); Orange County Performing Arts Center, Costa Mesa; *Icky, Yucky Gross Bug Show*: a dramatic, interactive and improvisational presentation about insects; \$675, Title I funds.

Birney (3/14 & 4/04/08); San Bernardino County Museum, Redlands; *Journey into Serrano Culture*: traditional tools that the Serrano used to survive in our area hundreds of years ago; \$462.06, donations.

McKinley (4/14/08); The Imagination Machine, Orange, California; *The Imagination Machine*: develop imaginations through creative writing; \$950, Art & Music Block Grant

Grimes (5/13/08); The Imagination Machine, Orange California; *Imagination Machine Writing Show*: students' writings/stories performed on stage; \$935, Art & Music Block Grant

Consultants
• Staff Development

#76.4

The Board approved the consultants to present at the District schools listed and authorized the expenditure of funds:

SBCP = School-Based Coordinated Program

Crestmore (2008-10, 20 days), SB Co. Supt of Schools Office: *District Program Improvement Support Process*; Professional development and technical support services for building district capacity and school effectiveness in raising student achievement; \$47,025, Title I funds.

Grimes (2/13, 2/20, 3/14, 4/9, 4/16/08) California Reading and Literature Project at UCLA: *A Focused Approach to Front Loading*; English teaching staff will learn front loading strategies, content skills and concepts using the state-adopted reading programs; \$13,200, SBCP funds.

District—HR Dept. (2/21/08); SB Co. Supt. of Schools Office: *True Colors*; Staff development for classified employees; \$1,300, Teacher Recruitment Grant funds

District—HR Dept. (3/20/08): SB Co. Supt. of Schools Office: *Who Moved My Cheese?*; Staff development for classified employees; \$3,140, Teacher Recruitment Grant funds

Cooley Ranch (2/26–27-28-29/08): Lupe Lastra-Short and Kathy Gomez, Project GLAD certified key trainers, Irvine, California: *Project GLAD (Guided Language Acquisition Design)*; Demonstration lessons and training to grade 3-6 teachers; academic achievement and cross cultural skills for all students; \$7,200 (\$3,600 per consultant), SBCP funds.

Sycamore (3/3/08): Lupe Lastra-Short and Kathy Gomez, Project GLAD certified key trainers, Irvine, California: *Project GLAD (Guided Language Acquisition Design)*; Train teachers of English Language Learners to effectively aid students in teaching mastery-levels by using sequential, specific skills and strategies; \$1,800 (\$900 per consultant), SBCP funds.

Crestmore (4/29 & 5/14/08): Lupe Lastra-Short and Kathy Gomez, Project GLAD certified key trainers, Irvine, California: *Project GLAD (Guided Language Acquisition Design)*; Train teachers of English Language Learners to effectively aid students in teaching mastery-levels by using sequential, specific skills and strategies; \$3,600 (\$1,800 per consultant), SBCP funds.

Sycamore (May—June 2008) Lupe Lastra-Short, Kathy Gomez, and Chris de Elena, Project GLAD certified key trainers, Irvine, California: *Project GLAD (Guided Language Acquisition Design Part II)*; Research and theory training and classroom demonstrations to promote English language acquisition for academic achievement and cross cultural skills for all students; \$27,000 (\$900 per consultant per day), SBCP funds.

- | | | |
|--|-------|---|
| Budget Amendment (<i>Increase</i>)
Child Development Program
(Contract CPRE-7294; 2007-08) | #76.5 | The Board approved a budget amendment (<i>increase</i>) for the operation of the Child Development Program (Contract CPRE-7294) for the 2007-08 school year, in the amount of \$61,661. |
| Budget Amendment (<i>Increase</i>)
Child Development Program
(Contract CCTR-7302; 2007-08) | #76.6 | The Board approved a budget amendment (<i>increase</i>) for the operation of the Child Development Program (Contract CCTR-7302) for the 2007-08 school year, in the amount of \$28,879. |
| Acceptance of Gifts | #76.7 | The Board accepted the gifts from donors as presented:

<u>Birney</u> General Mills Box Tops for Education (Young America, MN)
\$121.80; field trips, rewards, incentives

<u>CHS</u> PWI Construction, Inc. dba Pacific West Interiors (Highland)
\$125; Troupers Drama Club

Rasi & Jacobson, A Professional Medical Corporation dba
Senza Medical Corporation (Redlands) \$100; Troupers Drama Club

Wal-Mart Stores (Bentonville, AR) \$500 |

- Grimes** Ms. Janet Helliwell (Colton) Vito Clarinet, serial #04750
- Mr. Marvin Arnold (Moreno Valley) Armstrong Clarinet, serial #44-70951
- Reche** PTA \$5,000; field trips
- Wilson** Ecology Auto Parts (Cerritos) \$500
Projects that benefit Wilson students directly
- McDonalds (Columbus, Ohio) \$454.92; "Teachers McDonald Night" – for projects that benefit Wilson students directly
- Zimm.** PTA \$1,566; Teacher sales from festival held Nov. 2007
(for each grade level)

Fund Raisers for Ruth Grimes Elem. (Feb. thru May 2008) #76.8

- World's Finest Candy / Others
- End-of-Year Academic Activities
- Grades 5 and 6

The Board approved ongoing fund raisers for Ruth Grimes Elementary School from February through May 2008, World's Finest Candy Company and *other fund raisers to support end-of-year 5th and 6th grade academic activities for the 2007-08 school year. Projected expenses = \$8,000; projected revenue = \$16,000; monies will be collected and deposited according to Colton JUSD ASB procedures. [*cookbook and snack sales on Family Night]

Authorization to Piggyback on the Riverside USD Bid No. 2004/05-12 to Lease and/or Purchase (2007-10) #76.9

- District Sites—As needed basis

The Board authorized lease and/or purchase agreements for DSA-approved relocatable buildings at District sites on an as needed basis during the 2007-2010 school years, utilizing the Riverside USD piggyback bid number 2004/05-12, in accordance with Public Contract Code 20118. Individual Board items with specific budget implications will be submitted for approval; costs will be paid from Capital Facilities Fund 25.

Action Items #77
(C-10 through C-31)

- Withdrawn (3)

On a motion by Mr. Taylor, seconded by Mr. Ibarra and carried on a 6-0 vote (Hoover absent), the Board approved action items C-10 through C-31 as presented, with the exception of *items C-20, C-23 and C-27*, which were withdrawn.

Personnel Employment #77.1

(C-10) The Board approved employment of personnel as presented.

Certificated

Regular Staff

Castro, Benjamin	Opportunity teacher - Washington
Leach, G. Jeannette	Elementary teacher - Jurupa Vista
Martinez, Eduardo	Elementary teacher - Lincoln

Substitute Teachers

Ambrosio, Michelle	Habkirk, Kathryn
Brooks, Carolyn	Mayoral, Marisol
Diaz, Yolanda	Pineda, Claudia
Duke, Candice	Romano, Angelina
	Terrell, Rachel

Regular Staff

Crutcher, Lavonna	Bus Driver - Transportation
Galan, Brandee M.	Special Ed Inst. Asst. - Grant
Hernandez, Melissa A.	Bus Driver - Transportation
Wilson, Glenda	Bus Driver - Transportation

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Classified

Hourly

Barragan, Edlyn
 Benitez, Norma
 Corral, Victor
 Gill, Elizabeth
 Guzman, Beatrice
 Heridia, Erika
 Juarez, Jennifer
 Romero, Rochelle
 Sandoval, Priscilla
 Velasco, Margarita
 Wolfe, Breanna

SLC Tutor - BHS
 Noon Aide - Grand Terrace
 AVID Tutor - CHS
 Noon Aide - D'Arcy
 Noon Aide - Zimmerman
 SLC Tutor - BHS
 SLC Tutor - BHS
 AVID Tutor - BHS
 Noon Aide - McKinley
 SLC Tutor - BHS
 SLC Tutor - BHS

Substitutes

Acosta, Maria
 Flores, Jr., Gilbert
 Manzo, Griselda
 Sanchez, Alba
 Tucker, Carmelita

Substitute Noon Aide
 General Laborer
 Substitute Noon Aide
 Substitute Noon Aide
 Substitute Nutrition Services Worker

Employment / Assignment of
 Teacher Under Calif. Commission
 on Teacher Credentialing
 Variable-Term Waiver Auth.
 (1 Speech Therapist, 2007-08) #77.2

(C-11) The Board approved the employment and assignment of the certificated staff member listed in the identified position utilizing a California Commission on Teacher Credentialing Variable-Term Waiver authorization for the 2008-09 as presented, in accordance with Title 5, Section 80122(j).
 Cynthia Martinez Speech Therapist – PPS (Grades K-12)

Agreement for Optional
 Pre-Retirement Reduced Work
 Year Program (2008-09) #77.3
 • Adele M. Hargrave
 (Curr. Prog. Specialist)

(C-12) The Board approved the agreement for participation in the Optional Pre-Retirement Reduced Work Year Program for the 2008-2009 school for Adele M. Hargrave, Curriculum Program Specialist at the District Office, in accordance with Education Code Section 22724 and the ACE Bargaining Agreement, Article 16: Pre-Retirement Program. The employee and the District shall contribute to the teacher's retirement fund the amount that would have been contributed if the employee were employed on a full time basis.

Conference Attendance #77.4

(C-13) The Board approved conference attendance as presented, with all necessary expenses to be paid from funds indicated.

Jennifer Matsuno -- Zimmerman Meylin Parrales Cassandra Viselli Teachers	10 th Annual Conference for Calif. First Grade Teachers February 21-22, 2008 Orange, CA SBCP funds: \$2,196.27
Harold Strauss -- CHS Teacher	28 th Annual Clinic of Champions February 22-23, 2008 Reno, NV Art, Music & PE Grant: \$90.00
Rebecca Gliniak -- BMS Tarnisha Powers Teachers	CA Assoc. of Resource Specialist & Special Education Conf. February 22-23, 2008 Long Beach, CA SBCP funds: \$1,582.30
Joyce Lalalde -- BHS Chris Montgomery Teachers	College Board Forum February 25-27, 2008 Newport Beach, CA APIP funds: \$2,073.95

Ginger Witt -- **BMS**
Teacher
Cheri Adame -- **Slover**
Counselor

CADA 2008 Annual Conference
February 27-March 1, 2008
Reno, NV
Lottery funds: \$1,019.00
SLI funds: \$675.00

Harold Strauss -- **CHS**
Teacher

USA Las Vegas Super
Coaches Clinic
February 28-March 1, 2008
Las Vegas, NV
Art, Music & PE Grant: \$115.00

Celia Gonzales -- **Zimmerman**
Principal
Aldo Gonzales
Martha Aguilar
Cynthia Nunez
Teachers
Diana L. Roman -- **Washington**
Curriculum Prog. Specialist
Kristi Ward, -- **Lang. Supp. Svcs.**
Sheila Martinelli,
Curriculum Prog. Specialists
Ajoke Adefeso -- **CHS**
Teacher

33rd Annual CABE Conference
March 5-8, 2008
San Jose, CA
ELAP funds: \$3,132.90
CBET funds: \$1,884.66
EIA funds: \$3,163.70
SBCP funds: \$375.00
HPSG funds: \$5,757.48

Teachers (cont.)
Stephanie Balistreri -- **CHS**
Janet Torres
Pat Yorba Wyant

Patricia Pahner -- **BHS**
Teacher

German Camp
March 7-9, 2008
Lake Arrowhead, CA
SLI funds: \$265.00

Leticia Herrera -- **BHS**
Teacher

Calif. Language Teacher Assoc. Conf.
March 13-16, 2008
Irvine, CA
SLI funds: \$430.00

Marcella Cook -- **CHS**
Linda Faulk
Teachers

NCTM 2008 Annual Mtg. (Nat'l Council
of Teachers of Mathematics)
April 9-12, 2008
Salt Lake City, UT
HPSG funds: 3,356.29

Raquel Posadas-Gonzalez -- **McK.**
Principal
Kelly Johnson
Timberly Axelrod
Cynthia Rodriguez
Alma Enciso
Alycia Minjares
Betina Misiurak
Sylvia Smith
Victor D'Souza
Mary Welch
Erin Linek
Teachers

Solution Tree Professional Learning
Communities at Work Institute
June 26-28, 2008
Burlingame, CA
Lottery funds: \$ 1,829.17
Title I funds: \$27,264.74

Teachers (cont.)
Davida Salomon
Juli Barnes
Gerald Matthews
Christina Hornbeak
Tim Warren

School Calendar (2008-09)
• Single Track YRE (K-6)
• Traditional (7-12)

#77.5

(C-14) The Board adopted the 2008-09 school calendar as presented:
single track year'round (grades K-6) and traditional (grades 7-12) as
presented.

Purchase Orders #77.6 (C-16) The Board approved purchase orders issued as presented. All pertinent information is on file in the Business Office.

Disbursements #77.7 (C-17) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.

Batch #0895 through Batch #1081 \$3,665,982.60

Two-Year Agreement Extension w/ National Benefit Services, LLC, & the Orange County Teachers' Federal Credit Union #77.8 (C-18) The Board approved a two-year extension to the service *agreement with National Benefit Services, LLC. (Company), and the Orange County Teachers' Federal Credit Union for the 2007-09 school years as presented, ending December 31, 2009. All compensation received by Company and OCTFCU for providing the services set forth herein are paid out of assets held in the Retirement Builder investment program. The complete agreement is on file in the Business Office. [*Initial approval 7-21-05]

- 403(b) Plan
- 2007-09

Two-Year Agreement w/ A & E Services for *DSA Inspection Services (2007-09) #77.9 (C-19) The Board approved the two-year agreement with the *A & E Inspection Services Company for *Division of the State Architect inspection services for installation of a shade shelter at Sycamore Hills Elementary School for the 2007-09 school years as presented, for a cost of \$3,120, to be paid from 50/50 State Funds/Capital Facilities Fund 25. [*Estimated: 40 hrs, maximum; \$78 hourly rate]

- Installation of Shade Shelter
- Sycamore Hills Elem.

Withdrawn

~~Two Year Agreement w/ Advocates for Labor Compliance, LLC, for Labor Compliance Monitoring Program Consulting Services (2007-09)~~

- ~~• Site Work & Shade Structure Installation Proj.~~
- ~~• Sycamore Hills Elem.~~

(C -20) WITHDRAWN

Two-Year Agreement w/ Superior Consulting Services (SCS) for *DSA Inspection Services #77.10 (C-21) The Board approved the two-year agreement with Superior Consulting Services (SCS) for *Division of the State Architect Inspection Services for the probable classrooms and restroom project at the four (4) elementary schools listed for school years 2007-09, for a cost of \$67,500, to be paid from Capital Facilities Fund 25. [estimated maximum 30 hours per week and an estimated 7-month period]

- Portable Classrooms & Restroom Proj.
- Four Sites: Birney, Lewis, Lincoln, Terrace View
- 2007-09

Award of Bid 07-19 #77.11 (C-22) The Board awarded *Bid 07-19 to the lowest responsible bidders listed below, for audio visual equipment and supplies on a as needed and ongoing basis during the 2007-08 school year; costs to be paid from discretionary, lottery, and categorical funds (*Public Contract Codes 20111 & 20112)

- Audio Visual Equip. & Supplies
 - Five Vendors: *IMED, Troxell Communications, Long's Electronics, D+D Security Resources, School Space Solutions
 - 2007-08
- Vendors: *IMED (Instructional Materials & Equipment Distributors), Troxell Communications, Long's Electronics, D+D Security Resources, School Space Solutions

Withdrawn

~~Award of Bid 08-01~~

- ~~• Shade Structure~~
- ~~• Sycamore Hills Elem.~~

(C-23) WITHDRAWN

- Award of Bid 08-02 #77.12 (C-24) The Board awarded *Bid 08-02 to the lowest responsible bidder, *Bauer Compressor, Inc.*, to purchase a Compressed Natural Gas (CNG) Compressor, for a cost of \$109,302.68, to be paid from General funds. (*Public Contract Codes 20111 & 20112)
- Compressed Natural Gas (CNG) Compressor
 - *Bauer Compressor, Inc.*
- Purchase Restroom Units from Williams Scotsman, Inc., Utilizing Beardsley Piggyback Bid Package II #77.13 (C-25) The Board approved the purchase of restroom units from Williams Scotsman, Inc., utilizing the Beardsley School District piggyback bid package II at Birney and Terrace View Elementary Schools during the 2007-09 school years as presented, for a cost of \$148,892, to be paid from Capital Facilities Fund 25.
- Birney & Terrace View Elem.
 - 2007-09
- Ratification of Uniform Public Construction Cost Accounting (UPCCA) Contracts Approved Since 1-17-08 (BP 3311) #77.14 (C-26) The Board ratified the Uniform Public Construction Cost Accounting (UPCCA) contracts approved by staff since the Board meeting on January 17, 2008, regarding the Lincoln Elementary walkway and administration building roofing project, per *Board Policy 3311, *Best Contracting Services, Inc.*, for a cost of \$123,780, to be paid from Deferred Maintenance Funds. [*Informational Bidding Procedures under the Uniform Public Construction Cost Accounting Act]
- Lincoln Elem. Walkway & Admin. Bldg Roofing Project
 - *Best Contracting Services, Inc.*
- Ratification of Change Orders Approved Since 1-17-08 #77.15 (C-27) The Board ratified change orders approved since January 17, 2008, for Bid 07-06 (Board Resolution 07-14): Flooring Installation Projects at fourteen (14) sites: Cooley Ranch, Grand Terrace, Grimes, McKinley, Sycamore Hills, Wilson, Zimmerman, BMS, ROHMS, THMS, BHS, CHS, SMHS, Washington, for an additional amount of \$12,259.64 for CHS & BHS (Whitmer aud.—backstage & BHS room 321) to be paid from Deferred Maintenance Funds. All pertinent information is on file in the Business Office.
- Board Resolution 07-14
 - Flooring Installation Project (Bid No. 07-06)
 - Cooley Ranch, Grand Terrace, Grimes, McKinley, Sycamore Hills, Wilson, Zimm., BMS, ROHMS, THMS, BHS, CHS, SMHS, *Washington*
- ~~Withdrawn: Contract Extension with Commercial Protective Serv. (CPS) for Security Services (BHS & CHS)~~ (C-28) WITHDRAWN
- Amendment by Substitution of Board Policy & Adm. Regs BP & AR *Inter-District Attendance Agreement* (replaces 8050) 77.16 (C-29) The Board amended by substitution the Board Policy and Administrative Regulations as presented:
- BP 5117 *Inter-District Attendance Agreement* (replaces 8050)
 - AR 5117 *Inter-District Attendance Agreement* (replaces 8050(a))
- Amendment of Board Policy BP 6159 *Individualized Education Program (IEP)* #77.17 (C-30) The Board amended the Board Policy as presented:
- BP 6159 *Individualized Education Program*
- Ratification of Payment for Consultant Services, Dec. 2007 #77.18 (C-31) The Board ratified payment to the San Diego County Superintendent of Schools Office for consultant services on December 3, 4, 5, 12 & 13, 2007, training for middle school teachers, REACH SB 472 Institute in Reading/Language Arts, for a cost of \$14,250, paid from SB 472 Language Arts funds.
- San Diego Co. Supt of Schools
 - Training: Middle School Tchrs
 - REACH SB 472 Institute in Reading/Lang. Arts

DRAFT

Study, Information and Review Session / Public Comment

1. Personnel -- Resignations
2. FMLA Leave for Certificated Employee (EIN 696)
3. Second Quarterly Uniform Complaint Report Summary for October, November, December, 2007 (Williams Settlement Legislation) Information provided—no findings. (*The summary report for July, August and September 2007 was submitted to the Board on October 4, 2007.*)
4. Second Quarterly Report of the San Bernardino County Superintendent of Schools (SBCSS) Annual Williams Settlement Visits (October, November, December 2007) Instructional Materials sufficiency, and School Accountability Report Card (SARCs) reviews were conducted—no findings. (Education Code 1240)
5. Superintendent's Communiqué: Superintendent Downs distributed a copy of the Board log containing positive news articles and information regarding "Read across America Day."
6. ACE President Ken Johnson congratulated all of the honorees for their accomplishments and the Human Resources Department for the opportunity to provide input regarding the calendar finalization process. He commended the Instruction and Curriculum Department for providing information regarding consultants. Regarding the upcoming budget committee meetings, he looks forward to open dialogue and appreciates that staff is working toward determining solutions rather than making immediate decisions that impact staff and programs.
7. CSEA – no report
8. MAC – no report
9. ROP Board Member Marge Mendoza-Ware shared the January 2008 issue of *The Board* and *All Staff Highlights* publication and asked Superintendent Downs to provide a copy for Board members.
10. Comments / Requests from Board Members

Frank Ibarra expressed appreciation for the opportunities to celebrate student and staff successes and thanked Superintendent Downs and the Employee Recognition Committee for organizing these celebrations. He spoke about his attendance at the CHS varsity football team annual banquet recently and was proud to announce that three seniors have signed on to colleges and that all twenty-two seniors on the team will attend college.

Kent Taylor congratulated Bonnie Simpson and Patricia Braford for their National Board Certification status, and congratulated Cooley Ranch Principal Valeria Villarreal for their successful "math night" event recently. Regarding the California High School Exit Exam (CAHSEE), he requested passage rates of English Learners and special education students, and plans to assist students to pass the diagnostic tests.

David Zamora acknowledged Diane Holmes, teacher and parent of senior Damien Holmes, congratulated National Board Certified teachers Bonnie Simpson and Patricia Braford and the employees of the month, and thanked the families for their support.

Mel Albiso thanked Frank Ibarra for his dedication to students (snack bar—football team) and for being a positive role model. He spoke about the importance of celebrating diversity during Black History Month and encouraged site administrators to engage students in appropriate curricular activities. He provided an overview of Senate Bill 984 and the history of the farm labor movement and asked for Board consensus to distribute information regarding an essay and art contest sponsored by the Association of Mexican-American Educators (AMAE) in recognition of the Cesar Chavez holiday on March 31st. He shared concerns that the San Bernardino County Superintendent of Schools Office does not employ Hispanics in the higher-level positions. He suggested that the Administration draft a resolution to encourage the County Board to review their employment practices. Staff will research options.

