

**BOARD OF EDUCATION
Minutes**

**Regular Meeting
August 20, 2009
5:30 p.m.**

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, August 20, 2009, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mrs. Marge Mendoza-Ware	President
Mr. Mel Albiso	Vice President
Mr. David R. Zamora	Clerk
Mr. Robert D. Armenta Jr.	
Mr. Patt Haro	
Mrs. Frank A. Ibarra	
Mr. Kent Taylor*	(*Excused at 6:47 p.m.)

Trustee Absent

Staff Members Present /*Excused

Mr. James A. Downs	Mrs. Alice Grundman
Mr. Jerry Almendarez	Mrs. Ingrid Munsterman
Mr. Mike Snellings	Ms. Julia Nichols
Mr. Jaime R. Ayala	Ms. Sosan Schaller
Ms. Mollie Gainey-Stanley	Dr. Patrick Traynor
Mrs. Bertha Arreguín	Ms. Helen Rodriguez
Mr. Todd Beal *	Ms. Katie Orloff
Mrs. Jennifer Jaime	Ms. Jennifer Rodriguez

Board President Marge Mendoza-Ware called the meeting to order at 5:30 p.m. Ms. Ginger Witt, BMS, led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America. Spanish interpreter/translation services were available.

Hearing Session

1. Presentation: Centralized Textbook Management System, Action Item B-7.

Jaime R. Ayala, Assistant Superintendent, Business Services Division, summarized the potential savings the District will incur upon the adoption of Action Item B-7. The proposed system cost, including hardware is \$197,160.02. By using the District's approved Microsoft Settlement monies of \$91,649.10; the total cost of the proposed software system including hardware is \$105,510.92. During the first year of implementation the District will see a savings that exceeds \$150,000. A total annual textbook savings of approximately \$281,400 would be reflected in the years to follow.

Ernie Guillen, Print Shop, presented the Centralized Textbook Management System (CTMS). Implementation of CTMS would establish standard procedures District-wide to include; inventory, updating Board policy, communication with parents, and textbook tracking/documentation. The District would also gain in terms of proposed cost and time saving benefits offered by the new system.

Board Member Albiso expressed concern for the timing of this adoption, stating that although it represents significant savings for the District, Microsoft settlement monies should be utilized to support students in the classroom.

2. Public Comment: Specific Consent, Action, Study/Info or Closed Session Item:

No comments

3. Public Input: Items Not on the Agenda

(a) Andrea Galicia, 2008 CHS graduate, at the request of Mr. Gil Navarro, shared her experience as a student at Colton High School. She stated that she was not informed of the opportunities offered through Assembly Bill 540. AB 540 exempts qualified undocumented students from paying significantly higher out-of-state tuition at public colleges and universities in California. Miss Galicia suggested that all high school counselors make a uniform effort to advise students and parents of AB540 opportunities.

Board President Mendoza-Ware announced that the District is aware of the need to inform students of AB540 opportunities and added that counselors, district-wide, are committed to this effort.

- (b) Robert “Bob” Meyers, BHS teacher, referred to Consent Item A-6, presented at the August 6, 2009 Board meeting. The agreement with CGP Education Inc. to custom publish a support program for Algebra I, Algebra II and Geometry was withdrawn from the agenda. Mr. Meyers is concerned staff will not have the appropriate support materials when the new school year begins. He asked what the District is doing to resolve this concern.

Mr. Downs stated that the item was withdrawn to allow for modifications to the agreement. He is actively working with Ms. Mollie Gainey-Stanley to ensure a solid program is in place to support student academic success. This item will be brought back to the September 3, 2009 meeting.

