

# Colton Joint Unified School District

Student Services Center, Board Room, 851 South Mt. Vernon Ave., Colton, CA 92324



## Minutes August 2, 2012

The CJUSD Board of Education Thursday, August 2, 2012 at 6:00 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

### Trustees Present

Mr. Roger Kowalski, *President*  
Mrs. Patt Haro, *Clerk*  
Mr. Randall Cenicerros  
Mr. Frank Ibarra  
Mrs. Laura Morales  
Mr. Pilar Tabera

### Staff Members Present (\*excused)

Mr. Jerry Almendarez	Mrs. Jennifer Jaime
Mr. Jaime R. Ayala	Mrs. Janet Nickell
Mrs. Ingrid Munsterman	Ms. Katie Orloff
Mr. Mike Snellings	Ms. Jennifer Rodriguez
Mrs. Bertha Arreguín	Ms. Sosan Schaller
Mr. Todd Beal	Mr. Darryl Taylor
Mr. Brian Butler*	Mr. Robert Verdi

### **Strategic Plan -- Mission Statement**

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities

### **1.0 OPENING Call to Order/Renewal of the Pledge of Allegiance**

Board President Kowalski called the meeting to order at 6:00 p.m. Robert D. Armenta Jr., led in the renewal of the Pledge of Allegiance.

### **2.0 SPECIAL PRESENTATIONS**

#### **2.1 Board Member Recognition**

Former board member, Robert D. Armenta Jr., was recognized by the following for his passion, dedication and commitment to students, staff and community of the Colton Joint Unified School District.

- *Stephanie Houston*, superintendent, CRY-ROP
- *Carolyn Tillman*, special assistant to Dr. Gary Thomas, SBCSS
- *Dan Flores*, representative, Supervisor Josie Gonzales
- *Shelia Futch*, representative, Assemblymember Wilmer Carter
- *Stephen Wall*, representative, Congressman Joe Baca
- *Laura Morales*, executive director, Colton Chamber of Commerce

Mr. Armenta was also recognized by Superintendent Almendarez and the Board of Education. The Board took a brief recess from 6:40 p.m. until 6:48 p.m.

### **3.0 SCHOOL SHOWCASE ~ None**

### **4.0 PUBLIC HEARING ~ None**

### **5.0 ADMINISTRATIVE PRESENTATIONS**

#### **5.1 Board Facilities Priorities**

Assistant Superintendent Ayala reviewed the board policy and timeline for the naming of the Colton math and science building. Board members Ibarra, Haro and Morales were selected to represent the Board on the naming of facilities committee.

Director Taylor provided an update for the Board on the status of their facilities priorities, which included the District's plans to issue a Request for Qualifications (RFQ), within the next three weeks, followed by a recommendation of an architectural firm for the Bloomington and Colton High School athletic facilities.

## 5.2 Budget Update (EXHIBIT A)

Assistant Superintendent Ayala presented information on the governor's tax initiatives, the establishment of the Education Protection Account and the significant impact it will have on the District's already impacted cash flow. He also reviewed a letter from the San Bernardino County Superintendent of Schools which expresses the county's concern *that the district's level of borrowing is approaching a greater amount than the state deferral amount which indicates a district is approaching insolvency should the same level of spending continue.* The letter from the county also requests the District's plans to ensure we have a positive cash balance in the months of May and June of 2013 by the First Interim Reporting period. They cautioned that any district with a negative cash balance by the First Interim Report will be issued a Negative Certification. Mr. Ayala closed by stressing the importance to return to the bargaining table with all bargaining units. He also announced that following the direction of the Board, School Services of California will be working closely with ACE, CSEA and the District to address and resolve our budget and cash flow issues.

## 6.0 PUBLIC COMMENT

### 6.1 Blue card—Specific Consent, Action, Study & Information or Closed Session Item

- None

### White card—Items/Topics Not on the Agenda

- *Barney Barnett*, community member, asked for the District to support his intent to create a “quiet zone” near the railroad crossing at Grand Terrace High School.