Marge Mendoza-Ware congratulated McKinley Principal Raquel Posadas-Gonzalez, staff, and students for their achievement award and requested a copy of the group picture. She stated that recent statistics indicate a dropout rate of 52% in San Bernardino County, occurring at 9th grade during the month of November. She looks forward to an action plan to lower this number and increase the number of District graduates. Regarding concerns expressed by various individuals, she suggested that a committee comprised of certificated and classified staff be convened to address issues concerning the tardy policy and develop a comprehensive plan. Superintendent Downs responded that BHS has revised their policy recently and Assistant Superintendent Rick Dischinger has begun looking into the issue.

Robert Armenta referenced the Board log containing Board member requests. He reminded his fellow Board members of their role as policy-setters and hopes that Board members will evaluate their requests before voicing them.

Closed Session

- Student Discipline
- Personnel
- Performance Eval—Supt.
- Real Property Issues
- Labor Negotiators

At 6:42 p.m., Board President Robert Armenta announced that the Board would recess to Closed Session to discuss agenda items.

Reconvened

- Closed Session Items Reported

The Board meeting reconvened at 8:14 p.m. and Board President Armenta reported on action taken in Closed Session:

Student Discipline

#78

- (Closed Session)
- Student Discipline (10; no-4)

On a motion by Mr. Zamora, seconded by Mr. Ibarra and carried on a 5-0 vote, the Board approved *Student Discipline Items 1-10* as presented, with the exception of item #4 which voted upon separately.

Ayes: Zamora, Ibarra, Mendoza-Ware, Armenta, Albiso
Absent when vote taken: Taylor
Absent from the meeting: Hoover

- | | | |
|-----------|------------|-------------|
| (1) 67500 | (4) 94492 | (7) 120437 |
| (2) 76008 | (5) 93648 | (8) 85159 |
| (3) 73934 | (6) 146868 | (9) 80337 |
| | | (10) 126146 |

Student Discipline

#79

- (Closed Session)
Student Discipline #4

On a motion by Mr. Zamora, seconded by Mr. Albiso and carried on a 6-0 vote (Hoover absent), the Board overturned the Panel's recommendation for student #4 (94492) and recommended outright expulsion and referral to the County Community School.

Other Closed Session Items

#80

- No reportable action*
(3 Items)

Other Closed Session Items—*No reportable action*

- ~~Supt's Performance Evaluation~~
- ~~Real Property Negotiator—High School #3 Issues~~
APNs ~~1167-151-37; 1167-151-32, 33, 34; 1167-151-31, 43, 44;~~
~~1167-151-35, 36, 38, 39; 1164-151-65, 01, 02; 1167-151-45;~~
~~1167-151-59, 58, 60~~
- ~~Labor Negotiators~~

Adjournment

At 7:59 p.m., the Board adjourned to the next Regular Board of Education Meeting on February 21, 2008, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

BOARD AGENDA

**BOARD MEETING
February 21, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Student Field Trips**

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the field trips as listed and expend the appropriate funds.

A-2

FIELD TRIPS / Regular Meeting: February 21, 2008

Site	Date	Depart	Return	Destination	Activity/Background	Grade	Teacher	Cost	Funding
BHS	3/5/08 to 3/7/08 (W/Th/F)	4:00 p.m.	9:00 p.m.	Cal Poly, San Luis Obispo San Luis Obispo, CA (District)	"26 Hours at Cal Poly" A Cal Poly agricultural science and technology program that includes applied workshops, financial advisements, and social activities	9-12	Marcos Ruiz (7) + 1	\$740.00	Ag Incentive (\$490) School & Library Instructional Materials (\$250)
CHS	3/21/08 (Fri)	7:30 a.m.	3:30 p.m.	Aquarium of the Pacific Long Beach, CA (District)	<i>Aquarium of the Pacific</i> An educational program is provided on the marine environment, displays from the world's oceans, hands on tide pools, and occupations in the field of marine biology.	9-12	Dawud Aasiya- Bey Valerie Pelletier (55) + 2	\$1,833.10	SBCP
CHS	4/2/08 to 4/5/08 (W/Th/F/S)	6:00 a.m.	8:00 p.m.	Calvary Chapel Christian School Las Vegas, NV (District)	<i>Cabvary Chapel Easter Baseball Tournament</i> Students will compete in a boys varsity baseball tournament.	9-12	Peter Ornelas David Salas (20) + 4	\$2,520.00	Fundraising (\$1,920) Discretionary (\$600)
BHS	4/18/08 to 4/22/08 (F/S/S/M/T)	4:00 p.m.	6:00 p.m.	Fresno Convention Center Fresno, CA (District)	<i>2008 FFA State Leadership Conference</i> Students will compete in various agricultural projects, attend leadership meetings and educational workshops.	9-12	Marcos Ruiz Charme Zumfelde (20) + 4	\$6,200.00	Ag Incentive (\$800) ASB (\$4,900) School and Library Instructional Materials (\$500)
Reche Canyon	6/11/08 to 6/13/08 (W/Th/F)	9:15 a.m.	12:30 p.m.	Thousand Pines Outdoor School Crestline, CA (District)	<i>Outdoor Science School</i> Provides curriculum-based scientific nature and wildlife educational experiences for 6th grade students. Students will experience "hands on" education in local flora and fauna, geology, habitats, and ecosystems.	6	Deborah Ferguson Kelly Hoekstra Jonelle Rissi (50) + 3	\$7,100.00	ASB

FIELD TRIPS / Board Meeting: February 21, 2008

Site	Date	Depart	Return	Destination	Activity/Background	Grade	Teacher	Cost	Funding
BHS	4/10/08 to 4/13/08 (Th/F/S/S)	11:00 a.m.	6:00 p.m.	Fresno Convention Center Fresno, CA (District)	<i>SkillsUSA California State Leadership Conference and Competition</i> Students will be competing in the state-level Chapter Business Procedure, Job Skill Demonstration, and Food & Beverage Service contests	11-12	Bob Reedy Carolyn Creel (7) + 2	\$4,046.80	ASB (\$1,358.40) Vocational Education (\$2,688.40)
Lewis	3/21/08 (Fri)	8:00 a.m.	3:00 p.m.	Riley's Farm Oak Glen, CA (District)	<i>Riley's American Heritage Farms</i> Students will respond to historically/culturally significant works of literature and make connections between literature and life through living history.	5	Patti Schwebach- Lopez Dan Baldwin (70) + 4	\$1,512.00	SBCP
Lewis	4/18/08 (Fri)	8:00 a.m.	3:00 p.m.	Riley's Farm Oak Glen, CA (District)	<i>Riley's American Heritage Farms</i> Students will respond to historically/culturally significant works of literature and make connections between literature and life through living history.	5	Carol Blain Krissee Rodriguez (70) + 4	\$1,512.00	SBCP
Wilson	4/14/08 (Mon)	8:30 a.m.	11:45 a.m.	City of San Bernardino California Theatre of Performing Arts San Bernardino, CA (District)	<i>Alice in Wonderland</i> To provide students with the opportunity to participate in an all school fine arts activity.	K-6	All certificated staff (600) + 60	\$7,324.00	Arts, Music & Physical Education Grant

FIELD TRIPS / Regular Meeting: February 21, 2008

SITE	DATE	DEPART	RETURN	DESTINATION	BACKGROUND	GR	TEACHER	COST	FUNDS
Crestmore	4/7/08 to 4/11/08 (M/T/W/Th/F)	9:00 a.m.	12:00 p.m.	Mountain Chai (formerly Alpine Meadows) Angelus Oaks, CA (District)	<i>Outdoor Science School</i> To provide students with an outdoor science experience that is aligned with the Science Content Standards which includes the study of plants, animals, ecology, geology, and other natural California resources.	6	Orville Groves Donn Kalogonis Judith Servin Christine McMillan (100) + 5	Student admission donated \$450.00	Donation ASB (\$450.00 Transportation)
Lewis	5/19/08 to 5/20/08 (M/T)	2:30 p.m.	6:30 p.m.	SeaWorld San Diego, CA (District)	<i>SeaWorld Adventure Camp</i> As a reward for academic and behavioral success, students will receive a behind-the-scenes educational experience by veterinarians, zoologists, animal trainers, and educators that is aligned with the State Science Standards (Life Sciences).	6	Bridget MacQueen Hillary Schmitt Judy Scates (68) + 3	\$12,884.00	Donations/PTA/ ASB (\$11,060) Discretionary (\$1,824)
Lewis	6/5/08 to 6/6/08 (Th/F)	2:30 p.m.	6:30 p.m.	SeaWorld San Diego, CA (District)	<i>SeaWorld Adventure Camp</i> As a reward for academic and behavioral success, students will receive a behind-the-scenes educational experience by veterinarians, zoologists, animal trainers, and educators that is aligned with the State Science Standards (Life Sciences).	6	Linda Fosberg Katie Tornberg Judy Scates (68) + 8	\$11,699.00	Donations/PTA/ ASB (\$9,875) Discretionary (\$1,824)

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Consultants for Assembly Presentations**

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the consultants for assembly presentations as listed and expend the appropriate funds.

A-3

ASSEMBLIES/PROGRAMS Regular Meeting: February 21, 2008

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
D'Arcy	5/1/08	9:00 a.m. to 10:00 a.m.	<i>State Testing Pep Rally Assembly</i> Introduces strategies to students in grades 2-6 for lowering stress and raising confidence. The program presents test-taking tips for "prior to" and "during" the test.	D'Arcy	Morris Brothers Between Your Ears Entertainment West Hollywood, CA	\$395.00	Donations
Lincoln	2/21/08 & 3/18/08	2:00 p.m. to 2:45 p.m.	<i>Personal & School Safety</i> 2nd grade students (120) will learn personal and school safety through Officer Buckle and then apply the instruction to Language Arts and Social Studies curriculum.	Lincoln	Colton Police Department Colton, CA	No cost	No cost
Crestmore	3/25/08	8:15 a.m. to 10:15 a.m. 11:45 a.m. to 1:45 p.m.	<i>Museum On the Road: Journey into Serrano Culture</i> 3rd grade students (100) will receive an introduction to traditional Serrano culture that includes learning to use traditional tools the Serrano people used to survive in our area hundreds of years ago.	Crestmore	San Bernardino County Museum Redlands, CA	\$436.62	ASB
Crestmore	5/28/08	8:00 a.m. 9:00 a.m. 10:00 a.m.	<i>The Imagination Machine: The Writing Show</i> Three one-hour performances for K-6 (950) students. Actors perform the students' own original stories, which celebrates and inspires them in the creative writing process.	Crestmore	The Imagination Machine Orange, CA	\$1,235.00	SBCP

BOARD AGENDA

**BOARD MEETING
February 21, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Consultants for Staff Development**

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the consultants for staff development
as listed and expend the appropriate funds.

A-4

CONSULTANTS: Regular Meeting February 21, 2008

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
District-wide	3/14/08	8:00 a.m. to 3:15 p.m.	<i>Dare to Dance</i> Staff development for all secondary P.E. teachers (7-12) for alignment with the new Physical Education Standards.	ROHMS	Christy Lane Christy Lane Enterprises Palm Springs, CA	\$1,000.00	Arts, Music, & Physical Education Grant
San Salvador	3/14/08	9:00 a.m. to 4:00 p.m.	<i>Adult, Child, and Infant CPR/First Aid</i> Child development staff will receive training and certification in CPR and first aid to meet the Community Care Licensing requirements. (38 participants)	San Salvador	Mehdi Sabounchi Certified CPR/First Aid Instructor Sabounchi Safety Services Tustin, CA	\$1,900.00	CD-Staff Development Children's Center (\$450) Head Start (\$400) State Preschool (\$1,050)
Crestmore Grand Terrace Jurupa Vista	3/28, 31 4/21, 22, 23, 24 6/9, 10, 11, 12 2008 (10 days x 2 consultants per day)	8:15 a.m. to 3:30 p.m.	<i>Project GLAD Training and Demo Lesson</i> (Guided Language Acquisition Design) Present GLAD training and demonstrations to teachers to provide strategies that promote English language acquisition, academic achievement, and cross-cultural skills for all students (March/K-6 April/K-1, June/2-3).	Grand Terrace	Kathy Gomez and Lupe Lastra-Short Project GLAD Certified Key Trainers Irvine, CA	\$18,000.00 (\$9,000 per consultant)	SBCP (Crestmore \$4,600.00) (Grand Terrace \$11,600.00) Jurupa Vista \$1,800.00)
THMS	2007- 2008 School Year (9 days)	8:00 a.m. to 3:00 p.m.	<i>Instructional Coaching and Direct Instruction</i> Focus will be on direct instruction using instructional materials and interactive instruction techniques, demonstrations, co-plan/co-teach and professional development to support faithful implementation of the core curriculum.	THMS	Action Learning Systems Monrovia, CA	\$18,000.00	SBCP \$10,500.00 ELL \$7,500.00

CONSULTANTS / Regular Meeting: February 21, 2008

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
Smith	3/29/08	7:45 a.m. to 3:00 p.m.	<i>Physical Education Standards Training</i> SPARK will provide training to develop the building blocks, protocols, and strategies needed to support physical education and healthy behaviors that are needed to align to the current state standards. Each participant (18 K-2 and 18 3-6 teachers) will receive a comprehensive guide book and curriculum/instructional materials for each aligned activity.	Smith	SPARK (Sports, Play, and Active, Recreation for Kids!) Certified Trainers San Diego, CA	\$16,805.77 (training program: K-2/\$2,499 3-6/\$2,499 instructional materials: \$5,965.21 equipment: \$5,442.56 transportation \$400.00	Arts, Music & Physical Education Grant
CHS	3 rehearsal dates TBA 4/15/08	TBA 7:00 p.m. to 8:30 p.m.	<i>2008 District Band Festival</i> To enlist the expertise of Donavon Gray, guest conductor, to increase the music/academic experience, insight, and skills for the district's music students.	CHS	Dr. Donavon Gray, DMA Azusa Pacific University Azusa, CA	\$500.00	Arts, Music, & Physical Education Grant
Birney	2007-2008 school year (16 days)	8:00 a.m. to 3:00 p.m.	<i>Action Learning Systems (ALS)</i> Using a system of walk-throughs, accompanied by reports, ALS will provide the school with recommendations, benchmarks to measure the recommendations, and dates by which these should be in place as required by No Child Left Behind for schools in Program Improvement Year 4.	Birney	Action Learning Systems Monrovia, CA	\$32,000.00	High Priority School Grant Program

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Colton High Graduates to attend “Grad Nite” at Disneyland (June 11, 2008)**

GOAL: Improved student performance.

BACKGROUND: Arrangements have been made with Disneyland for Colton High School seniors to attend “Grad Nite” at Disneyland on Wednesday, June 11, 2008. Students and chaperones will board the buses at 9:45 p.m. on Wednesday, June 11th and will return at 7:00 a.m. on Thursday, June 12th. Disneyland is providing Colton High School with 450 student tickets. There will also be 30 chaperones attending. Transportation has chartered ten buses.

BUDGET IMPLICATIONS: No cost to the District.

RECOMMENDATION: That the Board approve Colton high School graduates to attend “Grad Nite” at Disneyland on Wednesday, June 11, 2008.

A-5

BOARD AGENDA

REGULAR MEETING
February 21, 2008

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum & Instruction

SUBJECT: Approval of Bloomington High School Graduates to attend “Grad Nite” at Disneyland (June 12, 2008)

GOAL(s) Improved Student Performance

BACKGROUND: Arrangements have been made with Disneyland for Bloomington High Seniors to attend “Grad Nite” at Disneyland on Thursday, June 12, 2008. Students and chaperones will board buses at 10:00 p.m. on Thursday, June 12 and will return at 7:00 a.m. on Friday, June 13. Disneyland is providing Bloomington High School with 350 student tickets. There will also be 24 chaperones attending. Transportation has chartered eight buses.

BUDGET IMPLICATIONS: No cost to the District

RECOMMENDATION: That the Board approve Bloomington High School graduates to attend “Grad Nite” at Disneyland on Thursday, June 12, 2008.

A-6

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum & Instruction

SUBJECT: **Approval of Slover Mountain High School Graduates to attend
“Grad Nite” at Disneyland (June 12, 2008)**

GOAL(s) Improved Student Performance

BACKGROUND: Arrangements have been made with Disneyland for Slover Mountain High School Seniors to attend “Grad Nite” at Disneyland on Thursday, June 12, 2008. Students and chaperones will board buses at 10:00 p.m. on Thursday, June 12 and will return at 7:00 a.m. on Friday, June 13. Disneyland is providing Slover Mountain High School with 75 student tickets. There will also be seven chaperones attending. Transportation arrangements will be made by the District Transportation Department.

The Slover Mountain High School graduation will take place on Monday, June 9, 2008.

**BUDGET
IMPLICATIONS:** No cost to the District

RECOMMENDATION: That the Board approve Slover Mountain High School graduates to attend “Grad Nite” at Disneyland on Thursday, June 12, 2008.

A-7

BOARD AGENDA

REGULAR MEETING
February 21, 2008

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval of the Memorandum of Understanding and Agreement (C-1001035) with Riverside County Superintendent of Schools for Participation in the RIMS-BTSA Professional Teacher Induction Program (2007-2008)

GOAL: Improved Student Performance

BACKGROUND: The District has received an agreement with Riverside County Superintendent of Schools for participation in the RIMS-BTSA Program for the term of July 1, 2007 to June 30, 2008. RIMS-BTSA provides new teachers with training and assistance to support their success in the classroom. This year 106 teachers are participating.

BUDGET IMPLICATIONS: \$214,650 – Increase to RIMS-BTSA restricted general fund.

RECOMMENDATION: That the Board approve the Memorandum of Understanding and Agreement (C-1001035) with Riverside County Superintendent of Schools for participation in the RIMS-BTSA Professional Teacher Induction Program. (2007-2008)

A-8

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: **Acceptance of Gifts**

GOAL: Community Relations

RECOMMENDATION: That the Board accepts the gifts as listed on the attached matrix.

A-9

Donations Matrix

Board Meeting - February 21, 2008

SITE	DONOR	DONATION / PURPOSE	CASH
Cooley Ranch Elementary	Cooley Ranch Elementary P.T.A. 1000 S. Cooley Drive Colton, CA 92324	Check #2068 For Family Math Night	\$90.37
Jurupa Vista Elementary	Jurupa Vista Elementary P.T.A. 15920 Village Drive East Fontana, CA 92337	Check #1035 Deposit (\$150.00) Check #1028 (\$626.00) For 5 th Grade Field Trip to Riley's Farm	\$780.00
Jurupa Vista Elementary	Jurupa Vista Elementary P.T.A. 15920 Village Drive East Fontana, CA 92337	Check #1034 For 1 st Grade Field Trip to San Diego Wild Animal Park	\$770.00
Sycamore Hills Elementary	Target P.O. Box 59214 Minneapolis, MN 55459-0214	Check #1759029 Take Charge of Education	\$129.14

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: **Approval to File Notices of Completion for Various Projects: Colton High School Modernization (Bid 05-11), Smith and Rogers School Modernization (Bid 06-11), Deferred Maintenance (07-06, 07-11, 07-02CA)**

GOAL: Facilities/Support Services

BACKGROUND: The District requests approval to file Notices of Completion as listed on the attached matrix.

The contractors have completed their work in accordance with the contract documents.

District staff, architects and inspectors conducted walk-through inspections of these projects and are complete and in satisfactory condition. Final 10% contract retention will be released per the contract documents.

BUDGET IMPLICATIONS:

CHS Mod Project – School Facilities Fund 35	\$562,608.70
Smith & Rogers Mod Project – Fund 35	209,100.90
Deferred Maintenance Projects – Fund 14	<u>59,371.66</u>
Total of 10% Retentions To Be Released	<u>\$831,081.26</u>

RECOMMENDATION: That the Board approve filing Notices of Completion as presented.

A-10

Notice of Completions

Regular Board Meeting February 21, 2008

Bid	Project	Site	Contractor	Total Amount
Bid 05-11	Modernization Project	Colton High School	Mike's Custom Flooring	\$19,803.90 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	RVH Constructors	\$55,011.40 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	JBH Structural Concrete	\$294,603.70 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	Cochran Interiors	\$13,774.70 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	Pro Craft Plumbing	\$115,644.20 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	Best Roofing	\$44,947.30 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	Glazcon Production	\$18,823.50 School Facilities Fund 35
	SUBTOTAL			\$562,608.70
Bid 06-01	Modernization Projects	Smith and Rogers Elementary Schools	Inland Acoustics	\$24,751.90 School Facilities Fund 35
Bid 06-01	Modernization Projects	Smith and Rogers Elementary Schools	E & R Glass	\$12,639.20 School Facilities Fund 35
Bid 06-01	Modernization Projects	Smith and Rogers Elementary Schools	Champion Electric	\$152,109.40 School Facilities Fund 35
Bid 06-01	Modernization Projects	Smith and Rogers Elementary Schools	New Image Flooring	\$19,600.40 School Facilities Fund 35
	SUBTOTAL			\$209,100.90
Bid 07-06	Flooring Installation Project	Cooley Ranch, Grand Terrace, Grimes, McKinley, Sycamore Hills, Wilson, Zimmerman Elementary Schools; BMS, ROHMS, THMS, BHS, CHS, SMHS, Washington	New Image Commercial Flooring Inc.	\$49,769.36 from Deferred Maintenance Funds

Notice of Completions

Regular Board Meeting February 21, 2008

Bid	Project	Site	Contractor	Total Amount
Bid 07-11	Chain Link Fencing Project	Lewis Elementary and Colton High School	Westbrook Fence Company	\$7,241.60 from Deferred Maintenance Funds
Bid 07-02CA	Foam Roof Recoat Project	BMS & PPS	Wiltshire Urethane Foam Company	\$2,360.70 from Deferred Maintenance Funds
	SUBTOTAL			\$59,371.66
	TOTAL			\$831,081.26

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: Approval of Unpaid Leave of Absence for Classified Employee (EIN #4037)

GOAL: Human Resources Development

BACKGROUND:

A classified employee, EIN #4037, currently employed as a Headstart Instructional Assistant at San Salvador School, is requesting an unpaid leave of absence from January 22, 2008, to June 5, 2008, to return to school full-time.