- Consent Items** #147 On motion of Board Member Taylor, seconded by Board Member Albiso, and carried on a 7-0 vote, the Board approved Consent Items #A-1 through #A-7 as presented.
- #147.1 A-1 Approved the August 6, 2009, Regular Meeting Minutes
- #147.2 A-2 Approved Consultants for Staff Development (**See Exhibit A**)
- #147.3 A-3 Approved Memorandum of Understanding Between the Colton JUSD and the County of San Bernardino, Department of Public Health, Nutrition Program (2009-10), *no cost*.
- #147.4 A-4 Approval the Renewal of the One-Year Computer License Agreement with Skills Tutor to Provide Supplemental Instruction and Tutoring Services for Middle School Students (2009-10), \$28,866 *to be paid from Title III funds*.
- #147.5 A-5 Approved District Participation in the San Bernardino County Schools Honor Music Groups and Choral Clinics (2009-10), \$675 *to be paid from District general funds*.
- #147.6 A-6 Approved Agreements with the Orange County Superintendent of Schools: *Inside the Outdoors Field Programs [#10081] and Use of the Resident Outdoor Science School Facilities, Supplies, Equipment, and Services [#10011]* (2009-10). *Budget implications: no charge for participating schools listed and sponsored. Any transportation costs are paid by site budgets. Payment is based on the number of students that actually participate.*
- #147.7 A-7 Authorized “Piggyback” on the Pomona Valley School Co-Op Purchasing Group Bid No. 3 09-10FS for the Purchase of Canned and Packaged Food Goods and Condiments for the 2009-10 School Year. *Estimated annual cost is \$300,000; will be paid from the Nutrition Services budget.*
- Action Items** #148 On motion of Board Member Albiso, seconded by Board Member Zamora, and carried on a 7-0 vote, the Board approved Action Items #B-1 through #B-8 as presented. Action Item B-7 was pulled for separate consideration.
- #148.1 B-1 Rescinded Resolution No. 09-27 Adopted June 25, 2009 to Reestablish the General Municipal Election in November of Odd-Numbered Years as the Election Date for Members of the Colton JUSD Board of Trustees, Commencing November 2011, and Withdraw the Request Submitted to the San Bernardino and Riverside County Board of Supervisors to Approve Said Resolution.
- #148.2 B-2 Amended the Board Minutes (July 16, 2009), Items #138 and #139 to Reflect the Correct Student Number Acted Upon During Closed Session/Student Discipline.

- **#138** On July 16, 2009, on a motion by Mr. Zamora, seconded by Mr. Taylor, and carried on a 6-0 vote (Mendoza-Ware absent), the Board accepted staff's recommendation on student discipline items 1-9 with the exception of student #3 (*will read student #4*), which was pulled for separate action.
- **#139** On a motion by Mr. Armenta, seconded by Mr. Zamora, and carried on a 4-2 vote (Mendoza-Ware absent), the Board accepted staff's recommendation and expelled student #3, 74002 (*will read student #4, 77924*).

- #148.3 B-3 Approved Personnel Employment (**See Exhibit B**)
- #148.4 B-4 Approved Conference Attendance. \$3,273.17 paid from various funds. (**See Exhibit C**)
- #148.5 B-5 Approved Purchase Orders for the sum of \$2,496,517.53 as listed.
- #148.6 B-6 Approved Disbursements from Batch #0157 through #0213 for the sum of \$2,362,906.76 as listed.
- #148.7 B-8 Adopted Resolution No. 09-30 Authorizing Filing an Application for Qualified School Construction Bonds
- Action Items** #149 On motion of Board Member Albiso, seconded by Board Member Taylor, and carried on a 7-0 vote, the Board *denied* Action Item #B-7 as presented.
- #149.1 B-7 Awarded Request for Proposal (RFP) – Textbook/Library Book Management Software (Follett Software Company). \$197,160.02 to be paid from the General Fund. \$91,649.10 to be reimbursed by using Microsoft settlement monies.

Board President Mendoza-Ware concurred with the previous comments made by Board member Albiso with regard to the cost and timing of the Centralized Textbook Management System.

The Board directed Mr. Ayala to continue researching the Centralized Textbook Management System and present new findings supported by solid research. They would like the focus of the research to include textbook loss, current Board Policy and related fines/penalties for unreturned textbooks. They also inquired as to the programs surrounding districts employ to track, order, and maintain textbooks.

At 6:43 p.m. Board President Mendoza-Ware reopened the public hearing session to allow for additional public comment.