## 7.0 ACTION SESSION

### A. #551 Consent Items

On motion of Board Member Ibarra and Board Member Haro and carried on a 6-0 vote, the Board approved Consent Items A-1 through A-9, as presented. A-7 considered separately.

- #551.1 A-1 Approved Minutes for the July 12th Board Meeting
- #551.2 A-2 Approved National Association of School Superintendents Membership
- #551.3 A-3 Approved to File the Consolidated Application for Funding Categorical Aid Programs for 2012-13
- #551.4 A-4 Approved Agreement and Resolution of 2012-13 Funds for California State Preschool Program (CSPP-2414)
- #551.5 A-5 Approved Amendment to Agreement and Resolution of 2011-12 Funds for General Child Care and Development Programs (CCTR-1229)
- #551.6 A-6 Approved Amendment to Agreement and Resolution of 2011-12 Funds for California State Preschool Program (CSPP-1427)
- #551.7 A-8 Approved Terrace Hills Middle School Cherrydale Fundraiser (2012-13)
- #551.8 A-9 Accepted Gifts (EXHIBIT B)

**#552** On motion of Board Member Haro and Board Member Tabera and carried on a 6-0 vote, the Board approved Consent Item A-7, as presented.

- #552.1 A-7 Approved Sale and/or Disposal of Obsolete District Property

**B. #553** On motion of Board Member Ibarra and Board Member Morales and carried on a 6-0 vote, the Board approved Action Items B-1 through B-12 as presented. Action Item B-4 was withdrawn by the District.

- #553.1 B-1 Approval of Personnel Employment and Resignations (EXHIBIT C)
- #553.2 B-2 Approval of Conference Attendance (EXHIBIT D)
- #553.3 B-3 Approval of Purchase Orders
- ~~B-4 Adoption of Resolution No. 13-10: One Year Joint Use Agreement for Facility Use Between the Colton JUSD and the City of Fontana for ASES Grant Funded After School Enrichment Programs at Crestmore, Smith, and Zimmerman Elementary School (2012-13)~~
- Withdrawn by District*
- #553.4 B-5 Adoption of Resolution No. 13-07: One Year Joint Use Agreement for Facility Use Between the Colton JUSD and the City of Fontana for After School Enrichment Programs at D'Arcy, Jurupa Vista, and Sycamore Hills Elementary School (2012-13)
- #553.5 B-6 Adoption of Resolution No. 13-06: One Year Joint Use Agreement for Facility Use Between the Colton JUSD and the City of Grand Terrace for Child Care Services at Terrace View Elementary School (2012-13)
- #553.6 B-7 Adoption of Resolution No. 13-09: Six Month Joint Use Agreement Between the Colton JUSD and the City of Fontana for Playfields at Michael D'Arcy Elementary School (2012)
- #553.7 B-8 Adoption of Resolution No. 13-08: Six Month Joint Use Agreement Between the Colton JUSD and the City of Fontana for Playfields at Jurupa Vista Elementary School (2012)
- #553.8 B-9 Approval to Utilize the Franklin-McKinley School District “Piggyback” Bid No. 1298 for an Eighteen Month Lease Agreement with Mobile Modular Management Corp. for Interim Portable Classrooms at Zimmerman Elementary School (2012-14; 6 Classrooms)
- #553.9 B-10 Approval of Architectural and Engineering Services Agreement with Garcia & Associates Architects for the Design of HVAC Upgrades at Terrace View Elementary School

- #553.10 B-11 Award of Bid #12-12 to Rancho Pacific Electric, Inc. Interim Housing Temporary Electrical and Low Voltage Project
- #553.12 B-12 Adoption of Resolution No. 13-05, Master Equipment Lease-Purchase Agreement with Konica Minolta Business Solutions USA, Inc., Utilizing the County of San Bernardino Contract #09-283 for Office Equipment and Supplies/Service

**C. Action Items – Board Policy**

**D. Action Items – Resolution**

**8.0 ADMINISTRATIVE REPORTS**

**AR-8.1 Approved Disbursements**

**AR-8.2 Quarterly Uniform Complaint Report Summary (April through June 2012)**

**AR-8.3 Results of San Bernardino County Superintendent of Schools (SBCSS) Williams Settlement Visit for the Fourth Quarter 2011-12**

**AR-8.4 Facilities Update**

Facilities Director Darryl Taylor presented the Facilities Program Update. (EXHIBIT E)  
Mr. Taylor also spoke of the most recent Citizens' Oversight Committee meeting and the review of their annual audit

**AR-8.5 ACE Representative**

ACE President Robert Lemoine thanked the Board for their continued service to the community. He also commented on the successful dedication ceremony at Joe Baca Middle School. Mr. Lemoine announced that several members of the ACE leadership team will attend training workshops at UCLA. Lastly, he commented on ACE's support of Proposition 30.