RECOMMENDATION:

That the Board approve the request for unpaid leave of absence for classified employee, EIN #4037, as requested, with the employee to pay for any health insurance premiums if applicable, as per the CSEA agreement.

A-11

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources
SUBJECT: Approval of Conference Attendance
GOAL: Human Resources Development

Bonnie Simpson -- **Zimmerman** Computer-Using Educators, Inc.
2008 Conference
March 6-8, 2008
Palm Springs, CA
HPSG funds: \$961.15

Harold Strauss -- **CHS** Nike Coach of the Year Clinic
March 6-9, 2008
Portland, OR
Art, Music & PE Grant: \$355.00

Diane Amendt -- **Grimes** Good Teaching Conference-South
Ilene Mino March 7-9, 2008
Teachers Anaheim, CA
SBCP funds: \$1,011.74

Total : \$2,327.89

RECOMMENDATION: That the Board approve conference attendance as presented.

ACTION: On motion of Board Member _____ and _____, the Board approved the above recommendation.

C-13

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Purchase Orders

GOAL: Student Performance / Personnel Development

RECOMMENDATION: That the Board approve Purchase Orders in excess of \$1,000 for a total of \$501,941.36 as listed.

ACTION: On motion of Board Member _____ and _____, the Board approved purchase orders as recommended.

C-14

Attachment to Board Agenda

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>RESOURCE CODE*</u>	<u>AMOUNT</u>
084157	AT & T	Tech. Supp./Purchasing	0000/1100	\$1,508.42
084264	Virco	Off. Furn./Birney	0760	\$1,492.58
084265	Virco	Class. Furn./Lewis	1100	\$2,183.93
084267	Office Depot	Off. Supp./Communications	0000	\$1,293.58
084269	Office Depot	New Eq./Zimmerman	0750	\$2,239.43
084270	Dell	Tech. Eq/M & O	8150	\$1,690.17
084272	Intelli Tech	Tech. Supp./Adm. Svs.	0750	\$2,526.19
084280	Waxie	Cust. Supp./Purchasing	0000	\$7,675.08
084282	Trak Engineering	Maint. Agree./Transportation	7230	\$2,655.00
084283	Numara Software	Maint. Agree./I.T.	0000	\$2,069.26
084289	State Board of Equalization	Vehicle Fuel/Transportation	7230	\$1,586.42
084291	Corporate Express	Inst. Matls./BMS	7396	\$1,049.92
084292	Corporate Express	Off. Supp./BHS	1100	\$1,894.20
084309	Hertz Furniture Systems	Class. Furn./Smith	7250	\$5,411.31
084310	Dell	Tech. Eq./PPS	5640	\$9,984.64
084312	E Poly Star	Cust. Supp./Purchasing	0000	\$5,042.70
084313	Dell	New Eq./Communications	0000	\$1,859.28
084314	Corporate Express	Inst. Matls./Adm. Svs.	5630	\$1,384.05
084317	Barnes & Noble	Other Bks./CHS	7258	\$3,514.38
084333	Twin Discovery Systems	Other Supp./CMS	0000	\$1,159.23
084338	Lloyd's Fence Co.	Cont. Repairs/RHMS	8150	\$5,470.00
084345	Cengage Learning	Tech. Supp./CMS	7400	\$1,058.57
084346	McGraw Hill	Inst. Matls./BMS	7258	\$1,751.39
084349	Scholastic	Other Bks./BMS	6286	\$4,367.11
084354	Office Depot	Inst. Matls./Lewis	7250	\$1,010.70
084356	Inland Lighting Supplies	Lights/Purchasing	0000	\$1,152.71
084360	Dell	Computers/CHS	7258	\$1,681.39
084366	Great Lakes Sports	Inst. Matls./Rogers	6761	\$6,377.45
084369	U.S. Games	Inst. Matls./R. Canyon	6761	\$5,699.61
084372	Perfection Learning	Inst. Matls./Crestmore	7258	\$1,475.85
084373	Complete Business Systems	Inst. Matls./G. Terrace	6760	\$1,500.00
084375	Action Learning Systems	Inst. Matls./Zimmerman	7258	\$5,118.12
084376	Wolverine Sports	Inst. Matls./Lincoln	6761	\$6,116.57
084387	Carrier Southern California	Maint. Supp./M & O	8150	\$7,000.00
084389	Intelli Tech	Tech. Eq./RHMS	1100	\$1,446.28
084392	International Pavement	Site Improvement/Transp.	7230	\$9,466.00
084401	Sargent's Sporting Goods	Sports Supp./Purchasing	0000	\$3,295.95

084402	Follett Software Co.	Inst. Matls./R. Canyon	7250	\$1,983.61
084404	Aramark	Refreshments/CHS	1100	\$1,000.00
084409	Really Good Stuff	Inst. Matls./Lewis	7250	\$1,529.07
084414	Simplex Time Recorder Co.	Maint. Supp./Birney	8150	\$5,724.72
084427	Link Line Communications	Computers/CHS	7250	\$15,377.39
084448	Schooloutfitters.com	New Eq./CMS	0000	\$2,837.01
084453	Houghton Mifflin	Other Bks./RHMS	7250	\$1,464.32
084454	Thomson Learning	Comp. Tech. Svs./CMS	7250	\$1,058.57
084487	Office Depot	Inst. Matls./McKinley	7250	\$1,000.00
084491	Demco	Class. Furn./Zimmerman	0750	\$9,879.88
084493	Spectrum Communications	Bldg. Imp. Tech./I.T.	0110	\$2,387.46
084495	Spectrum Communications	Bldg. Imp. Tech./Sycamore	0110	\$1,304.64
084496	Mible Mini Storage Systems	New Eq./I.T.	0000	\$3,860.86
084509	Sportime	Inst. Matls./Curr 7 -12	6761	\$5,811.96
084510	Rusco	Inst. Matls./Curr 7-12	6761	\$4,247.78
084511	Gopher	Inst. Matls./Curr 7 -12	6761	\$2,985.90
084514	Renaissance Learning	Tech. Supp./Zimmerman	7258	\$1,315.84
084515	Gopher	Inst. Matls./Lincoln	6761	\$1,871.77
084516	Brickley Environmental	Cont. Svs./District Off.	8150	\$2,485.00
084518	Office Depot	Speedy Inst. Matls./Lewis	7250	\$1,000.00
084519	Southwest School Supply	Speedy Inst. Matls./Lewis	7250	\$1,000.00
084521	Houghton Mifflin	Txtbks./Lewis	7156	\$1,010.61
084522	Dave Bang Assoc.	New Eq./Rogers	0790	\$8,416.97
084524	Troxell	Tech. Eq./G. Terrace	7250	\$6,322.77
084527	Oscom Systems	Cust. Supp./T. View	0750	\$1,376.50
084537	Toshiba Business Solutions	Inst. Matls./Rogers	7250	\$1,052.18
084538	Southwest School Supply	Speedy Inst. Matls./Rogers	7250	\$1,622.61
084539	Southwest School Supply	Speedy Inst. Matls./Rogers	7250	\$2,000.00
084540	Maintex	Cust. Supp./Purchasing	0000	\$10,889.13
084541	Rosetta Stone	Software/Lang. Suppt.	6285	\$14,558.00
084542	Rosetta Stone	Computer Svs./Lang. Suppt.	7090	\$3,800.00
084546	Permabound	Inst. Matls./RHMS	0000	\$2,126.98
084550	Corporate Express	Off. Supp./Staff Dev.	4035	\$1,231.26
084564	United Transmission Exchange	Cont. Repairs/Transportation	7230	\$6,127.12
084568	New Image Comm. Flooring	Maint. Supp./M & O	8150	\$1,402.55
084570	Lloyd's Fence Co.	Cont. Repairs/CHS	8150	\$1,298.00
084571	Apple Valley Communications	Cont. Repairs/Wilson	8150	\$1,509.57
084572	B & L Mastercare	Cust. Supp./Purchasing	0000	\$4,002.26
084576	Insight Media	Inst. Matls./CHS	6761	\$1,063.45
084577	Sax Arts & Crafts	Inst. Matls./CHS	1100	\$1,440.36
084582	Konica Minolta Business	Copier/BMS	7250	\$5,108.90
084583	Permabound	Other Bks./BHS	7156	\$6,716.87

084584	Sax Arts & Crafts	Inst. Matls./CHS	6761	\$2,089.92
084585	Crystal Productions	Inst. Matls./CHS	6761	\$1,027.74
084586	Best Golf Service	Cont. Repairs/RHMS	0750	\$1,600.00
084594	Diamond Fitness Systems	Inst. M atls./BHS	1100	\$3,938.61
084601	Link Line Communications	Computer/Grimes	1100	\$1,206.12
084604	Link Line Communications	Computers/H.R.	0000	\$2,412.35
084606	Highsmith	Inst. Matls./G. Terrace	6760	\$3,478.43
084609	Classroom Products Warehouse	Inst. Matls./THMS	0750	\$1,003.16
084612	Spectrum Communications	Bldg. Imp./Zimmerman	0110	\$3,698.48
084613	Dell	Comp. Tech. Svs./I.T.	0000	\$4,170.00
084616	Frick Frick	Cont. Repairs/Various Sites	6205	\$40,000.00
084617	Toshiba Business Solutions	Inst. Matls./Lewis	1100	\$1,026.32
084625	Unisource	Paper/Purchasing	0000	\$30,231.42
084639	Barnes & Noble	Inst. Matls./BHS	1100	\$1,000.00
084641	Ken's Sporting Goods	Inst. Matls./BHS	1100	\$1,190.47
084646	Wenger Corp.	Class. Furn./CHS	6761	\$5,850.10
084647	Wenger Corp.	New Eq./CHS	6761	\$5,811.36
084648	Biddle Consultant Group	Software/I.T.	0000	\$5,362.72
084649	Woodwind & Brasswind	New Eq./CHS	6761	\$8,641.55
084658	Office Depot	Speedy Inst. Matls./Lewis	7250	\$1,000.00
084659	Southwest School Supply	Speedy Inst. Matls./Lewis	7250	\$1,000.00
084662	Office Depot	Speedy Inst. Matls./Sycamore	1100	\$2,500.00
084668	Maintex	Cust. Supp./CHS	1100	\$3,511.68
084680	Accu-Cut	Inst. Matls./Zimmerman	7250	\$1,107.33
084682	Andelson Atkinson	Legal Exp./Business Svs.	0000	\$2,000.00
084683	Maintex	Cust. Supp./District Office	0000	\$2,500.00
084686	Spectrum Communications	Bldg. Improve./WHS	0110	\$9,938.14
084688	Spectrum Communications	Bldg. Improve/T. View	0110	\$4,577.98
084690	Spectrum Communications	Bldg. Improve/Wilson	0110	\$3,964.18
084692	Spectrum Communications	Tech. Eq./Lincoln	0110	\$4,319.06
084693	Spectrum Communications	Tech. Eq./Lincoln	0110	\$6,649.21
084694	Spectrum Communications	Tech. Supp./I.T.	0000	\$3,052.56
084697	Renaissance Learning	Misc. Svs./McKinley	7250	\$2,800.00
084698	Spinitar	Inst. Matls./McKinley	7250	\$1,355.46
084706	United Transmission Exchange	Cont. Repairs/Transportation	7230	\$6,144.99
084722	Fair Price Carpets	Cont. Repairs/T. View	6205	\$5,046.00
084723	Colton Music Center	New Eq./McKinley	6761	\$5,449.79
084725	Lakeshore	Inst. Matls./Wilson	6761	\$2,171.79
084738	Imagine That	Other Bks./Grimes	7250	\$1,000.00
084739	Brain Pop.com	Online Subsc./Rogers	7250	\$1,503.11
084740	Discovery Education	Online Subsc./Rogers	7250	\$1,610.86
084741	Toshiba Business Solutions	Inst. Matls./McKinley	7250	\$1,379.20

084742	Bad Wolf Press	Inst. Matls./Sycamore	6760	\$1,949.72
084743	Corporate Express	Off. Supp./Facilities	0000	\$2,078.59
084744	Corporate Express	Inst. Matls./Sycamore	7250	\$1,433.94
084754	Toshiba Business Solutions	Copier/THMS	0750	\$6,547.96
084758	BSN Sports	Inst. Matls./BMS	6761	\$13,051.50
084759	Wolverine Sports	Inst. Matls./Wilson	6761	\$1,056.20
084760	Sportime	Inst. Matls./Wilson	6761	\$1,050.29
084761	Lakeshore	Inst. Matls./Wilson	6761	\$1,043.73

TOTAL

\$501,941.36

LEGEND

0000	General Fund/Unrestricted
0001	Child Dev. Facilities
0100`	Gov. Performance AWD 00-01
0110	Staff Development Buy Back
0750	Mandated Costs
0790	Donations, Misc.
1100	State Lottery
3010	Title 1
3025	Title 1 N&D
3405	Sp. Ed Workability
3175	NCLB
3550	Vocational Ed.
3710	Drug Free Schools
4035	Title II Part A
4110	Title VI
4203	Title III Part A LEP
5035	Child Dev. Block Grant
4045	Title II Part D
5210	Head Start
5630	Homeless Children Ed. Grants
5640	Medi-Cal Billing Option
6055	State Preschool
6060	Childcare and Development
6092	Cal Safe Childcare & Dev.
6205	Deferred Maintenance
6285	Community Based Eng. Tutor
6286	English Language Learner
6405	School Violence & Safety
6500	Special Ed.

6761	Art, Music, PE Supp/Eq.
7055	CAHSEE Intenseive Inst. & Svs
7056	CAHSEE Individualized Mts.
7090	Economic Impact Aid: LEP
7010	Agricultural Vocational Ed.
7101	Ed. Tech. Digt. Hi Staff Dev.
7156	Block Grant
7158	Inst. Matls./Williams' Case
7230	Transportation- Home to School
7240	Sp. Ed. Transportation
7250	School Based Coord. Program
7255	Immediate Intervention UPSP
7258	High Priority Schls Grant Prog.
7265	School Improvement 7-12
7270	Staff Development/Mentor Teac
7271	CA Peer Asst & Review
7294	Staff Dev-Math & Reading AB466
7320	Staff Development/Adm. Trg.
7390	Pupil Retention BG AB825
7395	Schl/Library Imprv. Bg AB825
7396	Schl Site Disc. Block Grant
8150	Ongoing Major Maintenance
9002	AB466 Site Reimbursement
9005	Medi-Cal Admin. Activities
9286	Special Project Adm.
9701	School Facility Fund
9705	School Facility Fund
9707	School Facility Fund
9737	CHS Mod.
9812	Capital Facilities
9878	Uninsured Losses/Liability
9884	Workmens Comp. Ins.

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Disbursements

GOAL: Budget Planning

RECOMMENDATION: That the Board approve disbursements paid as listed, 2007-2008 from Batch #1082 through Batch #1200 or the sum of \$3,545,816.30

◆ Board of Trustees Payment Report is available at the Board of Education Meeting for review.

ACTION: On motion of Board Member _____ and _____, the Board approved the disbursements as listed.

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BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval to Extend the Dave Bang Associates Bid #05-03 (*playground equipment, outdoor site furnishings and DSA Shade Shelters*) for One Year Effective March 10, 2008 through March 9, 2009

GOAL: Facilities/Support Services/Budget Planning

BACKGROUND: At the March 10, 2005 Board meeting, the Board of Education approved Dave Bang Associates as the lowest responsible bidder for playground equipment, outdoor site furnishings and DSA shade shelters. The original award created a "piggyback bid" that allows this District as well as other California school districts and state agencies to purchase playground equipment, outdoor site furnishings and DSA shade shelters at potential savings.

As allowed in Education Code 17596 (K-12) and 81644 (Community Colleges), and as stated in the original bid documents, the Contract term is for one year after award of Bid, and may be extended for additional one-year periods. Adjustments for subsequent years will not exceed the percentage change in the Consumer Price Index (CPI). Dave Bang Associates has requested approval for this one-year extension with no CPI increase.

Not only has the Colton Joint Unified School District taken advantage of this competitive pricing, numerous school districts throughout the State have also found Bid #05-03 for playground equipment, outdoor site furnishings and DSA shade shelters to be advantageous.

BUDGET IMPLICATIONS: Examples of items purchased from this bid include: picnic benches at \$543 each, lettered benches at \$532 each, and swings beginning at \$1,200 each. Fund sources include site discretionary, lottery and categorical funds as requested.

RECOMMENDATION: That the Board approve the extension of Bid #05-03 (*playground equipment, outdoor site furnishings and DSA shade shelters*) with Dave Bang Associates for one additional year effective March 10, 2008 through March 9, 2009.

ACTION: On motion of Board Member _____ and _____, the Board approved the extension of Bid #05-03 (*playground equipment, outdoor site furnishings and DSA shade shelters*) with Dave Bang Associates for one additional year effective March 10, 2008 through March 9, 2009.

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BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services
- SUBJECT:** Approval of Expenditure Plan Change for the 2006-07 School Site Discretionary Block Grant First Apportionment for Cooley Ranch Elementary (2007-08)
- GOAL:** Budget Planning
- BACKGROUND:** The 2006-07 State Budget Act provided for **one-time** funds for school site discretionary block grants. The State requires that before these funds are expended or encumbered, an expenditure plan must be proposed by the site council and approved by the Governing Board.
- On June 21, 2007, the Board approved the initial expenditure plan of Cooley Ranch Elementary for 2006-07 Discretionary Block Grant. At this time the school site council has submitted a change of expenditure plan, requesting to increase expenditures in the area of technology by \$4,222. Funds will be used to purchase classroom computers. A copy of Cooley Ranch Elementary School Site Council meeting is attached.
- BUDGET IMPLICATIONS:** None – Change in Expenditure Category only
- RECOMMENDATION:** It is recommended that the Board approve the expenditure plan change for the 2006-07 School Site Discretionary Block Grant first apportionment for Cooley Ranch Elementary (2007-08).
- ACTION:** On motion of Board Member _____ and _____, the Board approved the expenditure plan change for the 2006-07 School Site Discretionary Block Grant first apportionment for Cooley Ranch Elementary (2007-08).

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BOARD AGENDA

REGULAR MEETING

February 21, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Ratification of Change Orders Approved by Staff since January 17, 2008, for the Colton High School Modernization Project Per Board Resolution 07-14

GOAL: Budget Planning

The table below provides the change order history log by individual contractor.

BACKGROUND:

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
JBH Structural Concrete, Inc.					
Original Contract	\$2,745,000				
Change Order No. 1 (Board Date 11/17/05)	\$2,740,366		(\$4,634)	(\$4,634)	-0.17%
Change Order No. 2 (Board Date 03/09/06)	\$2,744,237	\$3,871		\$3,871	-0/03
Change Order No. 3 (Board Date 3/9/06)	\$2,757,289	\$13,052		\$13,052	0.45%
Change Order No. 4 (Board Date 03/09/06)	\$2,772,354	\$15,065		\$15,065	1.00%
Change Order No. 5 (Board Date 05/16/06)	\$2,785,834	\$13,480		\$13,480	1.49%
Change Order No. 6 (Board Date 07/20/06)	\$2,812,945	\$27,111		\$27,111	2.48%
Change Order No. 7 (Board Date 02/01/07)	\$2,818,662	\$5,717		\$5,717	2.68
Change Order No. 8 (Board Date 03/23/07)	\$2,829,241	\$10,579		\$10,579	3.07%
Change Order No. 9 (Board Date 05/24/07)	\$2,850,112	\$20,871		\$20,871	3.83%
Change Order No. 10 (Board Date 01/17/08)	\$2,874,429	\$26,667	(\$2,350)	\$24,317	4.72%
Change Order No. 11 (Board Date 01/17/08)	\$2,895,552	\$21,123		\$21,123	5.48%
Change Order No. 12 Building R (Board Date 01/17/08)	\$2,902,545	\$6,993		\$6,993	5.74%
Change Order No. 13 Building S (Board Date 01/17/08)	\$2,910,613	\$8,068		\$8,068	6.03%
Change Order No. 14 (Board Date 01/17/08)	\$2,920,757	\$15,544	(\$5,400)	\$10,144	6.40%
Change Order No. 15 Building R (to Bd. 02/21/08)	\$2,940,439	\$19,682		\$19,682	7.12%
Change Order No. 16 (to Bd. 02/21/08)	\$2,946,037	\$5,994	(\$396)	\$5,598	7.32%

Change Order #16 Detail

(\$396) – Credit for revision of floor finish in nurse’s office.

\$3,137 - Replace existing non ADA compliant walkway at administration office. Unforeseen condition.

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\$2,857 – Remove and replace non-ADA compliant walkway north of auto shop on Cooley Dr. Unforeseen condition.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Cochran Interiors					
Original Contract	\$140,625				
Change Order No.1 (Board Date 10/04/07)	\$130,773		(\$9,852)	(\$9,852)	-7%
Change Order No. 2 (To Bd. 02/21/08)	\$137,747	\$7,900	(\$926)	\$6,974	(2.05%)

Change Order #2 Detail

(\$366) – Credit for not installing ceiling in counselor’s office that were in good condition.

(\$560) – Credit for installing drywall ceiling in lieu of T-bar in counselor’s office. District request.

\$7,500 – Install acoustic ceiling tiles in chorus room. Not in original scope of work. District request.

\$400 – Install wall angle to frame in existing electrical conduits. Unforeseen condition.