- (a) Irene Irish-Re, Colton resident, is concerned that physical education offered during summer school is very relaxed and that students pass with little to no effort. She asked that the Board consider not offering physical education as a summer school course. Ms. Irish-Re questioned whether the District had a policy that prohibits animals, specifically dogs, on school property.

Board member Ibarra thanked Ms. Irish-Re for bringing the concern to the attention of the Board. Mr. Ibarra acknowledged that several dogs have been seen on the field at Colton High School. He also recognized that there are no formal signs on athletic fields prohibiting animals on the property.

Board member Albiso suggested that the District look into revising the language on the current joint use agreements for organizations wishing to utilize District athletic fields. The revised language should include a clause stating that the "user" will be responsible for enforcing the guidelines established in the joint use agreement.

Mr. Snellings will follow-up on this request.

Study, Information and Review Session

1. Personnel – Resignations

2. Utilizing Flexibility Authorized by SBX3 4 to Transfer Funds from the Categorical Programs in Tier III for Other Educational Purposes (2008-09) – Jaime R. Ayala

The Budget Trailer Bill SBX3 4 provides limited flexibility for the next five years by allowing school districts to utilize funds received from State Budget Act for Tier III categorical programs for any educational purpose. The District was able to sweep the June 30th ending balances from 13 categorical programs in the amount of \$2,904,509; these funds were transferred to unrestricted fund for the 2008-09 school year. Under the Categorical Flexibility Transfer, \$840,965 was transferred to IMFRP program to support textbook purchases in the 2009-10 school year.

Transfer of Tier III funds are used to ensure that the District's overall goals for student learning are at the forefront of the use of flexibility.

3. Budget Update – Jaime R. Ayala

Mr. Ayala will arrange for a speaker from School Services of California, to present to the Board, staff, and leadership from bargaining units. He will provide Financial Statements Unaudited Actuals and other budgetary information to SSC, allowing them to prepare and focus the presentation on the needs of Colton JUSD. Mr. Ayala is confident they will validate the budget that has been created and provide sound budgetary direction for the District.

The Board is interested in scheduling SSC for a presentation. Mr. Ayala will make the necessary arrangements and inform the Board of the details. Board member Albiso cautioned the District to be mindful of the Brown Act and if needed, schedule a Special Board Meeting allowing all Board members to attend and participate.

4. Facilities Update – Jaime R. Ayala

Mr. Ayala provided a financial summary on Measure B and G. He also reviewed the status of on-going projects.

By Board consensus, Mr. Ayala was given approval to move forward with plans for modernization of the math/science buildings and cafeteria at Bloomington and Colton High Schools. The estimated project budget for both schools is \$46,335,000.

Mr. Ayala reviewed the funds needed to complete the construction of GTHS. He expressed some concern with the recent finding of the water well and cesspool. Recently, Mr. Ayala and Mr. Downs toured the GTHS construction site with Board members Albiso and Ibarra. Mr. Ayala acknowledged the potential for additional findings of debris on the property; however, it should not create financial concern because cost related to such findings has already been incorporated into the current budget.

In an effort to minimize construction expenses, Board member Albiso requested that the District review construction contracts five years old and greater. He encouraged the District to seek additional bids if needed.

Mr. Ayala will schedule a facilities subcommittee meeting for the week of August 24, 2009. He maintains his commitment to research alternative means of financing.

5. ACE President Karen Houck, reported ACE Board members have been present at several elementary back to school activities. She announced that ACE will begin restocking supplies for secondary sites who are scheduled to return next week.

Mrs. Houck thanked Mr. Downs for scheduling four Joint Executive Cabinet meetings for the 2009-10 school year. She looks forward to the meetings and remains optimistic for a productive outcome.

ACE meetings with Colton JUSD Board members will resume in September. Mrs. Houck thanked the Board for the opportunity to meet in an informal setting.