**AR-8.6 CSEA Representative~ No Report**

**AR-8.9 MAC Representative ~ No Report**

**AR-8.10 ROP Update**

Board Member Tabera commented on the last ROP meeting which included the superintendent's evaluation.

**9.0 SUPERINTENDENT'S COMMUNICATION**

Superintendent Almendarez updated the Board on the first of four leadership workshops attended by Executive Cabinet, as well as, all site administrators. He commented on the first day of school for all elementary sites, the opening events at Joe Baca Middle School and Grand Terrace High School, and the upcoming first day of school at all secondary sites.

To view the Communiqué please visit the CJUSD website at [www.colton.k12.ca.us](http://www.colton.k12.ca.us)

**10.0 BOARD MEMBER COMMENTS**

**Board Member Tabera** commented on the ribbon cutting and dedication ceremony at Grand Terrace High School and Joe Baca Middle School, and welcomed staff back to school. Mr. Tabera spoke of several school sites he visited last week.

**Board Member Ibarra** welcomed staff back to school (work) and expressed his confidence in staff and administration as they prepare for the 2012-13 school year.

**Board Member Cenicerros** thanked all who were involved in the planning and facilitating of the ribbon cutting and dedication ceremonies. He expressed his excitement for the upcoming school year and mentioned his volunteer participation to beautify the BHS campus.

**Board Member Haro** spoke of the Water of Life event at Ruth O. Harris Middle School where several backpacks and other school supplies were distributed to students. She also commented on the ribbon cutting and dedication ceremony at Grand Terrace High School and Joe Baca Middle School, respectively. Lastly, Mrs. Haro shared that the families of Ray Abril Jr. and Joe Baca would like to donate items for the school trophy case.

**Board Member Morales** commented on the opening ceremonies at Grand Terrace High School and Joe Baca Middle School.


**Board Member Kowalski** welcomed staff back to school.

**11.0 CLOSED SESSION**

At 8:13 p.m., Board President Kowalski announced that the board would recess to closed session.

- 11.1 • Student Discipline, Revocation and Re-entry
- 11.2 • Public Employee: Discipline/Dismissal/Release (Gov. Code 54957)
  - ♦ Public Employee: Employment/Appointment
    - Elementary School Assistant Principal(s)
- 11.3 • Conference with Legal Counsel—Anticipated Litigation
- 11.4 • Conference with Legal Counsel—Existing Litigation
- 11.5 • Conference with Labor Negotiator
- 11.6 • Conference with Real Property Negotiator

# EXHIBIT A: Budget Update



## BUDGET UPDATE

Colton Joint Unified School District

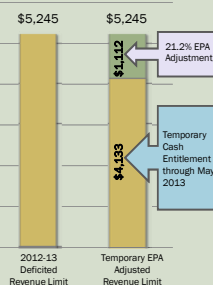
Jaime R. Ayala, Assistant Superintendent, Business Services  
August 2, 2012

## BUDGET UPDATE

### Tax Initiatives

#### Establishes the Education Protection Account (EPA)


- EPA receives the new revenues and then allocates these funds through the revenue limit.
- The funds are not supplemental, but simply displace state General Fund Aid.
- Revenue limits for 2012-13 are adjusted to account for these funds beginning in July 2012, but the actual dollars won't be provided until June 2013.
- To account for EPA revenues, which will be provided to districts in June 2013, the CDE will reduce revenue limits by 21.2%
- Revenue limits are made whole in June 2013 with the release from the EPA.