Description	Revised Contract Amount:	Add	Credit	Net Increase/ Decrease	Cumulative % To Date
Pro-Craft Plumbing					
Original Contract	\$1,034,806				
Change Order No. 1 (Board Date 12/08/05)	\$1,070,074	\$43,607	(\$8,339)	\$35,268	3.41%
Change Order No. 2 (Board Date 02/02/06)	\$1,086,760	\$17,139	(\$453)	\$16,686	5.02%
Change Order No. 3 (Board Date 03/09/06)	\$1,090,850	\$4,090		\$4,090	5.42%
Change Order No. 4 (Board Date 03/09/06)	\$1,108,639	\$24,019	(\$6,230)	\$17,789	7.13%
Change Order No. 5 (Board Date 05/11/06)	\$1,118,661	\$10,948	(\$926)	\$10,022	8.10%
Change Order No. 6 (Board Date 11/16/06)	\$1,122,230	\$8,234	(\$4,665)	\$3,569	8.45%
Change Order No. 7 (Building R) (Board Date 10/04/07)	\$1,130,363	\$8,133		\$8,133	9.23%
Change Order No. 8 (Board Date 10/04/07)	\$1,140,772	\$13,323	(\$2,914)	\$10,409	10.24%
Change Order No. 9 (Board Date 11/15/07)	\$1,150,327	\$9,555		\$9,555	11.16%
Change Order No. 10 (To Bd. 02/21/08)	\$1,151,61	\$1,288		\$1,288	11.29%
Change Order No. 11 (to Bd. 02/21/08)	\$1,153,911	\$2,296		\$2,296	11.53%
Change Order No. 12 (To Bd. 02/21/08)	\$1,156,442	\$2,531		\$2,531	11.75%

Change Order No. 10 Detail

\$253 – Replace pressure release valve on library water heater. District request.

\$787 – Additional labor required to connect to existing lines that were not as shown on as built plans. Unforeseen condition.

\$248 – Cap abandoned waste line in home economics building, which was not in original scope of work. District request.

Change Order No. 11 Detail

\$621 – Revise fixtures in day care building to kindergarten dimensions. District request.

\$1,675 – Replace six old garbage disposals in home economics building.

Change Order No. 12 Detail

\$1,976 – Remove and reinstall existing service sink in childcare room. District request.

\$555 – Replace faucet in staff room of administration. District request.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Mikes Custom Flooring					
Original Contract	\$189,900				
Change Order No.1 (Board Date 09/21/06)	\$197,246	\$7,666	(\$320)	\$7,346	3.87%
Change Order No. 2 (Board Date 11/01/07)	\$196,762		(\$484)	(\$484)	3.61%
Change Order No. 3 (To Bd. 02/21/08)	\$198,039	\$1,277		\$1,277	4.29%

Change Order No. 3 Detail

\$702 – Install flooring in revised custodial room in health office. District request.

\$575 – Provide six inch cove base in counselor's offices. Condition of existing walls required extra height to cover properly. Unforeseen condition.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
RVH Constructors					
Original Contract	\$545,000				
Change Order No. 1 (Board Date 09/21/06)	\$547,470	\$2,470		\$2,470	0.45%
Change Order No. 2 (Board Date 10/04/07)	\$549,886	\$2,416		\$2,416	0.90%
Change Order No. 3 (To Bd. 02/21/08)	\$550,114	\$666	(\$438)	\$228	0.94%

Change Order # 3 Detail

\$666 – Install toilet partition extensions in girls' restrooms. District Request

(\$438) – Credit for revision of health office restroom.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Roy E. Whitehead, Inc.					
Original Contract	\$394,200				
Change Order No. 1 (Board Date 07/20/06)	\$383,620		(\$10,580)	(\$10,580)	-2.68
Change Order No. 2 (Board Date 10/04/07)	\$422,099	\$50,906	(\$12,427)	\$38,479	7.08%
Change Order No. 3 (To Bd. 02/21/08)	\$421,932	\$1,134	(\$1,301)	(\$167)	7.04%

Change Order # 2 Detail

\$1,134 – Provide and install metal corbels as additional support for exterior counter at security offices. District request.

(\$162) – Credit to remove and dispose of cabinet in home economics.

(\$1,139) – Credit for deleting refinish of existing cabinets in science wing. District request.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Champion Electric, Inc.					
Original Contract	\$2,958,000				
Change Order No. 1 (Board Date 03/09/06)	\$2,959,322	\$10,273	(\$8,951)	\$1,322	0.04%

Change Order No. 2 (Board Date 05/11/06)	\$2,960,912	\$12,818	(\$11,228)	\$1,590	0.10%
Change Order No. 3 (Board Date 11/16/06)	\$3,030,961	\$72,966	(2,917)	\$70,049	2.47%
Change Order No. 4 (Board Date 03/22/07)	\$3,087,987	\$57,026		\$57,026	4.39%
Change Order No. 5 (Board Date 04/19/07)	\$3,097,956	\$29,431	(\$19,462)	\$9,969	4.73%
Change Order No. 6 (Board Date 10/04/07)	\$3,164,977	\$67,021		\$67,021	7.00%
Change Order No. 7 (Board Date 10/04/07)	\$3,184,627	\$23,066	(\$3,416)	\$19,650	7.66%
Change Order No. 8 (Board Date 10/04/07)	\$3,195,947	\$12,314	(\$994)	\$11,320	8.04%
Change Order No. 9 (To Bd. 02/21/08)	\$3,216,830	\$21,928	(\$1,045)	\$20,883	8.75%

Change Order No. 9 Detail

\$5,409 – Install additional data drops to meet current needs of staff. District request.

\$2,278 – Install additional electrical outlets as required for current classroom needs. District request.

\$7,434 – Replace electrical wiring and circuit panels, which were damaged during wire theft.

\$2,986 – Rewire custodial room to accommodate use as a new nurse's office. District request.

\$3,821 – Install conduits and wiring for new electric ranges in home economics building. District request.

(\$1,045) – Credit for deleting conduits in administration and nurses building. Existing conduits were utilized.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Best Roofing Company					
Original Contract	\$396,215				
Change Order No. 1 (Board Date 03/09/06)	\$409,305	\$13,090		\$13,090	3.30%
Change Order No. 2 Building R (Board Date 10/04/07)	\$443,686	\$34,381		\$34,381	11.98%
Change Order No. 3 (Board Date 12/06/07)	\$443,936	\$250		\$250	12.04%
Change Order No. 4 Building R (Board Date 12/06/07)	\$446,351	\$2,415		\$2,415	12.65%
Change Order No. 5 (To Bd. 02/21/08)	\$449,473	\$3,122		\$3,122	13.44%

Change Order No. 5 Detail

\$3,122 – Repair damaged roof on nurse's building caused by demolition of undocumented and non-code compliant previous construction. Unforeseen condition.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
ACH Mechanical, Inc.					
Original Contract	\$1,350,000				
Change Order No. 1 (Board Date 03/09/06)	\$1,358,950	\$8,950		\$8,950	0.66%
Change Order No. 2 (Board Date 03/16/06)	\$1,364,681	\$5,731		\$5,731	1.09%
Change Order No. 3 (Board Date 10/04/07)	\$1,377,584	\$12,903		\$12,903	2.04%
Change Order No. 4 (Board Date 10/04/07)	\$1,381,894	\$4,778	(\$468)	\$4,310	2.36%
Change Order No. 5 (Board Date 10/04/07)	\$1,387,551	\$5,657		\$5,657	2.78%

Change Order No. 6 Building R (Board Date 11/01/07)	\$1,387,987	\$436		\$436	2.81%
Change Order No. 7 (To Bd. 02/21/08)	\$1,392,088	\$4,101		\$4,101	3.12%

Change Order # 7 Detail

\$726 – Install dryer vent in home economics room. Existing vent was asbestos. Unforeseen condition.

\$1,372 – Revise ducting in health building to nurse’s office.

\$1,713 – Install district compatible energy management system to air conditioning unit in girls’ locker room. Architect’s directive.

\$290 – Remove and dispose of existing air ducts on woodshop mezzanine. Unforeseen condition.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
GLAZCON					
Original Contract	\$160,700				
Change Order No. 1 (Board date 01/31/07)	\$159,685	\$3,385	(\$4,400)	(\$1,015)	-0.63%
Change Order No. 2 (Board date 10/04/07)	\$190,771	\$31,086		\$31,086	18.71%
Change Order No. 3 (To Bd. 02/21/08)	\$188,235	\$2,334	(\$4,870)	(\$2,536)	17.13%

Change Order # 3 Detail

(\$2,818) – Credit for deleted windows in home economics building. Re-glaze exiting.

\$966 – Revise window design in attendance office. District request.

\$340 – Install tempered glazing in redesigned entry to nurse’s office. Code requirement.

\$1,028 – Install angle metal trim at sagging ceiling line of main entry to administration building. Unforeseen condition.

(\$2,052) – Credit for on site security while waiting for administration storefront window system to arrive.

**BUDGET
IMPLICATIONS:**

The total charge to School Facilities Fund - Fund 35:	
Net additional construction costs	\$45,595.00
Architect (8%)	<u>\$3,647.60</u>
Total	\$49,242.60

RECOMMENDATION:

That the Board approve ratification of change orders approved by staff since January 17, 2008, for the Colton High School modernization project per Board Resolution 07-14.

ACTION:

On motion of Board Member _____ and _____, the Board approved as presented.

BOARD AGENDA

REGULAR MEETING
February 21, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Ratification of Change Orders Approved by Staff since January 17, 2008, for the Colton High School Home Economics Building "R" Termite Damage Modernization Project Per Board Resolution 07-14

GOAL: Budget Planning

The table below provides the change order history log by individual contractor.

BACKGROUND:

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
JBH Structural Concrete, Inc.					
Original Contract	\$2,745,000				
Change Order No. 1 (Board Date 11/17/05)	\$2,740,366		(\$4,634)	(\$4,634)	-0.17%
Change Order No. 2 (Board Date 03/09/06)	\$2,744,237	\$3,871		\$3,871	-0/03
Change Order No. 3 (Board Date 3/9/06)	\$2,757,289	\$13,052		\$13,052	0.45%
Change Order No. 4 (Board Date 03/09/06)	\$2,772,354	\$15,065		\$15,065	1.00%
Change Order No. 5 (Board Date 05/16/06)	\$2,785,834	\$13,480		\$13,480	1.49%
Change Order No. 6 (Board Date 07/20/06)	\$2,812,945	\$27,111		\$27,111	2.48%
Change Order No. 7 (Board Date 02/01/07)	\$2,818,662	\$5,717		\$5,717	2.68
Change Order No. 8 (Board Date 03/23/07)	\$2,829,241	\$10,579		\$10,579	3.07%
Change Order No. 9 (Board Date 05/24/07)	\$2,850,112	\$20,871		\$20,871	3.83%
Change Order No. 10 (Board Date 01/17/08)	\$2,874,429	\$26,667	(\$2,350)	\$24,317	4.72%
Change Order No. 11 (Board Date 01/17/08)	\$2,895,552	\$21,123		\$21,123	5.48%
Change Order No. 12 Building R (Board Date 01/17/08)	\$2,902,545	\$6,993		\$6,993	5.74%
Change Order No. 13 Building S (Board Date 01/17/08)	\$2,910,613	\$8,068		\$8,068	6.03%
Change Order No. 14 (Board Date 01/17/08)	\$2,920,757	\$15,544	(\$5,400)	\$10,144	6.40%
Change Order No. 15 Building R (to Bd. 02-21-08)	\$2,940,439	\$19,682		\$19,682	7.12%

Change Order #15 Detail

\$950 - Remove roofing to access termite damaged wood rafters in home economics building "R"

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\$3,613 - Brush down existing concrete stem wall to accept new drywall finish. Termite damage in existing walls, Building "R".

\$15,119 – Brush down existing concrete stem walls to accept new drywall finish. Existing were plaster. Termite damage in existing walls. Building "R".

**BUDGET
IMPLICATIONS:**

The total charge to School Facilities Fund - Fund 35:

Net additional construction costs	\$19,682.00
Architect (8%)	<u>\$ 1,574.56</u>
Total	\$21,256.56

Because this project will be funded by the Williams ERP, this will be added to the application.

Pursuant to Board item of approval dated January 18, 2007, proceed with change order for repairs to the home economics building modernization project as approved by County Counsel.

RECOMMENDATION:

That the Board approve ratification of change orders approved by staff since January 17, 2008, for the Colton High School modernization project per Board Resolution 07-14.

ACTION:

On motion of Board Member _____ and _____,
the Board approved as presented.

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Ratification of Change Orders Approved by Staff Since the Board Meeting on January 17, 2008, for the Smith and Rogers Elementary Schools Modernization Projects Per Board Resolution 07-14

GOAL: Budget Planning

BACKGROUND: The tables below provide the change order history log by individual contractor.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Arrowhead Mechanical, Inc.					
Original Contract	\$129,900				
Change Order No. 1 (Smith) (Board date 02/01/07)	\$137,515	\$7,615		\$7,615	5.84%
Change Order No. 2 (Rogers) (Board date 10/04/07)	\$138,377	\$862		\$862	6.51%
Change Order No. 3 (Smith) (To Board 02/21/08)	\$138,103		(\$274)	(\$274)	6.31%

Change Order #3 Smith Detail

(\$274) – Provide credit for work deemed by inspector not necessary by code.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Inland Building Companies dba Inland Acoustics					
Original Contract	\$250,900				
Change Order No. 1 (Smith) (Board date 10/04/07)	\$247,150		(\$3,750)	(\$3,750)	-1.49%
Change Order No. 2 (Rogers) (Board date 10/04/07)	\$246,550	\$3,150	(\$3,750)	(\$600)	-0.24%
Change Order No. 3 (Rogers) (To Board 02/21/08)	\$247,519	\$969		\$969	-1.35%

Change Order # 3 Rogers Detail

\$969 – Purchase and install missing hardware and flush bolts to secure movable stairs in cafeteria.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
New Image Commercial Flooring					
Original Contract	\$187,054				
Change Order No. 1 (Rogers) (To Board 02-21-08)	\$191,879	\$4,825		\$4,825	2.58%
Change Order No. 2 (Smith) (To Board 02/21/08)	\$196,004	\$4,125		\$4,125	4.78%

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Change Order # 1 Rogers Detail

\$729 – Install contrasting color as warning strip on stage steps. District request, safety issue.

\$2,171 – Replace existing worn stair carpet with new. District request.

\$1,925 – Additional work required to prepare wood floors to receive carpeting, Unforeseen condition.

Change Order # 2 Smith Detail

\$4,125 – Additional work required to prepare wood floors to receive carpeting, Unforeseen condition.

Description E & R Glass Contractors, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$121,623				
Change Order No. 1 (Smith) (Board date 02/01/07)	\$131,190	\$9,567		\$9,567	7.86%
Change Order No. 2 (Rogers) (Board date 02/01/07)	\$132,479	\$1,289		\$1,289	8.92%
Change Order No. 3 (Smith) (Board date 10/04/07)	\$133,465	\$986		\$986	9.73%
Change Order No. 4 (Rogers) (To Bd. 02/21/08)	\$129,420		(\$4,045)	(\$4,045)	6.41%
Change Order No. 5 (Smith) (To Bd. 02/21/08)	\$126,392		(\$3,028)	(\$3,028)	3.92%

Change Order # 4 Rogers Detail

(\$4,045) – Credit for unused portion of contingency fund.

Change Order # 5 Smith Detail

(\$3,028) – Credit for unused portion of contingency fund.

Description Champion Electric, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$1,498,000				
Change Order No. 1 (Smith) (Board date 1/10/07)	\$1,515,716	\$17,716		\$17,716	1.18%
Change Order No. 2 (Rogers) (Board date 11/15/07)	\$1,517,606	\$1,890		\$1,890	1.31%
Change Order No. 3 (Rogers) (Board date 01/17/08)	\$1,523,409	\$5,803		\$5,803	1.70%
Change Order No. 4 (Rogers) (Board date 01/17/08)	\$1,518,409		(\$5,000)	(\$5,000)	1.36%
Change Order No. 5 (Smith) (To Bd. 02/21/08)	\$1,521,094	\$7,971	(\$286)	\$7,685	1.88%
Change Order No. 6 (Smith) (To Bd. 02/21/08)	\$1,521,094		(\$5,000)	(\$5,000)	1.54%

Change Order # 5 Smith Detail

\$4,444 – Replace two existing air conditioning units on classrooms. Not in original scope of work.

\$0 - Delete sink and base cabinet in room 107. This did not affect electrical work.

\$250 – Relocate light switch in girls’ restroom which is in the way of new partitions. Unforeseen condition.
(\$286) – Reimbursement for cost of re-inspection of trenches.
\$397 – Repair damage caused by vandalism.
\$1,890 – Add heat and smoke detectors to kindergarten ceilings. Demolition revealed need for additional to meet code requirements. Unforeseen condition.
\$617 – Install temporary data to interim housing. District request.
\$373 – Relocate two existing heat detectors which were to close to kitchen oven. Not in original scope of work.

Change Order # 6 Smith Detail

(\$5,000) – Reimbursement to District of unused underground trenching contingency.

**BUDGET
IMPLICATIONS:**

The total charge to School Facilities Fund - Fund 35:

Net additional construction costs	\$5,257.00
Architect (8%)	<u>\$420.56</u>
Total	\$5,677.56

RECOMMENDATION:

That the Board approve ratification of change orders approved by staff since the Board meeting on January 17, 2008, Smith and Rogers Elementary Schools modernization projects per Board Resolution 07-14 as presented.

ACTION:

On motion of Board Member _____ and _____, the Board approved as presented.

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services
SUBJECT: Ratification of Change Order (*Credit*) Approved by Staff Since the Board Meeting on February 7, 2008, for Bid No. 07-02CA: BMS/PPS Foam Roofing Recoat Per BP 3511 (2007-08)

GOAL: Budget Planning

BACKGROUND:

Description	Original Contract Amount	Add	Credit	Revised Contract Amount
Wiltshire Urethane Foam Company	\$41,986		18,379	\$23,607
Original Contract	\$41,986		18,379	\$23,607

As the foam roof recoat project at PPS was in progress, it was determined that the south roof of the PPS building was in poor condition and extra work would be needed to repair the foam roof system. This additional work was well above the allowable 10% change order amount. This portion of the roof was removed from the scope of work and will be included in an upcoming roof project.

BUDGET

IMPLICATIONS: \$18,379 credit to Deferred Maintenance Funds.

RECOMMENDATION: That the Board approve ratification of change order approved by staff since the Board Meeting on February 7, 2008, for Bid 07-02CA: BMS/PPS Foam Roofing Recoat per BP 3511 (2007-08).

ACTION: On motion of Board Member _____ and _____, the Board approved as presented.

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BOARD AGENDA

**REGULAR MEETING
February 21, 2008
ACTION ITEM**

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction
- SUBJECT:** Approval to Submit Preliminary Draft and Assurances for the Title III Year 4 Action Plan to the California Department of Education
- GOAL:** Improved Student Performance
- BACKGROUND:** Based on regulations provided on the Title III guidance document, the Director of Language Support Services is requesting approval of the preliminary draft to be submitted on February 28, 2008 to the California Department of Education. Revisions with recommendations will be shared with the Board as they become available.
- The signature of the LEA Superintendent on the assurance page authorizes the Director of Language Support Services as the contact person for all matters regarding the development of and implementation of the NCLB requirements to modify Curriculum, Program and Method of Instruction as needed to assure the LEA's successful achievement of all AMAO targets in the future.
- The Director of Language Support Services will ensure that the LEA maintains compliance with the appropriate Federal Statutes, Regulations and State Procedures currently in effect and will act as the responsible authority in filing the Title III Year 4 Action Plan and in all matters relating to the administration of this action plan.
- BUDGET IMPLICATIONS:** None
- RECOMMENDATION:** That the Board approve to submit preliminary draft and assurances for the Title III Year 4 Action Plan to the California Department of Education.
- ACTION:** On motion of Board member _____ and _____, the Board approved to submit preliminary draft and assurances for the Title III Year 4 Action Plan to the California Department of Education.

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DISTRICT ACTION PLAN, CHART VIEW

Title III Year 4 Needs Assessment**1. IDENTIFY THE PROBLEM: Describe the challenge area(s) for the LEA.**

- a. **Provide a description of findings from the results of analysis of the CELDT, CST, CAHSEE, and other assessments used by the LEA to measure EL student English proficiency and academic achievement.**

Analysis of CST and CELDT data indicates that English learners in the Colton Joint Unified School District have met their state English proficiency targets on the CELDT (AMAO 1 & 2). They have also met their AYP targets in math (AMAO 3). However, EL's have not met their ELA percent proficient targets (AMAO 3) from 2003-2007. In 2006-07 the ELA Target was 23.0%. Colton's EL subgroup scored 18.4%. The Target was missed by 4.6%. CELDT: Analysis of the most current CELDT results indicate that most EL's are performing at the Intermediate levels on the CELDT and this is the level that shows the greatest difficulty in achieving English Proficiency. Further analysis of CELDT data indicates students are showing less progress in the reading and writing strands. CST: ELA & Math proficiency is relatively high in grades 2-4 and decreases considerably at the higher grades. A higher percentage of the Intermediate English learners score at the Basic level in English Language Arts in the lower grades. At the higher grades (grades 5-8) most score in the lower proficiency bands. Data also indicates that over half of English learners at the English Proficient level in the 7th & 8th grade are in the two lowest bands. Data indicates that there is a high number of R-FEP's & EL students at the English Proficient level scoring Basic on CST's. 43.2% of R-FEP students in grades 2-8 scored at the Basic level. 46% of EL students at the English Proficient level on CELDT also scored at the Basic level. These students have the potential to become proficient. The challenge is to provide appropriate Reading Language Arts instruction based on these students' assessed needs to assist them in achieving proficiency. CAHSEE: Analysis of CAHSEE results indicate a higher percentage of the English learners who have been in the district six or more years pass the CAHSEE in ELA. However, the percentage that scores Proficient decreases with years in the district. R-FEP's are scoring higher than English Only students on CAHSEE. AMAO2 went down from 37.1 in 2005-2006 to 32.2% in 2006-2007. This is likely due to a high number of English learners that need to build their academic English language in order to be reclassified. AMAO 3-Math: Although we have met AYP targets in math (24.8%), it is important that we keep in mind the AYP Math target will increase to 34.6% in 2007-2008. The increased target will impact student achievement in 2007-2008. The challenge is to ensure a 9.8% growth to meet our target.