6. **CSEA** President Anthony Diaz thanked the District for their support and cooperation during his tenure as CSEA President. Mr. Diaz is looking forward to completing his term as president while continuing to support the combined goals of the District and the union.
7. **MAC** Chairperson Rick Feinstein announced that the MAC Board approved a \$10,000 donation to the Apple Scholarship fund. He recognized Mrs. Haro's daughter, Ariana, who received the Apple Scholarship in 2007. Mr. Feinstein congratulated Mr. Downs for a successful first day of school at all elementary schools. He commented on the 2009-10 Management Retreat organized by Ingrid Munsterman and staff. The retreat was facilitated by District staff; the workshops were informative, cost effective, and supported all elements of the Strategic Plan. Mr. Feinstein thanked Board members Albiso and Haro for supporting and participating in the festivities

Mr. Feinstein acknowledged the accomplishments made by the District in partnership with DAIT provider, New Directions for Academic Achievement, Inc. Positive results are reflected in the recently released 2008-09 CST scores. Mr. Feinstein gave praise to the leadership and direction of Mr. Downs, Executive Cabinet and the Board.

8. **ROP** Board member Ibarra highlighted the Extreme Summer Day-Camp hosted by Colton, Redlands and Yucaipa-Calimesa ROP. This week long day-camp provided the opportunity for 64 middle school students to attend workshops presented by the University of Riverside, San Bernardino Valley College, and California State University San Bernardino. Funding for the day-camp was provided by business partners, community colleges and universities. Based on the tremendous amount of support and positive feedback regarding the day-camp, the ROP Board plans to expand the program in the future.

ROP is seeking partnerships from local business to support the Summer Workforce Investment Act. Summer WIA provides work experience to eligible students in their particular area of interest. Recently, ROP was approved to offer the same opportunities for adult enrolled in ROP classes. Classes are scheduled during the fall and spring and will be offered free of charge.

9. **Superintendent's Communiqué / Correspondence / Communications:**

Mr. Downs thanked Mr. Feinstein for announcing the good news from within the District. He also highlighted some of the details outlined in the Communiqué. Student academic success is apparent throughout the District. 25% of Colton HS students who took AP exams passed with a score of three or higher; Terrace Hills MS students reported gains in all areas of the California Standards Test; students have increased in every grade level for both ELA and math district-wide. Dual Immersion classes continue to be a success at Grimes elementary.

Other points of interest include senior class mock interviews, scheduled to return in spring 2010. The Nutrition Services department was awarded the 2009 Equipment Assistance Grant, which will support the goal of efficiently serving and increasing meal accessibility for all students. Mr. Downs recognized Marissa Lopez-Sevilla, BMS teacher for catapulting BMS AVID to pre-National AVID Demonstration Site status. Mrs. Lopez-Sevilla was also invited to speak at the National AVID conference in 2010. Mr. David Krivanek, BMS teacher was recognized for surpassing the district and state averages. 63% of 8th grade Geometry students scored proficient or advanced on the current Geometry CST.

At the request of Mr. Downs, Ingrid Munsterman shared details of the Management Retreat. Mrs. Munsterman acknowledged the Management Retreat committee for their creativity and the hard work put forth to make the event a success. She also thanked Board members Albiso and Haro for their attendance.

Ms. Mollie Gainey-Stanley shared the two goals adopted in 2006 by the Educational Services Division. The first goal was established to increase student performance overall in math on CST, CAHSEE and course completion rates. Second, to provide enriched programs for GATE and Advanced math students. To achieve these goals, several actions were taken over the past few years. The process for placing students and addressing their math needs have drastically changed. Ms. Gainey-Stanley and the Educational Services Division have developed an outline of future steps to include: instructional staff development, monitoring and evaluating new and existing support

programs. A graduation requirement committee has been formed for the 2009-10 school year to address such concerns as allowing students to count a repeated high school course as elective credits. Ms. Gainey-Stanley will continue to inform the Board of the secondary math program status.

10. Board Comments:

Robert Armenta Jr. on behalf of California Assemblymember Wilmer Carter, encouraged staff to nominate the employees for Carter's 3rd annual *Thirty Under Thirty Latino/Native American Recognition Breakfast*. The purpose of the event is to recognize individuals who have made an extraordinary contribution to the community through their talent, skill, imagination and achievements. To date, several high caliber District employees have been nominated for this award. Mr. Armenta thanked Ms. Mollie Gainey-Stanley for taking the time to tour Birney, Grant, McKinley and Lincoln Elementary Schools. He looks forward to continuing the tour on Monday, August 24, 2009.