## BUDGET UPDATE

### Tax Initiatives

**\$5245 per ADA**



**\$5245 per ADA**



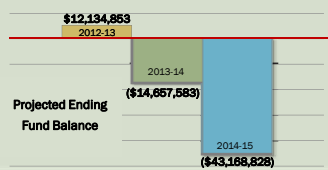
Establishment of the Education Protection Account will have a significant impact on our already strained cash flow.

## BUDGET UPDATE

### County Budget Approval

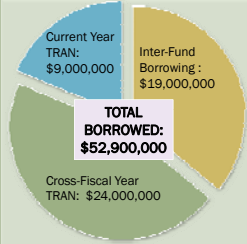
#### SBCSS approval of the CJUSD 2012-13 Adopted Budget

- Approves the CJUSD 2012-13 Budget.
- Reflects ending fund balances in 2013-14 of **(\$14,657,583)** and in 2014-15 of **(\$43,168,828)**.
- Expresses concern for the high level of reductions that must be implemented in 2013-14 to remain solvent.
- Requires specific action by the Board of Education as part of the adoption of the First Interim Financial Report:
  - Identification of one-time and on-going reductions
  - Identification of the fiscal year when reductions will occur
  - Identification of negotiable and non-negotiable items



## BUDGET UPDATE

### County Budget Approval



**TOTAL BORROWED: \$52,900,000**

#### Cash Flow:

- County projections indicate a **negative cash balance** at the **end of May and June 2013** without further expenditure reductions, revenue enhancements or additional temporary borrowing.
- The county is greatly concerned that the level of borrowing is nearing a greater amount than the state deferral, which indicates that a district is approaching insolvency.
- Any district with a **negative cash balance** by the First Interim Report will have a **negative certification**.
- County estimates reflect a deferral of approximately \$48,000,000 of state aid into the 2013-14 school year.

#### Repayment:

- Cross-Year TRAN: **July & August 2012**
- Current Year TRAN: **January 2012**
- Interfund Borrowing: **May 2012**

## BUDGET UPDATE

### County Budget Approval

#### County Approval Excerpt:

*" Our office is greatly concerned that the district's level of borrowing is approaching a greater amount than the state deferral amount which indicates a district is approaching insolvency should the same level of spending continue. Please forward to our office on what the district will be utilizing to enable the district to have a positive cash balance in the months of May and June of 2013 by the First Interim Reporting period. Any district with a negative cash balance by the First Interim Report will have a Negative Certification."*

**12.0 PUBLIC SESSION – ACTION REPORTED FROM CLOSED SESSION**

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The Board meeting reconvened at 8:32 p.m.

12.1 **Student Discipline, Revocation, and Re-entry** ~ *No Report*

12.2 **Personnel**

#554 On motion of Board Member Ibarra and Board Member Haro and carried on a 6-0 vote, the Board appointed Corina Paramo, assistant principal at Bloomington High School.

#555 On motion of Board Member Ibarra and Board Member Cenicerros and carried on a 6-0 vote, the Board appointed Brian Pope, assistant principal at Colton High School.

12.3 **Conference with Legal Counsel—Anticipated Litigation** ~ *No Report*

12.4 **Conference with Legal Counsel—Existing Litigation** ~ *No Report*

12.5 **Conference with Labor Negotiator** ~ *No Report*

**13.0 ADJOURNMENT**

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At 8:33 p.m. the meeting was adjourned. The next regularly scheduled Board of Education meeting is Thursday, August 16, 2012, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

**EXHIBIT B: GIFTS**

<u>Site</u>	<u>Donor</u>	<u>Donation/Purpose</u>	<u>Amount</u>
Grand Terrace High School	Byron Marquez on behalf of the Inland Empire 66ers Baseball Team	Check# 1694 / Dance Team – ASB	\$1,500.00
Cooley Ranch Elementary	Cooley Ranch Kiwanis Club	Cash / Garden Supplies	\$73.67
Grand Terrace High School	Dr. Kelly P. Keough, DC on behalf of Grand Terrace Chiropractic	Cross Country Team – ASB	\$100.00
Grimes Elementary	Lifetouch	Check#2423714	\$191.00
Smith Elementary	Lifetouch	Check#2438608	\$777.76