- b. **Describe the strengths and weaknesses of the current Title III LEA Improvement Plan Addendum or Title I LEA Plan Addendum.**

Although EL's in K-6 with less than reasonable English proficiency (EL 1&2) receive Hampton Brown Into English, and teachers receive staff development to address the needs of these students, the district needs to find ways to eliminate pull-out programs so that EL students remain in classrooms to receive instruction. The needs of English learners with reasonable English proficiency are not systematically receiving ELD instruction through the Houghton Mifflin's Universal Access ELL handbook. This lack of consistency of implementation is not addressing the need for EL's to achieve Academic Language proficiency. At the secondary level, students are receiving High Point according to their level of English proficiency. However, when students don't move up to the next level, they end up repeating the same curriculum for another year. The plan does not address the needs of EL students who have taken all available ELD courses and still are unable to meet academic achievement criteria to be redesignated. Although the plan offers a middle school program for EL's during the summer to give middle school students a jump start, the district needs to identify the needs of these students to provide a powerful program that will provide students with multiple opportunities to develop academic speaking, listening, reading, and writing proficiencies. Although an Intensive Instruction program (High Point) was implemented this year for 4th & 5th grade students who are two or more years below grade level, the district needs to carefully select and monitor the students who are participating in this program. Although the District has outlined interim ELD benchmarks, the results of which will lead to efficient and effective data analysis, not all sites are effectively using these assessments to identify students who are not meeting specific standards, and therefore are not implementing interventions for these students. The plan does not include specific diagnostics for ELs based on their needs and does not include specific staff development to address specific groups of students based on their assessed needs.

2. IDENTIFY THE CAUSE(S): Identify and describe the root causes of the problem(s) or what prevented the LEA from achieving the AMAO(s). Describe how root causes were verified.

Root causes that prevented our District from achieving AMAO 3: At the elementary level, the district needs to eliminate pull-out programs when providing services to EL students. Students with reasonable English proficiency are not systematically receiving ELD instruction through the Houghton Mifflin's Universal Access ELL handbook. Teachers also need to be more knowledgeable on using the ELD Standards. District Interim benchmarks are not being used effectively to identify students who are not meeting specific standards and therefore are not being given the interventions they need. There is a high number of EL students in middle and high school who have taken all assigned ELD courses but are unable to meet academic achievement criteria to be redesignated. Surveys from secondary teachers and counselors indicate that the criteria for placing ELs in ELD and SDAIE classes is not explicit and used consistently. Across the district, there is a lack of focus on Writing. Writing scores indicate that this is the number one reason why some students do not meet the redesignation criteria. Data analysis indicates that there is a high number of EL students at the Basic level. The district has not focused on the needs of these students because they appear to be functioning and getting by and therefore, their academic language needs are not being addressed. Instruction for these students needs to focus on Academic Language and writing. They also need

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appropriate RLA instruction based on diagnostic assessments. Teachers do not distinguish English Language Development and Academic Language Development as two separate skills that need to be specifically taught. Instructional strategies such as Direct Instruction, Reciprocal Teaching and SDAIE are inconsistently implemented across the district. These root causes were verified by walkthroughs conducted by District directors, principals, County Office of Education personnel and outside consultants (Action Learning Systems, STEP). Additionally, root causes were verified by the Alternative Governance Board process, APS Survey, DAS Survey, LRE & EL-SLT. Districtwide results of the EL-SLT revealed that content experts and coaches knowledgeable in ELD and SDAIE supporting and assisting teachers instructing ELs in R/LA and mathematics are not as available as they should be. Also, Pacing schedules for ELD instruction need to take into account the differentiated instruction necessary to target students' English proficiency levels and they need to be used throughout the school.

3. IDENTIFY THE SOLUTION(S): Describe the research-based solutions to solve the low achievement problem(s) listed above.

teachers will use interim ELD benchmarks (checkpoints) to carefully monitor student progress. Teachers will use this data to guide their instruction, group their students for RLA and ELD, and to monitor students' mastery of ELA/ELD skills. To address the need to teach Academic Language, teachers will work together to identify academic language across the curriculum and ensure that academic language development is integrated across content areas. Ensure that all content area teachers have the skills and understanding needed to foster students' academic language skills. Make sure teachers understand the difference between ELD and Academic Language Development. Additional after school instruction to focus on specific student needs. To ensure that Academic Language is integrated across content areas, teachers will use the following strategies: SDAIE, ELD, GLAD, WRITE Institute, Direct Instruction, Reciprocal Teaching. Staff Development will focus on these strategies and will further support classroom teachers by providing demonstration lessons and Co-planning Co-teaching opportunities for teachers. Secondary administrators, counselors and teachers need training on how to put together the components of a comprehensive EL program that meets the needs of their students.

Standard: B.1.c. All English Learners have Access to Appropriate English Language Development Instruction

Focus/Objective: All teachers will consistently implement research-based instructional strategies to improve EL's English language proficiency. - Teachers will explicitly and consistently implement instructional strategies geared to EL students at their level of proficiency for 30-40 minutes a day. Teachers will implement strategies that encourage students to actively use and produce language for multiple purposes and in varying ways using the four integrated domains of language. A focused approach to academic language will be implemented district-wide in order to provide English Learners with the vocabulary knowledge they need to gain proficiency in reading and writing.

Specific Actions	Persons Responsible Timeline	Estimated Cost	Funding Source
<p>All teachers will provide ELD Instruction to EL's at their appropriate level using all four domains: Principals will require classroom teachers to turn in their daily schedules. Principals will make sure the 30-40 minutes of uninterrupted time is in place for all levels. This can be accomplished by grouping students by EL levels and/or by team-teaching. Systematic ELD must include all four domains LSRW with a major focus on daily writing. Daily writing to reinforce academic language will be required. Simulated writing will be required in 4th, 7th & 10th grades. Student papers will be graded collaboratively by teachers.</p>	<p> 08/01/2008 - 06/30/2010 Site principals collect daily schedules from teachers to ensure the 30-40 minutes of uninterrupted ELD. Simulated writing in grades 4th 7th & 10th grades will be scored collaboratively by teachers in October, February & May.</p>	<p>\$0.00</p>	<p>No funding required</p>
<p>Conduct Informal classroom walkthroughs on a bi-weekly basis: District and site administrators will visit and observe E/LA core and ELD classrooms to monitor the implementation of GLAD, Direct Instruction, SDAIE, ELD, Write Institute strategies.</p>	<p> 03/03/2008 - 06/30/2010</p>	<p>\$0.00</p>	<p>No funding required</p>
<p>Conduct formal classroom walkthroughs with outside consultants: Staff members responsible for monitoring student progress will conduct formal walkthroughs with external consultants as needed. A walkthrough observation form will be used to monitor implementation of ELD and SDAIE</p>	<p>Site Administrators, San Bernardino COE, Central Office Administrators 01/10/2008 - 06/30/2010 Ruth O Harris MS - 1/10/2008 Bloomington HS - 1/29/2008 Alice Birney - 2/5/2008 Follow-up visitations-TBA</p>	<p>\$16,000.00</p>	

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strategies and provide feedback to classroom teachers and staff.			
Develop a list of Academic Language by grade level-7th & 8th grades: MS teachers and Secondary Teachers Writing Committee will develop a list of Academic Language for every core subject that students need to know. This list will be shared with all MS teachers at all 4 middle schools. Principals will hold teachers accountable to make sure this academic language is taught in their classrooms.	08/01/2007 - 08/01/2008 MS teachers need to meet to develop these lists.	\$2,100.00	
Simulated Writing in grades 4, 7, 10: Simulated writing will be required in 4th, 7th & 10th grades. Student papers will be graded collaboratively by teachers.	08/30/2008 - 06/30/2010 All students in 4th 7th & 10 grades will do a simulated writing using the same prompt. Teachers will collaboratively score these three times a year. October, February, May	\$0.00	No funding required
Secondary sites will implement WRITE Institute strategies in ELD Classrooms: teachers in ELD classes will implement Write Institute strategies.	08/30/2008 - 06/30/2009	\$15,400.00	Instructional Materials: English Language Learners: \$2,380.00
Summer School English Learner Academy for Middle School EL students: Summer School Academy will take place at two middle schools: THMS & CMS from July 7th through July 25th (3 weeks) for approximately 4 hrs a day. It will focus on ELD, Writing, and mathematics using High Point, powerful writing strategies, and reserach based technology programs. District CPS's will assist in the implementation of this summer program.	02/02/2008 - 07/25/2008 Modify curriculum Meet with Secondary C& I Director to coordinate dates, classrooms, schedules, transportation, etc... Recruit staff Train staff	\$0.00	
Implement Supplemental Program for English Learners: All K-6 sites will implement Rosetta Stone as a Supplemental program. This will be used as a computer based before/after-school and intersession program for EL students in Levels 1-3. Training has been provided to site leaders.	EL Site Leader 11/09/2008 - 06/30/2010	\$0.00	
Establish support for R-FEPs & EL's in mainstream classes.: TOA's at CMS, BMS and CHS will support and monitor EL students in mainstream classes to make sure they are keeping up with the course requirements.	09/01/2008 - 06/30/2009 These students are R-FEPs that need to be monitored or EL's that are ready to be reclassified. TOA's will submit paperwork to LSS by March 1, 2009	\$0.00	No funding required

Standard: B.1.d. All English Learners have Access to Appropriate Reading/Language Arts Instruction

Focus/Objective: Implement and monitor a system of structured interventions for all EL students based on their assessed needs. - EL students identified as Benchmark, Strategic or Intensive will receive the proper instruction according to their assessed needs. Coaches will be in classrooms assisting teachers on how to differentiate instruction to meet the needs of their students.

Specific Actions	Persons Responsible Timeline	Estimated Cost	Funding Source
"A Focused Approach to Frontloading English Language Instruction for Hughton Mifflin Reading: Teachers will Implement Susana Dutro's "A Focused Approach to Frontloading English Language Instruction for Houghton Mifflin Reading" to organize and maximize	03/03/2008 - 06/30/2008 Staff trained in Frontloading: McKinley Elementary, Ruth Grimes Elementary, 30 teachers District-wide.	SQL Error:q/524 You have an error in your SQL syntax. Check the manual that corresponds to your MySQL server version for	

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<p>ELD components of the Houghton Mifflin Reading program and to expand the repertoire of strategies for providing structured opportunities for both oral and written language practice. Teachers will meet by grade levels to develop Frontloading lessons for each theme.</p>		<p>the right syntax to use near 'A Focused Approach to Frontloading English Language Instruction select format(sum (est.total),2) as total from est where d_id = '1796' and (step = ""A Focused Approach to Frontloading English Language Instruction for Hughton Mifflin Reading" or step = "7033")</p>	
<p>Universal Access will be clearly defined and implemented at all schools: Principals and teachers need clear direction on the implementation of Universal Access and what it should look like. District will seek outside consultants to address the needs of the schools.</p>	<p> 07/07/2008 - 06/30/2010</p>	<p>\$0.00</p>	<p>No funding required</p>
<p>Identify and monitor students who are two years or more below grade level receiving High Point: Using Summative Assessments from HM, teachers will start by identifying students who are scoring two or more years below grade level as candidates for this program. Identified students will be closely monitored and Student Study will be started on each of these students.</p>	<p> 03/03/2008 - 06/30/2008</p>	<p>\$0.00</p>	<p>No funding required</p>
<p>HUB schools to hold Intersessions in March, July, November: 4 schools will be selected 3 times a year to hold Intersession for students.</p>	<p> 03/03/2008 - 06/30/2008</p>	<p>\$0.00</p>	
<p>Support for RFEP's and EL's who are English Proficient scoring Basic on CST's: To address the needs of the RFEPs and EL's who are English Proficient that are scoring Basic on the CST's, the district has purchased a Standards based computer program to use at all elementary schools and middle schools. Identified students will be targeted and invited to participate in this before school/after school program.</p>	<p> 01/11/2008 - 01/11/2009</p>	<p>\$0.00</p>	
<p>CHASEE Support: Provide a structured CHASEE support for ELD students to prepare them for the CAHSEE.</p>	<p> 03/01/2008 - 06/30/2009</p>	<p>\$0.00</p>	

Standard: F.1.c. LEA Provides Data Systems and Support to Improve Instruction for ELs

Focus/Objective: The Assessment & Evaluations Office will provide systems that permit district and school staff to collect, report, analyze and interpret data regarding English Learners' linguistic and academic progress and achievement. - The Assessment and Evaluation Office will provide all K-12 sites with on-going data necessary for teachers to analyze, interpret and to plan their instruction. it will also provide training and support to staff in using these data to improve instruction for English Learners.

Specific Actions	Persons Responsible Timeline	Estimated Cost	Funding Source

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<p>Data Portfolios: Each Site Administrator will receive a data portfolio for their site with specific information about their students. The District office will provide site administrators with updated data portfolios specific to their sites and sub-groups. Administrators will receive assistance in analyzing and interpreting data to reach specific groups of students. The data portfolio will be distributed three times a year and will be addressing a focus standard that runs vertically 2nd-11th grade. Focus standards will address the vocabulary and Reading Comprehension in LA and Number Sense and Algebraic Functions in Math. District will be using the benchmark tests to gage progress of identified sub groups. Principals will use these site specific Data Portfolios as a tool when speaking to their teachers on the progress at different levels and High School subjects. These portfolios will also include a list of Target students who will also be monitored and offered interventions and support services over and above their grade level curriculum.</p>	patrick traynor Karla Sandrin 12/06/2007 - 06/30/2008	\$0.00	
<p>District will provide all site administrators with updated data three times a year.: The office of Assessment & Evaluation will prepare data portfolios for principals three times a year. rincipals will use these portfolios as a tool which will allow them to share with teachers the progress of students. Principals weill also review the progress of target students and monitor interventions to make sure they are appropriate. Standardized test data are provided that show scores by ELs and R-FEP in ELA and math compared to the entire district and school.</p>	12/06/2007 - 06/30/2008	\$0.00	No funding required
<p>Data Analysis by grade levels: The five sites identified as PI 4 will meet with their grade level teams to closely review data. Teachers will analyze, graph, & plot school, grade-level, classroom, and individual student data in a variety of ways to determine strengths and weaknesses. Teachers will utilize grade level standards and State blueprints to determine key standards. Teachers will analyze strong/weak standards at the grade level. Teachers will use research-based student activities that are effective in raising student achievement.</p>	11/02/2007 - 06/30/2010 Grant, Lincoln, Grimes, Crestmore, Zimmerman	\$0.00	
<p>ELD Assessments provided every 6-8 weeks: ELD assessments are provided every 6-8 weeks. At the elementary level, these assessments are embedded within the HM Theme and Summative ELA assessments. At the secondary level, end of unit exams are used within High Point, the district's adopted ELD program. Students below the benchmark (60%) are identified and</p>	09/05/2007 - 06/30/2010 See District Testing Calendar for dates	\$0.00	No funding required

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interventions at the school site level are provided for each of these students. Training is provided to EL site leaders in how to use these data for intervention.			
EL's & RFEPs are identified and invited to attend after school or intersession: The Assessment & Evaluation Office provides sites with a list of EL's and RFEP's who are at the cusp of becoming proficient. These students are invited to attend after school or intersession tutoring using a standards based computer program.	11/01/2007 - 11/01/2008 11/01/2007-ROHMS, THMS, CMS, BMS - Teachers receive training, identify students & invite them to participate. 1/11/2008 - All 18 elementary schools - Teachers receive training, identify students & invite them to participate.	\$0.00	
District's Data Analysis Protocol for K-12 sites.: A data analysis protocol is in use by all schools. All underperforming students, including ELs are targeted for reteaching and other interventions to bring them to mastery on identified key standards.	07/07/2007 - 06/30/2010 All sites will follow District Testing Calendar to submit assessments.	\$0.00	No funding required
Weekly Checkpoints to be used by teachers to guide their instruction: In addition to the Data Analysis used by the district, sites will learn how to use "Checkpoints". This is the data analysis system used by Smith Elementary School. These checkpoints will be created on a weekly basis by teachers and will be measured the following week. This system provides teachers immediate feedback on what their students need to know and they are able to frontload.	07/07/2007 - 06/30/2010 On-going training sessions by Smith Staff on the use of "checkpoints"	\$0.00	No funding required

Standard: G.1.a. Professional Development Includes Research-based Strategies to Improve EL Outcomes

Focus/Objective: Secondary Teachers, Administrators & Counselors will receive training on how to systematically develop their EL program to allow full participation and high achievement of English learners at their site. - A team of teachers, counselors & administrators (5) from each Middle School and High School will attend the Secondary School Leadership for English Learner Success Series (five days) with Laurie Olsen, California Tomorrow. This is a powerful, reserach-based, comprehensive professional development program, which directly addresses the curriculum and instruction needs of secondary school administrators and staff. The goal is to enable secondary school teams to systematically, efficiently and proactively guide their schools towards developing the instruction, ownership, structures programs, policies, support services and climate that are needed to facilitate the full participation and high achievement of English Learners in Middle and High School programs.

Specific Actions	Persons Responsible Timeline	Estimated Cost	Funding Source
Secondary School Leadership for English Learner Success Series (High School): This series will train high school teachers counselors and administrators on implementing a clear criteria for placing ELs in ELD and SDAIE classes at the secondary level. This training will help sites as they develop their Master Schedule for next year.	Bertha Arreguin James Western, Rob Verdi, John Steven Coke, Ignacio Cabrera 01/18/2008 - 03/31/2008 High School training days-Jan 18,25, Feb 8, 29, Mar 13 By March 31 make recommendations of EL placement to principal for 2008-2009	\$32,500.00	
Secondary School Leadership for English Learner Success Series (Middle School): This series will train middle school teachers counselors and administrators on implementing a clear criteria for placing ELs in ELD and SDAIE classes at the secondary level. This training will help sites as they develop their Master Schedule for next year.	Bertha Arreguin Chris Marin, Dan Rocha, Sandy Torres, Joda Murphy 02/27/2008 - 04/11/2008	\$15,200.00	

Master Schedule planning for 2008/2009: In March and April, these teams will provide administrators with input on classes and EL placement for the new school year.	03/01/2008 - 06/30/2008 Team will meet in March and April to assist with scheduling and placement of EL students. Extra duty is needed.	\$0.00	
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Focus/Objective: Provide PD on strategies to support English learners, including GLAD, ELD, SDAIE, Direct Instruction - The LEA will provide professional development training to instructional staff in strategies to support English learners, including GLAD, ELD, SDAIE, Direct Instruction. These trainings will follow-up with Demonstration Lessons provided by site and district coaches.

Specific Actions	Persons Responsible Timeline	Estimated Cost	Funding Source	
Teachers will be trained in Direct Instruction, GLAD, SDAIE & ELD: Teachers will receive a two day training on GLAD strategies followed by demonstration lessons at their grade level.	Site Administrators 09/01/2007 - 06/30/2009 Each site will train their staff as trainings come up throughout the school year.	\$0.00		
Training for Paraprofessionals who work directly with English Learners: Riverside County Office of Education will provide a one-day training for Paraprofessionals on AVID strategies. Contact person--Michael Kelly (951) 826-6530	04/11/2008 - 04/11/2008	\$0.00		
Provide ongoing instructional assistance and support for teachers by content experts and instruction: Site and District instructional coaches will provide support to classroom teachers on strategies such as Direct Instruction, GLAD, ELD, SDAIE, Reciprocal Teaching. Coaches will be in classrooms doing demonstration lessons and assisting teachers by co-planning/co-teaching lessons.	07/07/2007 - 06/30/2010 District & Site Coaches will keep a log of classroom demonstration lessons, Co-planning Co-teaching lessons	\$0.00		No funding required
Hire content experts to provide assistance to teachers at secondary sites: Hire three content experts: One District Curriculum Program Specialist, One Teacher on Assignment to assist Colton Middle School & Bloomington Middle School (highest number of EL's). Hire a Teacher on Assignment for CHS.	09/02/2007 - 06/30/2010 Hire three content experts in the 2007-2008 school year. Offer Coaching training for these three teachers.	\$0.00		
QTEL training for content experts: District will send two Literacy and two math content experts to a one-week staff development in San Francisco in July, 2008.	07/07/2008 - 00/08/2001 LSS will submit paperwork for QTEL training	\$2,000.00		

Focus/Objective: Provide ongoing instructional assistance and support for teachers by content experts and instructional coaches - Site and District instructional coaches will provide support to classroom teachers on strategies such as Direct Instruction, GLAD, ELD, SDAIE, Reciprocal Teaching. Coaches will be in classrooms doing demonstration lessons and assisting teachers by co-planning/co-teaching lessons.

Specific Actions	Persons Responsible Timeline	Estimated Cost	Funding Source
Provide Coaching Training to 20 TOAs and CPS: 20 TOA's and CPS's will attend a Strategy Focused Direct Instruction Coaching. This training will prepare them to work with classroom teachers by providing Demonstration Lessons and Co-plan/Co-teach.	01/20/2007 - 02/28/2008 Training dates: 1/23, 1/28, 2/1, 2/4, 2/7, 2/19, 2/20, 2/21, 2/27, 2/28	\$21,000.00	

Focus/Objective: Professional Development will focus on practical strategies with on-going coaching by EL experts that will deliver differentiated, meaningful, academically engaging content to EL students. - 20 Curriculum Program Specialists (CPS) and Teachers on Assignment (TOA) will receive a 5-day training from an outside consultant on how to do demonstration lessons, how to co-plan & co-teach and how to consult with teachers on Direct Instruction.