Kent Taylor recognized the administration, teachers, and staff at Terrace Hills MS for improving in every area of testing. He acknowledged that schools throughout the District reported gains. Mr. Taylor congratulated Bloomington MS teacher, David Krivanek for his work and dedication with the 8th grade geometry students. He commented on the progress the District is making with regard to Program Improvement and working with DAIT provider New Directions.

Patt Haro congratulated Ingrid Munsterman and her Management Retreat committee for organizing and executing such a grand event. She commented on the amazing talent within the Colton JUSD and acknowledged those who presented the various workshops. Mrs. Haro has attended several back to school nights and remarked on the overwhelming community support at each of the sites. She commended the administration of Birney, Cooley Ranch, Crestmore, Grant, Lewis, Lincoln, Smith, and Zimmerman Elementary Schools for the positive turn out and parental involvement at school activities. Mrs. Haro shared the excitement at McKinley when students, parents and staff celebrated the preliminary results of 2009 CST scores. Mrs. Haro expressed thanks to Mr. Downs for gaining the respect of administrators and staff through his leadership style. She attributed the current success of the District and the improved student performance to his leadership.

Frank Ibarra shared the success of the 2009 Football Camp hosted by Colton HS coaching staff, Booster Club and players. Coach Strauss and staff provided hands-on training of football fundamentals, techniques and skills to nearly 100 children between the ages of 7-13. Several parents commented on the compassion, teaching and overall character of varsity football players.

Mr. Ibarra commented on the productive meeting with Mr. Ayala and Mrs. Angela Dischinger. He would like to explore opportunities to further expand adult education. Mr. Ibarra suggested the District form a sub-committee to address possibilities to support adult educational programs. He states, with the changing economy, several people are looking to increase their job skills. Colton JUSD needs to be prepared to support such an influx.

Board President Mendoza Ware asked for Board consensus to form an Adult Educational Program subcommittee. The Board unanimously consented to form the subcommittee. Mrs. Mendoza-Ware advised interested Board members to express their interest to Mr. Ayala through e-mail.

Mr. Ibarra thanked Mr. Ayala for arranging the site tour of GTHS with Vanir Construction Management. Currently, Vanir has surveyed fifty percent of the GTHS construction site, Mr. Ibarra wishes to be informed upon the completion.

Colton HS held their Freshman Class BBQ on August 19, 2009. Mr. Ibarra commented on the enthusiasm and visible school spirit of the incoming freshman class. He thanked Mr. Verdi and staff for making this BBQ available for students and parents.

Lastly, Mr. Ibarra noted that Colton and Bloomington High Schools will be hosting varsity football games on Friday, September 11, 2009. He would like for each school to honor Patriots' Day with appropriate celebrations to include patriotic music and other forms of tribute.

David Zamora -no comment

Mel Albiso thanked staff for extending the invitation to participate in the Management Retreat. He commented that a great job was done by all. Mr. Albiso acknowledged that the District is doing an outstanding job, partly because we have great leaders in the appropriate places working together to support common goals. He noted the importance of mock interviews and senior portfolios. Mr. Albiso thanked Ernie Guillen, Dave Beeson, and David Thurston, for presenting the Centralized Textbook Management System. He recommended the District explore different uses for Microsoft monies that would directly support student achievement in the classroom. Mr. Albiso thanked Ms. Gainey-Stanley for their recent meeting. He looks forward to working with her and expects positive results from their collaborative effort.

Marge Mendoza-Ware informed the Board that the CIF Southern Section has offered 2009-10 Courtesy Cards for Board members wishing to attend CIF functions. Those interested should contact the Superintendent's office.

Closed Session At 7:02 p.m., Board President Mendoza-Ware announced that the Board would recess to Closed Session to discuss items on the agenda:

- Student Discipline
- Personnel
- Real Property Issues
- Labor Negotiators

The Board meeting reconvened at 7:18 p.m. and Board President Mendoza-Ware announced that no reportable action was taken.