**EXHIBIT C: PERSONNEL****I-A Certificated – Regular Staff**

1. Bush, Brittany	English/Language Arts Teacher	ROHMS
2. Collins, Latriece	English/Language Arts Teacher (Temporary)	THMS
3. Comerford, Sheila	Art Teacher	CHS
4. Contreras, Monica	Opportunity Teacher (Temporary)	Washington
5. Isas Jimenez, Amanda	Art Teacher	ROHMS
6. Klimczak, Valerie	Science Teacher	BHS
7. McKown, Lysander	Band Teacher	THMS/Various Elem.
8. Park, Lynn	Middle School Counselor (Temporary)	CMS
9. Terry, DeShaye	Business/Keyboarding Teacher	ROHMS
10. Torres Alcaraz, Saul	Math Teacher (Temporary) – 1 semester only	Baca MS

**I-B Certificated – Activity/Coaching Assignments**

1. Butts, Camille	HD Varsity Volleyball	CHS
2. Thomas, Elise M.	HD Varsity Swimming	CHS

**I-C Certificated – Hourly – None****I-D Certificated – Substitute Teachers – None****I-E Certificated Management – None****EXHIBIT C: PERSONNEL****II-A Classified – Regular Staff – None****II-B Classified – Activity/Coaching Assignments**

Campa, Shawn	HD Varsity Baseball	CHS
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**II-C Classified – Hourly – None**

1. Alvarado, Alex	AVID Tutor	BHS
2. Arroyo, Elysa	AVID Tutor	CMS
3. Baker, Rebecca	AVID Tutor	CMS
4. Banuelos, Adriana	AVID Tutor	THMS
5. Barragan, Valeria	AVID Tutor	ROHMS
6. Campos, Milton	AVID Tutor	BHS
7. Collins, Victoria	AVID Tutor	BHS
8. Conboy, Olivia	AVID Tutor	CHS
9. Dallatorre, Sharon	AVID Tutor	CHS
10. Dweik, Maisoun	Noon Aide	Reche Canyon
11. Escobedo, Carla	AVID Tutor	CHS
12. Fuentes, Giselle	AVID Tutor	CMS
13. Garcia, Vienna	AVID Tutor	CMS
14. Gonzalez, Karissa	AVID Tutor	ROHMS
15. Gudino, Jesus	AVID Tutor	CHS

**EXHIBIT C: PERSONNEL**

16. Guillen, Melissa	AVID Tutor	BHS
17. Guitron, Brianna	AVID Tutor	CMS
18. Gutierrez, Danielle	AVID Tutor	CHS
19. Lee, Edward	AVID Tutor	BHS
20. Lee, William	AVID Tutor	BHS
21. Lopez, Belia	AVID Tutor	JBMS
22. Macias II, Michael	AVID Tutor	CHS
23. Martinez, Michelle	AVID Tutor	THMS
24. Mercado, Manuel	AVID Tutor	BHS
25. Natividad, Giovanna	AVID Tutor	BHS
26. Nelson, Carlos	AVID Tutor	JBMS
27. Ochoa, Melissa	AVID Tutor	CMS
28. Ortiz, Juan	AVID Tutor	CMS
29. Parra, Erin	AVID Tutor	BHS
30. Preciado, Evelyn	AVID Tutor	ROHMS
31. Reyes, Harold	AVID Tutor	BHS
32. Rodriguez, Sarah	Noon Aide	Wilson
33. Sagastume, Kendra	AVID Tutor	ROHMS
34. Sarabia-Chaidez, Nazhly	AVID Tutor	ROHMS
35. Souza, Stephanie	AVID Tutor	ROHMS
36. Zarate, Stephanie	AVID Tutor	BHS

**II-D Classified – Substitute**

1. Barrera, Ana	Sub Noon Aide	Sycamore Hills
2. Diaz, Evelyn	Sub Noon Aide	Sycamore Hills
McMillin, Virginia	Sub Child Dev. Inst. Asst.	Sycamore Hills