SECTION 1: ASSURANCE PAGE

This top section of the page is reserved for COE and CDE personnel. The COE will provide a lead person who will represent the county region and who will have online access to the LEA's Action Plan in order to provide timely technical assistance and support in the development and implementation of the plan.

For CDE and COE Use Only				
Initial Action Plan Reviewed by COE	Final Action Plan Submitted January 2008	Final Action Plan Reviewed by CDE	Action Plan Updates Reviewed by COE in March	Action Plan Updates Reviewed by COE in June

LEA Identification Information	
LEA Name Colton Joint Unified School District	CDS Code 36-67686
LEA Representative Name Bertha Arreguin	Title Assistant Superintendent

Action Plan Information			
Check AMAO(s) failed in 2006-07	<input type="checkbox"/> AMAO1	<input type="checkbox"/> AMAO 2	<input checked="" type="checkbox"/> AMAO 3 ELA <input type="checkbox"/> AMAO 3 Math
Prioritize the programs that are being targeted for improvement through this action plan. Mark the highest priority program to modify. (Use 1, 2 and 3)		Prioritize the Instructional services/approaches or methods within the program that are being targeted for improvement through this action plan.	
2	Structured English Immersion	2	ELD
1	English Language Mainstream	1	SDAIE
3	Alternative Program	3	Primary Language Support
		4	Primary Language Instruction

ASSURANCE
The LEA assures that it has notified all parents of EL students in the LEA of the LEA's improvement status based on Title III AMAOs.

Board of Education Action

The local governing board of Colton Joint Unified School District (LEA name) has authorized Bertha Arreguin (person's name) to represent the LEA in monthly communication with the COE lead and to act as the LEA Representative in filing the Title III Year 4 Action Plan. The LEA representative will ensure that the LEA maintains compliance with the appropriate Federal statues, regulations, and state procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this Action Plan.

The signature of the President of the local governing board, or LEA Superintendent, authorizes the above named person as the contact person for all matters regarding the development of and implementation of the NCLB requirements to modify curriculum, program, and method of instruction, as needed to assure the LEA's successful achievement of all AMAO targets in the future.

Signature: _____ **Date:** _____

LEA Representative:

I Bertha Arreguin (person's name) hereby submit this Assurance page with necessary information and signatures and agree to its contents.

Signature of LEA Representative

Date

COE Representative

I, _____, (person's name) as the representative of the _____ (COE), do hereby certify that the district has gone through the Title III Inquiry Process, made a good faith effort to analyze all relevant district and school data, and built their Action Plan based on these efforts. The Action Plan (online) for this district satisfactorily meets all essential program quality indicators.

Signature of COE Representative

Date

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education
PRESENTED BY: James A. Downs, Superintendent
SUBJECT: Casting of Ballot for Election of Representatives to CSBA's 2008 Delegate Assembly (Subregion 16-B)
GOALS: Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

BACKGROUND: Below are names of candidates to serve as representatives to the California School Boards' Association (CSBA) Delegate Assembly for 2008. There are six vacancies in Subregion 16-B (San Bernardino County). Biographical sketches have been provided. (*Denotes incumbent)

- | | |
|--------------------------------|--|
| *Holly Eckes (Adelanto SD) | *Judy M. Muñoz (Victor Valley Union HSD) |
| *Cathline Fort (Etiwanda SD) | *Caryn Payzant (Alta Loma USD) |
| Melissa Martin (Silver Valley) | *Wilson F. So (Apple Valley USD) |
| *Dennis W. Mobley (Rialto USD) | *Donna West (Redlands USD) |

Write-In Name and District

Write-In Name and District

Write-In Name and District

RECOMMENDATION: That the Board cast its ballot reflecting the candidates selected to serve as representatives to the 2008 CSBA Delegate Assembly, Subregion 16-B, as presented.

ACTION: On a motion of Board Member _____ and _____ the Board cast its ballot reflecting the candidates selected to serve as representatives to serve as representatives to the 2008 CSBA Delegate Assembly, Subregion 16-B, as presented.

C-23

BOARD AGENDA

REGULAR MEETING
February 21, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: James A. Downs, Superintendent

SUBJECT: Adoption of Resolution, "Read Across America Day," March 3, 2008

GOAL: Community Relations/and Student Performance

BACKGROUND: On March 3, to honor Dr. Seuss, the National Education Association (NEA), the State of California, and the Colton Joint Unified School District are sponsoring a celebration of reading we call NEA's Read Across America. Our goal is to have every child in every school reading with a caring adult for at least 30 minutes that day.

BUDGET IMPLICATIONS: None

RECOMMENDATION: That the Board of Education adopt the Resolution: "Read Across America Day" March 3, 2008 to increase awareness of the importance of reading in our communities and across California.

ACTION: On a motion by Board member _____ and _____, the Board of Education adopted the Resolution "Read Across America Day" as presented.

C-24

Colton Joint Unified School District

R E S O L U T I O N

**“Read Across America Day”
March 3, 2008**

WHEREAS, the Colton Joint Unified School District stands firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, the Colton Joint Unified School District has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's well-being and long-term quality of life; and

WHEREAS, “National Education Association’s (NEA) Read Across America Day,” a national celebration of Dr. Seuss’s birthday on March 3rd, promotes reading and community involvement in the education of our students;

THEREFORE BE IT RESOLVED that the Colton Joint Unified School District calls on the citizens of the District to assure that every child is in a safe place reading together with a caring adult;

AND BE IT FURTHER RESOLVED that this body enthusiastically endorses “NEA’s Read Across America Day” and recommits our community to engage in programs and activities to make America’s children the best readers in the world.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ____ ayes, ____ noes, and ____ absent, signed by the President and attested by the Secretary this 21st day of February, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James A. Downs
Secretary, Board of Education

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: James A. Downs, Superintendent

SUBJECT: Adoption of Resolution, "Week of the School Administrator"
March 3 - 7, 2008

GOAL: Personnel Development

BACKGROUND: The California State Legislation has designated March 3 – 7, 2008 as Week of the School Administrator. School districts will use this week to honor the efforts and accomplishments of administrators, classified managers and classified-confidential employees in the public educational system.

**BUDGET
IMPLICATIONS:** None

RECOMMENDATION: That the Board of Education adopt the Resolution "Week of the School Administrator," March 3 – 7, 2008 to recognize the achievements and contributions of the administrators, classified managers and classified-confidential employees in the Colton Joint Unified School District for their service to students, fellow staff members and the citizens of the entire District.

ACTION: On motion of Board Member _____ and _____, the Board adopted the Resolution, Week of the School Administrator, March 3 – 7, 2008.

0-25

Colton Joint Unified School District

R E S O L U T I O N

**“Week of the School Administrator”
March 3 - 7, 2008**

WHEREAS, Approximately 27,829 certificated and classified school administrators work in California’s public schools; and

WHEREAS, Other certificated and classified administrators, as well as confidential employees, provide leadership and support for the educational program by developing and implementing the curriculum, selecting textbooks and instructional materials, recruiting, training, and evaluating classified and certificated staff, managing the budget and monitoring cost controls, implementing Board of Education policies in compliance with federal, state, and local regulation, planning and maintaining school facilities and providing transportation, nutrition, and social service programs to students and their families; and

WHEREAS, providing quality service for student success is top priority for all administrators; and

WHEREAS, Research has shown that California public schools administration has become increasingly efficient and effective, with fewer administrators managing more schools with more students than in the past; and

WHEREAS, The State of California has declared that the first full week of March, or March 3 - 7, 2008 be proclaimed as the “Week of the School Administrator” as stated in Education Code 44015.1; now, therefore, be it

RESOLVED, That the Colton Joint Unified School District Board of Education hereby recognizes the week of March 3 - 7, 2008 as the “Week of the School Administrator” and that all school administrators and management team members be commended for their outstanding contributions and services they provide to successful student achievement.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ____ ayes, ____ noes, and ____ absent, and signed by the President and attested by the Secretary this 21st day of February, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James A. Downs
Secretary, Board of Education

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: James A. Downs, Superintendent

GOAL: Student Performance and Community Relations

SUBJECT: Adoption of Resolution, "Cesar E. Chavez Day"
March 31, 2008

BACKGROUND: Cesar E. Chavez (1927-1993), founder of the United Farm Workers, has been called "one of the heroic figures of our time." His efforts helped improve the plight of farm workers, and his belief in non-violent principles won him the respect of leaders around the world. This resolution encourages students, staff, and community members to honor this leader with appropriate educational activities to commemorate his birthday on March 31st.

**BUDGET
IMPLICATIONS:** None

RECOMMENDATION: That the Board of Education adopt the Resolution: "Cesar E. Chavez Day" to commemorate this leader.

ACTION: On motion of Board Member _____ and _____, the Board adopted the Resolution, Cesar E. Chavez Day, March 31, 2008.

C-26

R E S O L U T I O N

Colton Joint Unified School District

“Cesar E. Chavez Day”

March 31, 2008

WHEREAS, The Colton Joint Unified School District Board of Education joins the California Teachers Association and other groups throughout the state to designate the March 31, Cesar E. Chavez’s birthday, as a day to honor this leader; and

WHEREAS, Chavez, the son of a migrant farm worker, attended more than 30 elementary schools in his youth; and

WHEREAS, From 1952 to 1962 he worked with the Community Services Organization, registering voters and assisting with community relations, eventually becoming the organization’s general director in 1958; and

WHEREAS, Chavez began organizing farm workers in 1962 and founded the United Farm Workers, leading nationwide boycotts of grapes, wine, and lettuce in an effort to pressure California growers to sign contracts with the UFW; and

WHEREAS, His belief in non-violence and the teachings of Dr. Martin Luther King, Jr. earned him the admiration and respect of leaders around the world and helped improve the employment conditions of American farm workers; and

WHEREAS, His supporters included Robert Kennedy, who called Chavez “one of the heroic figures of our time;” now, therefore, be it

RESOLVED, That the Board of Education of the Colton Joint Unified School District urges students, staff, and community members to reflect on the principles of Cesar E. Chavez and commemorate him with appropriate educational activities.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ___ ayes, ___ noes, and ___ absent, and signed by the President and attested by the Secretary this 21st day of February, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James A. Downs
Secretary, Board of Education

BOARD AGENDA

REGULAR MEETING
February 21, 2008

INFORMATION ITEM

TO: Board of Education
PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources
SUBJECT: Resignations

I. Certificated

1. Bogdan-Olaru, Camelia Math Teacher - BHS
Employed August 22, 2007; resignation effective January 29, 2008. Change careers.
2. Kelly, Stephen Social Science Teacher - CHS
Employed September 8, 1971; resignation effective June 14, 2008. Retirement.
3. Simpson, Samantha English Teacher - CHS
Employed August 23, 2006; resignation effective June 14, 2008. Personal reasons.

II. Classified

1. Burlison, Lynn Library/Media Tech I - Terrace View
Employed September 3, 1987; resignation effective June 26, 2008. Retirement.
2. Chaddick, Christopher Special Ed Instructional Asst. - CHS
Employed January 10, 2000; resignation effective March 1, 2008. To return to school full-time.
3. Goe, Erika State Preschool Instr. Asst. - Crestmore
Employed August 23, 2007; resignation effective February 2, 2008. Conflict with school schedule.
4. Quintero, Gisela Nutrition Service Worker I - CHS
Employed April 26, 2007; resignation effective January 16, 2008. Personal reasons.

SS.1

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

INFORMATION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: FMLA Leave For Certificated Employee (EIN #1294)

GOAL: Human Resources Development

BACKGROUND: A classified employee, EIN #1294, employed November 16, 1995, as an Administrative Assistant I in Nutrition Services at the District Office, is requesting an unpaid leave under the Family and Medical Leave Act of 1993 guidelines on an intermittent basis not to exceed 12 weeks (60 days/480 hours), to care for an ill family member.

SS.2

BOARD AGENDA

REGULAR MEETING
February 21, 2008

STUDY, INFORMATION AND REVIEW

- TO:** **Board of Education**
- PRESENTED BY:** Casey Cridelich, Assistant Superintendent, Business Services
- SUBJECT:** **Associated Student Body (ASB) Financial Reports**
As Of January 31, 2008
- GOAL:** Budget Planning
- BACKGROUND:** Attached are summary of financial reports as of 1/31/08. These reports are presented to the Board of Education to keep the Board apprised of the District's ASB activities and fiscal status.
- Elementary and middle school financial activities are handled centrally at the district office. High schools are each allocated a full-time ASB Account Technician position to maintain ASB fiscal activities at the site and report to the District Office.
- The Business Office continues to work with school sites on expenditure plans to utilize excess ASB fund balances.

Central Elementary Schools

Date Range: 1/1/2008 through 1/31/2008

	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
BIRNEY	1,336.48	0.00	230.15	0.00	1,106.33
COOLEY	1,162.03	0.00	0.00	0.00	1,162.03
CRESTMORE	18,934.73	0.00	0.00	0.00	18,934.73
D'ARCY	2,898.76	0.00	0.00	0.00	2,898.76
GRAND TERRACE	7,349.35	0.00	0.00	0.00	7,349.35
GRANT	0.00	0.00	0.00	0.00	0.00
GRIMES	7,649.67	0.00	0.00	0.00	7,649.67
JURUPA	3,081.17	0.00	0.00	0.00	3,081.17
LEWIS	8,581.67	0.00	0.00	0.00	8,581.67
LINCOLN	2,572.15	0.00	0.00	0.00	2,572.15
MCKINLEY	26,317.87	0.00	6,297.51	0.00	20,020.36
RECHE CANYON	16,796.13	245.38	0.00	0.00	17,041.51
ROGERS	1,533.06	0.00	0.00	0.00	1,533.06
SAN SALVADOR	87.39	0.00	0.00	0.00	87.39
SLOVER	14,813.70	0.00	2,003.81	0.00	12,809.89
SMITH	7,746.12	0.00	0.00	0.00	7,746.12
SYCAMORE	33,757.96	536.90	1,912.40	0.00	32,382.46
TERRACE VIEW	0.00	338.50	0.00	0.00	338.50
WASHINGTON	490.79	0.00	0.00	0.00	490.79
WILSON	18,094.66	0.00	0.00	0.00	18,094.66
ZIMMERMAN	6,137.96	0.00	59.16	0.00	6,078.80
TOTAL	179,341.65	1,120.78	10,503.03	0.00	169,959.40

Bloomington Middle School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
100-100 INVENTORY	(15,482.50)				(15,482.50)
100-110 INVENTORY - LOCKS	(4,853.06)				(4,853.06)
300-000 GENERAL ASB	41,270.94	1,473.00	2,026.50	0.00	40,717.44
310-000 ANNUAL/YEARBOOK	6,589.95	467.00			7,056.95
311-000 AVID	88.34				88.34
313-000 BUILDERS CLUB	64.81	59.00			123.81
313-010 CHEER	1,536.90	109.00			1,645.90
315-050 CRAFTS CLUB	6.25				6.25
315-070 GERMAN CLUB	179.77				179.77
330-000 SCHOLARSHIP SOCIETY/NJHS	951.61		678.40		273.21
TOTAL	30,353.01	2,108.00	2,704.90	0.00	29,756.11

Colton Middle School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
120-300 INVENTORY-PE CLOTHES	(2,768.35)				(2,768.35)
125-300 EQUIPMENT	(3,278.31)				(3,278.31)
125-305 ACCUM. DEPREC.-EQUIPMENT	374.22				374.22
126-300 MARQUEE	(11,808.63)				(11,808.63)
128-300 ACCUM DEPREC.-MARQUEE	2,624.14				2,624.14
203-300 DJ	50.00				50.00
207-300 FALCON ATHLETICS	2,824.51	680.00	785.00	(385.00)	2,334.51
208-300 KNOWLEDGE BOWL CLUB	1.16				1.16
210-300 SOLID ROCK	1,207.68	492.00	318.00		1,381.68
235-300 NATIONAL JR. HONOR SOCIETY	427.35	670.01			1,097.36
245-300 SCIENCE CLUB	2,979.28				2,979.28
260-300 YEARBOOK	9,870.76	300.00	5,140.32		5,030.44
265-300 CHILSON AWARD	3,611.73				3,611.73
270-300 THRASHER SCHOLARSHIP	1,740.31				1,740.31
300-300 GENERAL ASB	60,366.03	22.00	13,710.25	385.00	47,062.78
TOTAL	68,221.88	2,164.01	19,953.57	0.00	50,432.32

Ruth O Harris Middle School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
200-1100 INVENTORY - PE CLOTHES	(15,092.16)		128.01	12,006.74	(3,213.43)
200-1150 INVENTORY - LOCKS	(6,735.00)			3,605.47	(3,129.53)
200-1175 INVENTORY - STAFF SHIRTS	(135.39)				(135.39)
200-1201 NEW EQUIPMENT	(8,287.45)				(8,287.45)
200-1401 ACCUM DEPREC. - EQUIPMENT	4,317.00				4,317.00
200-2000 GENERAL ASB	67,873.83	3,263.55	97.06	(15,612.21)	55,428.11
200-3000 ART CLUB	296.78				296.78
200-3010 AVID	116.63	185.00			301.63
200-3020 BAND CLUB	114.75				114.75
200-3042 CHOICE	1,909.84		182.87		1,726.97
200-3045 CHORUS	76.00				76.00
200-3055 COMPUTER CLUB	306.10				306.10
200-3060 FHA - HEROS	2,015.25	706.50	1,920.00		801.75
200-3070 CRAFTS CLUB	247.81	206.40			454.21
200-3080 ENRICHMENT CLUB	259.90				259.90
200-3090 KATRINA RELIEF	300.78				300.78
200-3110 NATIONAL JR HONOR SOCIETY	771.86	955.00			1,726.86
200-3120 PEP SQUAD	0.17				0.17
200-3130 SCHOLARSHIP	139.31				139.31
200-3145 SOCCER CLUB	26.00				26.00
200-3150 WEIGHT TRAINING	12.37				12.37
200-3160 YEARBOOK	7,524.57	951.00			8,475.57
TOTAL	56,058.95	6,267.45	2,327.94	0.00	59,998.46

Terrace Hills Middle School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
100-1800 INVENTORY - PE CLOTHES	(13,442.41)			12,148.44	(1,293.97)
100-1805 INVENTORY-SPIRIT SHIRTS	(515.47)			370.49	(144.98)
100-1850 EQUIPMENT	(1,016.54)				(1,016.54)
100-1855 ACCUM. DEPR.-EQUIPMENT	203.31				203.31
100-1900 TEMP CLEARING ACCOUNT	70.00				70.00
100-2000 GENERAL ASB	67,513.11	691.00	22,778.63	(12,518.93)	32,906.55
100-3025 AVID	1,648.92	95.00	149.68		1,594.24
100-3027 BAND	252.49				252.49
100-3035 CHESS CLUB	205.53				205.53
100-3036 CIA	602.69				602.69
100-3040 COMPUTER CLUB	174.95				174.95
100-3045 COREVETTE	1,463.76				1,463.76
100-3048 DRAMA CLUB	1,128.03				1,128.03
100-3050 FUTURE CORE	93.38				93.38
100-3051 HOME ECONOMICS CLUB	148.00				148.00
100-3052 GOVERNMENT CLUB	9.15				9.15
100-3054 GARDENING CLUB	25.70				25.70
100-3058 MULTICULTURAL CLUB	129.75				129.75
100-3060 NAT'L JR. HONOR SOCIETY	15.00				15.00
100-3067 PHD	37.60				37.60
100-3075 SATURDAY ADVENTURE CLUB	709.41				709.41
100-3077 SPIRIT CLUB	5.60				5.60
100-3078 STAR CORE	387.40	360.04			747.44
100-3079 TIGER CORE	504.78				504.78
100-3300 YEARBOOK	8,894.26	320.00			9,214.26
TOTAL	69,248.40	1,466.04	22,928.31	0.00	47,786.13

Bloomington High School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9608 ALVAREZ MEMORIAL SCHOLARSHIP	5,460.00				5,460.00
9609 BISH EDWARDS SCHOLARSHIP	479.06				479.06
9610 GENERAL ASB	125,874.31	4,738.68	4,328.18	(875.00)	125,409.81
9611 ALVAREZ, K & S SCHOLARSHIP	9,189.49				9,189.49
9612 JACKSON SCHOLARSHIP	13,697.07	28.16			13,725.23
9613 IDDINGS, GEO SCHOLARSHIP	3,887.16	6.48			3,893.64
9614 SCHOLARSHIP FUND	8,252.10				8,252.10
9615 AGAPE	84.07	55.50			139.57
9616 AVID	9,420.21	1,391.60	4,780.00		6,031.81
9617 CLOSE OUT ACCOUNT	0.00				0.00
9618 WALKER, REED SCHOLARSHIP	5,098.22				5,098.22
9619 ANIMATION	414.82				414.82
9620 BAND	2,722.60	110.00	300.00		2,532.60
9621 ADVANCED PLACEMENT ENGLISH	502.43	79.00			581.43
9623 ACADEMIC COMPETITION	23.06				23.06
9631 BEST BUDDY	359.72	157.00			516.72
9632 BRUIN PRO BUTTONS	215.88				215.88
9635 BLACK STUDENT UNION	361.62				361.62
9636 BASEBALL	3.24				3.24
9637 BOY SOCCER	524.31				524.31
9638 BOY BASKETBALL	(640.76)	1,372.49			731.73
9639 BOY TENNIS	0.00				0.00
9640 BOY CROSS COUNTRY	5,201.15	604.00	1,042.20		4,762.95
9643 COMPUTER CLUB	48.59				48.59
9644 CALIF SCHOLARSHIP FEDERATION	399.15				399.15
9645 CHOIR	6,636.21	295.00	150.00		6,781.21
9647 COLTON JOINT UNIFIED SCH DIST	423.00	995.85	423.00		995.85
9648 VANGELDER, GEO SCHOLARSHIP	1,270.00				1,270.00
9650 CLASS OF 2011	4,685.00	30.00		(4,715.00)	0.00
9651 CLASS OF 2010	0.00				0.00
9652 CLASS OF 2009	(5,907.04)	293.86			(5,613.18)
9653 CLASS OF 2008	(3,033.44)	464.96	329.96	4,715.00	1,816.56
9655 DECA	603.73				603.73
9656 DRAMA VIDEO	190.49				190.49
9657 FASHION CLUB	124.14				124.14
9658 FRENCH	16.00	550.00	232.00		334.00
9659 FUTURE FARMERS OF AMERICA	2,741.48	1,042.88			3,784.36
9660 STUDENTS IN ACTION (SIA)	0.00				0.00
9661 GAY STRAIGHT ALLIANCE	229.50				229.50
9662 KAYOS KIDZ	51.00				51.00
9663 JV GIRL SOCCER CLUB	(46.62)	50.00			3.38
9664 POLYNESIAN CLUB	615.72	265.57	767.49		113.80
9665 LATIN CLUB	1,967.27	10.00			1,977.27
9666 KAPATIRAN CLUB	120.00				120.00
9667 FOOTBALL	9,835.60				9,835.60
9668 FROSH FOOTBALL	134.56				134.56
9669 GERMAN CLUB	2,995.18				2,995.18
9670 SKILLS	10,854.35				10,854.35
9671 GIRL CROSS COUNTRY	2,226.18	463.00	377.12		2,312.06
9672 GIRL BASKETBALL	11.81	68.23			80.04
9673 GIRL SOCCER	(63.73)	731.00	1,165.59		(498.32) *

Bloomington High School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9674 SOFTBALL	164.09				164.09
9675 VOLLEYBALL	0.00				0.00
9676 VIDEO GAME CLUB (VGC)	0.00				0.00
9677 GOLF	817.33				817.33
9678 SCIENCE CLUB	857.92	113.04			970.96
9679 HOME EC	458.30	(5.00)	882.00	875.00	446.30
9680 KEY CLUB	1,781.13	250.00			2,031.13
9681 JOURNALISM	4,125.13				4,125.13
9682 KILN CLUB	1,552.60				1,552.60
9683 NATIONAL HONOR SOCIETY	1,123.58				1,123.58
9684 STEP 2 IT	0.00				0.00
9685 NAVY CLUB	2,671.53	55.00	150.00		2,576.53
9686 PERFORMING ARTS (DRAMA)	26,487.95		3,033.39		23,454.56
9687 NAVY MAINTENANCE	2,390.48	3,583.50	300.00		5,673.98
9688 SPANISH CLUB	4,613.58				4,613.58
9689 PEPSTERS	511.38	3,068.00	1,183.75		2,395.63
9690 RENAISSANCE	2,506.10				2,506.10
9691 SENIOR GIFT	10,688.70				10,688.70
9692 TRACK - GIRLS	4.49				4.49
9693 SWIM CLUB	1,667.88	120.00			1,787.88
9694 PEER COUNSELING	315.82		129.87		185.95
9695 YEARBOOK	6,732.53	5,532.00	10,200.00		2,064.53
9696 TRACK - BOYS	29.44				29.44
9697 MATH CLUB	764.37				764.37
9698 WRESTLING	400.73	134.75			535.48
9699 SPECIAL NEEDS FUND	524.00				524.00
9700 STUDENTS IN ACTION (sia)	0.00	40.02			40.02
9701 TREE HUGGER SOCIETY (THS)	0.00				0.00
TOTAL	299,446.95	26,694.57	29,774.55	0.00	296,366.97

*Club account overspent. Transfer to be approved by student council and take place in February.