1. **Student Discipline – No Report**
2. **Personnel – No Report**
 - ◆ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)
 - ◆ Public Employee: Performance Evaluation: Title: Superintendent
3. **Conference with Real Property Negotiator (Gov. Code 54956.8) – No Report**

Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45
District Negotiators: James A. Downs, Jaime R. Ayala, Alice Grundman. Counsel,
Best, Best & Krieger
4. **Conference with Labor Negotiator – No Report**

Adjournment

At 7:19 p.m., the Board adjourned to the next Regular Board of Education Meeting on September 3, 2009, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

EXHIBIT A -- Consultants: Regular Meeting August 20, 2009

Site	Date	Time	Program/Purpose	Location	Consultant(s)	Cost	Funds	Strategic Plan*
Wilson	2009-2010 (11 days)	7:50 a.m. – 2 p.m.	<i>Data Assessment</i> To provide data analysis and staff development for PI	Wilson	Gregg Nelsen Grand Terrace, CA	\$7,700.00	Title I	Strategy#1
THMS	2009-2010 (7 days)	8:00 a.m. - 3 p.m.	<i>Algebra Lesson Study</i> To provide algebra teachers with training in lesson study to enhance the teachers' skills to increase student achievement.	THMS	Jennifer Hodges San Bernardino County Superintendent of Schools San Bernardino, CA	\$5,320.00	EIA (Economic Impact Aide)	Strategy #1
THMS	2009-2010 (7 days)	8:00 a.m. - 3 p.m.	<i>Language Arts Lesson Study</i> To provide language arts teachers with training in lesson study to enhance the teachers' skills to increase student achievement.	THMS	Heather Jenkins San Bernardino County Superintendent of Schools San Bernardino, CA	\$5,320.00	EIA (Economic Impact Aide)	Strategy #1
Zimmerman	09/11, 14; 18/09 11/3/09 1/19/10	7 a.m. - 2:15 p.m.	<i>Write From the Beginning</i> To provide teachers with the additional knowledge to enhance their instructional skills to increase student achievement.	Zimmerman	Misook Kimura Cary, NC	\$7,500.00	EIA (Economic Impact Aide)	Strategy #1

Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

EXHIBIT B – Personnel Employment: Regular Meeting August 20, 2009

I-A	Certificated Regular Staff	Subject	Site
1.	Anderson, Brittany	English/Language Arts	BMS
2.	Castro, Benjamin	Social Science (temp)	CMS
3.	Elliott, Elizabeth	Science	Slover
4.	Esquivel, Michael	Science	CMS
5.	Hall, Jessica	SDC/SH (temp)	ROHMS
I-D	Certificated – Substitute		
1.	Carli, Brian		
2.	Keith, Nicole		
3.	Lopez, Samuel		
4.	Quach, Trung		
II-C	Classified - Hourly	Position	Site
1.	Banuelos, Jessica	Noon Aide	Lincoln
2.	Vazquez, Amanda	AVID Tutor	BHS
II-D	Classified - Substitute	Position	
1.	Bragg, Rayne	Campus Supervisor	
2.	Hernandez, Jacob	General Laborer	
3.	Marquez, Nicollette	Child Development Instruct. Asst.	
4.	Odenbaugh, John	General Laborer	

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EXHIBIT C – Conference Attendance: Regular Meeting August 20, 2009

Employee	Position/Site	Conference Details	Cost
Celia Gonzales	Coordinator District Office/Special Projects	Cultivating Success 2009 Summit September 17-18, 2009 Sacramento, CA	\$1,447.95 Title I
Charme Zumfelde	Teacher BHS	Southern Region CATA Conference September 25-26, 2009 Pomona, CA	\$821.71 Ag funds
Bertha Arreguin	Director Student Services Center/LSS	Accountability Leadership Institute for English Learner, Immigrant and Migrant Students December 6-8, 2009 Burlingame, CA	\$1,003.51 Title III

Total

\$3,273.17

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