**I Certificated**

	<b>Position</b>	<b>Site</b>	<b>Employment Date</b>	<b>Effective Date</b>
1. Arriaza, Melissa	Counselor (50%)	ROHMS	07/11/2005	06/02/2012
2. Cross, Daria	ELA Teacher	Various	08/22/2007	06/02/2012
3. Reynolds, Virginia	ELA Teacher	Various	08/19/2005	06/02/2012
4. Sutton, Cheryl	Teacher	Terrace View	09/06/1989	10/27/2012

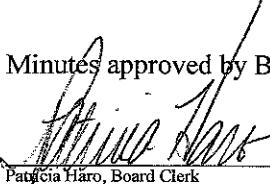
**II Classified**

1. Darr, Paul	Library/Media Tech. I	Crestmore	04/05/2010	06/07/2012
2. Moorhouse, James	Maintenance Spvsr.	M&O	03/01/2007	08/01/2012
3. Orejel, Evelyn	State P/S Inst. Asst.	Wilson	01/12/2009	05/31/2012

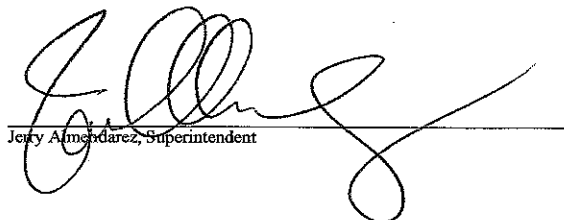
**EXHIBIT D: CONFERENCES**

<b>Attendees:</b>	<b>Site/Position</b>	<b>Conference/Dates/Location</b>	<b>Funds</b>
Raquel Posadas-Gonzalez	Principal/ Zimmerman	2012 California Title I Conference September 27-28, 2012 San Diego, CA	Title I Fund: \$1,039.86
Roger Kowalski Pait Haro Pilar Tabera Jerry Almendarez Jennifer Rodriguez	D.O./Board Members Superintendent Exec. Asst. to the Board/Supt.	CSBA Annual Education Conference November 28-December 1, 2012 San Francisco, CA	General Fund: \$7,996.30

Minutes approved by Board on August 16, 2012



Patricia Haro, Board Clerk



Jerry Almendarez, Superintendent



### QSCB FUNDED PROJECTS

Interim housing is being placed at Crestmore, Grant, Lewis and Lincoln Elementary Schools in preparation of campus modernization. Contract for interim housing electrical is to be awarded on August 2, 2012.

### SMALL PROJECTS

- Shade structures for D'Arcy, Cooley Ranch, Jurupa Vista, Reche Canyon and San Salvador are built. Delivery and installation is scheduled for the second week of August with the completion in approximately six to eight weeks.
- Parking lot improvements at CHS are complete.
- Parking lot improvements at Terrace View Elementary are 99% complete.
- Seal and stripe at BHS and CHS is complete.
- Plans for the Terrace View Elementary fire alarm project were DSA approved on August 1, 2012.
- Board to award the contract for Architect for the design of the HVAC upgrades at Terrace View Elementary on August 2, 2012.
- Architect has an over-the-counter approval appointment on August 2, 2012 with DSA for interim housing for the Zimmerman fire alarm and HVAC project. Remaining DSA approval will be complete in approximately one to two months.

### WAREHOUSE WALK-IN FREEZER

The new walk-in freezer/cooler project at the District's warehouse replaces the existing freezer/cooler system that is over 30 years old. In addition to over 57% increase in floor storage space, the units are designed with better insulation and more efficient refrigeration systems. Automated door feature and "open plan" should also increase staff productivity. Estimated completion is in mid August. The entire project is funded through Nutrition Services.

### BHS & CHS CAFETORIUMS

NTD Architects submitted plans to DSA for the Bloomington High School cafetorium.

Steinberg Architects presented their design of the CHS cafetorium to the Board on April 26, 2012. Based on the Boards comments regarding functionality and school branding, Steinberg Architects is currently working on an updated design.



Warehouse Walk-In Freezer



Grand Terrace High School Ribbon Cutting Ceremony on July 26, 2012



Joe Baca Middle School Dedication Ceremony on July 30, 2012