Colton High School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9510-000 ACCOUNTS PAYABLE	752.59	43.62		(38.80)	757.41
9511-000 ACCOUNTS PAYABLE -CJUSD	0.00				0.00
9511-100 A/P LOST TEXT BKS.	80.99	432.21		63.00	576.20
9511-110 A/P LOST LIBRARY BKS.	0.00	13.05			13.05
9511-200 A/P TRANSCRITS, DIPLOMAS	15.00	20.00			35.00
9530-000 SALES TAX PAYABLE	592.23			101.50	693.73
9610-000 GENERAL ASB	121,459.12	6,434.33	16,815.26	402.41	111,480.60
9611-000 AP CLUB	419.80				419.80
9612-000 ANIMAL RIGHTS & ENVIRONMENT	249.91				249.91
9613-000 BELIEVERS	558.41				558.41
9614-000 ASIAN CLUB	744.08				744.08
9615-000 CSF	495.00				495.00
9616-000 A.V.I.D.	4,202.86	6,630.00			10,832.86
9617-000 BAND	913.68				913.68
9618-000 YOUNG DEMOCRATS	379.29				379.29
9619-000 BASEBALL CLUB	93.97				93.97
9620-000 BIOLOGICAL SCIENCE CLUB	852.11				852.11
9622-000 BLACK STUDENT UNION	275.78				275.78
9623-000 BOYS SOCCER CLUB	321.78				321.78
9624-000 BOWLING CLUB	47.50				47.50
9626-000 CHS PossAbilities	1,539.37	243.00	910.14		872.23
9627-000 ENVIRONMENTAL STUDIES CLUB	10.00				10.00
9631-000 GSA THE OTHER CHOICE	2,617.30				2,617.30
9632-000 DRUG FREE ZONE PROJECT	14.32				14.32
9633-000 CHEERLEADERS	0.57				0.57
9634-000 ASSOCIATED SCIENCE STUDENTS	9.65				9.65
9635-000 FEVER	301.94				301.94
9635-208 CLASS OF 2008	23,066.48				23,066.48
9635-209 CLASS OF 2009	9,642.02				9,642.02
9635-210 CLASS OF 2010	404.20			(8.11)	396.09
9635-211 CLASS OF 2011	185.00				185.00
9637-000 COLTON HARRIERS	4,917.31	105.00	336.27		4,686.04
9637-101 COLTON HIGH EURO CLUB	56.00				56.00
9638-000 CLAY CLUB	138.05				138.05
9639-000 COLTON HIGH INFANT CENTER	214.21				214.21
9641-000 COLTON ROP DECA	30.00				30.00
9641-101 CHS BUSINESS LEADERS	2,324.44				2,324.44
9642-000 THE CHESS CLUB	837.12				837.12
9643-000 COLTON SWIM CLUB	226.94	80.00			306.94
9644-000 GRIDIRON CLUB	321.34				321.34
9645-000 FRENCH CLUB	808.38				808.38
9648-000 FHA - HERO	4,881.96				4,881.96
9649-101 GAA - BADMINTON	1,353.68				1,353.68
9649-103 GAA - TENNIS	1,246.32				1,246.32
9649-104 GAA - VOLLEYBALL	348.60				348.60
9649-106 GAA - SOCCER	557.93	175.00	723.97		8.96
9650-000 E-SMART	194.28				194.28
9651-000 BOYS GOLF CLUB	2,303.17				2,303.17
9651-100 CHS GIRL'S GOLF CLUB	63.81				63.81
9655-000 COLTON HIGH CHOIR	2,153.24				2,153.24
9656-000 INTERACT CLUB	10.00	20.00			30.00
9657-000 KEY CLUB	981.39				981.39

Colton High School

Date Range: 1/1/2008 through 1/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9659-000 LADY JACKETS	2,726.49	1,414.00	2,176.00	(520.00)	1,444.49
9661-000 LEADERSHIP FUND	653.76	485.80			1,139.56
9661-401 ACADEMIC COMPETITION	1,135.96				1,135.96
9661-402 STUDENT RECOGNITION FUND	986.32				986.32
9661-403 RECOGNITION FUND STAFF	715.00				715.00
9661-404 FOOD BASKETS	1,410.63				1,410.63
9661-405 BEAUTIFICATION	4,761.88				4,761.88
9661-409 STUDENT RECOGNITION FUND AAA	1.84				1.84
9662-000 MATH CLUB\COLTON HIGH SCHOOL	870.11		545.75		324.36
9663-000 MECHA	860.72				860.72
9664-000 MOVIE CLUB	171.10				171.10
9665-000 NHS	22,138.03	5,066.81			27,204.84
9666-000 PEER ASSISTANCE	1.41				1.41
9666-101 SECULAR STUDENT ALLIANCE	29.50				29.50
9672-000 SPANISH CLUB	116.08				116.08
9673-000 STANDARD INTERACT CLUB	155.00				155.00
9675-000 TRACK CLUB	0.13				0.13
9676-000 STUDENT PEACE COALITION	174.95				174.95
9677-000 TROUPERS CLUB	3,812.87	140.00	53.24		3,899.63
9681-000 VICA	305.17				305.17
9683-000 WRESTLING CLUB	5,785.89	1,450.00	1,563.47		5,672.42
9685-000 YELLOW JACKET REBOUNDERS	1,809.26				1,809.26
9686-000 YOUNG REPUBLICANS	819.37				819.37
9688-000 RENAISSANCE	439.90	1,587.25	321.30		1,705.85
9689-000 SCRAPBOOK CLUB	15.83				15.83
9692-000 THE OTHER CHOICE	86.52				86.52
9694-000 NATE HELMAN	5.00				5.00
9695-000 NJROTC	2,391.27	596.00			2,987.27
9698-000 CUHS 1965 REUNION COMMITTEE	361.00				361.00
9699-000 PUBLICATIONS	1,495.13				1,495.13
9704-000 SCHOLARSHIP FUND - RESERVE	29,991.20				29,991.20
9729-000 SCHOLARSHIP FUND	34,089.50		2,700.00		31,389.50
TOTAL	312,529.94	24,936.07	26,145.40	0.00	311,320.61

BOARD AGENDA

**REGULAR MEETING
February 21, 2008**

STUDY, INFORMATION AND REVIEW ITEM

TO: **Board of Education**

PRESENTED BY: Rick Dischinger, Assistant Superintendent, Student Services

SUBJECT: **Proposed Amendment by Substitution to Administrative Regulations:**

*AR 5144.2 Suspension and Expulsion/Due Process
(Students with Disabilities)*

AR 6159 Individualized Education Program

BACKGROUND: The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association.

SS.4

ADMINISTRATIVE REGULATION

AR 5144.2

SUSPENSION AND EXPULSION/DUE PROCESS (Students With Disabilities)

The following administrative regulation reflects the 2004 reauthorization of the federal Individuals with Disabilities Education Act (IDEA) (20 USC 1400-1482), implementing federal regulations, effective October 13, 2006 (34 CFR 300.1-300.818, added by 71 Fed. Reg. 156), and conforming state legislation (AB 1662, Ch. 653, Statutes of 2005). In cases where state law provides greater protections to students, state law supersedes federal law.

A student identified as an individual with disabilities pursuant to the Individuals with Disabilities Education Act (IDEA) is subject to the same grounds for suspension and expulsion which apply to students without disabilities.

Procedures for Students Not Yet Eligible for Special Education Services

A student who has not been officially identified as a student with disabilities pursuant to IDEA and who has engaged in behavior that violated the district's code of student conduct may assert any of the protections under IDEA only if the district had knowledge that the student is disabled before the behavior that precipitated the disciplinary action occurred. (20 USC 1415(k)(5); 34 CFR 300.534)

The district shall be deemed to have knowledge that the student has a disability if one of the following conditions exists: (20 USC 1415(k)(5); 34 CFR 300.534)

1. The parent/guardian has expressed concern to district supervisory or administrative personnel in writing, or to a teacher of the student, that the student is in need of special education or related services.
2. The parent/guardian has requested an evaluation of the student for special education pursuant to 34 CFR 300.300-300.311.
3. The teacher of the student or other district personnel has expressed specific concerns directly to the district's director of special education or to other supervisory district personnel about a pattern of behavior demonstrated by the student.

The district would be deemed to not have knowledge that a student is disabled if the parent/guardian has not allowed the student to be evaluated for special education services or has refused services. In addition, the district would be deemed to not have knowledge if the district conducted an evaluation pursuant to 34 CFR 300.300-300.311 and determined that the student was not an individual with a disability. When the district is deemed to not have knowledge of the disability, the student shall be disciplined in accordance with procedures established for students without disabilities who engage in comparable behavior. (20 USC 1415(k)(5); 34 CFR 300.534)

If a request is made for an evaluation of a student during the time period in which the student is subject to disciplinary measures pursuant to 34 CFR 300.530, the evaluation shall be conducted in an expedited manner. Until the evaluation is completed, the student shall remain in the educational placement determined by school authorities. (20 USC 1415(k)(5); 34 CFR 300.534)

Suspension

The Superintendent or designee may suspend a student with a disability for up to 10 consecutive school days for a single incident of misconduct, and for up to 20 school days in a school year, as long as the suspension(s) does not constitute a change in placement pursuant to 34 CFR 300.536. (Education Code 48903; 34 CFR 300.530)

ADMINISTRATIVE REGULATION

AR 5144.2

SUSPENSION AND EXPULSION/DUE PROCESS (Students with Disabilities) – continued

The principal or designee shall monitor the number of days, including portions of days, in which a student with a valid individualized education program (IEP) has been suspended during the school year.

The district shall determine, on a case-by-case basis, whether a pattern of removals of a student from his/her current educational placement for disciplinary reasons constitutes a change of placement. A change of placement shall be deemed to have occurred under any of the following circumstances: (34 CFR 300.536)

1. The removal is for more than 10 consecutive school days.
2. The student has been subjected to a series of removals that constitute a pattern because of all of the following:
 - a. The series of removals total more than 10 school days in a school year.
 - b. The student's behavior is substantially similar to his/her behavior in previous incidents that resulted in the series of removals.
 - c. Additional factors, such as the length of each removal, the total amount of time the student has been removed, and the proximity of the removals to one another, indicate a change of placement.

If the removal has been determined to be a change of placement as specified in items #1-2 above, the student's IEP team shall determine the appropriate educational services. (34 CFR 300.530)

Services During Suspension

Any student suspended for more than 10 school days in the same school year shall continue to receive services during the term of the suspension. School personnel, in consultation with at least one of the student's teachers, shall determine the extent to which services are needed as provided in 34 CFR 300.101(a), so as to enable the student to continue to participate in the general education curriculum in another setting and to progress toward meeting the goals as set out in his/her IEP. (20 USC 1412(a)(1)(A); 34 CFR 300.530)

If a student with disabilities is excluded from school bus transportation, the student shall be provided with an alternative form of transportation at no cost to the student or his/her parent/guardian, provided that transportation is specified in his/her IEP. (Education Code 48915.5)

Interim Alternative Educational Placement Due to Dangerous Behavior

The district may unilaterally place a student with a disability in an appropriate interim alternative educational setting for up to 45 school days, without regard to whether the behavior is a manifestation of the student's disability, when the student commits one of the following acts while at school, going to or from school, or at a school-related function: (20 USC 1415(k)(1)(G); 34 CFR 300.530)

1. Carries or possesses a weapon, as defined in 18 USC 930. The term "weapon" refers to a "dangerous weapon" as defined in 18 USC 930 and includes any device which is capable of causing death or serious bodily injury. The term does not include a pocket knife with a blade of less than 2 1/2 inches in length.
2. Knowingly possesses or uses illegal drugs

ADMINISTRATIVE REGULATION

AR 5144.2

SUSPENSION AND EXPULSION/DUE PROCESS (Students with Disabilities) – continued

3. Sells or solicits the sale of a controlled substance as identified in 21 USC 812(c), Schedules I-V
4. Inflicts serious bodily injury upon another person as defined in 18 USC 1365

The student's interim alternative educational setting shall be determined by his/her IEP team. (20 USC 1415(k)(1)(G), 34 CFR 300.531)

On the date the decision to take disciplinary action is made, the parents/guardians of the student shall be notified of the decision and provided the procedural safeguards notice pursuant to 34 CFR 300.504. (20 USC 1415(k)(1)(H); 34 CFR 300.530)

A student who has been removed from his/her current placement because of dangerous behavior shall receive services to the extent necessary to allow him/her to participate in the general education curriculum and to progress toward meeting the goals set out in his/her IEP. As appropriate, the student shall also receive a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur. (20 USC 1415(k)(1)(D); 34 CFR 300.530)

Manifestation Determination

The following procedural safeguards shall apply when a student is suspended for more than 10 consecutive school days, when a series of removals of a student constitutes a pattern, or when a change of placement of a student is contemplated due to a violation of the district's code of conduct:

1. Notice: On the date the decision to take disciplinary action is made, the parents/guardians of the student shall be notified of the decision and provided the procedural safeguards notice pursuant to 34 CFR 300.504. (20 USC 1415(k)(1)(H); 34 CFR 300.530)
2. Manifestation Determination Review: Immediately if possible, but in no case later than 10 school days after the date the decision to take disciplinary action is made, a manifestation determination review shall be made of the relationship between the student's disability and the behavior subject to the disciplinary action. (20 USC 1415(k)(1)(E); 34 CFR 300.530)

At the manifestation determination review, the district, the student's parent/guardian, and relevant members of the IEP team (as determined by the district and parent/guardian) shall review all relevant information in the student's file, including the student's IEP, any teacher observations, and any relevant information provided by the parents/guardians, to determine whether the conduct in question was either of the following: (20 USC 1415(k)(1)(E); 34 CFR 300.530)

- a. Caused by or had a direct and substantial relationship to the student's disability
- b. A direct result of the district's failure to implement the student's IEP, in which case the district shall take immediate steps to remedy those deficiencies

If the manifestation review team determines that a condition in either #a or #b above was met, the conduct shall then be determined to be a manifestation of the student's disability. (20 USC 1415(k)(1)(E); 34 CFR 300.530)

ADMINISTRATIVE REGULATION

AR 5144.2

SUSPENSION AND EXPULSION/DUE PROCESS (Students with Disabilities) – continued

3. **Determination that Behavior is a Manifestation of the Student's Disability:** When the conduct has been determined to be a manifestation of the student's disability, the IEP team shall conduct a functional behavioral assessment, unless a functional behavioral assessment had been conducted before the occurrence of the behavior that resulted in the change of placement, and shall implement a behavioral intervention plan for the student. If a behavior intervention plan has already been developed, the IEP team shall review the behavioral intervention plan and modify it as necessary to address the behavior. (20 USC 1415(k)(1)(F); 34 CFR 300.530)

The student shall be returned to the placement from which he/she was removed, unless the parent/guardian and district agree to a change of placement as part of the modification of the behavioral intervention plan. (20 USC 1415(k)(1)(F); 34 CFR 300.530)

4. **Determination that Behavior is Not a Manifestation of the Student's Disability:** If the manifestation determination review team determines that the student's behavior was not a manifestation of his/her disability, the student may be disciplined in accordance with the procedures for students without disabilities. (20 USC 1415(k)(1)(D); 34 CFR 300.530)

The student shall receive services to the extent necessary to participate in the general education curriculum in another setting and to allow him/her to progress toward meeting the goals set out in his/her IEP. As appropriate, the student shall also receive a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur. (20 USC 1415(k)(1)(D); 34 CFR 300.530)

Due Process Appeals

If the parent/guardian disagrees with any district decision regarding placement under 34 CFR 300.530 (suspension and removal for dangerous circumstances) or 34 CFR 300.531 (interim alternative placement), or the manifestation determination under 34 CFR 300.530(e), he/she may appeal the decision by requesting a hearing. The district may request a hearing if the district believes that maintaining the student's current placement is substantially likely to result in injury to the student or others. In order to request a hearing, the requesting party shall file a complaint pursuant to 34 CFR 300.507 and 300.508(a) and (b). (20 USC 1415(k)(3); 34 CFR 300.532)

Whenever a hearing is requested as specified above, the parent/guardian or the district shall have an opportunity for an expedited due process hearing consistent with requirements specified in 34 CFR 300.507, 300.508 (a)-(c), and 300.510-300.514.

If the student's parent/guardian or the district has initiated a due process hearing under 34 CFR 300.532 as detailed above, the student shall remain in the interim alternative educational setting pending the decision of the hearing officer or until the expiration of the 45-day time period, whichever occurs first, unless the parent/guardian and district agree otherwise. (20 USC 1415(k)(4); 34 CFR 300.533)

Readmission

Readmission procedures for students with disabilities shall be the same as those used for all students. Upon readmission, an IEP team meeting shall be convened.

ADMINISTRATIVE REGULATION

AR 5144.2

SUSPENSION AND EXPULSION/DUE PROCESS (Students with Disabilities) – continuedSuspension of Expulsion

The Governing Board's criteria for suspending the enforcement of an expulsion order shall be applied to students with disabilities in the same manner as they are applied to all other students. (Education Code 48917)

Notification to Law Enforcement Authorities

Prior to the suspension or expulsion of any student with a disability, the principal or designee shall notify appropriate city or county law enforcement authorities of any act of assault with a deadly weapon which may have violated Penal Code 245. (Education Code 48902)

The principal or designee also shall notify appropriate city or county law enforcement authorities of acts by any student with a disability which may involve the possession or sale of narcotics or of a controlled substance or possession of weapons or firearms in violation of Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a suspension or expulsion of a student with disabilities, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any act by the student which may violate Education Code 48900(c) or (d), relating to the possession, use, offering or sale of controlled substances, alcohol or intoxicants of any kind. (Education Code 48902)

Report to County Superintendent of Schools

The Superintendent or designee shall report to the County Superintendent when any special education student has been expelled or suspended for more than 10 school days. The report shall include the student's name, last known address, and the reason for the action. (Education Code 48203)

*Legal Reference:**EDUCATION CODE*

- 35146 Closed sessions (re suspensions)*
- 35291 Rules (of governing board)*
- 48203 Reports of severance of attendance of disabled students*
- 48900-48925 Suspension and expulsion*
- 56000 Special education; legislative findings and declarations*
- 56320 Educational needs; requirements*
- 56321 Development or revision of individualized education program*
- 56329 Independent educational assessment*
- 56340-56347 Individual education program teams*
- 56505 State hearing*

PENAL CODE

- 245 Assault with deadly weapon*
- 626.2 Entry upon campus after written notice of suspension or dismissal without permission*
- 626.9 Gun-Free School Zone Act*
- 626.10 Dirks, daggers, knives, razors or stun guns*

UNITED STATES CODE, TITLE 18

- 930 Weapons*
- 1365 Serious bodily injury*

ADMINISTRATIVE REGULATION

AR 5144.2

SUSPENSION AND EXPULSION/DUE PROCESS (Students with Disabilities) – continued

UNITED STATES CODE, TITLE 20

1412 State eligibility

1415 Procedural safeguards

UNITED STATES CODE, TITLE 21

812(c) Controlled substances

UNITED STATES CODE, TITLE 29

706 Definitions

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement

104.36 Procedural safeguards

300.1-300.818 Assistance to states for the education of students with disabilities, especially:

300.530-300.537 Discipline procedures

COURT DECISIONS

Schaffer v. Weast (2005) 125 S. Ct. 528

Parents of Student W. v. Puyallup School District, (1994 9th Cir.) 31 F.3d 1489

M.P. v. Governing Board of Grossmont Union High School District, (1994) 858 F.Supp. 1044

Honig v. Doe, (1988) 484 U.S. 305

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>

U.S. Department of Education, Office of Special Education Programs:

<http://www.ed.gov/about/offices/list/osers/osep/index.html>

(11/02 3/05) 11/06

ADMINISTRATIVE REGULATION

AR 6159

INDIVIDUALIZED EDUCATION PROGRAM

The following mandated administrative regulation reflects the 2004 reauthorization of the federal Individuals with Disabilities Education Act (IDEA) (20 USC 1400-1482), implementing federal regulations effective October 13, 2006 (34 CFR 300.1-300.818, added by 71 Fed. Reg. 156), and conforming state legislation (AB 1662, Ch. 653, Statutes of 2005). In cases where state law provides greater protections, state law supersedes federal law.

Members of the Individualized Education Program (IEP) Team

The district shall ensure that the individualized education program team for any student with a disability includes the following members: (20 USC 1414(d)(1); 34 CFR 300.321; Education Code 56341, 56341.2, 56341.5)

1. One or both of the student's parents/guardians, and/or a representative selected by the parent/guardian
2. If the student is or may be participating in the regular education program, at least one regular education teacher

If more than one regular education teacher is providing instructional services to the student, the district may designate one such teacher to represent the others.

3. At least one special education teacher or, where appropriate, at least one special education provider for the student
4. A representative of the district who is:
 - a. Qualified to provide or supervise the provision of specially designed instruction to meet the unique needs of students with disabilities
 - b. Knowledgeable about the general education curriculum
 - c. Knowledgeable about the availability of district and/or special education local plan area (SELPA) resources
5. An individual who can interpret the instructional implications of assessment results
 - a. This individual may already be a member of the team as described in items #2-4 above or in item #6 below.
6. At the discretion of the parent/guardian or district, other individuals who have knowledge or special expertise regarding the student, including related services personnel, as appropriate

The determination of whether the individual has knowledge or special expertise regarding the student

ADMINISTRATIVE REGULATION - continued

AR 6159

INDIVIDUALIZED EDUCATION PROGRAM - continued

shall be made by the party who invites the individual to be a member of the IEP team. (Education Code 56341)

7. Whenever appropriate, the student with a disability
8. For transition service participants:
 - a. The student, of any age, with a disability if the purpose of the meeting is the consideration of the student's postsecondary goals and the transition services needed to assist the student in reaching those goals pursuant to 34 CFR 300.320(b)

If the student does not attend the IEP team meeting, the district shall take other steps to ensure that the student's preferences and interests are considered.

- b. To the extent appropriate, and with the consent of the parent/guardian, a representative of any other agency that is likely to be responsible for providing or paying for transition services

If a representative of such other local agency has been invited but does not attend the meeting, the district shall take other steps to obtain participation of the agency in the planning of any transition services. (Education Code 56341)

9. For students suspected of having a specific learning disability in accordance with 34 CFR 300.308 (formerly 300.540) and 34 CFR 300.310 (formerly 300.542), at least one individual who is qualified to conduct individual diagnostic examinations of the student, such as a school psychologist, speech language pathologist, or remedial reading teacher (Education Code 56341)

In accordance with 34 CFR 300.310 (formerly 300.542), at least one team member other than the student's regular education teacher shall observe the student's academic performance in the regular classroom setting. If the child is younger than five years or not enrolled in school, a team member shall observe the child in an environment appropriate for a child of that age. (Education Code 56341)

10. For students who have been placed in a group home by the juvenile court, a representative of the group home

If a student with a disability is identified as potentially requiring mental health services, the district shall request the participation of the county mental health program in the IEP team meeting. (Education Code 56331)

Upon request of the parent/guardian of a child who was previously served under Early Education for Individuals with Exceptional Needs (Education Code 56425-56432) or the California Early Intervention Services Act (Government Code 95000-95004), the district shall invite the Infant and Toddlers with Disabilities Coordinator or other representative of the early education or early intervention system to the initial IEP team meeting to assist with the smooth transition of services. (20

ADMINISTRATIVE REGULATION - continued

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USC 1414(d)(1)(D); 34 CFR 300.321; Education Code 56341)

A member of the IEP team shall not be required to attend an IEP team meeting, in whole or in part, if the parent/guardian consents and the district agrees, in writing, that the attendance of the member is not necessary because the member's area of the curriculum or related services is not being modified or

discussed at the meeting. If the meeting involves a discussion of the member's area of the curriculum or related service, the IEP team member may be excused from the meeting if the parent/guardian consents in writing to the excusal and the member submits to the parent/guardian and team written input into the development of the IEP prior to the meeting. (20 USC 1414(d)(1)(C); 34 CFR 300.321; Education Code 56341)

Parent/Guardian Participation and Other Rights

The Superintendent or designee shall take steps to ensure that one or both of the parents/guardians of the student with a disability are present at each IEP team meeting or are afforded the opportunity to participate. These steps shall include notifying the parents/guardians of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the meeting at a mutually agreed upon time and place. (34 CFR 300.322; Education Code 56341.5)

The Superintendent or designee shall send parents/guardians notices of IEP team meetings that: (34 CFR 300.322; Education Code 56341.5)

1. Indicate the purpose, time, and location of the meeting
2. Indicate who will be in attendance at the meeting
3. Inform the parents/guardians of the provisions of 34 CFR 300.321(a)(6) and (c) relating to the participation on the IEP team of other individuals who have knowledge or special expertise about the student, and 34 CFR 300.321(f) relating to the participation of the Infant and Toddlers with Disabilities Coordinator at the initial IEP team meeting
4. For students beginning at age 16 (or younger than 16 if deemed appropriate by the IEP team):
 - a. Indicate that the purpose of the meeting will be the consideration of postsecondary goals and transition services for the student pursuant to 20 USC 1414(d)(1)(A)(i)(VIII), 34 CFR 300.320(b), and Education Code 56345.1
 - b. Indicate that the district will invite the student to the IEP team meeting
 - c. Identify any other agency that will be invited to send a representative

At each IEP team meeting convened by the district, the district administrator or specialist on the team

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

shall inform the parent/guardian and student of the federal and state procedural safeguards included in the notice of parental rights provided pursuant to Education Code 56321. (Education Code 56500.1)

The parent/guardian shall have the right and opportunity to examine all of his/her child's school records upon request and before any IEP meeting. Upon receipt of an oral or written request, the district shall provide complete copies of the records within five business days. (Education Code 56043)

If neither parent/guardian can attend the meeting, the Superintendent or designee shall use other methods to ensure parent/guardian participation, including video conferences or individual or conference telephone calls. (20 USC 1414(f); 34 CFR 300.322; Education Code 56341.5)

An IEP team meeting may be conducted without a parent/guardian in attendance if the district is unable to convince the parent/guardian that he/she should attend. In such a case, the district shall maintain a record of its attempts to arrange a mutually agreed upon time and place for the meeting, including: (34 CFR 300.322; Education Code 56341.5)

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

Parents/guardians and the district shall have the right to audiotape the proceedings of IEP team meetings, provided members of the IEP team are notified of this intent at least 24 hours before the meeting. If the district gives notice of intent to audiotape a meeting and the parent/guardian objects or refuses to attend because the meeting would be audiotaped, the meeting shall not be audiotaped. Parents/guardians also have the right to: (Education Code 56341.1)

1. Inspect and review the audiotapes
2. Request that the audiotapes be amended if the parents/guardians believe they contain information that is inaccurate, misleading, or in violation of the student's privacy rights or other rights
3. Challenge, in a hearing, information that the parents/guardians believe is inaccurate, misleading, or in violation of the student's privacy rights or other rights

The district shall take any action necessary to ensure that the parents/guardians understand the proceedings of the meeting, including arranging for an interpreter for parents/guardians with deafness or whose native language is not English. (34 CFR 300.322; Education Code 56345.1)

The district shall give the parents/guardians of a student with disabilities a copy of his/her child's IEP

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

at no cost. (34 CFR 300.322)

Contents of the IEP

The IEP shall be a written statement determined in a meeting of the IEP team. It shall include, but not be limited to, all of the following: (20 USC 1414(d)(1)(A); 34 CFR 300.320; Education Code 56043, 56345, 56345.1)

1. A statement of the present levels of the student's academic achievement and functional performance, including:
 - a. The manner in which the student's disability affects his/her involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled students)
 - b. For a preschool child, as appropriate, the manner in which the disability affects his/her participation in appropriate activities
2. A statement of measurable annual goals, including academic and functional goals, designed to do the following:
 - a. Meet the student's needs that result from his/her disability in order to enable the student to be involved in and progress in the general education curriculum
 - b. Meet each of the student's other educational needs that result from his/her disability
 - c. For students with disabilities who take alternate assessments aligned to alternate achievement standards, a description of benchmarks or short-term objectives
3. A description of the manner in which the progress of the student toward meeting the annual goals described in item #2 above will be measured and when the district will provide periodic reports on the progress the student is making toward meeting the annual goals, such as through the use of quarterly or other periodic reports, concurrent with the issuance of report cards
4. A statement of the specific special educational instruction and related services and supplementary aids and services, based on peer-reviewed research, to the extent practicable, to be provided to the student, or on behalf of the student, and a statement of the program modifications or supports for school personnel that will be provided to enable the student to:
 - a. Advance appropriately toward attaining the annual goals
 - b. Be involved and make progress in the general education curriculum in accordance with item #1 above and to participate in extracurricular and other nonacademic activities

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

- c. Be educated and participate with other students with disabilities and nondisabled students in the activities described in Education Code 56345(a)
5. An explanation of the extent, if any, to which the student will not participate with nondisabled students in the regular class and in extracurricular and other nonacademic activities described in item #4 above
6. A statement of any appropriate individual accommodations necessary to measure the academic achievement and functional performance of the student on state and district-wide assessments

If the IEP team determines that the student shall take an alternate assessment instead of a particular regular state or district-wide assessment, a statement of all of the following:

- a. The reason that the student cannot participate in the regular assessment
- b. The reason that the particular alternate assessment selected is appropriate for the student
7. The projected date for the beginning of the services and modifications described in item #4 above and the anticipated frequency, location, and duration of those services and modifications
8. Beginning not later than the first IEP to be in effect when the student is 16 years of age, or younger if determined appropriate by the IEP team, and updated annually thereafter, the following:
 - a. Appropriate measurable postsecondary goals based upon age-appropriate transition assessments related to training, education, employment, and where appropriate, independent living skills.
 - b. The transition services, including courses of study, needed to assist the student in reaching those goals
9. Beginning at least one year before the student reaches age 18, a statement that the student has been informed of his/her rights, if any, pursuant to Education Code 56041.5 that will transfer to the student upon reaching age 18

Where appropriate, the IEP shall also include: (Education Code 56345)

1. For students in grades 7-12, any alternative means and modes necessary for the student to complete the district's prescribed course of study and to meet or exceed proficiency standards required for graduation
2. Linguistically appropriate goals, objectives, programs, and services for students whose native language is not English
3. Extended school year services when the IEP team determines, on an individual basis, that the

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

services are necessary for the provision of a free appropriate public education (FAPE)

4. Provision for transition into the regular education program if the student is to be transferred from a special class or center or nonpublic, nonsectarian school into a regular education program in a public school for any part of the school day

The IEP shall include descriptions of activities intended to:

- a. Integrate the student into the regular education program, including indications of the nature of each activity and the time spent on the activity each day or week
 - b. Support the transition of the student from the special education program into the regular education program
5. Specialized services, materials, and equipment for students with low incidence disabilities, consistent with the guidelines pursuant to Education Code 56136

Development, Review, and Revision of the IEP

In developing the IEP, the IEP team shall consider all of the following: (20 USC 1414(d)(3)(A); 34 CFR 300.324; Education Code 56341.1, 56345)

1. The strengths of the student
2. The concerns of the parents/guardians for enhancing the education of their child
3. The results of the initial assessment or most recent assessment of the student
4. The academic, developmental, and functional needs of the student
5. In the case of a student whose behavior impedes his/her learning or that of others, the use of positive behavioral interventions and supports and other strategies to address that behavior
6. In the case of a student with limited English proficiency, the language needs of the student as such needs relate to the student's IEP
7. In the case of a student who is blind or visually impaired, the need to provide for instruction in Braille and instruction in the use of Braille. However, such instruction need not be included in the IEP if the IEP team determines that instruction in Braille or the use of Braille is not appropriate for the student. This determination shall be based upon an assessment of the student's reading and writing skills, his/her future needs for instruction in Braille or the use of Braille, and other appropriate reading and writing media.

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

8. The communication needs of the student, and in the case of a student who is deaf or hard of hearing, the student's language and communication needs, opportunities for direct communications with peers and professional personnel in the student's language and communication mode, academic level, and full range of needs, including opportunities for direct instruction in the student's language and communication mode.

The team shall also consider the related services and program options that provide the student with an equal opportunity for communication access, including the following: (Education Code 56345)

- a. The student's primary language mode and language, which may include the use of spoken language, with or without visual cues, and/or the use of sign language
 - b. The availability of a sufficient number of age, cognitive, and language peers of similar abilities which may be met by consolidating services into a local plan area-wide program or providing placement pursuant to Education Code 56361
 - c. Appropriate, direct, and ongoing language access to special education teachers and other specialists who are proficient in the student's primary language mode and language consistent with existing law regarding teacher training requirements
 - d. Services necessary to ensure communication-accessible academic instructions, school services, and extracurricular activities consistent with the federal Vocational Rehabilitation Act and the federal Americans with Disabilities Act
9. Whether the student requires assistive technology devices and services

If, in considering the special factors in items #1-9 above, the IEP team determines that a student needs a particular device or service, including an intervention, accommodation, or other program modification, in order to receive FAPE, the IEP team must include a statement to that effect in the student's IEP. (Education Code 56341.1)

The Superintendent or designee shall ensure that the IEP team: (20 USC 1414(d)(4); 34 CFR 300.324; Education Code 56043, 56341.1, 56380)

1. Reviews the IEP periodically, but at least annually, to determine whether the annual goals for the student are being achieved and the appropriateness of placement
2. Revises the IEP, as appropriate, to address:
 - a. Any lack of expected progress toward the annual goals and in the general curriculum, where appropriate
 - b. The results of any reassessment conducted pursuant to Education Code 56381

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INDIVIDUALIZED EDUCATION PROGRAM - continued

- c. Information about the student provided to or by the parents/guardians regarding review of evaluation data pursuant to 34 CFR 305(a)(2) and Education Code 56381(b)
 - d. The student's anticipated needs
 - e. Other matters
3. Considers the special factors listed in items #5-9 above when reviewing the IEP

The IEP team shall also meet: (Education Code 56343)

1. Whenever the student has received an initial formal assessment and, when desired, when the student receives any subsequent formal assessment
2. Upon request by the student's parent/guardian or teacher to develop, review, or revise the IEP
If a participating agency other than the district fails to provide the transition services described in the student's IEP, the team shall reconvene to identify alternative strategies to meet the transition service objectives set out for the student in the IEP. (20 USC 1414(d); 34 CFR 300.324; Education Code 56345.1)

As a member of the IEP team, the regular education teacher shall, to the extent appropriate, participate in the development, review, and revision of the student's IEP, including assisting in the determination of: (20 USC 1414(d)(3)(C); 34 CFR 300.324; Education Code 56341)

1. Appropriate positive behavioral interventions and supports and other strategies for the student
2. Supplementary aids and services, program modifications, and supports for school personnel that will be provided for the student, consistent with 34 CFR 300.320

To the extent possible, the district shall encourage the consolidation of reassessment meetings and other IEP team meetings for a student. (20 USC 1414(d)(3)(A); 34 CFR 300.324)

The student shall be allowed to provide confidential input to any representative of his/her IEP team. (Education Code 56341.5)

When a change is necessary to a student's IEP after the annual IEP team meeting for the school year has been held, the parent/guardian and the district may agree not to convene an IEP team meeting for the purpose of making the change and instead may develop a written document to amend or modify the student's current IEP. The IEP team shall be informed of any such changes. Upon request, the district shall provide the parent/guardian with a revised copy of the IEP with the incorporated amendments. (20 USC 1414(d)(3)(D); 34 CFR 300.324)

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

If a student with disabilities residing in a licensed children's institution or foster family home has been placed by the district in a nonpublic, nonsectarian school, the district shall conduct an annual evaluation as part of the IEP process of whether the placement is the least restrictive environment that is appropriate to meet the student's needs. (Education Code 56157)(cf. 6173.1 - Education for Foster Youth)

When an IEP calls for a residential placement as a result of a review by an expanded IEP team, the IEP shall include a provision for a review, at least every six months, by the full IEP team of all of the following: (Education Code 56043)

1. The case progress
2. The continuing need for out-of-home placement
3. The extent of compliance with the IEP
4. Progress toward alleviating the need for out-of-home care
5. Timelines for the IEP and for the Provision of Services

At the beginning of each school year, the district shall have an IEP in effect for each student with a disability within district jurisdiction. (34 CFR 300.323; Education Code 56344)

The district shall ensure that a meeting to develop an initial IEP is conducted within 30 days of a determination that a student needs special education and related services. The district shall also ensure that, as soon as possible following development of the IEP, special education services and related services are made available to the student in accordance with his/her IEP. (34 CFR 300.323; Education Code 56344)

An IEP required as a result of an assessment of the student shall be developed within 60 days (not counting days between the student's regular school sessions, terms or days of school vacation in excess of five school days) from the date of receipt of the parent/guardian's written consent for assessment, unless the parent/guardian agrees, in writing, to an extension. (Education Code 56344)

However, an IEP required as a result of an assessment of a student shall be developed within 30 days after the commencement of the subsequent regular school year for a student for whom a referral has been made 20 days or less prior to the end of the regular school year. In the case of school vacations, the 60-day time limit shall recommence on the date that student's school days reconvene. (Education Code 56344)

When a parent/guardian requests an IEP team meeting to review the IEP, the team shall meet within 30 days of receiving the parent/guardian's written request, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five school days. If a

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

parent/guardian makes an oral request, the district shall notify the parent/guardian of the need for a written request and the procedure for filing such a request. (Education Code 56043, 56343.5)

A regular education or special education teacher may request a review of the classroom assignment of a special education student by submitting a written request to the Director of Pupil Personnel Services. The Director of Pupil Personnel Services shall consider the request within 20 days of receiving it, not counting days when school is not in session or, for year-round schools, days when the school is off track. If the review indicates a need for change in the student's placement, instruction, and/or related services, the Director of Pupil Personnel Services shall convene an IEP team meeting, which shall be held within 30 days of the Director's review, not counting days when school is not in session or days when school is off track, unless the student's parent/guardian consents in writing to an extension of time.

The district shall ensure that the student's IEP is accessible to each regular education teacher, special education teacher, related service provider, and any other service provider who is responsible for its implementation. The district shall also ensure that such teachers and providers are informed of their specific responsibilities related to implementing the IEP and the specific accommodations, modifications, and supports that must be provided to the student in accordance with the IEP. (34 CFR 300.323)

Before providing special education and related services, the district shall seek to obtain informed consent pursuant to 20 USC 1414(a)(1). If the parent/guardian refuses to consent to the initiation of services, the district shall not provide the services by utilizing the due process hearing procedures pursuant to 20 USC 1415(f). If the parent/guardian does not consent to all of the components of the IEP, then those components to which the parent/guardian has consented shall be implemented so as not to delay providing instruction and services to the student. (Education Code 56346)

If the parent/guardian refuses all services in the IEP after having consented to those services in the past, the district shall file a request for a due process hearing. If the district determines that a part of the proposed IEP to which the parent/guardian does not consent is necessary in order to provide the student FAPE, a due process hearing shall be initiated in accordance with 20 USC 1415(f). While the due process hearing is pending, the student shall remain in the current placement unless the parent/guardian and the district agree otherwise. (Education Code 56346)

Transfer Students

To facilitate a transfer student's transition, this district shall take reasonable steps to promptly obtain the records of a student with disabilities transferring into this district, including his/her IEP and the supporting documents related to the provision of special education services. (34 CFR 300.323; Education Code 56325)

If a student with disabilities transfers to this district during the school year from a district within this same SELPA, this district shall continue, without delay, to provide services comparable to those

ADMINISTRATIVE REGULATION - continued

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INDIVIDUALIZED EDUCATION PROGRAM - continued

described in the existing IEP, unless the student's parent/guardian and district agree to develop, adopt, and implement a new IEP that is consistent with state and federal law. (34 CFR 300.323; Education Code 56325)

If a student with disabilities transfers to this district during the school year from a California district outside of this district's SELPA, this district shall provide the student with FAPE, including services comparable to those described in the previous district's IEP. Within 30 days, this district shall, in consultation with the parents/guardians, adopt the other district's IEP or shall develop, adopt, and implement a new IEP that is consistent with state and federal law. (34 CFR 300.323; Education Code 56325)

If a student with disabilities transfers to this district during the school year from an out-of-state district, this district shall provide the student with FAPE, including services comparable to the out-of-state district's IEP, in consultation with the parent/guardian, until such time as this district conducts an assessment, if this district determines that such an assessment is necessary, and develops, adopts, and implements a new IEP, if appropriate. (34 CFR 300.323; Education Code 56325)

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